

2022 - 2023 Instructional Materials Allotment & TEKS Certification Board of Trustees Meeting April 26, 2022

SUMMARY:

This item requests approval of TAC 66.1305 annual requirement for the certification of Instructional Materials Allotment (IMA) and Texas Essential Knowledge and Skills (TEKS) form. Each year, school districts and charter schools must submit a new Instructional Materials Allotment (IMA) and Texas Essential Knowledge and Skills (TEKS) certification form before ordering materials or requesting funds for the upcoming school year.

BOARD GOALS:

Domain I. **Teaching & Learning** Establish high expectations with a curriculum fostering inquiry, critical thinking, civic responsibility, and exemplary citizenship.

PREVIOUS BOARD ACTION:

The annual certification form was signed by the superintendent, board president, and board secretary and submitted to TEA in the Spring of 2021.

BACKGROUND INFORMATION:

Annually TEA requires school districts to submit the Instructional Materials Allotment (IMA) and Texas Essential Knowledge and Skills (TEKS) certification document to the district superintendent and the local board of trustees for the required signatures. The district superintendent and local board of trustees are required to certify that the district has instructional materials that cover all elements of the TEKS of the required curriculum identified in TEC §28.002, other than physical education, for each subject and grade level, as required in the Texas Education Code (TEC), Section §31.004; that the district's IMA is used only for expenses allowed by TEC §31.0211; and upon request, the district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district's allotment, TEC §31.101.

SIGNIFICANT ISSUES:

Absent this annual certification, Denton ISD will not be able to order any instruction materials through EMAT for the 2022-2023 school year.

FISCAL IMPLICATIONS:

Without the IMA & TEKS Certification form, Denton ISD will not be able to continue with the purchase of secondary ELAR instructional materials or begin the purchase of Health and PE instructional materials. Denton ISD will also not be able to renew orders for currently adopted instructional materials, this includes instructional materials ordered due to student and teacher growth.

BENEFIT OF ACTION:

The completion and submission of this document will allow Denton ISD to continue the purchasing process for secondary ELAR instructional materials, begin the purchase of Health and PE instructional materials, and purchase additional technology and instructional materials needed for growth. This certification is applicable to both state-adopted instructional materials and non-adopted instructional materials.

PROCEDURAL AND REPORTING IMPLICATIONS:

When the instructional Materials Allotment and TEKS Certification form is submitted by Denton ISD and received by TEA, TEA's staff will update EMAT to reflect the receipt of this document. Once all prerequisites are complete, Denton ISD can begin to order and/or request disbursements in EMAT for the 2022-2023 school year for technology and instructional materials needed for instructing students.

PUBLIC COMMENT RECEIVED:

None

ALTERNATIVES:

No alternative actions are proposed.

OTHER COMMENTS:

No other comments.

SUPERINTENDENT'S RECOMMENDATION:

Please move forward with reviewing the form, approving, and submitting the form to TEA; and certifying the 2022-2023 Instructional Materials & Texas Essential Knowledge and Skills form. Once the document is received by TEA and this division acknowledges receipt of this form in EMAT, Denton ISD may begin the process of ordering instructional materials for the 2022-2023 school year.

STAFF PERSONS RESPONSIBLE:

Angela M. Ricks, Director of Student Support Services

ATTACHMENT:

2022 – 2023 Instructional Materials & TEKS Certification Form

APPROVAL:

Signature of Staff Member Proposing Recommendation: Angela M. Ricks

Signature of Superintendent: _____

Comments: _____