

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director
Diana Zigars, Special Education Director
Dawnita Tincher, Business Manager
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DRAFT

Minutes of the Regular Meeting of the Board of Trustees
December 16, 2013

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:02 p.m. by Chairman Sonny Sarceda at the COSSA office board room. The following persons were in attendance:

Rob Sauer	Superintendent	Homedale
Norm Stewart	Superintendent	Marsing
Jim Norton	Superintendent	Parma
Shelley Shenk	Trustee	Homedale
Betty Ackerman	Trustee; Vice Chairman	Marsing
Sonny Sarceda	Trustee; Chairman	Wilder
Jennifer Brock	Trustee	Notus
Dr. Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jeff Dillon, Wilder Superintendent; Craig Woods, Notus Superintendent and Robert Godina, Parma Trustee.

Guests: Matt Rehl, CRTEC PTE Coordinator; Joetta Fulgenzi, CEA Representative and Jeb Bechtel, COSSA Maintenance Employee.

APPROVE AGENDA

Rob Sauer moved to approve the agenda as presented. Jennifer Brock seconded the motion. Motion carried.

APPROVE MINUTES

Jennifer Brock moved to approve the regular minutes of November 18, 2013 as presented. Norm Stewart seconded the motion. Motion carried.

BILL SCHEDULE

Jennifer Brock moved to approve the bill schedule as presented. Norm Stewart seconded the motion. Motion carried.

PERSONNEL REPORT

No personnel actions this reporting period.

OLD BUSINESS

Discussion was held regarding Differential Pay Plans for COSSA Staff on district ISEE Reports. It was determined that COSSA would advise districts as to when the employee had completed the components to the plan and request

funding from the districts.

Betty Ackerman arrived at this time.

Jeb Bechtel passed out information regarding the air/heating system at CRTEC and possible steps to be taken to fix the problems. No decisions were made.

Joetta Fulgenzi arrived at this time.

NEW BUSINESS

- CEA Joetta Fulgenzi invited the Board to the annual COSSA Educational Association (CEA) Holiday Party on Wednesday, December 18, 2013 in the COSSA Café from 4 pm to 6 pm and reminded everyone to purchase their scholarship basket raffle tickets.
- Business Office No additions to the submitted report.
- Special Services Report No additions to the submitted report.
- Administrative /Professional- Technical/COSSA Academy No additions to the submitted report.

COSSA BOARD POLICIES

- Policies – First Reading First Reading was held on the Short Term Training Manual. Betty Ackermann moved to move the above manual to a second reading. Jennifer Brock seconded the motion. Motion carried.
- Policies – Second Reading Second Reading was held on Policy 205 – Financial Management. Betty Ackerman moved to adopt the above policy as presented. Jim Norton seconded the motion. Motion carried.
- Second Reading was held on the CRTEC Substitute Manual. Betty Ackerman moved to adopt the above manual with recommended changes. Jennifer Brock seconded the motion. Motion carried.
- Second Reading was held on the CRTEC Live Work Manual. Rob Sauer moved to adopt the above manual as presented. Jennifer Brock seconded the motion. Motion carried.

EXECUTIVE SESSION

Chairman Sonny Sarceda announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 67-2345 (1)(b). After a full and complete discussion upon motion duly made by Betty Ackerman and seconded by Jim Norton the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency recessed from a public meeting into executive session pursuant to Section 67-2345 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 67-2345 (1)(b). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder-Aye, Notus-Aye, Parma - Aye, Marsing- Aye, Homedale-Aye Chairman Sarceda declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 67-2345 Idaho Code, directly thereupon convened into an executive session at 6:59 p.m. on the 16th day of December 2013 at the COSSA office board room, Wilder, Idaho in order to consider personnel and student issues as authorized by Section 67-2345(1)(b), Rob Sauer, Norm Stewart, Jim Norton, Shelley Shenk, Sonny Sarceda, Jennifer Brock, Betty Ackerman, Dr. Harold Nevill, Diana Zigars and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 7:12 p.m. Betty Ackerman made the motion to reconvene into open session. Jim Norton seconded the motion. Motion carried.

Jim Norton made the motion to allow re-enrollment of “Student 2013-24” to COSSA Academy for the 3rd quarter. Said student would be placed on a strict behavioral contract. Jennifer Brock seconded the motion. Motion carried.

Jim Norton made the motion to reconvene into executive session at 7:13 p.m. Betty Ackerman seconded the motion. Motion carried.

There being no further discussion concerning the subject matter of the Executive Session at 7:26 p.m. Jennifer Brock made the motion to reconvene into open session. Betty Ackerman seconded the motion. Motion carried.

After reviewing information from administration regarding an out-of-district application form for “Student 2013-30” it was found that the Board concurred with the administrative decision not to accept said student into COSSA Academy.

ADJOURNMENT

Jennifer Brock made the motion to adjourn the meeting at 7:28 pm. Betty Ackerman seconded the motion. Motion carried.

Respectfully submitted,
Dawnita Tincher, Clerk