

# Minutes of Regular Meeting

## The Board of Trustees Brownwood Independent School District

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A Regular Meeting of the Board of Trustees of Brownwood Independent School District was held Monday, February 7, 2022 beginning at 6:30 PM at the Central Support Center located at 2707 Southside Drive. The meeting was called to order by Board President, Michael Cloy. The invocation was voiced by Dr. Todd Gray, pastor at Coggin Avenue Baptist Church. The Pledge of Allegiance was led by Coggin Intermediate students Logan Goodrich and Kaytli Castenada. Coggin Intermediate School Music Teacher Holly Bush led fourth-grade students as they performed the National Anthem followed by a rendition of the song "God Bless the U.S.A." written by Lee Greenwood.

### PRESENT:

Mr. Michael Cloy, President  
Mr. Roderick Jones, Sr, Vice President  
Mr. Eric Evans, Member  
Mrs. Amary Doremus, Member

### OTHERS PRESENT:

Dr. Joe Young, Superintendent  
Mrs. Liesa Land, Deputy Superintendent  
Mr. Mitch Moore, Assistant Superintendent  
Mrs. Karen Dempsey, Exec. Assistant to the Superintendent  
Mr. Charles Musgrove, Community Relations Coordinator

### ABSENT:

Mr. Codie Smith, Member  
Mrs. Diane Thompson, Secretary

### Others Present:

BISD Staff – Doug Bonsal, Allison Northcutt, Jeanette Lancaster, Sandra Richardson, Kassie Russell, Holly Bush, Jamie Villaneuva, Elizabeth Gilmore, Reagan Frazee, Ben Cox, Shantel Elrod, Mendy Green, Johna Elliott, and Tim Thomas; - BISD; Bobby Green, Linda Mora & Kayleigh Willis – SFE; Francie Clark, Aristo & Celeste Cardenas – Community, Derrick Stuckley – media, and many parents and student.

Instructional Focus: BISD Deputy Superintendent Liesa Land provided an update regarding the calendar options for the upcoming 2022-2023 school year. Due to a required change from minutes back to 180 days, there are not enough days to keep all the existing holidays, staff development days, and starting and ending days we currently have. Land also noted the importance of starting on a Wednesday for the first week of school. Parents and teachers of all grades have indicated the benefits of starting with a shorter week, especially for the younger students who are adjusting to going back to school or are attending a new school for the first time. A survey was utilized to determine what was most important to teachers and staff regarding holidays built into the calendar. The results of the survey indicated that two weeks off at Christmas, one week at Spring Break, and one week at Thanksgiving were the top three priorities for scheduling vacation days into the calendar. One long weekend per month and ending before Memorial Day followed in that order. Calendar options will be created taking into consideration the top priorities reflected in the survey. The 2022-2023 school calendar will be presented to the board for approval in March.

BISD recognized the following groups and individuals and presented them with certificates highlighting their achievements:

- **BISD Spotlight Teachers and Staff:** The Brownwood ISD Spotlight recognizes members of the BISD faculty and staff who go the extra mile to ensure excellence in education for all our students. Spotlight

recipients are chosen from peer nominations. February 2022 honorees were Northwest Elementary School Kindergarten teacher, Jamie Villaneuva, and BISD Instructional Technologist, Elizabeth Gilmore.

- **Brownwood Middle School One Act Play:** The Brownwood Middle School (BMS) One-Act play cast was recognized for their accomplishments as the District 6-4A Junior High One-Act Play Champions.
- **Brownwood Lions Varsity Football:** The Brownwood Lions Varsity Football team was recognized for their individual player and team accomplishments this season as District 5-4A Varsity Football Bi-District Qualifiers.
- **Brownwood Middle School Science Teachers:** BMS Science teachers, Shantel Elrod, Mendy Green, Johna Elliott, and Tim Thomas were recognized for their exemplary service in strengthening student academic achievement.

BISD Superintendent, Dr. Joe Young began the Superintendent's Report by noting that BISD was closed due to weather conditions February 3<sup>rd</sup> and 4<sup>th</sup>. BISD has enough minutes built into the calendar that the bad weather days will not affect upcoming early releases or holidays. On Monday, February 21, Brownwood High School (BHS) is holding an Academics & Endorsements meeting for 8th grade parents and students at 5:30 p.m. in the BHS auditorium. Also on this date at 6:00 p.m. BHS will feature the Business, Industry, and Trade Showcase (BITS), highlighting the great programs and endorsements at BHS.

