

**Board of Education Business Minutes – 6:00 pm  
Administration Building, Farmington, UT  
Tuesday, November 18, 2025**

Live-streamed via YouTube

<https://youtube.com/live/IF8kiX0FOGk?feature=share>

**Board Members Present:**

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Michelle Barber, and Joani Stevens.

**Board Members Excused:**

Alisa Mercer and Kristen Hogan

**Administration Present:**

Superintendent Dr. Dan Linford, Business Administrator Mr. Tim Leffel, Asst. Superintendent Dr. Logan Toone, Asst. Superintendent Dr. Fidel Montero, and Asst. Superintendent Ms. Chadli Bodily.

**Introductory Items**

**Welcome**

Ms. Brigit Gerrard, Board President

**Pledge of Allegiance**

Mr. Aiden Jones, Layton High School Student-Body Officer

**Introduction of Layton High School Student-Body Officers**

Dr. Dan Linford, Superintendent

Mr. Aiden Jones & Miss Maggie Dummer

**Student Performance – South Davis Jr High Musical Theater Program – Mary Poppins Jr.**

Mr. Mitch Hall, Fine Arts Supervisor

- Cherry Tree Lane (Part 1)
- The Perfect Nanny
- Cherry Tree Lane (Part 2)

**Public Comment Period:**

**Dawnene Young** – CTE teacher at Sunset Jr. Shared how her students are learning about Drones. Invitation to the Board to visit her classroom.

**Board Recognition**

**Woods Cross Girls Tennis 5A State Champions**

Mr. Chris Keime, Secondary Director and Ms. Jo Richins, Woods Cross HS Principal

Principal Richins recognized the hard work and dedication of the Girls Tennis Team and how that resulted in an undefeated season this year.

This is the 2<sup>nd</sup> year in a row that Woods Cross HS has won the Girls Tennis 5A State Championship.

### **Woods Cross Girls Volleyball 5A State Champions**

Mr. Chris Keime, Secondary Director – Principal Jo Richins

Principal Richins shared the Girls Volleyball record this year, which was 30 – 1. The last State Championship was won in 1979. Incredible achievement by this amazing Volleyball team.

### **Bountiful High School Girls Soccer 5A State Champions**

Mr. Jason Smith Secondary Director – Principal Travis Warnick

Principal Warnick spoke about how this team was 0 – 4 at the beginning of the season. They showed resiliency and overcame many challenges to become State Champions.

### **Syracuse High School Girls Soccer 6A State Champions**

Mr. Jason Smith, Secondary Director – Principal Brad Chapple

Mr. Smith recognized the academic accomplishments of the Girls Soccer Team. There are 17 athletes with a 4.0 GPA and a Team GPA of 3.75 in Term 1. Principal Chapple expressed appreciation to the entire Girls Soccer team for their hard work. The head coach shared his thoughts about the incredible work of these Girls.

### **Syracuse High School Football Coaching Staff**

Mr. Jason Smith, Secondary Director – Principal Brad Chapple

Principal Chapple honored Coaches Donaldson, Bowman, and Hicks for their courage, quick thinking and actions, that saved the life of Declan Harper, one of their football players. Declan had collapsed and went into cardiac arrest. The three (3) Coaches worked tirelessly on Declan until emergency services arrived. Declan is standing with the Coaches and Principal Chapple as he listened to the heroic actions of these men, on his behalf.

### **Information Items:**

#### **Committee Reports**

##### **Davis Education Foundation**

Ms. Emily Price, Board Member

Ms. Price shared the Events from past few months. This includes the Davis Dash in September, Young Kia - Stuff the Bus, DSD joined with Marathon Petroleum employees in raising \$15,000, celebrations of the Teen Living Center in Layton that has been open for a year, Fore Kids Golf at Oakridge Country Club was sponsored by Hogan Construction and raised \$60,000. The Foundation has distributed more than \$110,000 in Cash for Classrooms Grants. Big O Tires and the Kent and Crystal Coleman Foundation sponsored the District Unified Soccer Tournament. The Statewide Unified Soccer Tournament was won by the Bountiful Red Hawks and the Woods Cross Wild Cats. DSD partnered with Young Chevrolet for the Trunk or Treat in Layton. Upcoming is the Elves and the Shoemaker Event that will be held at seven (7) of our Elementary Schools, and the Junior High Child Spree. Recognized Ms. Jodi Lunt at her retirement party, for her incredible impact as the Director of the Education Foundation. Ms. Kara Toone was welcomed as the new Director.

Ms. Gerrard expressed appreciation to our Community Partners and Volunteers who give so much in support of our students in the District.

