

## **DRAFT Minutes**

### **AMPHITHEATER PUBLIC SCHOOLS Tucson, Arizona**

#### **MINUTES OF REGULAR PUBLIC MEETING OF THE GOVERNING BOARD**

##### **Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, September 9, 2014, 5:45 PM

##### **Board Members Present**

Susan Zibrat, President  
Deanna M. Day, Vice President  
Dr. Kent Paul Barrabee, Member  
Julie Cozad, Member  
Jo Grant, Member

##### **Central Administrators Present**

Patrick Nelson, Superintendent  
Monica Nelson, Associate Superintendent  
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel  
Scott Little, Chief Financial Officer

##### **OPENING OF MEETING - 5:45 PM to Hold a Reception for Newly Appointed Administrators**

##### **Call to Order**

Susan Zibrat

Ms. Zibrat called the meeting to order at 5:49 PM. Mr. Nelson introduced newly appointed Administrators, both District staff who moved to a new position, and staff new to the District.

Sarah Andricopoulos, Instructional Support Assistant, La Cima Middle School  
Natalie Burnett, Principal, Ironwood Ridge High School  
James Burns, Executive Manager of Operational Support  
Andy Heinemann, Principal, Cross Middle School  
Tony Jacobson, Assistant Principal, Ironwood Ridge High School  
Jennifer (JJ) Letts, Instructional Support Assistant, Prince Elementary School  
Darlene Mansouri, Director of Federal Programs  
Brice Menaugh, Assistant Principal, Canyon del Oro High School  
Phil Tilicki, Assistant Principal, Amphitheater Middle School  
Carol Tracy, Principal, Mesa Verde Elementary  
Julie Valenzuela, Instructional Support Assistant, Amphitheater High School  
Tanya Wall, Principal, Copper Creek Elementary  
Diana Walker, Principal, Harelson Elementary School

The audience was invited to join the Board in greeting and congratulating the new Administrators at a brief reception.

**CONTINUATION OF OPEN MEETING - APPROXIMATELY 6:00 PM**

**Call to Order and Signing of Visitor's Register**

The Open Meeting reconvened at 6:20 PM. Ms. Zibrat asked all visitors who had not already done so to sign the Visitor's Register. She asked the Cross Middle School students to lead us in the Pledge of Allegiance.

**Pledge of Allegiance to the Flag**

Cross Middle School Students - Lewis DuPont, Rebecca Shanks and Lauren Wheelwright

Mr. Nelson asked Mr. Heinemann, Cross Middle School Principal, to introduce the students. Mr. Heinemann shared the accomplishments of each student, both on and off campus, which make them exemplary leaders. The students were asked to introduce their parents and guests. The students then led us in the Pledge of Allegiance.

Ms. Grant thanked the students and presented each with a certificate of appreciation on behalf of the Board.

**Recognition of Student Art**

Cross Middle School

Dr. Barrabee introduced the student art work on display for the month of September provided by Cross Middle School. He noted that Carolyn Reece, Art Teacher at Cross, encouraged our students to create some extraordinary art. The styles of art were Mola Chalk drawings, Op art and Kaleidoscope drawings. Art can also be integrated with cultural studies. The works show an extraordinary imaginative initiative.

**Announcement of Date and Place of Next Special Governing Board Meeting**

Ms. Zibrat announced the next Special Meeting of the Governing Board: Tuesday, September 23, 2014, 5:00 PM, 701 W. Wetmore Road.

**2. RECOGNITION(S)**

**A. Recognition of Distinguished Service Awards**

Bethany Papajohn, LD Resource Leader, Mesa Verde Elementary  
Ruben Sainz, Lead Painter, Facilities Support Services

Board Book Information: *The Distinguished Service Award was established to recognize employees' initiative, collaboration, loyalty, and contribution to the Amphitheater Public School District. Employees are recognized on a monthly basis during the school year. All Amphitheater employees are eligible to be nominated by their colleagues for this recognition.*

Mr. Nelson introduced the Distinguished Service Awards (DSA) which give us an opportunity every month to recognize two of our employees that contribute so much to our District. Mr. Nelson invited Mr. Mike Bejarano to introduce the recipients for September 2014. Mr. Bejarano noted that the awards presented monthly during the school year recognize an employee's initiative, collaboration, loyalty and contributions to the District. The nominees represent a high level of dedication and commitment to the values and mission of the District.

**Mr. Ruben Sainz** - Ruben has worked in the Facilities Support Services Paint Shop since 1983. His approach to his work has always been about what he does and how it affects students. When he is on the job he is careful to protect the personal items in the rooms where he is working. Ruben is always

finding creative ways to enhance the outcome of his work without investing more money. He takes great pride in his work and has always gone above and beyond his responsibilities to do what is best for the students and District. He can also be seen repairing football helmets, bicycles and lockers for students. He has coached football at Amphi Middle School for 15 years. Dr. Barrabee presented Mr. Sainz with the award and thanked him.

**Ms. Bethany Papajohn** - Bethany is a Special Education teacher and a valued member of the Mesa Verde Staff. She is well respected by her peers, Administration and parents. She is a master teacher in many aspects and has taken on many roles at Mesa Verde: classroom teacher, Resource Teacher and 504 Special Education Facilitator. Under her direction programs thrive and she gets wonderful results for the children. She has a great rapport with parents and the community. She is proactive in communication and keeps everyone informed. Leadership is something that comes naturally to her. She has guided and trained teaching assistants, classroom aides and her peer teachers. She's one of those teachers who will pick up and help wherever she is needed. She shares her expertise and problem solves with new teachers, in meetings is positive, is positive in her interactions with others, and makes new staff members feel welcome and included in all aspects of the school. Ms. Papajohn introduced her guests and staff from Mesa Verde and thanked them for their support. Dr. Barrabee presented Ms. Papajohn with the award and thanked her. Ms. Zibrat thanked them both for their contributions.

### **3. PUBLIC COMMENT<sup>1</sup>**

Mrs. Zibrat described the procedures for addressing the Board. One speaker addressed the Governing Board.

Mr. John Fife of the Amphi Education Association addressed the Board expressing the association's support of Proposition 418, and urging the community to support this critical ballot proposal. He stressed that support of Proposition 418 will allow the renewal of the current Budget Override and continue the tradition of excellence. The current Override allows the District to reduce class size in core classes, maintain and expand art, music and PE programs, offer more electives and AP courses, provide for year round intervention programs for struggling learners, provide increased support for school facilities and technology equipment, and attract and retain quality educators and staff. All this can be done without increasing anyone's property tax rates. If Proposition 418 fails, Amphitheater will be forced to cut \$6.8 million dollars from its budget, on top of the over \$56 million dollars that it has already been forced to cut by the state of Arizona. The association believes the District will lose teachers to other districts and have great difficulty attracting new teachers to replace them. Programs for students will be reduced, or eliminated altogether, and class sizes will increase. He stressed we cannot afford to let that happen and urged the Amphi community to make sure they register to vote, talk to their neighbors about why Proposition 418 is so important, go to [www.leapaheadforamphi.com](http://www.leapaheadforamphi.com) to learn more, and vote yes on Prop 418 on early ballot or at the polls on November 4th.

### **4. INFORMATION<sup>2</sup>**

#### **A. Status of Bond Projects**

Ms. Zibrat invited Mr. Nelson to introduce the Status of Bond Projects. Mr. Nelson noted that the public supported the Bond Election in 2007 and because of that we have been able to make a significant number of improvements in our schools. He introduced our Bond Manager, Mr. Chris Louth, who provided an update on where we are on District bond projects.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030>, Item 4.A., Overview.]

