

REGULAR BOARD MEETING MINUTES

January 24, 2023

9:00 A.M. NPT Office

CALL REGULAR BOARD MEETING TO ORDER AND ROLL CALL at 9:00 am

Mr. Bauer called the meeting to order and roll call was taken with two board members present. Board members in attendance were Mr. Jason Bauer, Dr. Scott Doerr and Dr. Chris Dougherty. Also present was NPT Director, Kelly Suey, NPT Program Coordinator/Transition Specialist, Sabrina Jones and NPT Business Manager, Deanna Tarter.

Others in attendance: Michael Edwards and Brenda Patrick

RECOGNITION OF VISITORS, PUBLIC COMMENT, AND CORRESPONDENCE

No Correspondences

MOVE TO APPROVE THE November 22, 2022 CONSENT AGENDA AS PRESENTED.

Mrs. Suey discussed the treasurer's report. There were no questions.

Motion by Dougherty, seconded by Doerr to approve the January 24, 2023 consent agenda as presented. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passes 3-0.

The consent agenda included Regular Minutes from December 20, 2022 Executive Board meeting, Bills/Treasurer's Report for January, and Approval of hiring Kim Washburn as NPT's clinician.

NEW BUSINESS

Review and take action on Executive Session Minutes and Audio Tapes from July 2022-December 2022. There have been four Executive Sessions in the last six months to open to the public to take action on. (August 2022, September 2022, and October 2022)

Mrs. Suey discussed that there are three closed sessions that would be included.

Motion by Doerr, seconded by Dougherty to approve "opening" the Executive Session Minutes and Audio Tapes from July 2022 through December 2022 as presented. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passes 3-0.

Discuss and Approve FTE's for 22/23 school year (8/1/22-9/15/22, 9/16/22-12/27/22, 12/28/22-present)

Mrs. Suey discussed how the FTE's changed from the beginning of the school year until now. The 8/1/22-9/15/22 FTE reflects NPT covering Social Work services at Nokomis, Pana, Taylorville Central, North and Memorial. The 9/16/22-12/27/22 FTE reflects NPT covering Social Work services at Nokomis, Pana and all of Taylorville. The 12/28/2022-present FTE reflects

NPT covering Nokomis, Pana and Taylorville, with the addition of Kimberly Washburn fulfilling counselling minutes as reflected on the documentation given to the board members. Mrs. Suey was asked how this was different from the original FTE approved. She responded that the original FTE included the vacant positions covering certain service areas and now our current employees are splitting up those duties along with the addition of Kimberly since those vacant positions are unfilled. Dr. Dougherty asked if NPT plans on keeping Susan Nelson and why she is only tied to Taylorville. Mrs. Suey responded that we do plan to keep Susan until the end of the school year, and she is only billed to Taylorville because that is the only school district she is providing services to. Susan Nelson is contracted to complete counselling minutes for Taylorville Jr High and High School. Kim has passed the social work content test and once her final results are turned in, an emergency school social work license will be applied for and it will last for three years. Kim is looking to start school in the Fall or Spring at U of I.

Open Discussion

There was no open discussion.

OLD BUSINESS

Discuss and Approve Base Salary for School Psychologist, School Social Worker and Speech Language Pathologist for the 23/24 School Year.

Moved into closed session. When closed session concluded Doerr made motion, Dougherty seconded to approve the increase in base salary for School Social Worker and Speech Language Pathologist starting with the 2023-2024 School Year. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passes 3-0.

REPORTS

Director's Report

The next NPT After Hours will be held on February 7th from 5:00pm-7:00pm on "All about Autism." The next PD with a Purpose will be on February 21st from 3:30pm-4:00pm with an SLP Panel presented by Stephanie Aberle, Marissa Kile, and Emily Ade to ask any questions related to SLP. The next book study "Uniquely Human: A Different Way of Seeing Autism" will start with sign ups in January and meetings February through April. Sign-ups will close February 1st and we currently have 9 people registered to participate.

Caseload totals and TCT numbers are included for Pana and Nokomis. She was happy to report they are down by 40% from this time last year. Mrs. Suey does not have access to Taylorville numbers.

Mrs. Suey discussed that teachers have been contacted and have begun their required training for the DLM. Training must be completed by February 1st. The DLM window is set for March 15-May 10.

Mrs. Suey then gave an update to the board on the personnel search for NPT's vacant positions. There were no questions for Mrs. Suey.

Program Coordinator/Transition Specialist

As the Transition Specialist, Mrs. Sabrina Jones reported she is currently in the process of amending the STEP contract to better reflect the amount of students NPT is servicing. There are currently 68 students who have filled out their applications. There are 15 of 30 outcomes and we have 18 additional students on their way to becoming an outcome. This month they are working on creating or updating resumes and cover letters. Mrs. Jones is also working on the Senior Conference that will be held in April.

As the Program Coordinator, Mrs. Jones has reviewed 210 IEPs so far this school year and is working on accommodations for PSAT and SAT. There were no questions for Mrs. Jones.

Business Manager Report

Mrs. Tarter stated State and Federal 941s have been completed for the quarter, quarterly expenditure reports have been submitted, and W-2s have been completed. She is waiting for two W-9s to be turned in. Once she receives those, 1099s will be submitted and mailed. She is currently working on the report that needs turned into OSHA and FACeS quarterly review. Mrs. Tarter was notified on Friday that Excess Cost is now available on IWAS. She is hoping to get the spreadsheets sent out to the district bookkeepers/business managers today or tomorrow. She is going to ask for them to be completed and returned to by the end of the day on Friday, February 17th. There were no questions for Mrs. Tarter.

CLOSED SESSION

Doerr made a motion to enter into closed session for the purpose of employment, evaluation, compensation, appointment, and discipline of personnel. Dougherty seconded the motion. Bauer-YEA, Doerr-YEA, Hutchison-YEA. Motion passes 3-0..

Entered into closed session at 9:16 am.

Closed session concluded at 9:36 am

Motion was made by Dr. Doerr and seconded by Dr. Dougherty to approve the closed session minutes as presented. Bauer-YEA, Doerr, YEA, Dougherty-YEA. Motion passes.

MOVE TO ADJOURN AT 9:37 a.m.

Doerr made a motion to adjourn the meeting. Dougherty seconded the motion. Motion passed by a voice vote.

Mr. Jason Bauer, President

Dr. Scott Doerr, Secretary

