BOARD MINUTES December 19, 2012 Regular Meeting

CALL TO ORDER:

Be it remembered that on December 19, 2012 at 6:31 pm a Regular Meeting of the Crockett County Board of Trustees was called to order by Board President Ray Don Myers with a quorum of the following members present: Ray Don Myers, Orlando DeHoyos, Grizz Medina, Amy Newton, Dwight Childress, Roland DeHoyos, and David McWilliams. Also attending the December 19, 2012 were Sara Leon, Jennifer Engdale, Cynthia Hokit, Tamara McWilliams, Keith Harmsen, Josh Carty, Rebecca Kain, Kim Niehues, Chuy Martinez, Carol Stevens, Amanda Jackson, Chad Poindexter, Dan Pullen, Susie duBois, Erik Thormaehlen, Ronny Clayton, Cross Country Athletic Team, Chris duBois, and Doris Hood.

INVOCATION/
PLEDGES

The Invocation was offered by Keith Harmsen. Everyone in attendance joined in the pledges to the flags.

DISTRICT SPOTLIGHT:

The athletes of the Ozona High School Cross Country Team were introduced by Coach Erik Thormaehlen and presented with 'Certificates of Recognition' in honor of the team's Regional qualification and their fourth place finish at the State Cross Country Meet.

Board President Ray Don Myers announced the Board's continuing education credit as required by Texas Education Code, Section 11.159(b).

See Attachment #A

PUBLIC HEARING -SCHOOL FIRST REPORT: Superintendent Chris duBois presented information regarding the Financial Integrity Rating System of Texas (FIRST) report and the calculation of the Administrative Cost Ratio for fiscal year 2011. Public comments were not voiced.

APPROVE AGENDA A motion

See Attachment #B

FOR DEC. 19, 2012:

A motion by Orlando DeHoyos and seconded by Grizz Medina to approve the agenda for December 19, 2012 with the change of moving agenda item #15 to be considered after agenda item #10. The motion passed with a vote of 7-0.

OPEN FORUM/ **PUBLIC COMMENTS:**

Coach Erik Thormaehlen addressed the Board with safety Concerns. Dan Pullen addressed the Board with cautions regarding the 'Open Meetings Act'. Kim Niehues spoke to the Board regarding false rumors which had been brought to her attention. Board action was not required following the Open Forum.

REPORTS:

The reports were information only and did not require Board action.

CONSENT AGENDA:

A motion by Grizz Medina to approve the minutes as presented for the November 20, 2012 Regular Board Meeting was seconded by Roland DeHoyos and passed 7-0. Amendments to the 2012-2013 Official Budget were not presented.

PERMIT FOR OFF PREMISE BEER & WINE SALES:

A notice of application for a Wine and Beer Retailer's Off Premise Permit through TABC by Jane Richardson of Ozona was presented. No action was proposed or required.

A motion by Dwight Childress to approve a Board Resolution Authorizing Conveyance of Drainage Easement to Crockett

PROPERTY

County, Texas was seconded by David McWilliams and passed 7-0. See Attachment #D

See Attachment #C

EASEMENT AT **OES AND** SURROUNDING PROPERTIES:

CLOSED SESSION: 551.074

Board President Ray Don Myers recessed the December 19, 2012 Open Meeting at 9:05 pm for the purpose of entering into Closed Session as authorized by Texas Government Code 551 to discuss Personnel Matters.

The Open Meeting was resumed at 11:58 pm.

ACTION FROM CLOSED SESSION: A motion by Ray Don Myers to accept the resignation submitted by Guadalupe Ramon was seconded by David McWilliams and passed 5-2. The Board authorized the Administration to employ a qualified replacement immediately.

A motion by Ray Don Myers and seconded by David McWilliams to approve the employment of Cheryl Bricken as Director of Special and Federal Programs to start Jan. 7, 2013. The motion passed 7-0.