### **I. INSTRUCTIONAL SPACE / PORTABLE REPLACEMENT**

A. Cross Middle School Addition / Remodel: Construction is complete. The Cross project was completed on schedule and under budget.

B. Harelson Elementary School Addition / Remodel: Construction is complete. The Harelson Project was completed on schedule and under budget.

C. Wetmore Professional Development Building: Construction is 1% complete. Phase one (of four) has started with demolition in room 118 (old bakery area), in rooms 184- 186 (the old ACES area), and rooms 110 – 113 (old food service office).

D. Donaldson Elementary School Addition / Remodel: Schematic Design is complete and Design Documents are being developed.

E. Mesa Verde Elementary School Addition / Remodel: Schematic Design is complete and Design Documents are being developed.

## **II. HEALTH, SAFETY, & SECURITY**

A. Wilson K-8 Health Office Renovation & Security Fencing Installation: Construction is complete. Unanticipated changes to the existing fire alarm and fire suppression systems were required by current codes. These corrections are being made and will add cost to the project. The exact cost and scope is still to be determined. Final design is being coordinated.

## **III. NEW SCHOOL**

A. New Elementary School: Programming of the new school has begun with the architect of record and district staff.

Ms. Zibrat asked if there were any questions or comments. Ms. Cozad asked if the new water evacuation system at Cross/Harelson held up to the flooding this week. Mr. Louth stated that it did. While there was some silt deposited across campus, there was no water inundation into classrooms as in the past. Dr. Barrabee commented that once again he thinks about how much money we saved with the drainage improvement considering the expense of replacing carpet, wallboard, etc. when there is flooding. He expressed how we appreciate the community's support of these projects in the past and that without the community's support, is uncertain how we would have done it. He thanked Mr. Louth that the projects were on time and under budget.

### **B. Update on Amphitheater Foundation**

Board Book Information: *Aaron Franco, President of the Amphi Foundation, will update the Governing Board on the Foundation's accomplishments and activities over the past year. He will also review the mission and goals for the coming year.*

Ms. Zibrat asked Mr. Nelson to introduce the update on the Amphitheater Foundation. Mr. Nelson noted that one of the most amazing support organizations the District has is the Amphi Foundation, comprised of volunteers, which has supported our schools and District unerringly over the years. Mr. Nelson introduced Mr. Aaron Franco, President of the Amphitheater Foundation, to provide an update on the work of the Foundation. Mr. Franco stated that since 1972, the Foundation has supported Amphi Public Schools. The Foundation has given financial assistance supporting classrooms directly with funds and providing fundamental needs for thousands of "at risk" students at the 21 District schools. The volunteer board consists of 12 members with experience in education, banking, insurance, local government and corporate business. The Foundation raises funds through two annual signature events, grant writing, partnerships with other organizations, donations from corporations and individuals, and other methods. Last year's signature events were the most successful ever providing more money for the programs. Their mission is to promote academic excellence through the expansion of resources that enrich the

education, development and well-being of the students of the Amphitheater School District. Their vision is to fulfill the current needs of students while preparing them to meet their future personal and community challenges. The Foundation is currently focused is on several programs:

- The 21st Century Classroom Initiative, providing students and teachers with durable technology to enhance learning and academic performance. *(Recently \$26,000.00 was approved to fund Chromebook-type devices to the 13 Elementary and Middle Schools.)*
- The Amphi Clothing Bank, an all-volunteer program located behind Amphi High, providing quality used clothing, shoes, underwear and socks free of charge to District students in need.
- Athletic fee waivers for eligible District students at middle and high schools funded by a generous annual grant from the Tucson Conquistadors.
- Future teacher scholarships to the high schools and full-day Kindergarten scholarships to those in need.

The Foundation has been supporting the needs of children for over 40 years. Mr. Franco stated he is honored to be part of this organization and is proud to have both of his boys attending Painted Sky Elementary.

Ms. Zibrat thanked Mr. Franco, and asked if there were any questions or comments. Dr. Barrabee stated he would like to give another round of applause for the wonderful service the Amphitheater Foundation provides for our students and District. Ms. Cozad added that she really appreciates the annual Gala fundraiser.

### **C. Update on Override Expenditures**

Board Book Information: *We are now in the fifth school year of the Maintenance & Operation (M & O) override that was renewed by the voters on November 3, 2009. This has allowed Amphi to advance those issues identified in the original ballot measure. As you may recall, this renewal followed the initial M & O override that was originally passed by the voters on May 17, 2005. The categories of the override include maintaining and lowering class size, enhancing art, music, and physical education at the elementary level, expanding electives at the middle schools and high schools, expanding Advanced Placement programs in all three of our high schools, the International Baccalaureate Program at CDO and the Cambridge Program at AHS, maintaining academic assistance and intervention programs for students, maintaining support of school facilities and equipment, and continuing efforts to attract and retain staff.*

Ms. Zibrat asked Mr. Nelson to introduce the Override Expenditures update. Mr. Nelson stated that we are required annually, by law, to report on the expenditure of Override monies. Mr. Nelson asked Ms. Monica Nelson to provide an update. Ms. Nelson stated that it is an exciting opportunity to tell how much we have benefitted this past year from the District Override. The Override was originally passed in November of 2005 by our voters and continuation was approved in November of 2009. Thinking back over the 10 years the Override has been in place, we have been able to do some remarkable things. There are seven areas that are covered by the Override and we would like to highlight and talk about them from a factual standpoint. The Override has allowed Amphitheater to touch on seven distinct areas in our budget:

1. Maintain lower class size
2. Enhance Fine Arts and PE at the elementary level
3. Expand electives in middle school and high school
4. Expand Accelerated Program (AP) classes in high school
5. Expand academic assistance to under achieving students
6. Maintain school facilities and technology
7. Attract and retain quality staff

The Override was renewed in 2010 for the 2011-2012 School Year with an increase of \$7,537,044.00. That amount went down over the next several years. In 2013, it was reduced to about \$6,866,924.00, primarily due to the loss of \$200,000.00 in full-day Kinder funding. This year we estimate the Override will generate about \$6,861,075.00, a decrease of about \$ 5,000.00 from last year based primarily on the loss of Career Ladder funding. The first area we tackled is class size reduction. Due to years of cuts by the State legislature and loss of \$56 million dollars, we have not been able to reduce class sizes as intended, but have been able to mitigate some of that loss. We have focused on the elementary grades where we want to keep classes as small as possible because of the importance of reading instruction. For several years we have worked closely with the Principals looking at how we can impact the loss of Maintenance and Operations (M&O) funding and how we can identify where class sizes are larger than we would like. The classroom size reduction money was utilized to help alleviate those issues. Last year (2013-2014) we added 38 positions to address class size. This year (2014-2015) we have allocated 35 positions to impact class sizes. We have a few situations we are keeping a close eye on, working with Principals on scheduling and changes to get a better handle on different opportunities. The second area is increased time for Art, Music and PE in the elementary schools. Prior to 2005 we might have had our students in 20 minutes of instruction in those areas. As a result of the Override we are now up to 50 minutes taught by Specialists in each of our schools. Students also have Band, Orchestra and Chorus being offered by highly qualified teachers. The third area we have been able to impact is electives at the middle school. Over the last 10 years we have added high student interest classes. This past year we added Level 1 Spanish at La Cima and Amphi Middle Schools, and STEM and Odyssey of the Mind electives at our middle schools. Fourth, at the high school level we worked hard to maintain strong AP programs at all three of our high schools, growing from approximately 10 course titles 10 years ago to over 27 course titles this year. We have been able to implement and support the International Baccalaureate Program at Canyon Del Oro and the Cambridge curriculum at Amphitheater High School. We maintained the Internship Program many of our students are benefitting from. The fifth area is targeting students who need additional support, and we have been able to provide learning opportunities. Probably most important are the intervention programs available for our students before and after school at all of our K-12 schools both Title I and non-Title I. Principals can apply for intervention programs for targeted student assistance, utilizing our certified teaching staff to provide additional support for students across the board. Number six is to maintain our school facilities as best we can. We have been able to as a result of the Override, allowing us to hire an additional HVAC position. We have been able to hire an additional Technology position, which becomes increasingly important as we expand the use of technology. The seventh area we were able to improve is our continued effort to attract and maintain staff by providing a portion of our employees' salaries paid for by the Override.

