

FRANK PHILLIPS COLLEGE

2025 Annual Security & Fire Safety Report

This report contains crime statistics for the calendar years 2022, 2023, & 2024.

This report is published in September 2025 for the 2025-26 academic year.

Prepared by Frank Phillips College Campus Safety and Associate Vice President of Compliance.

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Letter from the President and Director of Campus Safety

Plainsmen Community,

Our commitment to maintaining a safe and secure campus is unwavering. We encourage everyone on campus, including visitors, to familiarize themselves with Frank Phillips College's resources for campus security, reporting requirements and emergency procedures.

Our shared responsibility is to accurately and honestly report incidents and support those impacted by these actions. Your participation in this effort helps ensure we achieve our safety and security goals.

The Clery Act is a consumer protection law aiming to provide transparency around campus crime policies and statistics. We encourage anyone on campus to report suspicious activity, incidents, or crimes they witness to the Director of Campus Safety or an employee of Frank Phillips College.

Sincerely,

Dr. Glendon Forgey

Frank Phillips College President

Skyler Lanham

Frank Phillips College Director of Campus Safety

Introduction

Frank Phillips College prepares the Annual Security and Fire Safety Report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, more commonly known as the Clery Act.

Frank Phillips College is the northernmost rural community college located at the top of the Texas Panhandle, where the spirit of the Plainsmen stands proud. Frank Phillips College has been dedicated to serving the top nine counties of the Texas Panhandle since 1948. The College has two regional campuses, and the regional campuses are considered part of Frank Phillips College.

Frank Phillips College Allen Campus
2314 South Jefferson
Perryton, TX 79079

Frank Phillips College Rahl Campus
2890 FM 281
Dalhart, TX 79022

All members of our community are encouraged to act responsibly, work collaboratively, and whenever possible, assist each other to promptly, accurately, and effectively report all unsafe incidents and criminal offenses to the Director of Campus Safety. Instructions for reporting campus policy violations, crimes, and Title IX incidents are included in this report. This report should be a valuable, informative tool. Please review the information on campus policies, procedures, reporting options, and resources, including the campus safety tips, carefully. Personal safety is the responsibility of all, and we need your assistance in helping to maintain a safe campus environment. This report reviews important crime statistics specific to this campus with a breakdown of each Clery geographical location. Frank Phillips College encourages readers to read the information prior to the crime statistics, as this will give valuable information as it relates to the specific crimes and geography being reported. Questions about this report should be directed to the Director of Campus Safety and the Associate Vice President of Compliance.

Introduction to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a consumer protection law. The law requires all colleges and universities which receive federal funding to share information about certain crimes which occur on and around campus, as well as institutional efforts to improve campus safety. This information is made publicly accessible through the College's Annual Security Report.

Clery Act regulations require colleges and universities to do the following:

- Publish an annual report by October 1st containing three years of campus crime and fire safety statistics and certain campus security policy statements.
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms.

- Note: The statistics must be gathered from campus police or security, local law enforcement, and other campus officials who have significant responsibility for student and campus activities.
- Provide “timely warning” notices of crimes which have occurred and pose an ongoing threat to the safety of students and employees.
- Issue an emergency notification, upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus.
- Disclose in a public crime log all crimes and alleged crimes which occurred on campus or within the patrol jurisdiction of campus police reported to the campus police.
- Disclose missing student notification procedures pertaining to students residing in any on-campus student housing facilities.
- Maintain in a public fire log, a record of any fire which occurred in an on-campus student housing facility.
- Submit collected crime and fire statistics to the U.S. Department of Education.

Frank Phillips College shares the commitment of providing students and employees with a safe environment in which to learn and work. In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Frank Phillips College publishes an Annual Security Report regarding campus security and personal safety topics. The report includes statistics for the previous three years concerning reported crimes that occurred on-campus and in appropriate off-campus and/or public owned facilities. The report also includes institutional policies concerning campus security, such as policies concerning the reporting of offenses or incidents, sexual assault, and drugs and alcohol.

Information and statistics contained within this report are from information provided by the Campus Safety, College officials and departments. The Director of Campus Safety compiles and reports this information. Frank Phillips College’s Annual Security & Fire Safety Report is distributed electronically to all current faculty, staff, and students via email. The report is made available online to all prospective students and employees via the Frank Phillips College website. Copies of the report may be obtained in person from the President’s Office, Campus Safety, or Associate Vice President of Compliance during normal business hours, 7:00 A.M. - 6:00 P.M., Monday through Thursday.

