



Geneva Community Unit School District 304

Donna V. Oberg- Assistant Superintendent - Business Services

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To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna V. Oberg, Assistant Superintendent – Business Services
Date: March 14, 2016
Re: 2016-17 Copier Paper Bid

The School Code of Illinois (25:220) requires a school board to let all contracts for supplies and materials in excess of \$25,000 to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability after due advertisement. However, if a purchase is made with a state contract vendor, no bid is required. MIDLAND PAPER COMPANY is the State of Illinois contract vendor for copier paper.

Geneva School District 304's total copier paper amount for the 2016-17 school year is \$87,192. This cost will be divided and distributed to each school's (School Copier Paper) budget line item. The price for a case of white, 8.5" x 11" paper is the same as it was last year. (Due to the increased copying needs involved in the Common Core materials, the schools have had to order enough cases of copier paper to sustain their copying requirements.)

Please ask the Board of Education, at its regularly scheduled meeting on Monday, March 14, 2016, to authorize the purchase of the 2016-17 copier paper purchase from Midland Paper for a cost of \$87,192.

GENEVA CUSD 304 ~ 2016-2017 COPIER PAPER ORDER

March 14, 2016

Vendor: State Contract /Midland Paper

	GHS	GMS -North	GMS -South	Williamsburg	Harrison	Fabyan	Mill Creek	Western	Heartland	Transportation... Stud Ser. & C.O.	Friendship Station	Total Cases	Per Case	Total Price
White	880 \$23,496.00	400 \$10,680.00	360 \$9,612.00	240 \$6,408.00	125 \$3,337.50	100 \$2,670.00	200 \$5,340.00	150 \$4,005.00	260 \$6,942.00	75 \$2,002.50	30 \$601.00	2,820	\$26.70	\$75,294.00
Cream	1 \$36.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	1	\$36.00	\$36.00
Ivory			\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	0	\$36.00	\$0.00
Yellow/Canary	7 \$252.00	30 \$1,080.00	5 \$180.00	3 \$108.00		2 \$72.00	\$0.00	\$0.00	\$0.00	1 \$36.00	1 \$36.00	49	\$36.00	\$1,764.00
Buff	\$0.00	4 \$144.00	2 \$72.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3 \$108.00	10 \$360.00	10	\$36.00	\$360.00
Pink	3 \$108.00	20 \$720.00	5 \$180.00	1 \$36.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3 \$108.00	1 \$36.00	33	\$36.00	\$1,188.00
Salmon	1 \$36.00	5 \$180.00	5 \$180.00	1 \$36.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6 \$216.00	1 \$36.00	21	\$36.00	\$756.00
Tan	2 \$72.00		\$0.00	1 \$36.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3	\$36.00	\$108.00
Green	4 \$144.00	12 \$432.00	2 \$72.00	1 \$36.00	\$0.00	\$0.00	\$0.00	2 \$72.00	\$0.00	\$0.00	1 \$36.00	24	\$36.00	\$864.00
Blue	6 \$216.00	14 \$504.00	5 \$180.00	1 \$36.00	\$0.00	\$0.00	\$0.00	2 \$72.00	\$0.00	6 \$216.00	1 \$36.00	39	\$36.00	\$1,404.00
Gray	1 \$36.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$36.00	\$36.00
Orchid	3 \$108.00	15 \$540.00	2 \$72.00	2 \$72.00	\$0.00	2 \$72.00	\$0.00	\$0.00	\$0.00	5 \$180.00	\$0.00	30	\$36.00	\$1,080.00
Cherry	2 \$72.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$36.00	\$72.00
Bright Pink 20#	2 \$102.00		\$0.00	\$0.00	\$0.00	2 \$102.00	\$0.00	1 \$51.00	\$0.00	\$0.00	\$0.00	6	\$51.00	\$306.00
Bright Red 20#	2 \$102.00		\$0.00	\$0.00	\$0.00	\$0.00	2 \$102.00	1 \$51.00	\$0.00	\$0.00	\$0.00	5	\$51.00	\$255.00
Bright Orange 20#	3 \$153.00	6 \$306.00		\$0.00	\$0.00	\$0.00	\$0.00	1 \$51.00	\$102.00	\$0.00	\$0.00	14	\$51.00	\$714.00
Gold 20#	3 \$153.00	5 \$255.00		\$0.00	\$0.00	\$0.00	\$0.00	1 \$51.00	\$0.00	\$51.00	\$0.00	10	\$51.00	\$510.00
Bright Yellow 20#	2 \$102.00		\$0.00	2 \$102.00	\$0.00	2 \$102.00	\$0.00	1 \$51.00	\$0.00	\$0.00	\$0.00	8	\$51.00	\$408.00
Bright Green 20#	3 \$153.00	5 \$255.00	\$0.00	2 \$102.00	\$0.00	\$0.00	\$0.00	1 \$51.00	\$102.00	\$0.00	\$0.00	14	\$51.00	\$714.00
Bright Blue 20#	5 \$255.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1 \$51.00	\$102.00	\$0.00	\$0.00	11	\$51.00	\$561.00
Sunburst Yellow 60#	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$63.50	\$63.50
Re-Entry Red 60#	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$63.50	\$127.00
Cosmic Orange 60#	\$0.00		\$0.00	\$0.00	\$0.00	1 \$63.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$63.50	\$127.00
Pulsar Pink 60#	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$63.50	\$63.50
Planetary Purple 60#	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.50	\$0.00	\$0.00	2	\$63.50	\$127.00
Celestial Blue 60#	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$63.50	\$127.00
Lunar Blue 60#	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$127.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$63.50	\$127.00
Gamma Green 60#	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$63.50	\$0.00
	930 \$25,596.00	516 \$15,096.00	386 \$10,548.00	254 \$6,972.00	125 \$3,337.50	109 \$3,081.50	219 \$6,349.00	161 \$4,506.00	275 \$7,642.00	100 \$2,917.50	38 \$1,146.50	3,113	\$63.50	\$87,192.00