



BOARD MEETING DATE
September 26, 2011

APPROVAL OF BOARD MEETING MINUTES

POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- August 22, 2011 School Board Business Meeting
- September 13, 2011 School Board Executive Session

BACKGROUND INFORMATION:

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions (executive and regular) are presented to the Board for approval at School Board Business Meetings.

RECOMMENDATION:

(11-80) BE IT RESOLVED that the minutes of the following School Board meetings be and hereby are approved:

- August 22, 2011 School Board Business Meeting
- September 13, 2011 School Board Executive Session

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.



School Board Business Meeting
Beaverton School District 48
Central Administration Office
August 22, 2011

The School Board of Beaverton School District conducted a Business Meeting at the Central Administration Office on Monday, August 22, 2011 at 6:30 p.m.

Present:

LeeAnn Larsen, Chair
Lisa Shultz, Vice Chair
Tom Quillin
Karen Cunningham
Sarah Smith
Jeff Hicks
Mary VanderWeele by phone

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent for Teaching and Learning
Ron Porterfield	Deputy Superintendent of Operations and Support Services
Sue Robertson	Chief Human Resource Officer
Claire Hertz	Chief Financial Officer
Maureen Wheeler	Public Communication Officer
Steve Langford	Chief Information Officer
Vicki Lukich	Administrator for High School Programs
Holly Lekas	Administrator for Middle School Programs
Brenda Lewis	Administrator for Special Programs & Title School Programs K-8
Barbara Evans	Administrator for Elementary School Programs K-8
Jon Bridges	Administrator of Instructional Accountability
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment

Visitors: 50
Media: 2

School Board Chair, LeeAnn Larsen, called the Business Meeting to order at 6:33 p.m. Sho Shigeoka, Equity Coordinator, led everyone in the pledge to the flag.

CALL MEETING TO ORDER

The Board recognized Sho Shigeoka for being awarded a Service to Beaverton Award in the category of Educator/Teacher.

Recognition of Students, Staff and Community

LeeAnn Larsen reviewed the agenda for any changes. The minutes for the June 7, 2011 Executive Session and the Resolution for the Local Option Levy were replaced with updated language. Lisa Shultz asked that Board Policy BCFAA be moved from the consent agenda for further discussion.

BOARD PROCERDURDES

Victor Mena, PSU student government student, wanted everyone to be aware of a Public Education Portland celebration that he is involved in.

PUBLIC PARTICIPATION

Steve Berg addressed the board on full day kindergarten for students enrolling before 2015. He asked for supplemental kindergarten for all students.

David Wilkinson – BEA pres. Welcome to Supt. Jeff Rose. He was pleased that the

BEA managed to get through the summer without any layoffs. He thanked the Human Resource Department for all their hard work.

**PUBLIC
PARTICIPATION
(Cont'd.)**

Mike Ali, OSEA President, invited everyone to the Beaverton Celebration and family fun run on Saturday, Aug 27, 2011 all proceeds to go to the BSD.

The following people all addressed the Board encouraging the approval of the Oregon Hope Chinese School Charter Application:

Susan Anderson
Michael Leard
Stephanie Yang-Wei
Dwayne Boyce
Ellen Walter
Julie Rickman
Kit Lam
Jackie Toh
Filex Loo
David Wachsmuth
Naveed Bandukwala
Christine Sangren

**BOARD
COMMUNICATION
REPORT**

Lisa Shultz reported volunteering with Hands on Greater Portland, encouraged everyone to volunteer in this way. It is a great resource.

**Individual School Board
Member Comments**

LeeAnn Larsen will be sending the Board an evaluation tomorrow, she asked the Board to be looking for that in their email.

Jeff Rose commented that this is his first BSD business meeting. He was impressed with the public participation at the meeting. He stated that he has learned many things this summer. He has a great supportive team, the Leadership Institute was very informative. He has been meeting with many people in and out of the BSD.

**Superintendent's
Comments**

REPORT

Claire Hertz reviewed the Financial Report. Bond refunding has helped with the bond sale. Had a 6.8% savings that will be spread out over the next 12 years. Projected ending fund balance as of June 30 is \$20.2 million. Audit committee will meet next week. Next Friday, September 2, 2011, will be the next State economic forecast.