Mr. Nelson noted that this year Ms. Nelson is responsible for targeting intervention towards underachieving, gifted students; to get at the root of some of the issues they experience.

Ms. Zibrat thanked Ms. Nelson and asked if there were any questions or comments. Dr. Barrabee commented that he was very impressed with how closely the services that the Override is providing match his values of what is important. Given the extraordinary cuts from the Legislature, he is really thankful that we have had the Override and congratulated Ms. Nelson and all the staff for aiming the funds at what are very critical needs.

#### **D. Review of Enrollment Projections and Actual Enrollment for Current (2014-2015) School Year**

Board Book Information: *Each year, the District projects enrollment for the subsequent fiscal year as a key component for budget planning resource allocations. Previously, the District relied upon a 2007 growth study which the Board commissioned to predict enrollment expectations, and that study was initially a fairly accurate predictor of school population trends immediately following its completion. Within a relatively short period of time, however, the unanticipated economic and demographic changes in our community dramatically affected the reliability of that growth study. As a*

*consequence, in more recent years, our projections have been based upon student cohort information, combined with other demographic information, such as expected property development in neighborhoods served by individual schools, anecdotal data from schools on population trends, etc. The District's initial model driven estimates are then shared with principals, who provide feedback on the District estimate. This feedback is essential in determining the final projections. It is the final projection upon which staffing and non-staffing allocations are made. Each year, the administration must reconcile the estimates for enrollment with actual enrollment experienced in the early stages of the school year. This helps ensure equivalent and equitable distribution of resources across the District's schools. This agenda item is the first step in reviewing the actual data and its implications for resource adjustments. In most situations, changes in existing distributions are simply effected through budget code changes, e.g., changing a staffing allocation from general maintenance and operation funding to override class size reduction funding, or vice-a-versa. Since the time this agenda item was prepared, work has continued to make adjustments to actual enrollment data. This consists of deletion of students (drops) who may have preregistered but who never arrived to attend school in the District or perhaps arrived to attend a different school than originally planned. Occasionally, students will also withdraw early in the first few weeks of the school year to change schools or perhaps move. The same factors work in reverse as well, with new students enrolling in our schools through the first few weeks of school (adds). After taking such factors into account and including their effects into our actual enrollment counts, it presently appears that, overall, enrollment is approximately 212.5 students (FTE) shy of what our enrollment projections for the year were. There are some areas of significant discrepancy. The attached table provides detail for each school site. The table compares the projections made for the current school year with the current actual enrollment. In the attached table, it is evident that enrollment is lower than anticipated, though it is also notable that this decrease is largely attributable to a few schools and their open enrollment students. It should also be noted, however, that our enrollment is considerably down at some schools. As we have just passed the Labor Day mark, we may expect an additional but small spike in enrollment, as some families do not return to school until after that holiday. The numbers presented count each Kindergarten student as a 0.5 FTE student, in accordance with the state's funding formulas.*

[\[https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=5012403\]](https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=5012403); Item 4.D., Enrollment Projected & Actual v4 9/9/14 at 5:30 pm]

Ms. Zibrat asked Mr. Nelson to introduce the topic. Mr. Nelson commented that this time of year, several weeks after school starts, we like to present the Board information about where our enrollment is headed and how enrollment matches projections. Mr. Nelson asked Mr. Jaeger to provide an overview of the District's projected and actual enrollment to date. Mr. Jaeger provided a new spreadsheet with the most current numbers. Copies were handed to Board Members and were also displayed on screen. Mr. Jaeger confirmed the accuracy of the most current numbers. There is a smaller decrease in enrollment projection than in previous years. We are hopeful that means enrollment is solidifying and becoming more stable. There were a couple of interesting and important enrollment changes. The first would be Amphitheater High School which saw a significant increase in enrollment and may be higher by about 110 students. We also see ebb and flow at all of our schools from time to time as people move out of a neighborhood into another.

Ms. Zibrat asked if there were any questions or comments. Ms. Cozad noted that the Board talked about advertising before and asked for if a TV ad was done. Mr. Nelson said that the District has expanded our marketing approach significantly, and will again in January and February as parents are making decisions about registration. Ms. Cozad asked if a newsletter has gone out to get the word out to parents. Mr. Nelson said that Ms. Blake in Community Relations is working on the newsletter as well as other projects. We have a presence at a number of events, for example this Friday we will be manning a booth at the State of the Town address in Oro Valley. We have already booked a booth at the Festival of Books and similar events. We are expanding our efforts. Ms. Cozad stated that the list of District

accomplishments we made last year needs to get out to the public, because no Charter School can match that. Dr. Barrabee noted that our breadth of education and diversity covers the whole child, which is something not many schools affirm as strongly as Amphitheater does.

#### **E. Review of Property Taxes**

Board Book Information: *The Pima County Board of Supervisors set the Fiscal Year 2015 Property Tax rates on August 18th. A comparison of school district property tax rates will be presented.*

*Presented for information only, no action required.*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030>, Item 4.E. Tax Rate Chart]

Ms. Zibrat asked Mr. Nelson to introduce the topic. Mr. Nelson noted this is the time of year when people receive their tax notices in the mail. Mr. Nelson invited Mr. Little to provide a review. Mr. Little stated that annually the Pima Co. Board of Supervisors sets the tax rate. This year it happened on August 18th. Last week the first of the tax notices went out making it an appropriate time to review where we are with taxes, and also where we are relative to other school districts. Mr. Little went over the summary of tax rates and the components that make up the tax rates. There are some components the District has that others don't. For example, Amphitheater has a small adjacent ways levy of .02 cents within the tax rate that helps supplement the Bond Program. Notably the new bus loop at Cross is a result of that. There are a couple of small levees and an override. It is interesting to note that the overrides are an example of how these secondary voter approved items are equalized. For Amphi a 10% override costs the tax payers .49 cents, for another district it costs them \$1.31 to do the same 10% override. Comparing what happens from district to district on the combined, primary and secondary rates, ultimately Amphi had a decrease of approximately .12 cents on the rate, representing approximately a 2% tax rate reduction. There were some interesting numbers occurring throughout Pima County. Sahuarita had a 9% increase as a result of lost property values in the mines. Sunnyside had a 20% increase. Those are the big variances that exist within rate changes from last year. On average the changes are close to 1% to 2% for most districts. The last slide places the districts in rank order of combined property tax rates so we can see how Amphitheater compares to other districts in Pima County. TUSD has the highest property tax rates. Amphi is third lowest with 5.8 on a tax rate. Amphi looks really good on the tax rate and is able to keep the rate really stable. The District still has to worry about what happens with property values both at the local and State level. The goal is to maintain the tax rate as stable as possible, and we have done well on that.

Ms. Zibrat thanked Mr. Little for keeping the tax rate relatively stable. Ms. Zibrat asked if there were any questions or comments; there were none. Mr. Nelson complimented Mr. Little because it is our policy to keep the tax rate stable and he has done a good job with that.

