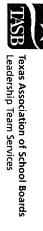# Overview of Continuing Education Requirements for School Board Members

Continuing Education Required of Local School Board Members	Tier	First Year Board Member	Experienced Board Member	Provider
Local District Orientation	1	At least 3 hours Required within 60 days of election or appointment	Not required	Local district
Orientation to the Texas Education Code	1	3 hours Required within 120 days of election or appointment	Not required	Education Service Center
Update to the Texas Education Code	1	Not required	*After legislative session: length determined by issues addressed in legislation*	Any registered provider
Team-building Session must include a review of the roles, rights, and responsibilities of the local board as outlined in the Framework for Governance Leadership and an assessment of continuing education needs of the board-superintendent team	2	At least 3 hours	At least 3 hours each year	Any registered provider
Additional Continuing Education, based on assessed needs	3	At least 10 hours	At least 5 hours each year	Any registered provider

Continuing Education Required of All Elected Public Officials— Effective 1/1/2006		First Year Board Member	Experienced Board Member	Provider
Open Meetings Training		1 hour Required within 90 days of election or appointment		Attorney General's Office or other approved provider
Public Information Act Training (Boards may delegate this training to the district's public information coordinator)		Check local district policy for any board requirement (BBD Local)		Attorney General's Office or other approved provider

Questions about continuing education requirements? E-mail lts@tasb.org or call 800.580.8272, extension 2453.

Questions about Leadership Team Services (LTS) programs and services? Visit LTS.tasb.org, or call 800.580.8272, extension 2452.

Texas Association of School Boards
Board Member Continuing Education Report

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD
District # 0073905

Henry Bravo ID# 1082817

Category	Title	Location	Tier	Date	Time	Hours
Non TASB Provided Training - Board Development	Open Meetings Act (Required Open Govt Training)	Austin, TX	TIER-3	01/02/2014		1.00
Online Learning Center - Board Development	Short Course: Selecting a Board President	Virtual Learning	TIER-3	01/06/2014		0.75
Online Learning Center - Board Development	Setting Superintendent Performance Goals	Virtual Learning	TIER-3	01/07/2014		1.50
Online Learning Center - Board Development	Working with Your School Attorney	Virtual Learning	TIER-3	01/22/2014		1.50
Online Learning Center - Board Development	A Board Member's Guide to Special Education Law	Virtual Learning	TIER-3	02/04/2014		1.00
ESC Provided Training - Team Building	Board-Superintendent Goal Setting	Travis, TX	TIER-2	03/18/2014	7:00 - 9:00 pm	2.00
ESC Provided Training - Board Development	Budget and Finance Training	Travis, TX	TIER-3	04/01/2014	6:00 - 8:00 pm	2.00
2014 Spring Workshops	House Bill 5 - Legislative Update	Temple	TIER-3	05/15/2014	6:00 - 7:00 pm	1.00
2014 Spring Workshops	House Bill 5 - Connective Threads Between Public Schools and Higher Educati	Temple	TIER-3	05/15/2014	7:05 - 8:05 pm	1.00
2014 Spring Workshops	HR Top 10: Questions Board Members Ask about Human Resources	Temple	TIER-3	05/15/2014	8:10 - 9:10 pm	1.00
2014 Summer Leadership Institute Ft Worth	Thursday General Session - Steve Pemberton	Ft Worth	TIER-3	06/26/2014	8:00 - 9:15 am	1.00
2014 Summer Leadership Institute Ft Worth	Boardsmanship Basics (TASB ISD)	Ft Worth	TIER-3	06/26/2014	9:45 - 12:30 pm	2.50
2014 Summer Leadership Institute Ft Worth	For Better or Worse: Board-Superintendent Relations	Ft Worth	TIER-3	06/26/2014	1:45 - 3:00 pm	1.25
2014 Summer Leadership Institute Ft Worth	Topics in Superintendent Evaluation	Ft Worth	TIER-3	06/26/2014	3:15 - 4:30 pm	1.25
2014 Summer Leadership Institute Ft Worth	Friday General Session - Rosalind Wiseman	Ft Worth	TIER-3	06/27/2014	8:00 - 9:15 am	1.00
2014 Summer Leadership Institute Ft Worth	School Law Basics (TASB ISD)	Ft Worth	TIER-3	06/27/2014	9:45 - 11:00 am	1.25
2014 Summer Leadership Institute Ft Worth	Intro to the TX Open Meetings Act (Req Open Govt Training)	Ft Worth	TIER-3	06/27/2014	11:15 - 12:30 pm	1.25
2014 Summer Leadership Institute Ft Worth	Budget and Planning Basics (TASB ISD)	Ft Worth	TIER-3	06/27/2014	1:45 - 4:30 pm	2.50
2014 Summer Leadership Institute Ft Worth	Top 10 Teamwork Tips	Ft Worth	TIER-3	06/28/2014	8:30 - 9:45 am	1.25
ESC Provided Training - Board Development - Tier 3	Non TASB Provided Training - Board Development - Tier 3	Waco, Texas	TIER-3	09/11/2014	8:30 - 4:00 pm	7.00
2014 TASB/TASA Annual Convention	Supplemental Employee Benefits 101	Dallas	TIER-3	09/26/2014	7:30 - 8:45 am	1.25
2014 TASB/TASA Annual Convention	Fundraising in Public Schools	Dallas	TIER-3	09/26/2014	9:00 - 10:15 am	1.25
2014 TASB/TASA Annual Convention	Facility Planning and Bonds 101	Dallas	TIER-3	09/26/2014	10:30 - 11:45 am	1.25
2014 TASB/TASA Annual Convention	Engaging Your Community To Assist in Providing Students 21st Century Skills	Dallas	TIER-3	09/26/2014	1:00 - 2:15 pm	1.25
2014 TASB/TASA Annual Convention	Crisis Management and Maintaining Public Trust: You Can Do Both!	Dallas	TIER-3	09/26/2014	2:30 - 3:45 pm	1.25
2014 TASB/TASA Annual Convention	Ready...Aim...Vote! Targeting Voters for a Successful Bond Election	Dallas	TIER-3	09/27/2014	7:30 - 8:45 am	1.25