Financial Report

DISCUSSION ITEM

Carl Mead reviewed the themes of the Beaverton summer Leadership Institute that took place on August 17th and 18th at Springville K-8 School.

**Leadership Institute
Review**

Carl reviewed discussion questions and some of the input that was shared. They explored their leadership styles and how to face their weaknesses.

Carl brought 7 principals, Shirley Brock, Mike Chamberlain, Jan McCall, Florence Richey, Jared Cordon, Kathleen Skidmore and Ginny Hansmann to report what was most meaningful to them.

Kathleen Skidmore appreciated that there was not a long list of things to be done before school starts but objectives that can be developed through the year.

Florence Richey appreciated the information on PLC's and to reflect on her beliefs and

actions.

**Leadership Institute
Review
(Cont'd.)**

Jared Cordon appreciated the collaboration with other staff, hearing what others are doing.

Ginny Hansmann was inspired by what she heard and learned. She will in turn inspire her staff to make student achievement a reality at Hiteon.

Jan McCall felt that she received a strong focus. The PLC work will be refined.

Shirley Brock left feeling that BSD was a cohesive K-12 system, all on the same path with the same focus.

Mike Chamberlain shared that usually he felt overwhelmed after attending the Leadership Institute, this year he did not feel this way.

Questions from the Board:

- Lisa Shultz asked Ginny Hansmann to explain her work with total school cluster grouping via a grant from Purdue University.
- Sarah Smith asked how MYP can thread through all schools, the topic at the Institute stayed on the leadership styles.
- Lisa asked about how to keep kids engaged that are already college and career ready. All the principals focus on the individual student's learning. This was a beginning conversation.

A break was called at 8:04.

BREAK

ACTION ITEMS

School Board Policy EF/EFA specifies that the District's Nutrition Services program shall operate on a "self-supporting" basis, with no local tax revenue subsidizing the program. The policy also specifies that staff shall "report to the Board any financial condition changes/forecasts in the food services program" that necessitates a change in meal prices.

**11-68
2011-2012 Proposed
School Meal Prices**

Susan Barker explained the reasons for increasing student meal prices. She also reviewed cost increases and projected revenue.

11-68 Karen Cunningham moved to authorize the Superintendent to increase breakfast prices for elementary, middle and high school students, by \$0.25 for 2011-2012, and lunch prices for elementary, middle and high school students, by a total of \$0.10 for 2011-12.

Jeff Hicks seconded and the motion passed unanimously.

Ming Kong spoke to the board regarding the staff of Hope Chinese Charter School's commitment to success. She stated the application design team submitted a significantly revised application. The application now includes more detail regarding curriculum, best practices, and teaching methodology, which addressed the majority of issues raised by BSD staff.

**11-69
Hope Chinese Charter
School**

Jeff Hicks stated that he and Carl have met and have a good idea of the strengths and weaknesses of the Hope Chinese Charter School. They will be making recommendations for strengthening the instructional practices.

Sarah Smith worked on the committee and stated an approval will bring a collaborative team to work with the school's leadership to address the weaknesses.

Mary VanderWeele asked if the applicant would agree to work on the concerns if the application was approved tonight? Yes.

**11-69
Hope Chinese Charter
School
(Cont'd.)**

Lisa Shultz wants to be sure breakfast will be served to the students.

The textbook line item in the budget looks to be low.

Tom Quillin asked Jeff Rose if his staff has the time to continue to work with Hope Chinese Charter School on the recommendations for improvement?

Dr. Rose stated that yes, they would like to work with the Hope Chinese Charter School team and finalize recommendations within the next couple of months.

Tom Quillin asked how the school will be able to fundraise the 10-30% of their budget?

11-69 Mary VanderWeele moved to approve the charter request, subject to (1) the negotiation of a charter agreement in a form to be approved by the Board; and (2) Hope Chinese Charter School submitting, and Beaverton School District Teaching and Learning approving, a plan to address the weaknesses outlined in the August 16, 2011 memo to the Board, on or before November 15, 2011.

Sarah Smith seconded the motion.

Tom Quillin amended the motion to require the school to submit data supporting the fundraising plan.

Jeff Hicks seconded and the motion and the amendment passed unanimously.

The vote on the amended motion passed unanimously.

Karen Cunningham reviewed the notice of levy election, title and summary. Maureen reviewed the rate, the committee recommends \$1.00 per thousand of assessed value for five years beginning in 2012.