College Security

Frank Phillips College strives to maintain a safe and secure atmosphere for members of the student body, faculty, staff, and the general public so they are not unreasonably concerned for their personal safety. The College, as with any other public or private entity, cannot guarantee a crime-free living or working environment. Accordingly, it is the responsibility of members of the college community to act in a security-conscious manner, and to avoid actions that jeopardize their security as well as the security of others.

Reporting an Offense or Incident

All students, faculty, staff, and visitors are encouraged to report all criminal actions, emergencies, or other public safety related incidents occurring within the College's Clery geography to the Director of Campus Safety or applicable law enforcement agency in an accurate, prompt, and timely manner, including times when the victim of a crime elects not to, or is unable, to make a report. Accurate and prompt reporting ensures efficient response to incidents of crime and helps to preserve important evidence needed to ensure a successful investigation and prosecution of offenders. In addition to law enforcement, students can report crimes and misconduct to campus officials or anyone within the Frank Phillips College community who is in a position to assist you.

People who need immediate assistance should contact campus security at 806-886-5047 or if felt warranted by the individual, dial 911. Remember cellphones do not automatically register a caller's identity and exact location information in the 911 system. When calling 911 from a cellphone, tell the dispatcher where you are calling from or another number where you may be reached.

The Frank Phillips College Community can also report suspicion activities or behavior which may indicate criminal, terroristic, or school-safety-related threats through iWatch Texas (iwatchtx.org).

Confidential reporting procedures are honored, as deemed appropriate through state law and practicality, when it is the wish of the victim or witness to keep the matter confidential while striving to ensure the future safety of his/her self and others'.

Timely Warnings and Emergency Notifications

The Clery Act requires Colleges to issue two types of safety alerts which can provide essential information in an emergency known as timely warnings and emergency notifications. A timely warning must be issued in response to any of the Clery-reportable crimes which may pose a significant or ongoing threat to any part of the college's Clery Geography. An emergency notification must be issued upon confirmation of a significant emergency or dangerous condition that may pose an immediate threat to the health or safety of people on the campus.

Frank Phillips College will provide emergency notifications to the campus community about reported crimes in a manner which is timely, withholds the names of victims as confidential, and will aid in the prevention of similar crimes. The College works to provide information to students and employees about campus security procedures and encourages them to be responsible for their own security and the security of others. Students and employees are kept informed about crimes or emergencies occurring on campus or immediately adjacent to campus that pose a serious or ongoing threat to the campus.

To aid in the prevention of similar crimes, notifications will be made to members of the campus community regarding the occurrence of crimes through use of texting, memorandums and/or e-mail when deemed necessary by the President, Vice President of Administration, Director of Campus Safety, Associate Vice

President of Compliance or the Associate Vice President of Student Affairs. As considered best practice, Frank Phillips College maintains proper communication with area law enforcement authorities to ensure related timely warnings are publicized.

One Call is a communication system which allows certain employees of FPC to communicate essential information to employees and students. One Call will be used in the instance of inclement weather, natural disasters, or unwanted intruders that impact one or more campuses. Using One Call, current faculty, staff and students are added to receive timely warnings and emergency notifications. For those wishing to receive alerts, employees and students must opt in to the One Call system by responding to the initial text message by typing "alert".

Access to Frank Phillips College Locations

During business hours (excluding certain housing facilities), offices and instructional facilities are open to students, employees, contractors, guests, and invitees. During non-business hours, access to all Frank Phillips College facilities is by key, if issued, or by admittance via the Campus Security or Student Resident Center Staff. Residence halls are secured 24 hours a day. Students are instructed to keep their room doors locked at all times. Outside doors to residence halls are locked 24 hours a day.

Alcohol, Illegal Drugs, Substance Abuse and Weapons

In accordance with the [Drug-Free Schools and Communities Act Amendments of 1989](#), Frank Phillips College prohibits the possession, use, or distribution of illegal drugs and alcohol on college premises or as part of any college-sponsored event. The College has developed this policy, not only in response to the federal drug-free legislation, but also in an attempt to provide a health environment by preventing the use of illegal drugs or the abuse of alcohol within the College community. Signs are posted for designated tobacco (smoking, vaping) areas. Annually, employees acknowledge the Drug-Free Workplace Policy.

