

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the purchase of professional engineering services from Reed, Wells, Benson and Company for various projects for the Facilities and Construction department.

BACKGROUND

Reed, Wells, Benson and Company has been providing exceptional professional engineering services for the District for many years. The projects included in this spend authorization for professional engineering services are the following, as well as other projects that may arise during the fiscal year: 1) exterior lighting upgrades at McKinney Campus, Frisco Campus, and Courtyard Center; 2) review and procurement of domestic water testing and analysis at McKinney Campus; 3) replacement of two fume hoods at the Plano Campus; and, 4) study and review of the existing HVAC system in Suite 430 at Courtyard Center.

Reference number (REF) 4104 was issued to track the volume of spend for professional engineering services. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

Professional engineering services are classified as professional services pursuant to Section 2254 of the Texas Government Code and are exempt from competitive bidding per Section 44.031(f) of the Texas Education Code.

IMPACT OF THIS ACTION

These services will ensure a safe and comfortable environment for students, faculty and staff, as well as ensuring that the District's mechanical systems are performing at an optimum level.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$75,000.00 which will be funded by the FY 19 renewal and replacement funds for the various campuses, subject to Board approval for the services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

RESOURCE PERSONNEL

Julie Bradley

Interim Chief Financial Officer

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