

Minutes of Board Meeting
The Board of Education
Levelland ISD

Vol. 48 Page

A Regular meeting of the Board of Trustees of Levelland ISD was held Thursday, October 16th, 2025, beginning at 6:00 PM in the Administration Building Boardroom, 704 11th Street.

Members Present: Pres. Carrie Ellis, Vice Pres. Mike Stafford, Sec. Treva Potter and Members Joyce Johnson, Gary Bridges and Matt Buxkemper

Members Absent: Brooke Obenhaus

School Officials Present: Superintendent Dr. Donald Heseman, Assistant Superintendent Rodney Caddell, Chief Financial Officer Teresa Montemayor, Director of Curriculum & Special Programs Donna Pugh, Director of Special Education Lacey Doster, District Assessment Coordinator Terri White

Media Present: None

1. Invocation / Pledge of Allegiance
Trustee Johnson gave the invocation and led the Pledge of Allegiance.
2. Call to Order
President Carrie Ellis called the meeting to order at 6:01 p.m. and declared a quorum.
3. Public Forum
There were no speakers.
4. Consent Item
Vice Pres. Stafford made a motion to approve the consent items as presented. Trustee Johnson seconded the motion and it passed unopposed.
 - A. Approval of Minutes
Approval of minutes for Sept 25th, 2025 regular meeting
5. Consider Financial Report
Teresa Montemayor, CFO, presented the financial report. Trustee Buxkemper made the motion to approve the financial report and Sec. Potter seconded the motion and it passed 6-0.
6. Consider EIFS Proposal

Teresa Montemayor, CFO, presented the Proposals for the EIFS repairs at ABC and Levelland Middle School. Vice Pres. Stafford made a motion to accept the bid, Trustee Bridges seconded the motion and the bid for EIFS repairs was accepted unopposed.

7. Consider Full Size SUV Proposal

Teresa Montemayor, CFO, presented the Proposals to purchase (2) Full Size SUV's to the board. Vice Pres. Stafford made a motion to approve the purchase, Trustee Johnson seconded the motion and it passed unopposed.

8. Consider Purchase of Staff Technology Replacement Devices at South and Capitol

Rodney Caddell, Assistant Superintendent and Mike Sapia, Director of Tech Support, presented the quote from Dell Technologies to replace staff devices at South Elementary and Capitol Elementary. Trustee Buxkemper made the motion to approve the replacement purchase, Vice Pres. Stafford seconded the motion and it passed unopposed.

9. Consider LASO Grant Payment to the Education Service Center

Donna Pugh, Director of Curriculum & Special Programs presented the Learning Acceleration Support Opportunities (LASO) grant payment. Trustee Bridges made a motion to approve the grant purchase, Trustee Buxkemper seconded the motion and it passed unopposed.

10. Consider South Plains Community Action Head Start Partnership

Dr. Don Heseman, Superintendent and Teresa Montemayor, CFO, presented the South Plains Community Action (SPCCAA) Head Start Partnership agreement. Vice Pres. Stafford made a motion to approve the partnership, Trustee Buxkemper seconded the motion. Trustee Johnson recused herself and the agreement passed unopposed.

11. Consider School Resource Officer Agreement

Dr. Don Heseman, Superintendent, presented the Interlocal Agreement – School Resource Officer Services between City of Levelland Texas and Levelland ISD. Trustee Bridges made a motion to approve the agreement, Vice Pres. Stafford seconded the motion and it passed unopposed.

12. Reports

A. Middle School Report

Dr. Don Heseman, Superintendent, Presented Levelland Middle School campus report and answered questions as needed.

B. High School Report

Craig Black, Assistant Principal at this time for Levelland High School presented their campus report and answered questions as needed.

C. Athletic Director's Report

Jake Bell, Head Girls Basketball Coach and Assistant Athletic Director presented the athletic report and answered questions as needed

D. Class Size Waiver Report

Dr. Don Heseman, Superintendent, presented the Class Size Waiver Report and answered questions as needed.

E. Special Programs Service Report

Donna Pugh, Director of Curriculum & Special Programs presented the Special Program Services Report and answered questions as needed.

F. Bilingual Exemption / ESL Waiver Report

Donna Pugh, Director of Curriculum & Special Programs presented the Bilingual Exemption and ESL Waiver Report and answered questions as needed.

Student Fundraising Report

G. Dr. Don Heseman, Superintendent, presented the Student Fundraising Report and answered questions as needed.

H. Superintendent Report

Dr. Don Heseman, Superintendent, presented the Superintendent Report and answered questions as needed.

I. Board Report

The board did not have any information to report.

13. Personnel

Rodney Caddell presented the following personnel for the board's information. On January 13, 2022 DC(LOCAL) was amended to delegate authority to the Superintendent to hire all professional staff with the exception of administrative positions in order to secure a teacher, diagnostician, LSSP, counselor, therapist, school nurse, etc.

A. Superintendent Approved Professional New Hires

The Superintendent has approved the hiring and contracts for the following professionals:

Jana Avery	LMS	Instructional Coach	Professional Employee Part Time At-Will Agreement
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B. Personnel Information

Mr. Caddell informed the board of the following personnel retirement, auxiliary new hire, resignation, and change of assignments:

Resignation

Samantha Frey (effective 9/30/25)	BEST Aide	LMS
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Auxiliary New Hire

David McGuire (effective 9/29/25)	BEST Aide	Capitol
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Marie Quintana (effective 9/29/25)	ECSE TA	LABC
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Kristen Williamson (effective 9/30/25)	Inclusion Aide	LMS
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Andrea Monforte	Inclusion Aide	LMS
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(effective 10/7/25)

Jesus Adame
(effective 9/24/25)

Mechanic

Transportation

Francis
Rodriguez
(effective 9/12/25)

Bus Aide

Transportation

Change of Assignment

None

Retirements

None

BOARD ACTION REQUIRED

None

14. Executive Session

The Board of Trustees retired to executive session at 7:19 p.m.

The Board Began executive session at 7:29 p.m.

The Board of Trustees ended executive session at 9:21 p.m.

A. Closed Session

The Board ended closed session at 9:22 p.m. to consult with district's legal counsel in closed session via telephone conference to seek and receive legal advice regarding personnel matters and / or potential or contemplated litigation, pursuant to Texas Government Code 51.071; 551.129.

The Board went into open session at 9:22 p.m.

15. Adjourn

The meeting was adjourned at 9:23 p.m. trustee Johnson made the motion to adjourn, Vice Pres. Stafford seconded the motion and it passed all in favor 7-0.

Carrie Ellis, President

Treva Potter, Secretary