Board Policy EIC (Local):

Jennifer Engdale, Attorney at Law, from the law firm of Powell & Leon discussed in length the changes made to grading and class rank issues with adoption of current EIC (Local) in August 2011. See Attachment #E

BOARD
POLICY EIC
(Local)
Continued:

A motion by David McWilliams that students entering 9th grade in 2009-2010 school year, and students taking Computer Science 1 in 2011-2012 be given incentive weight. Also, that students taking Physics in 2012-2013 be given incentive weight credit. The motion was seconded by Roland De-Hoyos and passed 7-0.

A motion by Dwight Childress to repeal the current EIC (Local) and reinstate to language before 2011. The motion was seconded by Grizz Medina and failed to pass with a vote of 4-3.

POLICY REGARDING NONDISCRIMI-NATION & EQUAL OPPOR-TUNITY: This agenda item is tabled for future consideration.

BOARD

OPERATING PROCEDURES:

This agenda item is tabled for future consideration.

MODIFICA-TIONS TO

MEMORIAL DISPLAY AT

OHS:

POLICY

REGARDING IMPROVE-MENTS OF

SCHOOL

PROPERTY:

CONCHO
CARPET ONE
FLOORING
CONTRACT &
COMPLETION:

This agenda item is tabled for future consideration.

This agenda item is tabled for future consideration.

Following a discussion of the contract and scope of work from Concho Carpet One, the agenda item is tabled for additional research and future consideration.

FUTURE BUSINESS:

January 16, 2013 - 6:30 pm - Regular Board Meeting with 2012 Audit Financial Report.

The Board Self Evaluation and Facilities Planning Meeting dates to be decided.

| AD | IOI | IRM | MENT: | |
|---------------------|------------|---------|---------|--|
| $\Delta \mathbf{D}$ | $J \cup V$ | DIG III | ATTIAT. | |

A motion by David McWilliams to adjourn the December 19, 2012 Regular Meeting of the Board was seconded by Orlando DeHoyos and passed 7-0.

With no further business pending before the Board, the December 19, 2012 Regular Meeting of the Board was adjourned at 12:43 pm.

| SIGNED: | | |
|---------|------------------------|---|
| | | |
| | President of the Board | |
| | • | |
| | | |
| ATTEST: | | |
| | | |
| | Secretary of the Board | _ |

ANNOUNCING BOARD'S CONTINUING EDUCATION CREDIT

The minutes of the last regular meeting of the Board of Trustees held during a calendar year must reflect whether each trustee has met or is delinquent in meeting the training required to be completed as of the date of the meeting. [Texas Education Code, Section 11.159(b)].

Board members have a full 12 months to complete their requirements for the year.

New Board Members are required to obtain during first year of service - 16 hours of continuing education plus a local district orientation update.

Experienced Board Members are required to obtain annually - 8 additional hours of continuing education plus update.

CROCKETT COUNTY CONSOLIDATED COMMON SCHOOL DISTRICT BOARD OF TRUSTEES

| David McWilliams - | At Large | Total Hours 11/2011 - 12/2012 | 08.00 Total Hours |
|--------------------|------------|-------------------------------|-------------------|
| Orlando DeHoyos - | District 1 | Total Hours 11/2012 - 12/2012 | 00.00 Total Hours |
| Grizz Medina - | District 2 | Total Hours 11/2008 - 12/2012 | 76.25 Total Hours |
| Roland DeHoyos - | District 3 | Total Hours 11/2010 - 12/2012 | 23.50 Total Hours |
| Ray Don Myers - | District 4 | Total Hours 11/2010 - 12/2012 | 41.00 Total Hours |
| Dwight Childress - | District 5 | Total Hours 05/2005 - 12/2012 | 30.50 Total Hours |
| Amy Newton - | District 6 | Total Hours 11/2012 - 12/2012 | 02.00 Total Hours |

Friday 03/02/2012 3:15PM Page 1 of 1

PEIMS EDIT+ REPORTS DATA REVIEW Worksheet for Calculating Administrative Cost Ratio

