

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Tom Crowe, Interim Superintendent of Schools
SUBJECT: **REQUEST FOR APPROVAL TO AUTHORIZE THE NEGOTIATION
AND EXECUTION OF A CONTRACT TO PURCHASE PROPERTY –
1221 GRAHAM AVE**
DATE: November 19, 2013

The Board will be asked to discuss and take appropriate action regarding purchase of real property located at 1221 Graham Ave for the Odessa High project including, but not limited to, approval of an offer, authorization to negotiate and execute a contract for purchase and other necessary and related documents, and approval of payment of the purchase price, closing costs, and other fees and expenses related to such purchase.

It is recommended that the Board of Trustees authorize the negotiation and execution of a contract for the purchase of real property for the Odessa High project.

Respectfully submitted,

Tom Crowe
Interim Superintendent of Schools

David L. Finley
Chief Operations Officer