Information on the effects of specific drugs and alcohol, and drug counseling resources at Frank Phillips College and in Borger, Texas, can be located by contacting the Director of Counseling, Testing and Career Services in the Academic Co-curricular Excellence (ACE) Building.

In accordance with state law, the licensed carry of concealed handguns will be allowed at all Frank Phillips College locations/facilities beginning on August 1, 2017. A license holder may carry a concealed handgun on the campus of Frank Phillips College or in a college vehicle, unless prohibited by state or federal law. A license holder is responsible for complying with the applicable state law prohibitions.

By law, the open carrying of handguns is prohibited on all campus premises. Licensed peace officers are authorized by law to carry firearms at all times. Employees who are license holders are permitted to store a handgun in their office space so long as the gun is secured in a locked drawer or compartment. All licensed holders must secure their handgun when it is not on or about their person. Any resident of campus housing

who is a license holder and wants to store a handgun in his/her room must securely store it in a safe approved by the Associate Vice President of Student Affairs.

Sexual Misconduct Policies, Services, Resources and Protocols

In instances where sexual assault is alleged, the victim is strongly encouraged to report the incident. The campus offices authorized to deal with sex-crime referrals are Associate Vice President of Student Affairs, Campus Security, and Counseling. By contacting one of these offices, the victim will be informed of his/her voluntary/confidential reporting rights and given specific information as how to go about bringing formal charges against the accused. The procedures for on-campus disciplinary action will be the same as those outlined in the Student Handbook and the Employee Handbook for any other alleged violation of the Student or Employee Code of Conduct. If, after conferring with the student, it is decided that a given incident is to be referred to law enforcement authorities, this action would then be pursued by the appropriate law enforcement authorities. It should be stressed that the preservation of evidence is critical for criminal prosecution. Students and employees are hereby advised that they have the option of pursuing their allegations either through the Associate Vice President of Student Affairs, under the Student Code of Conduct, or through the appropriate law enforcement authorities under certain criminal and/or civil laws and requirements, or both. Pursuing allegations through both authorities does not constitute double jeopardy. Institutional personnel will assist the student in notifying these authorities if requested by the student. Ultimately, it is the student's option as to whether or not they want to pursue allegations through both authorities.

The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding. Both the accuser and the accused must be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense. Depending upon the severity of the incident, those persons found guilty of a sex crime would be subject to a range of penalties: e.g., mandatory counseling, suspension, or dismissal from Frank Phillips College, as well as other sanctions outlined in the Student and Employee Handbooks. In addition, if a given incident is referred to the civil authorities, and if the accused is found guilty, the typical range of sanctions available to a criminal court may also be imposed.

Every effort will be made to provide victims of sexual assault with all the medical and psychological referrals for treatment as soon as possible.

When appropriate, and in respect for the rights of victims and accusers, academic and/or on-campus living arrangements may be modified as the direct result of an alleged sexual assault. This action may be taken when requested by the victim or accuser and if such modifications are reasonable and available. These arrangements would be coordinated through the Director Student Central.

Those students who have become victims of a sex crime are eligible for, and encouraged to take advantage of, the counseling services offered by the Frank Phillips College Counselor. Referrals to other community support services will be made when appropriate. Various programming to address sexual assault, rape, acquaintance

rape, and other forcible and nonforcible sex offenses, is available throughout the academic year. Information on registered sex offenders can be obtained through the [Texas Department of Public Safety Crimes Records](#).

Missing Students

The Higher Education Opportunity Act of 2008 set forth requirements for educational institutions regarding reporting, investigating, and making emergency notifications for any currently enrolled student living on campus believed to be missing. Although students are under no obligation to notify the College of plans to spend time away from their residence, a student who resides in on-campus housing at Frank Phillips College, or lives in temporary accommodations while attending official college events, will be presumed to be missing when his or her reported absence is found to be inconsistent with established patterns of behavior and the deviation cannot be readily explained.

If a Frank Phillips College student who resides in on-campus is missing, it is our policy to react seriously to this event. The National Child Search Assistance Act allows police to report missing people under 21 to the National Crime Information Center. The student designated emergency contact person will be notified .