#### **5. CONSENT AGENDA**

Ms. Zibrat introduced the Consent Agenda. Mr. Nelson brought Item L. to the Board's attention. He recounted how the State has significantly reduced capital for the District since the 2008-2009 school year which has been very detrimental to us. Funding for the School Facilities Board has decreased significantly and we haven't had good luck with funding. Since Mr. Burns has come on staff he has processed and received two grants from the School Facilities Board, this one for \$284,000.00. And it is through his hard work that we have been able to gain funding. Dr. Barrabee thanked Mr. Burns.

Ms. Zibrat asked if there were Board Member requests to have items addressed separately. Ms. Cozad asked if the dates of 2013/2014 on Item J. were correct. Mr. Nelson confirmed that they are trained every year confirming it was typo, and should read 2014/2015.

Dr. Barrabee stated he had questions about Item O. Ms. Zibrat asked for a motion to approve Items A-N and P-R. A motion was made by Ms. Day to adopt the Consent Agenda A-N and P-R, and was seconded



by Ms. Cozad. The motion carried unanimously 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

Ms. Zibrat asked Dr. Barrabee to address Item O. Dr. Barrabee stated that in regard to alignment with the Arizona State mandated standards and curriculum alignment, as a Board Member he is proud of the huge investment of time, effort and money that our District has already provided to create a positive outcome for our teachers and students. Despite the State imposing the standards with no funding for appropriate implementation, our District has met the standards providing quality professional support to help teachers utilize the standards effectively, and has already purchased instructional texts and workbooks that are aligned to the standards. The standards encourage the students to work cooperatively, develop and appreciate diversity in problem solving and interpreting texts, discover the fundamental ideals behind algorithms, and provide useful support to many teachers.

Dr. Barrabee then moved that the Board approve Item O. Ms. Day seconded the motion. Ms. Zibrat asked if there was any further discussion of the motion. Motion carried unanimously 5-0.

**A. Approval of Appointment of Personnel**

Certified and classified personnel appointments were approved, as listed in Exhibit 1.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030> Item 5.A.]

**B. Approval of Personnel Changes**

Certified and classified personnel changes were approved, as listed in Exhibit

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030> Item 5.B.]

**C. Approval of Leave(s) of Absence**

Certified and classified personnel leave(s) of absence were approved, as listed in Exhibit

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030> Item 5.C.]

**D. Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved, as listed in Exhibit 4.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030> Item 5.D.]

**E. Approval of Vouchers Totaling and Not Exceeding Approximately \$3,210,071.70 (Final Total)**

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board.

The following vouchers were approved as presented and payments authorized:

FY 14-15

Voucher #920 for \$472,136.99

Voucher #921 for \$2,481,442.56

Voucher #922 for \$142,428.31

Voucher #923 for \$114,063.84

**F. Acceptance of Gifts**

Donations were accepted by the Governing Board, as listed in Exhibit 5.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030>, Item 5.F.]

### **G. Approval of Parent Support Organizations for 2014-2015**

The following Parent Support Organizations were approved:

**CDO Band Boosters Club, Inc.**  
**CDO Baseball Booster Club**  
**CDO Spirit Line Booster Club**  
**Harelson Parent Teacher Organization**  
**IRHS Boys Soccer PAC**  
**Partners for the La Cima Community**  
**Rio Vista PTO**

### **H. Award of Contract for Site Based Marine Educational Trips Based Upon Responses to Request for Proposal (RFP) 14-0004**

Board Book Information: *Request for Proposal 14-0004 was e-mailed to 7 vendors and published on the District's website. This solicitation requested proposals for site based marine educational trips. Two vendors responded with proposals. It is the recommendation of the Administration that the Governing Board determine that a single award is not advantageous to the District and award multiple contracts to Guided Discoveries, Inc. and Mountain and Sea Adventures.*

Contract awards for site-based marine educational tours to Guided Discoveries and Mountain and Sea Adventures were approved as submitted. (Exhibit 6)

<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030>, Item 5. H.]

### **I. Approval of Out of State Travel**

Out of state travel was approved for staff and/or students (source of funding indicated): from **Wilson K-8 School** to attend a band, orchestra and choir trip in Anaheim, CA, March 12-15, 2015, (paid for by Auxiliary funds and tax credit donations); for staff from **Canyon del Oro High School** to attend the International Baccalaureate (IB) Category 2 workshop for Visual Arts in Denver, CO, September 26-29, 2014 (paid for by Federal funds designated for staff development); for staff from **Rio Vista Elementary** to attend the "No Excuses" University National Conference in Las Vegas, NV, October 19-22, 2014 (paid for by Federal funds designated for staff development); for staff from **Canyon del Oro High School** to attend the IB Category 2 Workshop for film in Miami, FL, October 30-November 3, 2014 (paid for by Federal funds designated for staff development). The Governing Board approved changes of previously approved travel for: staff, students and chaperones from Ironwood Ridge High School to attend a Cross Country meet in San Diego, CA, September 19-21, 2014. Chaperones have changed and now include Darin Whiteside and Deanna Whiteside.

### **J. Approval of Qualified Amphitheater Teacher Performance Evaluation System (ATPES) Evaluators**

Board Book Information: *The Agenda Item stated training was for the 2013-2014 school year. It was confirmed that the training was for the 2014-2015 school year. The following staff members have successfully completed evaluator training for the 2014-2015 school year:*

Patricia Harris	Paul DeWeerd	A.J. Malis
Andy Heinemann	Carol Tracy	Chris Gutierrez
Dianna Kuhn	Foster Hepler	Armando Soto
Laurie Sheber	Don Enright	Terri Amonson
Bob Hehli	Dawn Tinsley	Natalie Burnett
Adrian Hannah	Judi Lewinter	Brent Spencer
Viki Dillahunt	Brice Menaugh	Michael McConnell
Monica Nelson	Marco Dominguez	Angela Wichers
Jon Lansa	Tassi Call	Annette Orelup
Tanya Wall	Michelle Goodman	Glenda Arffa
Carol Quarton	Debbie Garcia	Christine Sullivan

Julie Valenzuela  
Cathy Crockett  
John Howe  
Tony Jacobsen  
Sarah Andricopoulos  
Patrick Nelson  
Linda Haller  
Robin Meece

Gerard Ball  
Cathy Eiting  
Amanda Magelli  
Mamie Spillane  
Jane Huseby  
Diana Walker  
Mike Bejarano  
Roseanne Lopez

Jennifer Letts  
Patti Greenleaf  
Darlene Mansouri  
Wendi Ousley  
Phil Tilicki  
Bob Stoner  
Joene Ames

**K. Approval of Amphitheater Teacher Performance Evaluation System (ATPES) Teacher Labels**

Board Book Information: *The State of Arizona (ARS 15-203) requires that each teacher receive a designation, or label, of Highly Effective, Effective, Developing or Ineffective. During the 2012/2013 and the 2013/2014 school years, aggregated data from the teacher evaluation process were studied and thoughtful conversations were held by the Amphitheater Teacher Performance Evaluation System (ATPES) Design Team regarding how the criteria for each designation should be established. At the Governing Board meeting on August 12, 2014, Dr. Lopez provided the Governing Board an overview and reflection on the criteria that is presented this evening for approval.*