2011 - 2012 Mid-Year Collection For Fiscal Year 2011

Unallocated

M2012053001
053001 - CROCKETT COUNTY CONSOLIDATED CSD

Filename: District:

v 2.2.1 PRF3D010

| | | , | 68 | <u>-</u> | | ; | | | | , | | |
|-------------------|---|---|--|---|---|-------------|-----------|------------------------|--------------------------|-------------|--------------------------------------|--------------|
| | | * < v | 31 | 13 | 12 | 11 | | 41 | 21 | Code | | |
| | (C) District ADA (D) District Band (E) District Standard | Administrative Cost Standards Enrollment (ADA) Standard 10,000 and above 0.1105 5,000 to 9,999 0.1250 1,000 to 4,999 0.1401 500 to 999 0.1561 Less than 500 0.2654 * Sparsity Adjustment 0.3614 value | Guidance, Counseling, and Evaluation Services | Curriculum Development and Instr Staff Development | Instructional Resources and Media Services | Instruction | | General Administration | Instructional Leadership | Description | Functions | |
| MEETS the ac | 693 500 to 999 0.1561 | | 134,598 | 5,799 | 0 | 4,971,492 | | 325,255 | 5,676 | (61xx) | Payroll ar | |
| administrative co | (H) (H) (H) (H) | | 0 | 5,962 | 616 | 120,999 | | 463,588 | 0 | (62XX) | Professional and Contracted Services | Expenditures |
| cost standard | District Administrative Cost Administrative Cost Standard Under/(Over) (G - A) Under/(Over) Percent (H / G) | , | 4,008 | 1,597 | 14,536 | 382,366 | 2 | 18,828 | 0 | (63xx) | Supplies and Materials | in Fund 199 |
| | ost (A) lard (E x B) | | 2,077 | 9,558 | 0 | 11,401 | | 22,422 | 0 | (64xx) | Other Operating Expenses | |
| | \$835,769 \$884,308 \$48,539 5.5% | \$5,665,009 0.1475 Administrative Cost Ratio (A/B) | Instructional Costs (B) | | | | \$835,769 | Costs (A) | Administrative | | | |

^{*} sparsity Adjustment Value denotes a wide area district (by miles) that receives additional funding for being documented as sparse. sparsity Adjustment Value assignments are documented by the TEA Research and Evaluation Department.

FIRST

Financial Integrity Rating System of Texas

2010-2011 DISTRICT STATUS DETAIL

| Name: CROCKETT CO CONS CSD(053001) | Publication Level 1: 6/28/2012 12:33:14 PM |
|------------------------------------|--|
| Status: Passed | Publication Level 2: 9/20/2012 3:18:39 PM |
| Rating: Above Standard Achievement | Last Updated: 9/20/2012 3:18:39 PM |
| District Score: 58 | Passing Score: 52 |

| Disti | ice bearer 50 | | |
|-------|--|----------------------------|------------------------|
| # | Indicator Description | Updated | Score |
| 1 | Was The Total Fund Balance Less Nonspendable and Restricted Fund Balance Greater Than Zero In The General Fund? | 6/15/2012 3:04:31 PM | Yes |
| 2 | Was the Total Unrestricted Net Asset Balance (Net of Accretion of Interest on Capital Appreciation Bonds) In the Governmental Activities Column in the Statement of Net Assets Greater than Zero? (If the District's 5 Year % Change in Students was 10% more) | 6/15/2012 3:04:32 PM | Yes |
| 3 | Were There No Disclosures In The Annual Financial Report And/Or Other Sources Of Information Concerning Default On Bonded Indebtedness Obligations? | 6/15/2012 3:04:32 PM | Yes |
| 4 | Was The Annual Financial Report Filed Within One Month After November 27th or January 28th Deadline Depending Upon The District's Fiscal Year End Date (June 30th or August 31st)? | 6/15/2012 3:04:33 PM | Yes |
| 5 | Was There An Unqualified Opinion in Annual Financial Report? | 6/15/2012 3:04:33 PM | Yes |
| 6 | Did The Annual Financial Report Not Disclose Any Instance(s) Of Material Weaknesses In Internal Controls? | 6/15/2012 3:04:34 PM | Yes |
| | | | 1 Multiplier Sum |
| 7 | Was The Three-Year Average Percent Of Total Tax Collections (Including Delinguent) Greater Than 98%? | 6/15/2012 3:04:35 PM | 5 |
| | ! | • | |