Annual Disclosure of Crime Statistics

Frank Phillips College will use the Federal Bureau of Investigation's Uniform Crime Reporting typology for campus crime reporting as mandated by the Campus Security Act (1990, 1994). Crime statistics to be reported for each campus include murder, rape, or forcible or non-forcible sex offense, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, arson, and hate/prejudice crimes. Also to be reported: statistics on arrests or persons referred for campus disciplinary actions for any of the following: liquor law violations, drug-related violations, and weapons possession. Definitions are extracted from three sources: the Federal Bureau of Investigation's Uniform Crime Reporting Handbook, the National Incident-Based Reporting System edition of the Uniform Crime Reporting Handbook, and the Higher Education Amendment of 1998.

Frank Phillips College will make, keep, and maintain daily logs of crimes reported to police or security departments including:

- The nature, date, time, and general location of each crime
- The disposition of the complaint, if known
- Frank Phillips College must make an entry or an addition to an entry to the log within two business days, as defined in [34 CFR 668.46\(a\)](#), of the report of the information to the campus security department, unless that disclosure is prohibited by law or would jeopardize the confidentiality of the victim
- Frank Phillips College may withhold information required under [34 CFR 668.46\(f\)\(1\) and \(2\)](#) if there is clear and convincing evidence that the release of the information would:
 - Jeopardize an ongoing criminal investigation or the safety of an individual
 - Cause a suspect to flee or evade detection
 - Result in the destruction of evidence

- Frank Phillips College must disclose any information withheld under [34 CFR 668.46\(f\)\(3\)](#) once the adverse effect described in that paragraph is no longer likely to occur
- Frank Phillips College may withhold under [34 CFR 668.46\(f\)\(2\) and \(3\)](#) only that information that would cause the adverse effects described in that section
- Frank Phillips College must make the crime log for the most recent 60-day period open to public inspection during normal business hours. The school must make any portion of the log older than 60 days available within two business days of a request for public inspection

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the following is a full disclosure of reported criminal activities for the past three years:

OFFENSE	YEAR	ON-CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
NEGLIGENT MANSLAUGHTER	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
SEX OFFENSES, FORCIBLE	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
ROBBERY	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
AGGRAVATED ASSAULT	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
BURGLARY	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
MOTOR VEHICLE THEFT	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
ARSON	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0

OFFENSE	YEAR	ON-CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATION	2022	0	0	0	0
	2023	1	0	0	0
	2024	0	0	0	0
UNFOUNDED CRIMES	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0

Hate Crimes

Hate Crimes are defined as a violent crime, such as assault, murder, arson, or vandalism with an added element of bias (Depart of Justice).

There were no reported hate crimes for the years 2022, 2023, or 2024.

Stop Campus Hazing Act

The Stop Campus Hazing Act (SCHA), enacted on December 23, 2024, amends the Clery Act to prioritize the prevention and transparency about hazing incidents at colleges and universities.

The term 'hazing', for purposes of reporting statistics on hazing incidents means any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other people) against another person or person regardless of the willingness of such other person or persons to participate.

Hazing at Frank Phillips College is included within the Standards of Student Conduct of the College Catalog. Victims are strongly encouraged to report incidents of hazing. The campus offices authorized to deal with

referrals are the Associate Vice President of Student Affairs, Campus Security, and Counseling. By contacting one of these offices, the victim will be informed of his/her voluntary/confidential reporting rights and given specific information as how to go about bringing formal charges against the accused. The procedures for on-campus disciplinary action will be the same as those outlined in the Student Handbook and the Employee Handbook for any other alleged violation of the Student or Employee Code of Conduct.

State of Texas applicable laws on hazing – Texas Education Code – EDUC § 37.152. Personal Hazing Offense

Hazing Prevention & Response

Frank Phillips College is committed to providing a safe educational environment for everyone and does not tolerate hazing by any group or individual affiliated with the College.

There have been no reported hazing incidents in 2025.