Texas Association of School Boards
Board Member Continuing Education Report

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD

District # 0073905

Henry Bravo ID# 1082817

2014 TASB/TASA Annual Convention	Dallas	Good Things Come in Small Packages—Compensation Issues	TIER-3	09/27/2014	9:00 - 10:15 am	1.25
2014 TASB/TASA Annual Convention	Dallas	Second General Session - Bertice Berry	TIER-3	09/27/2014	10:30 - 12:00 pm	1.00
2014 TASB/TASA Annual Convention	Dallas	TASB Delegate Assembly	TIER-3	09/27/2014	2:00 - 4:00 pm	1.00

Total hours for Reporting Period 1/1/2014 - 12/1/2014:   43.75

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3. If non-TASB training took place that is not listed on the report, the recordkeeper should submit the credit on-line.

E-Mail:	**Fax:**	**TASB Main Number:**
cec@tasb.org	512-467-3642	800-580-8272 ext. 2219

Please note: This report is provided as a TASB member service. Official recordkeeping of Board Member continuing education credit is the responsibility of the district.

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Texas Association of School Boards
Board Member Continuing Education Report

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD

District # 0073905

Bryan D. Coker   ID# 1077248

ESC Provided Training - Team Building	Travis, TX	Board-Superintendent Goal Setting	TIER-2	03/18/2014	7:00 - 9:00 pm	2.00
ESC Provided Training - Board Development	Travis, TX	Budget and Finance Training	TIER-3	04/01/2014	6:00 - 8:00 pm	2.00

Total hours for Reporting Period 1/1/2014 - 12/1/2014:   4.00

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Texas Association of School Boards
Board Member Continuing Education Report