| | | P-1 14.00 F | | |
|---|----|---|----------------------------|----------------|
| | 8 | Did The Comparison Of PEIMS Data To Like Information In Annual Financial Report Result In An Aggregate Variance Of Less Than 3 Percent Of Expenditures Per Fund Type (Data Quality Measure)? | 6/15/2012 3:04:36 PM | 5 |
| | 9 | Were Debt Related Expenditures (Net Of IFA And/Or EDA Allotment) < \$350.00 Per Student? (If The District's Five-Year Percent Change In Students = Or > 7%, Or If Property Taxes Collected Per Penny Of Tax Effort > \$200,000 Per Student) | 6/15/2012 3:04:36 PM | 5 |
| | 10 | Was There No Disclosure In The Annual Audit Report Of Material Noncompliance? | 6/15/2012 3:04:37 PM | 0 |
| | 11 | Did The District Have Full Accreditation Status In Relation To Financial Management Practices? (e.g. No Conservator Or Monitor Assigned) | 6/15/2012 3:04:37 PM | 5 |
| | 12 | Was The Aggregate Of Budgeted Expenditures And Other Uses Less Than The Aggregate Of Total Revenues, Other Resources and Fund Balance In General Fund? | 6/15/2012 3:04:37 PM | 5 |
| | 13 | If The District's Aggregate Fund Balance In The General Fund And Capital Projects Fund Was Less Than Zero, Were Construction Projects Adequately Financed? (To Avoid Creating Or Adding To The Fund Balance Deficit Situation) | 6/15/2012 3:04:38 PM | 5 |
| | 14 | Was The Ratio Of Cash And Investments To Deferred Revenues (Excluding Amount Equal To Net Delinquent Taxes Receivable) In The General Fund Greater Than Or Equal To 1:1? (If Deferred Revenues Are Less Than Net Delinquent Taxes Receivable) | 6/15/2012 3:04:38 PM | 5 |
| | 15 | Was The Administrative Cost Ratio Less Than The Threshold Ratio? | 6/15/2012 3:04:38 PM | 5 |
| | 16 | Was The Ratio Of Students To Teachers Within the Ranges Shown Below According To District Size? | 6/15/2012 3:04:39 PM | 3 |
| | 17 | Was The Ratio Of Students To Total Staff Within the Ranges Shown Below According To District Size? | 6/15/2012 3:04:39 PM | 0 |
| 7 | 18 | Was The Decrease In Undesignated Unreserved Fund Balance < 20% Over Two Fiscal Years?(If Total Revenues > Operating Expenditures In The General Fund,Then District Receives 5 Points) | 6/15/2012 3:04:39 PM | 5 |
| | 19 | Was The Aggregate Total Of Cash And Investments In The General Fund More Than \$0? | 6/15/2012 3:04:40 PM | 5 |
| | 20 | Were Investment Earnings In All Funds (Excluding Debt Service Fund and Capital Projects Fund) Meet or Exceed the 3-Month Treasury Bill Rate? | 6/15/2012 3:04:40 PM | 5 |
| | z. | | | 58 Weighted |

| | Sum |
|--|------------------------|
| | 1 Multiplier Sum |
| | 58 Score |

DETERMINATION OF RATING

- A. Did The District Answer 'No' To Indicators 1, 2, 3 Or 4? OR Did The District Answer 'No' To Both 5 and 6? If So, The District's Rating Is Substandard Achievement.
- B. Determine Rating By Applicable Range For summation of the indicator scores (Indicators 7-20)

| Superior Achievement | 64-70 |
|----------------------------|-------|
| Above Standard Achievement | 58-63 |
| Standard Achievement | 52-57 |
| Substandard Achievement | <52 |