*The 2014/2015 ATPES has been developed to be in compliance with Arizona State Law on teacher evaluation. Teachers who have three years of valid and reliable student progress data are “Group A” teachers. Teachers who do not have three years of valid and reliable student progress data are considered “Group B”. The teacher evaluation instrument is weighted per state law. The changes in the weightings were presented to the Governing Board in August. Teachers in “Group A” have 20% of their evaluation attributed to student progress data, 10% attributed to school progress data, 13% attributed to other measures of school effectiveness, and 57% on indicators of quality teaching from administrative observations. Teachers in “Group B” have 20% of their evaluation attributed to school progress data, 13% on other measures of school effectiveness and 67% on indicators of quality teaching. To develop a “weighted” system, each indicator on the ATPES was given a numerical value with extra weight placed on student progress data indicators. The numerical values for each indicator result in a total score for each evaluation. The scores are used to set teacher labels/designations. The numerical scores for each designation/label have changed from last year’s scores due to the reweighting of the evaluation instrument.*

*After studying the actual aggregated data from previous teacher evaluations, the ATPES committee discussed many aspects of teacher designation and how to approach setting criteria which would determine a label for a teacher. After numerous meetings, the committee recommends the following criteria for teacher designations be established for the 2014/2015 school year:*

**Group “A” Teacher Designation Criteria**

**Highly Effective:** Final evaluation score greater than or equal to 113

**Effective:** Final evaluation score between 99 and 112

**Developing:** Final evaluation score between 80 and 98

**Ineffective:** Final evaluation score below 80

**Group “B” Teacher Designation Criteria**

**Highly Effective:** Final evaluation score greater than or equal to 110

**Effective:** Final evaluation score between 94 and 109

**Developing:** Final evaluation score between 76 and 93

**Ineffective:** Final evaluation score below 76

*The ATPES Manual for 2014/2015 was revised to include State Law requirements of timing of evaluations, the changes in weighting of the instrument and inclusion of the criteria for the teacher designation labels. The manual was included on the August 12, 2014 Governing Board agenda for review.*

ATPES Teachers labels were approved as submitted.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50120410>, Item 5.K. ATPES Manual.]

#### **L. Approval of School Facilities Board (SFB) Grant Terms and Conditions Canyon del Oro Fine Arts Building**

Board Book Information: *Canyon del Oro High School Fine Arts Building central air conditioning system compressor failed and was found to be beyond repair requiring the system be replaced. The District submitted to the School Facilities Board a request for a Building Renewal Grant and on August 6, 2014 the school Facilities Board approved the grant request in the amount of \$284,023. To accept the Building Renewal Grant, the District's Governing Board must execute and return the attached Terms and Conditions to the School Facilities Board. These Terms and Conditions apply to the distribution of monies by the Arizona School Facilities Board from the Building Renewal Grant Fund pursuant to Arizona Revised Statutes, §15-2032.*

Grant terms and conditions were approved as submitted. (Exhibit 7)

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030>, Item 5.L. Grant Attachment]

#### **Project Information:**

Canyon del Oro High School

Project Number: 100210282-1007-002BRG

Project Scope: Replace Chiller

SFB Funding: \$259,023

Contingency: \$25,000

Total Funding: \$284,023

District Funding \$0.00

Total Project Funding: \$284,023

#### **M. Approval of Intergovernmental Agreement with Pima County JTED for Joint Use of Amphitheater Public Schools Land Lab**

Board Book Information: *The Pima County Joint Technological Education District (the JTED) has approached the District administration to request the formation of a new partnership with Amphitheater. The JTED currently operates a Veterinary Assistant Program (VAP) which requires hands-on experience with large and small animals for its students and has proposed conducting VAP classes twice each week at the Amphitheater Public Schools Land Lab.*

*The Amphitheater School District Land Lab provides a unique opportunity for Amphitheater students to work with large animals in an instructional setting, under the guidance and supervision of a trained animal sciences teacher and support personnel. In exchange for the opportunity for JTED VAP students to also obtain hands-on learning at the Land Lab, JTED proposes to supplement the Land Lab educational program and staffing through JTED's hiring of a full-time Veterinary Technician who will provide Veterinary services to the animals housed there. Amphitheater students will benefit from the learning opportunities affording by the onsite presence of the Veterinary Tech and, like the JTED students visiting the Land Lab or attending classes there, will be able to observe and work beside this veterinary care provider. Students of both Amphitheater and the JTED will also have the opportunity to be trained in performing certain veterinary procedures for the care and treatment of District-owned*

*livestock located at the Land Lab – developing skills necessary for qualification for career opportunities in the veterinary sciences. A form of intergovernmental agreement which will put this new partnership with the JTED into effect will be provided by supplement to this item. The term of agreement will be for one year and will subsequently be renewable at the discretion of the parties.*

The agreement with JTED for joint use of Amphitheater Land Lab was approved as submitted. (Exhibit 8) [<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50120410>, Item 5.M. Agreement]

#### **N. Approval of Superintendent's Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards**

Board Book Information: *In 1996, the Arizona State Board of Education began adoption of the Arizona Academic Standards (Standards) in the subject areas of reading, writing and mathematics. The Standards were mandated for all Arizona public schools to implement through curriculum and instruction. Since that time, the State Standards have been modified and, more recently, Arizona College and Career Ready Standards have been adopted.*

*Each year since adoption of the State Standards, school districts and charter schools have been required to verify their compliance with the Standards by submission of certain declarations of curricular and instructional alignment to the Arizona Academic Standards ("Declarations").*

*Compliance with this requirement establishes evidence that the Arizona Academic Standards have been incorporated into the curricular and instructional practices at the local level, in furtherance of the federal No Child Left Behind Act and AZ LEARNS. The Superintendent's Declaration, a copy of which is attached, is essentially a form of affidavit or oath of compliance with the Standards.*

*The Declarations actually consist of three separate documents to be signed, respectively, by the Governing Board as a body, the Superintendent as an individual, and every school principal as an individual. The Governing Board and Superintendent's Declarations are due on October 15th. The school principals' declarations will be due on February 4, 2015. For a school and district to be in compliance, all three forms of Declaration must be signed and returned to the ADE.*

*The Administration has also informed Principals of the content of their individual Declarations which they will sign later this year, so that they may take necessary actions during the course of the year to ensure they can truthfully make the Declaration.*

The Declaration of Curricular/Instructional Alignment was approved as submitted. (Exhibit 9)

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030>, Item 5.N. Declaration]

#### **O. Approval of Governing Board's Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards**

Board Book Information: *In 1996, the Arizona State Board of Education began adoption of the Arizona Academic Standards (Standards) in the subject areas of reading, writing and mathematics. The Standards were mandated for all Arizona public schools to implement through curriculum and instruction. Since that time, the State Standards have been modified and, more recently, Arizona College and Career Ready Standards have been adopted.*

*Each year since adoption of the State Standards, school districts and charter schools have been required to verify their compliance with the Standards by submission of certain declarations of curricular and instructional alignment to the Arizona Academic Standards ("Declarations").*

*Compliance with this requirement establishes evidence that the Arizona Academic Standards have been incorporated into the curricular and instructional practices at the local level, in furtherance of*

*the federal No Child Left Behind Act and AZ LEARNS. The Board's Declaration, a copy of which is attached, is essentially a form of affidavit or oath of compliance with the Standards.*

*The Declarations actually consist of three separate documents to be signed, respectively, by the Governing Board as a body, the Superintendent as an individual, and every school principal as an individual. The Governing Board and Superintendent's Declarations are due on October 15<sup>th</sup>. The school principals' declarations will be due on February 4, 2015. For a school and district to be in compliance, all three forms of Declaration must be signed and returned to the ADE.*

*The Administration has also informed Principals of the content of their individual Declarations which they will sign later this year, so that they may take necessary actions during the course of the year to ensure they can truthfully make the Declaration.*

The Declaration of Curricular/Instructional Alignment was approved as submitted. (Exhibit 10)