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD

District # 0073905

Rodney Drake   ID# 1082816

ESC Provided Training - Team Building	Travis, TX	Board-Superintendent Goal Setting	TIER-2	03/18/2014	7:00 - 9:00 pm	2.00
ESC Provided Training - Board Development	Travis, TX	Budget and Finance Training	TIER-3	04/01/2014	6:00 - 8:00 pm	2.00
ESC Provided Training - Board Development	Travis, TX	Roles and Responsibilities	TIER-3	04/09/2014	6:00 - 8:00 pm	2.00
2014 Spring Workshops	Temple	House Bill 5 - Legislative Update	TIER-3	05/15/2014	6:00 - 7:00 pm	1.00
2014 Spring Workshops	Temple	Top Five Legal Issues We Are Facing	TIER-3	05/15/2014	7:05 - 8:05 pm	1.00
2014 Spring Workshops	Temple	HR Top 10: Questions Board Members Ask about Human Resources	TIER-3	05/15/2014	8:10 - 9:10 pm	1.00

Total hours for Reporting Period 1/1/2014 - 12/1/2014:   **9.00**

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cec@tasb.org

Fax:
512-467-3642

TASB Main Number:
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Texas Association of School Boards
Board Member Continuing Education Report

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD

District # 0073905

Emily Hering   ID# 1082813

ESC Provided Training - Team Building	Travis, TX	Board-Superintendent Goal Setting	TIER-2	03/18/2014	7:00 - 9:00 pm	2.00
ESC Provided Training - Board Development	Travis, TX	Budget and Finance Training	TIER-3	04/01/2014	6:00 - 8:00 pm	2.00
ESC Provided Training - Board Development	Travis, TX	Roles and Responsibilities	TIER-3	04/09/2014	6:00 - 8:00 pm	2.00
2014 Spring Workshops	Temple	House Bill 5 - Legislative Update	TIER-3	05/15/2014	6:00 - 7:00 pm	1.00
2014 Spring Workshops	Temple	Update on School Finance and the Litigation	TIER-3	05/15/2014	7:05 - 8:05 pm	1.00
2014 Spring Workshops	Temple	HR Top 10: Questions Board Members Ask about Human Resources	TIER-3	05/15/2014	8:10 - 9:10 pm	1.00
2014 Summer Leadership Institute Ft Worth	Ft Worth	Thursday General Session - Steve Pemberton	TIER-3	06/26/2014	8:00 - 9:15 am	1.00
2014 Summer Leadership Institute Ft Worth	Ft Worth	Facility Planning and Construction (Part 1 of 3)	TIER-3	06/26/2014	9:45 - 11:00 am	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Facility Planning and Construction (Part 2 of 3):	TIER-3	06/26/2014	11:15 - 12:30 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Facility Planning and Construction (Part 3 of 3): GO!	TIER-3	06/26/2014	1:45 - 3:00 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	BONd VOYAGE	TIER-3	06/26/2014	3:15 - 4:30 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Friday General Session - Rosalind Wiseman	TIER-3	06/27/2014	8:00 - 9:15 am	1.00
2014 Summer Leadership Institute Ft Worth	Ft Worth	SCHOOL DESIGN: From Curriculum to Construction	TIER-3	06/27/2014	9:45 - 11:00 am	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Are Your New and Newly Renovated Buildings Performing?	TIER-3	06/27/2014	11:15 - 12:30 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Budget and Planning Basics (TASB ISD)	TIER-3	06/27/2014	1:45 - 4:30 pm	2.50

Total hours for Reporting Period 1/1/2014 - 12/1/2014:   21.00

Texas Association of School Boards
Board Member Continuing Education Report

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD

District # 0073905

Emily Hering   ID# 1082813

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cec@tasb.org   512-467-3642   800-580-8272 ext. 2219

