

12 March, 2020

Re: Finance Memo for 12 March, 2020 Airport Committee Meeting

New Terminal:

Two years ago MDOT changed the way grants are handled from the FAA, specifically the organization accepting a grant would be responsible for paying the final 10% of the cost of the project. When the grant is closed out the money paid out by the organization would be refunded.

We have been informed by MDOT that we are at the point with the terminal project where the County is responsible for making the final payments. The actual amount we are required to pay out is not 10%, but has been reduced to 3%.

Pay Application 15 (new terminal) has been submitted by Spence Brothers to MDOT Aeronautics: \$306,140.68 (Alpena County Portion of \$81,379.17 already paid).

Pay Application 16 (new terminal) has been submitted by Spence Brothers to MDOT Aeronautics: \$218,683.35.

Invoices from Northern Pump have been received for Fuel Farm Maintenance. At budget review for the 2020 budget, a line was going to be added for this maintenance and initially funded at \$7,400.00, to be reimbursed by fuel sales. Line Item needs to be added.

Alpena Ground Services 2<sup>nd</sup> Quarter Invoice of \$60,555.00 has been received. I request this budgeted item be paid out of Line Number 295-536-801.000.

A floor cleaning machine needs to be purchased for the new terminal. Two quotes were obtained with the low quote being \$1,699.00. I am seeking permission to purchase this machine, and any attendant supplies, using funds from my existing budget.

Respectfully



**Steven Smigelski**  
Airport Manager  
Alpena County Regional Airport