**11-70
Local Option Levy
Resolution**

Education is needed on the rate calculation, most people will not be paying \$1.00 per thousand. Education is needed on the fact that this is only a stop-gap not a fix to the budget shortfall.

11-70 Karen Cunningham moved to place a 5-year local option levy on the Nov. 8, 2011 ballot. The Board further resolves to levy \$1.00 per \$1,000 of assessed value for five years beginning in 2012. Further, the board will require the Audit Committee to review expenditures so funds are used as approved by voters.

Jeff seconded and the motion passed unanimously.

Karen stated that all Board members will be required to work hard on the campaign. Budget committee members should also be brought into the campaign. Check www.supportbeavertonschools.org for more information on a regular basis.

Lisa expressed a concern on the process of recruiting Local School Committee members, principals feel overwhelmed by the task. Lisa would like to have these positions elected officials sometime in the future. The process will need to be monitored to be sure all principals comply with the expectations of LSC member selections.

**11-77
Discussion and Vote on
the Second Reading of
School Board Policy
BCFAA**

11-77 Lisa Shultz moved that the board approve Board Policy BCFAA. Karen Cunningham seconded and the motion passed unanimously.

Karen Cunningham moved to approve the consent agenda.
Tom Quillin seconded and the motion passed unanimously

CONSENT ITEMS

11-71 BE IT RESOLVED that the employees who are recommended herein for administrator and teacher elections, leaves of absence, and resignation/retirements/terminations be accepted by the School Board as submitted on this date of August 22, 2011.

**11-71
Personnel**

11-72 BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract items listed in Attachment A.

**11-72
Public Contracts**

11-73 BE IT RESOLVED that the minutes of the following School Board meetings be and hereby are approved:

**11-73
Approval of Board
Meeting Minutes**

- June 7, 2011 Executive Session
- June 7, 2011 Public Hearing
- June 7, 2011 Business Meeting
- June 27, 2011 Special Business Meeting
- August 8, 2011 School Board Work Session

11-74 BE IT RESOLVED that the Grant Report and Proposals be and hereby are approved.

**11-74
Grant Report and
Proposals**

11-75 BE IT RESOLVED that the School Board and administrative staff receive the minutes from Local School Committee meetings as an information item.

**11-75
Minutes from Local
School Committees**

11-76 BE IT RESOLVED that the School Board adopted policy changes to:

- AD – Educational Philosophy
- AE – Strategic Plan
- JHC – Student Health Services and Requirements

**11-76
Second Reading of School
Board Policies**

Maureen Wheeler gave a recap of the meetings action items.

- Hope Chinese Charter School plan moving forward
- Local option levy moving forward
- Community engagement will get started

**CLOSING COMMENTS
AND NEXT STEPS**

Jeff Rose liked that the charter school is moving forward with parameters. They will monitor the parameters and report back to the Board in an open and honest manner.

The meeting was adjourned at 9:45 p.m.

ADJOURNMENT

Carol Marshall
Recording Secretary

LeeAnn Larsen, School Board Chair



MEETING OF THE SCHOOL BOARD
BEAVERTON SCHOOL DISTRICT 48
ADMINISTRATION CENTER

Executive Session

September 13, 2011

The School Board of Beaverton School District conducted an Executive Session at the Administration Center on Tuesday, September 13, 2011 starting at 5:15 p.m.

Present:

LeeAnn Larsen, Chair
Karen Cunningham
Jeff Hicks
Sarah Smith
Lisa Shultz
Mary VanderWeele

Jeff Rose	Superintendent
Maureen Wheeler	Public Communication Officer
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Richard Steinbrugge	Executive Administrator for Facilities
John Hartsock	Project Manager, Facilities

Media: 1

School Board Chair, LeeAnn Larsen called the Executive Session to order at 5:20 p.m. under authority of ORS.192.660(2)(e), Real Estate Discussion.

CALL TO ORDER

Ron Porterfield provided information and led a discussion about future high school land sites.

**REAL ESTATE
DISCUSSION**

Ron Porterfield also provided information about a possible agreement with Tualatin Hills Parks and Recreation District on a piece of property at William Walker Elementary School.

The meeting was adjourned at 7:15 p.m.

ADJOURNMENT

Carol Marshall, Secretary

LeeAnn Larsen, Chair