Texas Association of School Boards
Board Member Continuing Education Report

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD

District # 0073905

Gerald Hudson   ID# 1082814

Online Learning Center - Board Development	Virtual Learning	Board Governance and Politics	TIER-3	01/22/2014	1.25
ESC Provided Training - Team Building	Travis, TX	Board-Superintendent Goal Setting	TIER-2	03/18/2014	7:00 - 9:00 pm	2.00
ESC Provided Training - Board Development	Travis, TX	Budget and Finance Training	TIER-3	04/01/2014	6:00 - 8:00 pm	2.00
ESC Provided Training - Board Development	Travis, TX	Roles and Responsibilities	TIER-3	04/09/2014	6:00 - 8:00 pm	2.00
2014 Spring Workshops	Temple	House Bill 5 - Legislative Update	TIER-3	05/15/2014	6:00 - 7:00 pm	1.00
2014 Spring Workshops	Temple	House Bill 5 - Connective Threads Between Public Schools and Higher Educati	TIER-3	05/15/2014	7:05 - 8:05 pm	1.00
2014 Spring Workshops	Temple	HR Top 10: Questions Board Members Ask about Human Resources	TIER-3	05/15/2014	8:10 - 9:10 pm	1.00
2014 Summer Leadership Institute Ft Worth	Ft Worth	Thursday General Session - Steve Pemberton	TIER-3	06/26/2014	8:00 - 9:15 am	1.00
2014 Summer Leadership Institute Ft Worth	Ft Worth	Boardsmanship Basics (TASB ISD)	TIER-3	06/26/2014	9:45 - 12:30 pm	2.50
2014 Summer Leadership Institute Ft Worth	Ft Worth	Teamwork Basics (TASB ISD)	TIER-3	06/26/2014	1:45 - 4:30 pm	2.50
2014 Summer Leadership Institute Ft Worth	Ft Worth	For Better or Worse: Board-Superintendent Relations	TIER-3	06/26/2014	1:45 - 3:00 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Friday General Session - Rosalind Wiseman	TIER-3	06/27/2014	8:00 - 9:15 am	1.00
2014 Summer Leadership Institute Ft Worth	Ft Worth	School Law Basics (TASB ISD)	TIER-3	06/27/2014	9:45 - 11:00 am	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Intro to the TX Open Meetings Act (Req Open Govt Training)	TIER-3	06/27/2014	11:15 - 12:30 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Budget and Planning Basics (TASB ISD)	TIER-3	06/27/2014	1:45 - 4:30 pm	2.50

