

**Manor Independent School District**  
**Board of Trustee Meeting Agenda Item**  
*December 13, 2021*

<b>CONSENT ITEM SHEET</b>
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**RE:** Staff and Time Use Trackers- November 15, 2021

**Supporting Documents:**

1. November 15, 2021 Staff and Time Use Tracker

**This item relates to Policy/Code (if any):**

N/A

**District Goals\*:**

Goal 1: STUDENT SUCCESS – Be the district of choice in this Texas Region based on student success.

Goal 2: PEOPLE – Be a “great place to work” where employees find purpose, do worthwhile work, and make a difference.

Goal 3: SERVICE – Serve internal and external customers in partnership to support the highest levels of student success.

Goal 4: INNOVATION – Engage students in a variety of individualized and flexible learning opportunities inside and outside the classroom.

Goal 5: RESOURCES – Allocate resources with a relentless focus on efficiency and effectiveness based on priorities of student success.

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**Background Information:**

These trackers are inclusive to the Lone Star Governance compliance for the Board. These trackers indicate how much time is spent on certain categories of that regular board meeting as well as how many hours staff have worked on their respective agenda items.

**Fiscal Implications:**

N/A

**Administrative Recommendation:**

N/A

**Motion Language:**

I move that the Board approve the Staff Use and Time Use Trackers from November 15, 2021 as submitted.

Dr. Andre Spencer

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**Contact Person**

Dr. Andre Spencer

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**Approved by Superintendent**