INDICATOR 17 & 18 RATIOS

| Indicator 17 | Ranges for Ratios | | Indicator 18 | | Ranges for Ratios | |
|---|----------------------|------|---|-----|----------------------|--|
| District Size - Number of Students Between | Low | High | District Size - Number of Students Between | Low | High | |
| < 500 | 7 | 22 | < 500 | 5 | 14 | |
| 500-999 | 10 | 22 | 500-999 | 5.8 | 14 | |
| 1000-4999 | 11.5 | 22 | 1000-4999 | 6.3 | 14 | |
| 5000-9999 | 13 | 22 | 5000-9999 | 6.8 | 14 | |
| => 10000 | 13.5 | 22 | => 10000 | 7.0 | 14 | |

OPTIONS

Update Unpassed Update All Lower Publication Level Suspend
Suspension Reason.

Audit Home Page: School Financial Audits | Send comments or suggestions to schoolaudits@tea.state.tx.us

THE <u>TEXAS EDUCATION AGENCY</u>
1701 NORTH CONGRESS AVENUE · AUSTIN, TEXAS, 78701 · (512) 463-9734

December 11, 2012

The Corner Store 504 14th Street PO Box 1111 Ozona TX 76943

Mr. Dubois,

The purpose of this letter is to inform your school district that <u>The Corner Store</u>, owned by Jane S. Richardson, has applied for a Wine and Beer Retailer's Off Premise Permit through TABC. We are required to send you this notice because our store is within 1000 ft of one your schools.

Sincerely,

Jane Richardson, Owner

BOARD RESOLUTION

THE STATE OF TEXAS
THE COUNTY OF CROCKETT

RESOLUTION AUTHORIZING CONVEYANCE OF DRAINAGE EASEMENT

WHERAS, the Texas Education Code §11.154 provides that "the board of trustees of an independent school district may, by resolution, authorize the sale of any property, other than minerals, held in trust for public school purposes"; and

WHEREAS, the Crockett County Common Consolidated School District (the "<u>District</u>") is the owner of a certain real property located in Crockett County, Texas; and

WHEREAS, Crockett County, Texas has undertaken improvements to area drainage facilities and has requested that the District convey a drainage easement to the County as described on Exhibit A attached hereto (the "Easement") to further assist it in that endeavor; and

WHEREAS, the District's Board of Trustees has determined that the easement will be a benefit to the property owned by the District and the surrounding landowners and that it is in the District's best interests to convey the Easement to the County.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Board of Trustees of the Crockett County Common Consolidated School District does hereby authorize President of the Board of Trustees (acting through the Superintendent of the District to the extent the President so elects), to conduct and consummate the conveyance of the Easement to Crockett County, Texas,; and

BE IT FURTHER RESOLVED, that in connection with the foregoing resolution the President of the Board of Trustees is further authorized and directed, with the attestation of the Secretary of the Board of Trustees, to do such other acts and things and to execute such contracts, deeds, affidavits, closing statements, agreements, letters, papers and other documents and instruments containing such terms and conditions as the President of the Board of Trustees may deem necessary or desirable, approval thereof to be conclusively presumed by such officer's execution thereof.

BE IT SO ORDERED.

Adopted this _____ day of December, 2012.

CROCKETT COUNTY COMMON CONSOLIDATED SCHOOL DISTRICT

Board President

Secretary

Ozona High School Joint Report Board Policy EIC (LOCAL)

Jennifer Engdale Powell & Leon, LLP

Basis for the Policy Change

- Review of Board Policy EIC (LOCAL) prompted by change in law regarding end of course 15% rule and changes in graduation requirements.
- Concern that AP and Dual Credit Courses had different weights even though both college bound/rigorous courses.