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030>, Item 5.O. Declaration]

#### **P. Approval of Fee Waivers for Facility Rentals 2014-2015 School Year**

Board Book Information: *The list below is comprised of District and community organizations, with whom the District enjoys a reciprocal and long-standing relationship in support of the District's Mission and Values. We submit the following list to the Governing Board for consideration and approval of Facility Fee Waiver status for the 2014-2015 school year.*

- Academic Decathlon
  - Canyon Del Oro High School student classes and Academic Decathlon club hosts this state-wide event yearly.
- AdvancEd
  - A non-profit organization, AdvancEd conducts rigorous, on-site external reviews of PreK-12 schools and school systems to ensure that all learners realize their full potential. Their commitment is to help schools improve. Meetings are held at the Wetmore offices periodically throughout the year.
- AZ Board of Regents
  - They are involved with a variety of programs designed to improve higher education and serve Arizona's students. This group in the past has held meetings at various locations within our school district.
- AZ Department of Transportation
  - They hold public meetings at various locations to update the community on road and property zoning changes that affect surrounding neighborhoods.
- AZ Music Education Association
  - Middle School Honor Band and Orchestra students participate in this one-day, yearly event at Canyon Del Oro High School.
- Bountiful Baskets
  - Participants sign up for food baskets and community volunteers distribute these food baskets at Coronado K-8 School and Wilson K-8 School twice a month.
- Boy Scouts and Girl Scouts Local Troops
  - These boys and girls student clubs hold yearly registrations and weekly meetings at various sites.
- Catalina Mountain Elks
  - Once a year Catalina Mountain Elks organizes a National Hoop Shoot Competition at Coronado K-8 School. This event is free of charge to the participants.



- College Board – Scholastic Aptitude Test (SAT)
  - Our high schools are host sites for SAT testing in Arizona throughout the year.
- Community Extension Programs (CEP)
  - CEP, through an agreement with Amphitheater Public Schools, offers before and after school care at several sites for families that wish to participate in the program.
- Governing Board Approved Parent Teacher Organizations
- Impact of Southern AZ (*Formerly Catalina Community Services*)
  - They support the Coronado K-8 School community by offering free after school care to low income families.
  - Parent Teacher Organizations support the schools with fund raising activities and volunteer their time for the enrichment of the staff and students.
- International Baccalaureate (IB)
  - Canyon Del Oro IB classes & IB Club raise money to pay for transportation to testing sites for their advanced placement classes.
- Literacy Volunteers of Tucson
  - Trained volunteers work with the community to teach English as a second language to parents within the Amphi community at no cost to the participants. There are several sites throughout the Amphitheater Public School district that host day and evening classes.
- Native American Education
  - The Amphitheater School District Native American Education Department recognizes the special education and culturally-related academic needs of American Indian students and provides tutoring/advising, family advocates, family celebratory gatherings, college night and a summer transition and enrichment program.
- Odyssey of the Mind (OM)
  - OM is an international educational program that provides creative problem solving opportunities for grades K-12. Teams compete in local, state, national and world competitions.
- Oro Valley Parks and Recreation.
  - Through an Intergovernmental Agreement (IGA) Oro Valley Parks and Recreation partners with Amphitheater Public Schools for use of Canyon Del Oro High School's parking facility when not in use by the site. Through the IGA Amphitheater Public Schools has permission to use the parking at James Kreigh Park for overflow parking for large events. Also, Canyon Del Oro High School's Physical Education classes, Canyon Del Oro High School's swim team and Ironwood Ridge High School's swim team benefit by use of the pool during the year.
- Oro Valley Police Department (OVPD)
  - Amphitheater Public Schools partners with the Oro Valley Police Department with School Resource Officers at our schools in Oro Valley. OVPD holds meetings as well as Police Officer Testing dates at Canyon Del Oro High School throughout the year.
- Pima County Attorney's Office
  - Community Justice Board Meetings are held twice a month at Canyon Del Oro High School. Trained community volunteers meet with youth and their guardians to hold youth accountable for their actions and decisions; build problem-solving, decision-making and life skills. They encourage and motivate the youth to feel more connected to their communities.
- Project Graduation
  - Parents and community members come together to create an all-night safe, sober event for our graduating seniors.

- Relay For Life
  - Each year more than 500 participants and volunteers come together at Ironwood Ridge High School to honor cancer survivors, and raise awareness about what we can do to reduce cancer risk, while raising money to help the American Cancer Society fight the disease.
- Special Olympics
  - Each year one of our High Schools hosts the Spring Special Olympics Track and Field Competitions for people with intellectual disabilities. For athletes, Special Olympics sports provide a gateway to empowerment, competence, acceptance and joy.
- Student Clubs
  - Amphi student clubs hold meetings before and after school, plan and execute fund raising events and community programs throughout the year to encourage student participation in their school, community and the world.
- Teen Challenge
  - Nash Elementary School's parking facility was opened to Teen Challenge for overflow parking for their grand opening. Teen Challenge of Tucson is a non-profit organization that offers faith-based recovery programs for substance abusers.
- Town of Oro Valley
  - They hold public meetings at various locations to update the community on road and property changes that affect their neighborhood.
- University of Arizona (*College of Education*)
  - The UA Cohort Program utilizes the Amphi Governing Board room to hold leadership classes for teachers in the Tucson area working towards their Masters and/or Doctorate Degrees.

**Q. Authorization to Issue Requests for Qualifications (RFQ) for Construction Manager at Risk (CM at-Risk) Services for the New Elementary School**

Board Book Information: *School District Governing Boards, in accordance with Arizona Administrative Code Rule R7-2-1106, are required to make a written determination that the use of the Construction Manager at Risk (CM at-Risk) alternative project delivery method is in the best interest of the District. This determination has been made based on the consideration of the seven factors identified in A.A.C. R7-2-1106(A) as listed below:*

- *Cost Control – The involvement of a Construction Management Team in the development of the project design will be extremely valuable in assisting the District to know the status of the project budget as the design is fully developed. Making decisions based on the budget as the project progresses will prove to be a benefit.*
- *Value Engineering – Allowing General Contractors to work with Architects and Management Team Members prior to breaking ground to determine scheduling, system components, (fire safety, HVAC, security, roofing, wall and framing requirements, etc.) will maximize the value of each dollar spent. A major goal of the Construction Manager at Risk process is to generate alternatives through the use of creative thinking to complete the work required at the lowest life-cycle cost without sacrificing safety, quality, and/or environmental attributes of the project.*
- *Market Conditions – Due to the decline in the construction industry overall, with many subcontractors either leaving the industry or operating with skeleton crews, it is critical for our General Contractors to work with subcontractors who have been pre-qualified as to their ability to do the work and have the financial resources available to sustain this project.*



- *Schedule – It is important for the New Elementary School to be completed on schedule and within the time lines allowed in the bond program. This process will allow construction to move forward with limited risk to the District of budget overruns and unexpected problems in the construction process.*
- *Specialized Expertise – It is important that the New Elementary School Management Team contain members with unique expertise, one of which is expertise in the scheduling of large and complex construction projects.*
- *Technical Complexity – The skills required to complete a construction project and provide the financial consultation necessary to meet budget & design requirements is unique to only a certain number of General Contractors and Construction Managers. This process clearly provides the District with General Contractors and Construction Managers who possess these higher level skills.*
- *Project Management – Amphitheater has assembled a team tasked with Bond Project Management. This team is composed of members with extensive background in commercial contracts as well as school construction. The addition of an Architect and a General Contractor to the Management Team will complete the skills needed to manage this project.*

The Board approved the use of the Construction Manager at Risk alternative project delivery method as in the best interest of the District and authorized its use for the construction of the New Elementary School.