The following Departmental Reports were presented:

**Budget Calendar:** A calendar was provided that contained target dates for regular budget activities and processes through September 2022.

**School Nutrition Report:** Southwest Food Service Excellence (SFE) provided a report regarding the status of the School Nutrition Department and ongoing initiatives including district-wide free lunches and various promotions and events. BISD Assistant Superintendent of Business and Finance Mitch Moore noted that SFE has been great throughout the pandemic and beyond, filling in any gaps and continuing to provide meals for students and staff even with hardships such as supply shortages and staff absences due to COVID. In 2021, from July to December, 116,410 breakfasts were served and 169,478 lunches were served.

**Pre-K, Kindergarten, & Head Start Roundup:** Dates and times for upcoming pre-k and kindergarten pre-registration events was provided. Beginning in the 2022-2023 school year, three-year-old children will be eligible for Brownwood ISD pre-k. Pre-registration events will be held at Brownwood ISD Central Support Center on Tuesday, April 5, from 11 a.m. to 6:00 p.m. and on Wednesday, April 6, from 9:00 a.m. to 4:00 p.m. A flyer with dates, times, and eligibility information has been prepared and will be released to the community.

**Project Neighborhood Update:** New attendance boundaries have been drawn. Parents with students that wish to attend a school other than where they are zoned, including any utilizing existing transfers, will need to file a new transfer request. Transfer applications will open April 1, 2022, and will close April 15, 2022. A proposal to the Board for Project Neighborhood approval is scheduled to be made in March. Additional community meetings regarding the progress on Project Neighborhood are scheduled for the following days:

- Tuesday, February 15, at Northwest Elementary - 5:30 p.m.
- Tuesday, February 22, at Woodland Heights Elementary - 5:30 p.m.
- Tuesday, March 1, at BISD Central Support Center - 6:30 p.m.

At 7:14 p.m. the Board entered into a public hearing for the TAPR report with a motion by Trustee Eric Evans and a second by Trustee Roderick Jones. The TAPR pulls together a wide range of information on the performance of students in each school and district in Texas every year. Performance is shown disaggregated by student groups, including ethnicity and socioeconomic status. The reports also provided extensive information on school and district staff, programs, discipline, and student demographics. The TAPR report will be available on each campus and on the district's website. The public hearing ended at 7:20 p.m.

Dr. Young next presented an action item to consider approval of an instructional aide retention stipend. Throughout the year, campus instructional aides in the district have gone above and beyond in fulfilling their duties. Due to the current environment, aides are often used to assist with classroom coverage and other tasks that often fall outside their work assignment. In a good faith effort to retain current BISD instructional aides, the district recommended that all campus instructional aide positions receive a \$1500.00 retention stipend. To receive the entire \$1500.00, an aide must have been an employee with BISD since September 1, 2021. The stipend amount for aides hired after September 31, 2021, will be prorated by their start date. On the February 2022 payroll, instructional aides will receive \$250.00 of their stipend amount. The remaining stipend will be paid out per paycheck over the next six pay dates. The total cost of the aide retention stipends is approximately \$88,500. BISD currently has unfilled instructional positions, which allows the district to implement the retention stipend plan with little impact on the current budget. BISD Trustee Eric Evans made a motion to approve the Teacher Aide Retention Stipends for the 2021-2022 school year as presented. BISD Trustee Amary Doremus seconded the motion. The motion was approved unanimously.

The following items were listed for consideration on the Consent Agenda:

- 2022-2023 Adult Breakfast Price Increase
- Minutes from January 10, 2022 Board Meeting

Trustee Doremus moved that the Consent Agenda be approved as presented, with Trustee Jones seconding the motion. The motion was unanimously approved.

The Board entered executive session at 7:25 p.m. to discuss personnel matters including replacement for the Place 7 Board member and administrator contracts. The Board exited the executive session at 7:51 p.m. and returned to regular session.

BISD Trustee Evans made a motion to approve administrator contracts for 2022-2023, as presented. Trustee Doremus seconded the motion. The motion was unanimously approved.

BISD Board President Michael Cloy announced that there were ten candidates interested in filling the Place 7 vacancy. A decision was made to not appoint a new member at this time but to allow voters to decide at the upcoming election in November.

The meeting adjourned at 7:54 p.m.

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Michael Cloy  
President

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Diane Thompson  
Secretary