Total hours for Reporting Period 1/1/2014 - 12/1/2014:   23.50

Texas Association of School Boards
Board Member Continuing Education Report

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD

District # 0073905

Gerald Hudson   ID# 1082814

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512-467-3642

TASB Main Number:
800-580-8272 ext. 2219

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD

District # 0073905

Cindy Kahlig ID# 1083738

Online Learning Center - Board Development	Virtual Learning	Preparing for Superintendent Evaluation	TIER-3	01/22/2014		2.00
ESC Provided Training - Team Building	Travis, TX	Board-Superintendent Goal Setting	TIER-2	03/18/2014	7:00 - 9:00 pm	2.00
ESC Provided Training - Board Development	Travis, TX	Budget and Finance Training	TIER-3	04/01/2014	6:00 - 8:00 pm	2.00
ESC Provided Training - Board Development	Travis, TX	Roles and Responsibilities	TIER-3	04/09/2014	6:00 - 8:00 pm	2.00
2014 Spring Workshops	Temple	House Bill 5 - Legislative Update	TIER-3	05/15/2014	6:00 - 7:00 pm	1.00
2014 Spring Workshops	Temple	House Bill 5 - Connective Threads Between Public Schools and Higher Educati	TIER-3	05/15/2014	7:05 - 8:05 pm	1.00
2014 Spring Workshops	Temple	HR Top 10: Questions Board Members Ask about Human Resources	TIER-3	05/15/2014	8:10 - 9:10 pm	1.00
2014 Summer Leadership Institute Ft Worth	Ft Worth	Thursday General Session - Steve Pemberton	TIER-3	06/26/2014	8:00 - 9:15 am	1.00
2014 Summer Leadership Institute Ft Worth	Ft Worth	Boardsmanship Basics (TASB ISD)	TIER-3	06/26/2014	9:45 - 12:30 pm	2.50
2014 Summer Leadership Institute Ft Worth	Ft Worth	For Better or Worse: Board-Superintendent Relations	TIER-3	06/26/2014	1:45 - 3:00 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Topics in Superintendent Evaluation	TIER-3	06/26/2014	3:15 - 4:30 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Friday General Session - Rosalind Wiseman	TIER-3	06/27/2014	8:00 - 9:15 am	1.00
2014 Summer Leadership Institute Ft Worth	Ft Worth	School Law Basics (TASB ISD)	TIER-3	06/27/2014	9:45 - 11:00 am	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Intro to the TX Open Meetings Act (Req Open Govt Training)	TIER-3	06/27/2014	11:15 - 12:30 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Budget and Planning Basics (TASB ISD)	TIER-3	06/27/2014	1:45 - 4:30 pm	2.50
ESC Provided Training - Board Development	Waco, Texas	Non TASB Provided Training - Board Development - Tier 3	TIER-3	09/11/2014	8:30 - 4:00 pm	7.00
2014 TASB/TASA Annual Convention	Dallas	Supplemental Employee Benefits 101	TIER-3	09/26/2014	7:30 - 8:45 am	1.25
2014 TASB/TASA Annual Convention	Dallas	Fundraising in Public Schools	TIER-3	09/26/2014	9:00 - 10:15 am	1.25
2014 TASB/TASA Annual Convention	Dallas	Facility Planning and Bonds 101	TIER-3	09/26/2014	10:30 - 11:45 am	1.25
2014 TASB/TASA Annual Convention	Dallas	Engaging Your Community To Assist in Providing Students 21st Century Skills	TIER-3	09/26/2014	1:00 - 2:15 pm	1.25
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2014 TASB/TASA Annual Convention	Dallas	Ready...Aim...Vote! Targeting Voters for a Successful Bond Election	TIER-3	09/27/2014	7:30 - 8:45 am	1.25
2014 TASB/TASA Annual Convention	Dallas	Good Things Come in Small Packages—Compensation Issues	TIER-3	09/27/2014	9:00 - 10:15 am	1.25
2014 TASB/TASA Annual Convention	Dallas	Second General Session - Bertice Berry	TIER-3	09/27/2014	10:30 - 12:00 pm	1.00
2014 TASB/TASA Annual Convention	Dallas	Third General Session - David Pogue	TIER-3	09/28/2014	9:00 - 10:15 am	1.00

Total hours for Reporting Period 1/1/2014 - 12/1/2014:   40.75

Texas Association of School Boards
Board Member Continuing Education Report

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD

District # 0073905

Cindy Kahlig   ID# 1083738

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Texas Association of School Boards
Board Member Continuing Education Report