Frank Phillips College Annual Fire Safety Report – 2025

Frank Phillips College publishes this Fire Safety Report as part of its annual compliance with the Clery Act and the Campus Fire Safety Right-to-Know Act. The Acts require colleges and universities with on-campus housing facilities to compile an annual fire safety report which gives students, parents and the public current information about fires in on-campus housing. Universities are also required to maintain a public fire log which captures specific information about fires occurring in on-campus housing. The report contains statistics about the number of fires in on-campus housing for the 2022, 2023 and 2024 calendar years. The description and cause of the fire follow the classifications used by the U.S. Department of Education. The estimated dollar amount of damages for each fire is included utilizing the ranges required by the reporting criteria of the Department of Education. The report also includes a description of fire systems, the number of fire drills, evacuation procedures, education and training programs, future plans for fire safety improvements, and the institution's policies on appliances, smoking, open flames, and other potential hazards.

The Annual Fire Safety Report is made available online to all prospective students and employees via the Frank Phillips College website. Copies of the report may be obtained in person from the President's Office, Campus Safety, or Associate Vice President of Compliance during normal business hours, 7:00 A.M. - 6:00 P.M., Monday through Thursday.

Fire Safety Systems in Frank Phillips College Student Housing Facilities

Facility	Fire Alarm Monitoring Done on Site (by Campus Security)	Full\Partial Sprinkler System	Alarm and Strobe Lights	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans & Placards	Number of evacuation (fire) drills each calendar year
Goins Hall, 1301 W Roosevelt	X		X	X	X	X	4
Stephens Hall, 1301 W Roosevelt	X		X	X	X	X	4
Tyler Street, 1007 Tyler St.	X		X	X	X	X	4

Fire Drills

Fire drills are held quarterly in all resident housing facilities at Frank Phillips College. The Associate Vice President of Student Affairs, Director of Physical Plant, Director of Campus Safety, and each Dorm Director work together to setup and execute each drill.

Items Prohibited in Student Housing for Fire Safety

- Firearms, ammunition, explosives (including firecrackers, fireworks, etc.), weapons, illegal knives, hunting bows, arrows, martial arts equipment, hazardous chemicals, gasoline driven vehicles of any kind i.e., motorcycles, vehicle parts, heavy repair equipment or accessories to any vehicle or engine parts.
- Electrical items other than clocks, radios, stereo equipment, televisions, or other approved appliances. Microwave ovens must use less than ten (10) amps of power. Refrigerators must be 4.5 C.F. or less.
- Open flame, burning or heat producing items, including candles are totally prohibited and may result in loss of housing privilege.

Possible Sanctions for Tampering with Fire Safety Equipment

No person residing in student housing should tamper with any fire equipment, i.e., pull alarms, fire extinguishers, smoke detectors, etc., except for in the event of a fire. Violations will result in a fine and/or notification of Borger Fire Chief/security officers or local law enforcement agencies for possible criminal charges.

Policies Regarding Fire Safety Education and Training Programs Provided to Students and Employees

Fire safety education programs for all students living in student housing and all employees that have any association with student housing are held at the beginning of each semester. These programs are designed to: familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire and distribute information on the college's fire safety policies. Everyone is also provided with maps of each student housing facility that illustrate evacuation routes and fire alarm equipment locations. During these programs, trainers emphasize that participating in fire drills is mandatory. Students with disabilities are given the option to have a "buddy" assigned to them.

Fire safety education and training programs are taught by each Dorm Director as well as by the Director of Campus Safety.

Fire Evacuation Procedures for Student Housing

Procedures for fire evacuation in student housing are listed below:

- If your door is hot to touch, do not open it.
 - Roll up a wet towel and place it at the base of the door to prevent smoke penetration.
 - Close windows, turn on lights, and close room doors but do not lock.
- If your door is cool to the touch, open it slowly.
 - If you encounter heat and/or pressure in the hallway, leave your room, carefully, closing the door behind you, and proceed to the nearest exit. (If possible, alert other students on your way to the exit).
 - If the hallway is clear, close your door behind you and proceed to the nearest exit. (If possible, alert other students on your way to the exit).
- If you encounter smoke, take short breaths through your nose and stay close to the floor (crawl if possible.)
 - Once outside the building, move far away from the building and wait until recalled by an authorized College official. When appropriate, students will be asked to report to the Plainsmen Gym to account for all and make way for fire equipment.

A false fire alarm and/or the abuse of fire equipment (including smoke detectors) is an offense of the Texas Penal Code and may be considered a misdemeanor or felony. The College may elect to deal with these violations and/or refer them

to appropriate law authorities. College action can include disciplinary action or expulsion from Frank Phillips College. Safety equipment is here for the protection of all residents of student housing.