Notice

- Changes in state law required school districts to amend their class ranking policies for the 2011-2012 school year.
- Campus Site-Based Team met on August 12, 2011 and September 15, 2011 to discuss policy updates.
 Board Policy EIC (LOCAL) was amended August 17, 2011 by the Board of Trustees.
- School Began August 22, 2011.
- Students had 9 school days after the start of school to change their schedule.
- An article was published in the newspaper regarding the changes on August 24, 2011

 Board Policy EIC (LOCAL) was available on-line by September 29, 2011

Amendments

- Made the new policy retroactive courses taken from 9th-12th grade fall under the new policy for students entering 9th grade in the 2009-2010 school year.
- Under the new policy, high school courses taken in 8th grade do not count toward class rank.
- Under the new policy, all incentive courses (AP, Dual Credit, and others listed in the Student Handbook for that year) are worth 10 additional points. (Old Policy: AP courses worth 7 Points, Dual Credit and other incentive courses worth 5).

Amendments (cont.)

• End of Course Assessments are not included in the calculation of the class ranking.

Policy Applied

- Attorney reviewed calculations for the top 10 students.
 - High School has correctly applied Board Policy EIC (LOCAL) and the Student Handbook designation of incentive courses.

No legal violations were found in adoption and application of class ranking policy

Incentives Taken

- Student class rank is impacted by the number of incentive courses taken.
 - Incentive courses were identified under both old and new policies
 - Students benefited, and were not harmed by raising the incentive points to 10 points
 - There were discrepancies noted in the course selection guide regarding proper identification of incentive courses

| | | '12-'13 |
|-------------------------|---|---|
| Accounting | | |
| Computer Science | | |
| Computer Science 2 | Computer Science | Computer Science |
| AP English | AP English | All HS AP |
| Physics | Physics | • |
| Anatomy & Physiology | Anatomy & Physiology | Anatomy & Physiology |
| Dual Credit Course | Dual Credit Course | Dual Credit Course |
| Pre-Calc | Pre-Calc | All HS Pre-AP |
| AP Calculus | AP Calculus | All HS AP |
| Spanish 3 | Spanish 3 | Spanish 3 |
| Pre-AP English | Pre-AP English | All Pre-AP |
| | Computer Science 1 Computer Science 2 AP English Physics Anatomy & Physiology Dual Credit Course Pre-Calc AP Calculus Spanish 3 | Computer Science 1 Computer Science 2 Computer Science 2 2 AP English AP English Physics Physics Anatomy & Anatomy & Physiology Physiology Dual Credit Course Pre-Calc Pre-Calc AP Calculus AP Calculus Spanish 3 Spanish 3 |

Concerns Reviewed

- Dual credit not given to elective-type college
- New 10 point weight benefits, and does not harm, students who took weighted courses
- Incentive courses have changed over the years.
 Computer Science 1 in '11-'12 course description guide was advertised as being an incentive course when it was not in the Student Handbook.
 - Physics in '12-'13 course description guide was advertised as being incentive courses when it was not in the Student Handbook.

Conclusions

- No laws violated in making the policy change.
- · Notice was provided.
- Policy change correctly applied.

Recommendation

- Since Course Description incorrectly identified computer science 1 ('11-'12) and physics ('12-'13) in the course guide as incentive courses, it is recommended
 - that the Board make and vote in favor of a motion to grant incentive weight for those students entering the 9th grade in the '09-'10 school year who took computer science 1 in the 2011-2012 school year and those taking physics in the 2012-2013 school year.

Clarification

- '11-'12 course description had the old policy points designated, but the policy changed retroactively. Weighted courses went from 5 or 7 to 10 points.
- '12-'13 course description did not list environmental systems as an incentive course, however, students benefited from discrepancy inasmuch as weight went from no weight to plus 10 points.