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD

District # 0073905

Marlene M. Zipperlen   ID# 1063836

ESC Provided Training - Team Building	Travis, TX	Board-Superintendent Goal Setting	TIER-2	03/18/2014	7:00 - 9:00 pm	2.00
ESC Provided Training - Board Development	Travis, TX	Budget and Finance Training	TIER-3	04/01/2014	6:00 - 8:00 pm	2.00
ESC Provided Training - Board Development	Travis, TX	Roles and Responsibilities	TIER-3	04/09/2014	6:00 - 8:00 pm	2.00
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2014 Summer Leadership Institute Ft Worth	Ft Worth	Thursday General Session - Steve Pemberton	TIER-3	06/26/2014	8:00 - 9:15 am	1.00
2014 Summer Leadership Institute Ft Worth	Ft Worth	How 30 Minutes a Week Can Change a Life Forever	TIER-3	06/26/2014	9:45 - 11:00 am	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	OPEN SPACES: No Sit-and-Get Here!	TIER-3	06/26/2014	11:15 - 12:30 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	College and Career Ready: Actual versus Perception	TIER-3	06/26/2014	1:45 - 3:00 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	10 Commandments of Closed Meetings	TIER-3	06/26/2014	3:15 - 4:30 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Friday General Session - Rosalind Wiseman	TIER-3	06/27/2014	8:00 - 9:15 am	1.00
2014 Summer Leadership Institute Ft Worth	Ft Worth	Effective Facilitation Skills: Navigating through (BPA)	TIER-3	06/27/2014	9:45 - 12:30 pm	2.50
2014 Summer Leadership Institute Ft Worth	Ft Worth	HB 5 and Local Flexibility: What Do We Do Now?	TIER-3	06/27/2014	1:45 - 3:00 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Addressing Existing Facility Needs with Existing M&O	TIER-3	06/27/2014	3:15 - 4:30 pm	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	What Would You Do? Learning through a Case Study	TIER-3	06/28/2014	8:30 - 9:45 am	1.25
2014 Summer Leadership Institute Ft Worth	Ft Worth	Board, Evaluate Thyself	TIER-3	06/28/2014	10:00 - 11:15 am	1.25
2014 TASB/TASA Annual Convention	Dallas	84th Texas Legislature: Challenges and Opportunities in a Time of Change	TIER-3	09/26/2014	9:00 - 10:15 am	1.25
2014 TASB/TASA Annual Convention	Dallas	Going Digital: What it Means When Technology Changes the Game	TIER-3	09/26/2014	10:30 - 11:45 am	1.25
2014 TASB/TASA Annual Convention	Dallas	First General Session - Gubernatorial Candidates	TIER-3	09/26/2014	4:00 - 5:30 pm	1.00
2014 TASB/TASA Annual Convention	Dallas	Ethics for Board Members	TIER-3	09/27/2014	9:00 - 10:15 am	1.25
2014 TASB/TASA Annual Convention	Dallas	Getting that Next Superintendent Position	TIER-3	09/27/2014	9:00 - 10:15 am	1.25
2014 TASB/TASA Annual Convention	Dallas	Second General Session - Bertice Berry	TIER-3	09/27/2014	10:30 - 12:00 pm	1.00
2014 TASB/TASA Annual Convention	Dallas	IMA Q&A and Strategies for Stretching Your Dollars	TIER-3	09/27/2014	3:30 - 4:45 pm	1.25
2014 TASB/TASA Annual Convention	Dallas	So You Think You Want to Call a Bond Election	TIER-3	09/27/2014	3:30 - 4:45 pm	1.25

Total hours for Reporting Period 1/1/2014 - 12/1/2014:   33.00

Please note: This report is provided as a TASB member service. Official recordkeeping of Board Member continuing education credit is the responsibility of the district.

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Texas Association of School Boards
Board Member Continuing Education Report

Reporting Period: 01/01/2014 - 12/01/2014

Rosebud-Lott ISD

District # 0073905

Marlene M. Zipperlen   ID# 1063836

ATTN Board Members: Because your district, not TASB, is the official keeper of record for your continuing education credits, you should report any errors or missing training credits to your superintendent's secretary rather than to TASB.

ATTN District Personnel: If you have revisions or additions to the training detail contained in this report, please follow the instructions below.

1.   If information already listed on the report needs to be revised, the district recordkeeper should mark the necessary change on the report itself and fax it to TASB. Please allow 30 days for TASB to post the changes.

2.   If TASB training took place that is not listed on the report and it has been at least 30 days since the training, the recordkeeper should fax TASB a copy of the certificate or credit/scantron form provided at the event. If training documentation has been lost, fax TASB the name of the board member, name and date of the event, name of each session attended and the number of credit hours earned for each session. Please allow 30 days for TASB to post the changes.

3.   If non-TASB training took place that is not listed on the report, the recordkeeper should submit the credit on-line.

E-Mail:	**Fax:**	**TASB Main Number:**
cec@tasb.org	512-467-3642	800-580-8272 ext. 2219