

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 2/10/2026



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 2/3/2026

To: Board of Trustees
Browning Public Schools **From:** Rebecca Rappold
 Title: Superintendent

Subject: Travel In State: Speech and Debate State Tournament

Description: Requesting approval for Superintendent Rappold to attend the Speech and Debate State Tournament in Corvallis, MT on 1/30/26-1/31-26

Financial Impact: \$587.92

Funding Source (Budget/grant, etc.): 126/226.90.160.2320.582

Attachment(s): Schedule

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Rebecca Rappold
 Building Administration

Employee # _____
 Substitute Name _____

LEAVE REPORT

Date of Leave

1/30/25

Hours

7 hrs

Type of Leave

SR

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee

Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual

PL Personal Leave

ALWO Approved Leave W/O Pay

SL Sick Leave

JD Jury Duty (attach verification)

ULWO Unapproved Leave w/o Pay

*EX/SR Extra-Curricular/School Related

NG National Guard

SWP Suspended w/Pay

FN Funeral _____

SWOP Suspended w/o Pay

(Master Contract Relationship)

*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Agenda, Name,

Location **TRAVEL REQUEST** (If receiving payment for EX/SR leave please fill out entire form

completely) Conference/Workshop Speech & Debate State Tournament (Attach Brochure/Agenda)

Location Corvallis, MT

Departure Date 1/30/26

Return Date 1/31/26

Departure Time 10:00 am

Return Time 9:00 pm

Transportation: Personal Vehicle

Mileage 494 x \$0.70 = \$345.80

District Vehicle

Per Diem 1Day\$51+1L\$17+1D\$17= \$88.00

Professional Development

Registration PO# _____ = \$

Hotel PO# _____ = \$154.12

Other PO# Airfare _____ = \$

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage **Sub Total \$587.92**

Budget 126.90.160.2320.582(70%) \$

Check Total \$433.80

226.90.160.2320.582(30%) \$

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____



Speech & Debate & Drama

Date	Location	Time	Departure
Oct. 1	Bigfork	9am	5:30am
Nov. 8	Whitefish	8am	6:00am
Nov. 14-15	Stevensville	8am	Overnight
Dec. 5-6	WolfPoint	8am	Overnight
Dec. 16	Pictures	Pics	
Dec. 13	East Helena	8am	5:00am
Dec. 20	Choteau	8am	7:30am
Jan. 9-10	Columbia Falls	4:30pm	1:00pm
Jan. 17	Bigfork	8am	5:00am
Jan. 23-24	Ronan (Divisional)	9am	Overnight
Jan. 30-31	Corvallis (State)	9am	Overnight