

Date: August 6, 2024

To: Salt Lake City School District Board of Education
Superintendent Grant

From: Dr. Sandra V. Buendia, Executive Director of Educational Equity and Student Support

Subject: Approval of Foreign Exchange Student Agency

Summary:

International Student Exchange was inadvertently missing on the January 9, 2024 board approval request list of foreign exchange agencies. International Student Exchange has been approved by the board for the previous 14 years. International Student Exchange has a pending student placement for the 2024-2025 school year.

Requested Board action:

Approval of the International Exchange Agency for the 2024-25 school year.

Attachments:

SLCSD Foreign Exchange Student Program Application
Council on Standards for International Educational Travel Certificate of Acceptance

SLCSD FOREIGN EXCHANGE STUDENT PROGRAM
Policy S-1 – School Admissions

Date: Nov 13, 2023

School Year: 2024-2025

Name of Agency/Program: International Student Exchange

Address: 36 Park Avenue

City: Bay Shore State: New York zip: 11706

Name of Local Representative: Wendy Dakes 1858 N 200 E, Centerville, UT 84014

Local Rep: Monica Edelmayer 230 E 100 N, Hyde Park, UT 84318

City: _____ State: _____ Zip: _____

Telephone Number(s): 801-656-5836-Wendy 435-760-7630-Monica

- 1.) If you plan to submit applications for possible placement of Foreign Exchange Students for the coming year in the Salt Lake City School District, this document must be notarized and returned to the Student Services Department before November 15.
- 2.) A current copy of your "Certificate of Acceptance" from the Evaluation Committee of the Council on Standards for International Educational Travel (CSIET) must accompany your affidavit.
- 3.) Your application to place students in this district requires SLCSD Board approval. A final list of approved agencies will be available in late December. Board approval does not guarantee the acceptance of all Foreign Exchange Student applications.
- 4.) If approved, your agency may submit student applications to the Student Services Department after January 15 and not later than July 1. The district may reach its quota before the July 1 deadline.
- 5.) You will be notified of student applications accepted by the district.

AFFIDAVIT OF ASSURANCES – Page 2 of 3

Utah State Code (53G-6-707), State Board Rule (R277-612) and the Salt Lake City School District policy (S-1 - Student Admissions) require that your organization submit a sworn "Affidavit of Assurances" that the following standards have been met prior to requesting placement of Foreign Exchange Students in the Salt Lake City School District.

1.) Your organization/agency has been evaluated and approved by the Council on Standards for International Educational Travel (CSIET) or other documentation that ensures that your program has complied with all rules and regulations established by the US Department of State; and

2.) Your agency has met/will meet the following district and state requirements:

- A household study, including a background check of all adult residents in each household where an exchange student is to reside, has been satisfactorily completed.
- A background study assures that the exchange student will receive proper care and supervision in a safe environment.
- Host parents have received training appropriate to their positions, including information about enhanced criminal penalties under Utah Code Subsection 76-5-406 (10) for persons who are in a position of special trust.
- A representative of your agency shall visit each student's place of residence at least monthly during the student's stay in Utah.
- Your agency shall cooperate with school and other public authorities to ensure that no exchange student becomes an unreasonable burden upon the district or other public agencies.
- Each exchange student will be given in the exchange student's native language, names and telephone numbers of agency representatives and others who could be called at any time if a problem occurs.
- Alternative placements are readily available so that no student is required to remain in a household if conditions appear to exist which unreasonably endanger the student's welfare.

3.) Your agency must provide the district with a complete student application which includes the following:

- Personal letter from the student,
- Detailed information on student and natural family,
- Proof that the student has sufficient English language proficiency to function *successfully in the school and classroom*,
- Original transcript of student's high school grades, with English translation that meets district requirements,
- Necessary medical history, including proof of immunization as required by the district, any medical/physical restrictions and a recent physical exam, and
- Proof of student's medical and accident insurance that meets or exceeds U.S. Department of State guidelines.
- District cover letter (agency info, host family name, etc.)

AFFIDAVIT OF ASSURANCES – Page 3 of 3

4.) Your agency understands and communicates to students and their host families the following:

- SLCSO reserves the right of final approval on all student placements.
- Students are expected to participate in regular classes and maintain a typical schedule, and make satisfactory academic progress.
- The student may be enrolled in the SLCSO for one year only.
- Students and their host families are expected to know and follow all school policies and rules.
- Students may not be granted fee waivers or be provided transportation at District expense beyond established school bus routes.
- Students are not eligible to receive Special Education Services or ALS Services.
- Students will not be eligible for graduation from a SLCSO high school.

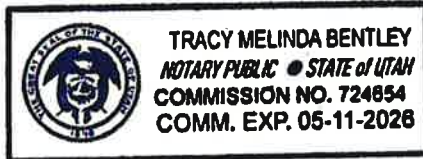
To be signed before a Notary


Agency Representative Signature

Nov 13, 2023
Date

Subscribed and sworn before me this 13th day of NOVEMBER, 2023


Notary Public Commission expires: 05-11-2026



Return to: Salt Lake City School District
Student Services
465 South 400 East, Suite 300
Salt Lake City, Utah, 84111



**CERTIFICATE
of
ACCEPTANCE**

This is to certify that the Council on Standards for International Educational Travel has completed its review of applications for certification in the *2024-2025 Advisory List for International Educational Travel & Exchange Programs.*

**International Student Exchange
is hereby granted a Full J-1 Inbound Certification in the
2024-2025 edition of the *Advisory List.***

A handwritten signature in black ink, appearing to read "Christopher B. Page".

**Christopher Page
Executive Director**