Fire Safety Policies Campus Wide

DEFINITION: A fire in the building or on the premises requiring evacuation of the building.

SIGNALS: Continuous ringing of the fire alarm or blowing of whistles.

STEPS OF ACTION:

1. 10 second blast of a whistle for each staff member that possesses one.
2. Use Portable PA System for further instructions to personnel/students if possible.
3. Phone 911 and/or use first-responder radio.
4. Report information to the Building Director's office or campus Dean or Director.
5. Close all windows and doors.
6. Instructors take class roster of students with you.
7. Evacuate buildings using established evacuation routes.
8. Evacuate to that building assembly point.
9. Move to an alternate building site in case of inclement weather.

ROLES:

Building Director and / or Designee

- Call 911
- Supervise evacuation.
- Assign roles as needed. (First Aid, Search, Communications, etc.)
- Deploy Search and Rescue teams for each missing person.
- After fire, release students & staff to return to building or home.

Physical Plant

- Shut off utilities. (Electricity, gas, & water)
- Check bathrooms and other spaces for other people.

Other FPC Employees

- Assist with evacuation.
- Assist with supervision of students.
- Report to Command Post to support as needed.

Dorm Directors

- Reach respective dorm if possible.
- Assist with evacuation.
- Supervise students.
- Report to Command Post once evacuation is complete.

Wildfire/Evacuation

DEFINITION: A fire outside the building or on the premises requiring evacuation of the building.

SIGNALS: Five (5) intermittent whistle blasts.

STEPS OF ACTION:

1. 5 intermittent blasts of the whistle(s).
2. Use Portable PA System for further instructions to personnel/students.
3. Use first-responder radio or Phone 911.
4. Report information to the Building Director's office or campus Dean or Director.
5. Instructors take class roster of students with you, **DO NOT** allow students to leave on their own.
6. Evacuate buildings using exits furthest from fire.
7. Move to an alternate building site furthest from fire as instructed.
8. Employees with appropriate credentials prepare buses for evacuation of students and faculty to offsite location.

ROLES:

Building Director and / or Designee

- Use first-responder radio or Call 911
- Supervise evacuation.
- Assign roles as needed. (First Aid, Search, Communications, etc.)
- Deploy Search and Rescue teams for each missing person.
- After fire, release students & staff to return to building or home.

Physical Plant

- Shut off utilities. (Electricity, gas, & water)
- Check bathrooms and other spaces for other people.

Other FPC Employees, including Dorm Directors

- Assist with evacuation.
- Assist with supervision of students.
- Report to Command Post to support as needed.
- Assist evacuation of students to offsite location

Maps of respective buildings are posted in hallways and all classrooms, showing the evacuation routes in the event of a fire.

In case of a fire, people and organizations who should be notified:

1. Borger Police and Fire Departments
 - 911
2. Director of the Physical Plant , Regina Haney
 - 806-457-4200 ext. 780 or 806-886-5047
3. President's Office, Jackie Brand
 - 806-457-4200 ext. 715
4. Director of Campus Safety, Skyler Lanham
 - 806-457-4200 ext. 787

Plans for Future Improvements in Fire Safety

Frank Phillips strives to make all campuses and student housing facilities safe for our students and employees. Frank Phillips College sees a need to develop a more systematic way of scheduling and completing fire drills. A committee is in affect and coordinates this system. Frank Phillips College also evaluates policies and procedures on a continuous basis to provide the safest atmosphere possible for students and employees.

Fire Statistics

Name of Facility	2022			2023			2024		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
Goins Hall	0	0	0	0	0	0	0	0	0
Stephens Hall	0	0	0	0	0	0	0	0	0
Tyler Street	0	0	0	0	0	0	0	0	0

The report is made available online to all prospective students and employees via the Frank Phillips College website. Copies of the report may be obtained by calling 806-457-4200 in person at 1301 West Roosevelt, Borger, Texas, from the President's Office, Campus Safety, or Associate Vice President of Compliance during normal business hours, 7:00 A.M. - 6:00 P.M., Monday through Thursday.

APPENDICES

Appendix A – Campus Safety and Security Survey

Note - Survey will be attached and distributed with report as part of annual notification.