**R. Approval of Intergovernmental Agreement with City of Tucson (Tucson Police Department) for School Resource Officer at Amphitheater High School**

Board Book Information: *As the Governing Board was previously advised, the District was fortunate to recently receive a School Safety Grant from the Arizona Department of Education for the support and funding of a School Resource Officer at Amphitheater High School for the 14-15 School Year, renewable for the following two school years.*

*One condition of the grant is that there must be an intergovernmental agreement between the school district and the police agency to clarify the roles of the parties and the duties of the officer, among other issues.*

*A proposed form of agreement has been prepared and is submitted at this time for Board consideration. Legal Counsel has reviewed the form as required by law and finds it to be in conformity with Board and District powers.*

The Intergovernmental Agreement with the City of Tucson (Police Department) for a School Resource Officer at Amphitheater High School was approved as submitted. (Exhibit 11)

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030>, Item 5.R. Agreement]

**6. ACTION**

**A. Study of Proposed Revisions to Governing Board Policies BCB (Board Member Conflict of Interest), BE (School Board Meetings); Study of Proposed Exhibits to Governing Board Policy JLF (Reporting Child Abuse/Child Protection)**

Board Book Information: *The periodic revision of state and federal law often necessitates the corresponding revision of Governing Board policies. This item is presented to permit the Board to review proposed revisions to the following Policies:*

**Policy BCB (Board Member Conflict of Interest).** *State law prohibits Board Members from supplying school districts with equipment, material, supplies or services unless pursuant to an award or contract let after public competitive bidding. An exception exists for equipment, material, and supplies under*

*certain dollar amounts. Policy BCB is revised to clarify that the exception for Board Member purchases applies only to equipment, materials, and supplies, and NOT services.*

**Policy BE (School Board Meetings).** *Arizona Revised Statute 15-321(D) states, “The board shall prescribe rules for its own government. It shall hold a regular meeting at least once each month during the regular school year and may hold other meetings as often as called. If action has been taken and documents approved at a meeting, they may be signed subsequently by individual board members.” ASBA Policy Services recommends that an adjustment to meet the minimum standards stated in A.R.S. 15-321(D) is appropriate: Governing Boards “may hold other meetings as often as called.” Thus, as our Governing Board schedules regular meetings on a more frequent basis than the minimum of once each month, Policy BE has been revised to reflect this schedule.*

**Policy Exhibits JLF-EB; JLF-EC; JLF-ED (Reporting Child Abuse/Child Protection).** *Arizona law permitting CPS access to student records was much narrower in scope than many staff both among school districts and CPS understood – essentially limiting accessible records to those of a medical nature. Recent changes to Arizona’s law have expanded the authority of CPS personnel to obtain educational records, as we broadly understand that term.*

*The new Department of Child Safety (DCS) (which may continue to operate using the name Child Protective Services for some time to come) has developed new forms that verify their need for access to students and/or their records. These new forms (attached as Policy Exhibits JLF-EB, JLF-EC and JLF-ED) comply with the changes to Arizona and federal law and with DES policy.*

*(Policy Exhibit JLF-E, which is an unchanged exhibit, now becomes **JLF-EA**.)*

**JLF-EB** *is a copy of a letter to be provided by a Child Protective Services Specialist to interview a child at school (Request for Interview at School, CPS-1047A.) Several provisions related to the specialist’s authorization are included for school staff to review, including statutory and rule provisions related to an interview without notice to or consent of the parent, guardian or custodian; limitations on those who may attend the interview and confidentiality; and potential temporary custody determination to protect the child(ren) from abuse or neglect. If it is determined that temporary custody is necessary, the specialist will provide a Notice of Removal (PS-058) and a Temporary Custody Notice (CPS-1000A) in accordance with A.R.S. Section 8-823.*

*Confidentiality is referenced in CPS-1047A (JLF-EB) in this statement: “under state and federal law, any information you have or may obtain during this investigation is confidential, including this form and the fact that the above-named child(ren) have been contacted regarding allegations of abuse or neglect. Do not disseminate this information to any person unless specifically authorized by applicable law or court order.”*

**JLF-EC and JLF-ED** *are forms generated by the Department of Economic Security (DES), Division of Children, Youth, and Families, Child Protective Services (CPS), for CPS Specialists employed by DES as case workers/investigators for Child Protective Services to obtain access to education records. CPS is mandated by law to investigate allegations of child abuse and neglect.*

**JLF-EC** *is a Request for Release of Education Records (Use only for CPS Investigations, CPS-1048A), A.R.S. Sections 8-800 and 8-802. This form references Title 34 of the Code of Federal Regulations (C.F.R.) Section 99.31(a)(10) which provides that a school may disclose personally identifiable information from an education record of a student without the consent of the parent, guardian or custodian if “(t)he disclosure is in connection with a health or safety emergency, under the conditions described in Section 99.36.” Further, “34 C.F.R. Section 99.36(a) provides that an*

*educational agency or institution may disclose personally identifiable information from an education record to appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.”*

*Confidentiality is emphasized in CPS-1048A (JLF-EC): “under state and federal law, any information you have or may obtain during this investigation of allegations of abuse and neglect, including the fact that the above-named children may have been contacted or that this Request for Education Records is being made is confidential. Do not inform anyone of this request or otherwise disseminate confidential information regarding this matter to any person, including the parent, guardian or custodian, unless specifically authorized by applicable law or court order.”*

**JLF-ED** is a Request for Release of Education Records (Child/Youth is a ward of the Court in the legal care, custody and control of the Arizona Department of Economic Security, CPS-1061A). This form is a more comprehensive request from a Child Protective Services (CPS) Specialist or a Unit Supervisor employed by DES and an assigned CPS representative for the named child(ren) whom DES is legally responsible to care for and protect under Title 8 of A.R.S, including Sections 8-806 and 8-825. The use of this form was authorized by the Uninterrupted Scholars Act, an amendment to the Family Educational Rights and Privacy Act (FERPA). It is codified at 20 USC Section 12332g(b)(1)(L).

*The confidentiality emphasis in CPS-1061A (JLF-ED) is as follows: “under state and federal law, any information you have or may obtain from CPS, including the fact that the above-named children may have been contacted or that this Request for Education Records is being made is confidential. Do not inform anyone without a need to know of this request or otherwise disseminate confidential information regarding this matter to any person, including the parent, guardian or custodian, unless specifically authorized by applicable law or court order.”*

Revisions to Governing Board Policies BCB, BE and JLF were approved as submitted. (Exhibit 12)  
<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030>, Item 6.A. Policy Attachments]

Mr. Nelson introduced the item noting that at our August 12th meeting Mr. Jaeger reviewed three of our policies BCB, BE and JLF with some changes, one of which is significant because it is a State mandate. Mr. Nelson asked that after Mr. Jaeger gives a brief summary of those policies, the Board take action on the item.

Mr. Jaeger briefed that the policies required changes due to developments in State statute or State operations. The Policy BCB has to do with conflict of interest provisions that exist under the law for Governing Board Members and their rare interaction with a district in a business relationship. This has not been an issue for any current board members. There are however, often issues in a rural setting. We are incorporating the changes for the potential of any occurrence in the future. Policy JFL deals with the changes that have occurred in the structure of Child Protective Services within the State, the creation of the new Department of Child Safety, and as we discussed at some length last time, a new set of protocols for that agency and the way that they will go about investigating child abuse or child neglect allegations and their interactions the schools specifically. The bulk of those changes in regard to JLF are simply the inclusion of the forms that the department will use as exhibits to the Governing Board Policy so that staff members can use the Board Policy Manual as a resource to confirm compliance with appropriate protocols. We recommend your approval this evening.

