

Minutes of Study Session

The Board of Education Mahtomedi Public Schools

A **Study Session** of the Board of Education of Mahtomedi Public Schools was held **Thursday, April 9, 2020**, beginning at 7:00 PM in the Mahtomedi District Education Center-Community Room.

1. CALL TO ORDER - Due to the declared health pandemic and declared state of emergency this school board study session was held by conference call or interactive technology in accordance with state statute 13D.021. This meeting was live streamed.

Meeting called to order at 7:01 p.m. by Chair Lucy Payne

2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; and Superintendent Barbara Duffrin, ex-officio.

Also present: Jeff Priess, Director of Finance and Operations.

3. APPROVAL OF THE AGENDA

Donovan moved, Stout seconded, approval of agenda. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye, Carried 6-0.

4. DISCUSSION/INFORMATION ITEMS

- A. 2019-2020 Third Quarter Budget Update

Jeff Priess, Director of Finance and Operations, gave a third quarter update on the 2019-2020 Budget, which included a comparison of the General Fund revenue and expenditures as of March 31 to the 2019-2020 revised budget. Priess stated there are no significant budget variances, with supplies and materials expenditures tracking better than expected. Due to the school closures there are some variances in local revenue such as Spring participation fees, gate receipts, facility rent and expenditure savings on substitute teachers, Spring sports and transportation. The June 30, 2020 projected fund balance is \$3,615,278.

B. 2020-2021 Budget Assumptions All Funds

Jeff Priess, Director of Finance and Operations, presented the 2020-2021 Budget revenue and expenditure assumptions for the Governmental Funds: General Fund, Food Service, Community Education and Debt Service; the Proprietary Funds: Internal Service; and the Trust Funds: Other Post-Employment Benefits (OPEB). The estimated July 1, 2020 beginning balance for all funds is \$6,157,801, with projected revenue of \$57,329,825 and projected expenses of \$57,298,233. The estimated June 30, 2021 ending fund balance is \$6,189,393.

C. Proposed Washington County Trail Project

Superintendent Barbara Duffrin explained the proposed Washington County Trail Project is a pedestrian trail that would run from Ideal Avenue to the entrance of Mahtomedi High School and Middle School on the south side of County State-Aid Highway (CSAH) 12, as well as a path from the north side of CSAH 12 to the schools' tennis courts. Washington County is submitting a Regional Solicitation application to the Metropolitan Council to help fund the project and is requesting a letter of support from the Mahtomedi School District. The school district, City of Mahtomedi and Washington County have been partners in planning for safer routes to school.

D. Distance Learning Update

Superintendent Barbara Duffrin gave an update on the start of distance learning, which included distributing 30 ipads, 150 laptops and 750 chromebooks to students and staff, along with adding 45 hotspots. The first phase of distance learning was for staff and students to get comfortable with the technology and virtual classrooms. Going forward teachers are connecting with students and families to determine what is working/not working for them and to supply any needed support. Food Service is now distributing over 280 meals a day. School board members thanked Superintendent Duffrin and district staff for all their work.

School Board Chair Lucy Payne commented on this week's online wellness event: "Helping Kids & Families Thrive During Distance Learning" with the key being adaptable.

School Board Vice Chair/Clerk Julie McGraw reminded school board members about the Mahtomedi Area Educational Foundation (MAEF)'s Virtual Legacy Night live event on April 18 and online auction, with funds going to the Mahtomedi School's Angel Fund.

5. ADJOURNMENT

Donovan moved, Stout seconded, adjournment. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye. Carried 6-0. Meeting adjourned at 8:00 p.m.

JULIE MCGRAW, CLERK