


Memorandum

To: Doug Hasler, CFO/Executive Director of Business Services
School Board Members

From: Dave Spooner 
Manager of Facilities

Date: March 19, 2018

Re: Annual Quote for District-Wide Contract Services

The following quote was solicited according to statute and School Board Policy for services to be performed from July 1, 2018 through June 30, 2019, with the option to renew for two (2) additional one-year periods if acceptable to both parties.

Quote #4284 – District-wide Electrical Labor - High Voltage & Low Voltage Services

Quotes were solicited from five contractors for District-wide Electrical Labor - High Voltage & Low Voltage Services. It is recommended the Duluth School Board approve entering into a contract with Hunt Electric Corporation based on their low quote with an estimated value of \$39,457.50.

Recommendation

I recommend the Duluth School Board approve entering into a contract with Hunt Electric Corporation for a total estimated value of \$39,457.50 for the period of July 1, 2018 through June 30, 2019. It is also recommended that the Duluth School Board approve the option to renew this contract for two (2) additional one-year periods if the amount is determined to be acceptable by both the Director of Business Services and the Facilities Manager. Quote tabulation is attached for your reference. If you concur, please sign all copies of the attached agreement.

Attachment