Ms. Zibrat asked if there were any questions or comments. There were none. A motion was made by Ms. Cozad to approve the revisions to Governing Board Policies BCB, BE and exhibits to JLF.

The motion was seconded by Ms. Grant. Ms. Zibrat asked if there was any discussion of the motion. There was none. Motion passed unanimously 5-0.

**B. Resolution for Legendary Teacher Day**

Board Book Information: *Retired Flowing Wells Superintendent, Dr. Nicholas Clement, has written a book titled **Legendary Teacher Stories: “How to Catch a Swamp Frog”** about the legendary teachers he knew in his career. Dr. Clement has invited groups, school districts, towns, cities and municipalities to mark Legendary Teacher Day on Thursday, September 25th. The following municipalities, school districts, and members of the community will be marking Legendary Teacher Day: City of Tucson - Mayor Jonathan Rothschild, Northern Arizona University - College of Education, Sahuarita School District, Catalina Foothills School District, Flowing Wells School District, The Flagstaff Seminar - Educational Leaders Without Borders, David R. Garcia Associate Professor, Mary Lou Fulton Teachers College, Arizona State University, Arizona State Representative Victoria Steele and Sunnyside School District. The Resolution reads:*

**A RESOLUTION OF THE GOVERNING BOARD OF AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10 OF PIMA COUNTY, ARIZONA, RECOGNIZING LEGENDARY TEACHERS**

**WHEREAS, we have all had special teachers that made a significant difference in our lives –** teachers we call “legendary”; and

**WHEREAS, those teachers possessed and consistently demonstrated a specialized set of skills,** allowing them to transform their deep content knowledge into life-changing student learning; and

**WHEREAS, those teachers made classrooms safe and fun by creating a caring family culture; and**

**WHEREAS, those teachers expected you to exceed your own expectations; and**

**WHEREAS, we often do not fully understand and recognize the profound influence teachers have** on our future until later in life; and

**WHEREAS, it is important to take time to fully recognize the special teachers in our lives;**

**NOW, THEREFORE, BE IT RESOLVED** by the Amphitheater Unified School District Governing Board that the District hereby sets apart Thursday, September 25, 2014 as “Legendary Teacher Day” in the District.

The Governing Board invites other school district governing boards to join them in expressions of gratitude to Legendary Teachers in each of our lives.

**PASSED AND ADOPTED** by the Governing Board this 9th day of September, 2014.

Ms. Zibrat asked Mr. Nelson to introduce Legendary Teacher Day. Mr. Nelson noted that we have National Education Week and National Teachers’ Day in May. But we would be remiss if we didn’t take every opportunity to honor our hardworking teachers. One of the ideas that Dr. Clement has come up with is Legendary Teacher Day. A number of organizations and school districts in southern Arizona have signed onto it, and we are asking that the Board approve the resolution to honor Legendary Teacher Day on September 25th as well. On September 22nd, Mayor Rothschild will be holding a kickoff celebration and should the Board approve this resolution, what we will be doing through the office of Community Relations is asking our existing teachers for their legendary teachers that we can feature on both the District webpage and on individual sites. Because we all have those people that we fondly remember and every opportunity we have to remember teachers we should do so. Ms. Zibrat then read the resolution. Ms. Zibrat asked for a motion to pass the resolution. Ms. Cozad moved to approve the resolution and Ms. Grant seconded. Ms. Zibrat asked if there was any discussion of the motion. Dr. Barrabee suggested that we invite members of the community and Amphi community to submit brief descriptions of legendary teachers in their lives with a blog, or something similar to be included on our webpage. Not just a thank

you in general, but a thank you to specific people. Mr. Nelson noted that Ms. Blake has plans to release a special section on the website tomorrow if it is passed. Ms. Zibrat asked if there was any other discussion. There was none. The motion passed unanimously 5-0.

(Exhibit 13)[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030>, Item 6.B. Resolution]

## **7. INFORMATION**

### **A. Report on the Arizona School Boards Association (ASBA) Delegate Assembly**

Board Book Information: *Ms. Deanna M. Day, Governing Board Delegate, and Ms. Jo Grant, Governing Board Alternate Delegate, attended the ASBA Delegate Assembly in Scottsdale, AZ on September 6, 2014. Ms. Day will provide a summary of the Delegate Assembly.*

Mr. Nelson shared that several of the Board Members and senior staff had the opportunity to attend the ASBA Conference and Ms. Day and Ms. Grant attended the ASBA Assembly the day after. He called on Ms. Day to give a summary of the Assembly. Ms. Day stated that they represented Amphitheater's opinions in regards to the ASBA's legislative political agenda that will be presented to the Arizona Legislature. When you look at ASBA's proposed agenda, we were pretty much in accord with them to start with. ASBA divides their recommendations into long term, short term and legislative specific sessions. The only changes made were to move items from one category to another, short term to long, etc. They took 301 and moved it from short term focus to legislative specific session, and funding fully in the manner prescribed by statute mandated by Arizona voters. The ASBA committee and delegates agreed that it needed further clarification and strengthening pursuant to the recent court decision regarding 301. An item they took from legislative specific to short term was the maximizing of Trust Lands to increase salaries for teachers and student classroom opportunities. The rationale given was that the time that will be involved with the 301 issue and other items required it. The other item moved from legislative specific to short term was providing greater equity in funding access for Special Education students within the public school system. Those were the three changes; otherwise things were adopted as we agreed. Of note was the discussion of the word "adequate" and its legal meaning. Chris Thomas, ASBA Legal Counsel, provided the information that adequate has legal meaning based on Roosevelt vs Bishop. Adequate is not just a weak work, it has legislative and legal meaning. They reminded us that "adequate" is the floor; we would have to provide the ceiling if we wanted to go up from there. Ms. Grant and I represented Amphi and agreed with the ASBA Legislative Agenda.

Mr. Nelson thanked Ms. Day and Ms. Grant for attending. Ms. Day said that it was their privilege. Ms. Zibrat asked if there were any questions or comments. Dr. Barrabee thanked them for their representation and asked for an explanation of what is legally "adequate". Ms. Day passed the topic to Mr. Jaeger. Mr. Jaeger explained that in the Roosevelt case decision the Arizona Supreme Court described that the constitution of the state requires that the Legislature provide adequate funding. And they went on at some length to explain what that means. About meeting student needs, it means providing equity across the state and various factors that they outlined as critical to what adequate means. That is what Mr. Thomas was referring to. In the context of legislation, everyone understands what it means, or are supposed. Dr. Barrabee asked if meeting student needs implies all student needs. Mr. Jaeger said that the court did not get that specific. Dr. Barrabee noted that we only get \$10.00 a year extra to cover needs for Special Education Students which doesn't even begin to be adequate. Ms. Day clarified that in the ASBA discussion the topic of adequate was in regard to building funds. Mr. Jaeger stated that the Roosevelt case was specific to student issues. Ms. Zibrat thanked Ms. Day for the report and representing the District so well.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

Ms. Zibrat asked if there were any Board Member requests for future agenda items. There were no new Board Member requests.

**PUBLIC COMMENT**

Ms. Zibrat called again for any Public Comment. There was no further public comment.

**ADJOURNMENT**

A motion was made by Ms. Day that the Board Meeting be adjourned. Ms. Grant seconded the motion and it passed unanimously 5-0. Ms. Zibrat declared the meeting was adjourned; the time was approximately 7:34 PM.

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Respectfully submitted,  
Karen S. Gardiner

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Susan Zibrat, President

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Date

Approved: TBD