

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 2/10/2026



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☐ Contract Service Agreements
☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 2/3/2026

To: Board of Trustees
Browning Public Schools

From: Rebecca Rappold
Title: Superintendent

Subject: Travel In State: Speech and Debate State Tournament

Description: Requesting approval for Superintendent Rappold to attend the Speech and Debate State Tournament in Corvallis, MT on 1/30/26-1/31-26

Financial Impact: \$587.92

Funding Source (Budget/grant, etc.): 126/226.90.160.2320.582

Attachment(s): Schedule

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Rebecca Rappold
Building Administration

Employee # _____
Substitute Name _____

LEAVE REPORT

<u>Date of Leave</u> <u>1/30/25</u>	<u>Hours</u> <u>7 hrs</u>	<u>Type of Leave</u> <u>SR</u>
--	------------------------------	-----------------------------------

Employee Signature _____ Date _____

☒ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Agenda, Name, Location TRAVEL REQUEST. (If receiving payment for EX/SR leave please fill out entire form completely) Conference/Workshop Speech & Debate State Tournament..... (Attach Brochure/Agenda)**

Location Corvallis, MT

Departure Date 1/30/26

Return Date 1/31/26

Departure Time 10:00 am

Return Time 9:00 pm

Transportation: ☒ Personal Vehicle
☐ District Vehicle
☐ Professional Development

Mileage 494 x \$0.70 = \$345.80

Per Diem 1Day\$51+1L\$17+1D\$17= \$88.00

<input checked="" type="checkbox"/>	Registration PO# _____	= \$
<input checked="" type="checkbox"/>	Hotel PO# _____	= \$154.12
<input checked="" type="checkbox"/>	Other PO# <u>Airfare</u> _____	= \$

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage Sub Total \$587.92

Budget 126.90.160.2320.582(70%) \$
226.90.160.2320.582(30%) \$

Check Total \$433.80

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____



Speech & Debate & Drama

Date	Location	Time	Departure
Oct. 1	Bigfork	9am	5:30am
Nov. 8	Whitefish	8am	6:00am
Nov. 14-15	Stevensville	8am	Overnight
Dec. 5-6	WolfPoint	8am	Overnight
Dec. 16	Pictures	Pics	
Dec. 13	East Helena	8am	5:00am
Dec. 20	Choteau	8am	7:30am
Jan. 9-10	Columbia Falls	4:30pm	1:00pm
Jan. 17	Bigfork	8am	5:00am
Jan. 23-24	Ronan (Divisional)	9am	Overnight
Jan. 30-31	Corvallis (State)	9am	Overnight