##### **USBA**

Ms. Brigit Gerrard, Board President

The following are meetings for USBA: Annual Day on the Hill on January 30, 2026, Annual Conference will be held on January 8<sup>th</sup> – 10<sup>th</sup> at the Little America Hotel. Spring Region meetings will be consolidated over 2 days. March 10<sup>th</sup> at 6:00 pm will be when we meet. Location to be advised. Joint Legislative Committee (JLC) includes School Board members, Superintendents, and Business Administrators throughout the State have begun meeting and working with Legislators on upcoming Bills. Davis School District has great representation with our Legislators. Ms. Gerrard reminded the Board, Superintendent Linford and Business Administrator Mr. Leffel to complete their Master Board Certification. The deadline is December 1<sup>st</sup> and she provided directions on the process.

### **DTC Report**

Ms. Brigit Gerrard, Board President

Ms. Gerrard attended the Ribbon Cutting of the new Welding Building. Congratulated the DTC Graduates on September 29<sup>th</sup>. In 2025 there were 439 DTC graduates from the Davis School District High Schools.

### **Board Reports**

#### **Michelle Barber:**

Enjoyed the State Unified Soccer Events in October. First Lady Abby Cox was also in attendance. There were those that shared heart-felt remarks that reflected their experience of being a part of Unified Sports. Ms. Barber went on a School Board visit to Heritage Elementary, worked on the Elevate Schools Grant at Sunset Jr High, and expressed the positive experience of our Community Councils Partnership discussion.

#### **Emily Price:**

Attended her Committee Meetings, Public Hearings, Community Council Partnership discussions with students and parents, Unified Soccer, and events at Syracuse High School.

#### **Brigit Gerrard:**

Visited Layton HS and was impressed by the academic gains they are achieving. Recognized Ms. Katie Francom as an Outstanding Teacher at Layton HS. On October 27<sup>th</sup> Ms. Gerrard, School Directors and Administrators were at the State Capital where many of our educators were honored for their work that helped students achieve success and improve their reading skills. Enjoyed the MAC (Multi-Cultural Advisory Council) and SAC (Student Advisory Council) where she got to hear all the incredible things our students are doing. She expressed congratulations to our State Sports winners and to all athletes who competed this year. Attended breakfast on Veterans Day at Northridge HS, the Leadership Summit Panel at North Layton JH, and expressed appreciation for the Community Council Partnership feedback regarding the new Strategic Plan.

#### **Julie Powell:**

Visited Layton HS, Stewart, Heritage, and Canyon Creek Elementary Schools. Ms. Powell enjoyed being interviewed by the Canyon Creek Elementary News Team. The Community Council Partnership meetings with students and principals were extremely valuable. Attended the Communities that Care meeting that includes Fruit Heights, Kaysville and Farmington. Their focus is on reducing drug use in the community. Ms. Powell attended Audit and Policy Committee meetings and explained what Consent Items mean on the agenda. Our internal Auditor is Squire's, and they gave our District their approval. Davis Connect audit may be released in January or February.

#### **Joani Stevens:**

Attended Audit Committee meetings, Head Start, PTA, and Public Hearings. Ms. Stevens enjoyed visiting Stewart Elementary and watching the principal engage with her students. It was

wonderful to spotlight their Librarian. Rep. Ballard joined Ms. Stevens for the school visit to South Davis Jr High. Ms. Stevens enjoyed talking with Rep. Ballard about the work that Davis School District is doing. The Community Council Partnership meetings with the students were enjoyable as they shared their vision and ideas for our School District.

### **Student-Body Reports – Mr. Aiden Jones and Miss Maggie Dummer**

Layton High School Student-Body Officers

Maggie and Aiden shared what they are working on at Layton High. They are creating an inclusive environment with a lot of diversity that includes physical abilities, cultural backgrounds, socio economic situations, race, and religion, just to name a few. At sporting events they have a ‘front row’ that leads the crowd in cheers. Academic scores have increased and they shared a few examples based on data. They recognized their administration, coaches and teachers as being some of the best in the State. The fundraiser for this year will go towards building a new playground at Crestview Elementary. As student body officers they were able to visit each classroom at Crestview and invite them to the Carnival Fundraiser. Another goal this year was to increase their involvement with student clubs. They are brainstorming ideas on how to increase attendance, and Maggie shared an upcoming Leadership Conference.

### **Superintendent Report**

Dr. Dan Linford, Superintendent

Dr. Linford recognized Maggie and Aiden for their hard work. Insights on the Strategic Plan is receiving a lot of feedback from students and the Community Council. He shared the importance of alignment, with simplicity and clarity, so everyone knows ‘the why’ and ‘the what’.

### **Consent Items**

1. Board Minutes  
Mr. Tim Leffel, Business Administrator
2. Financial Report  
Mr. Tim Leffel, Business Administrator
3. Personnel Report  
Asst. Superintendent Chadli Bodily
4. Head Start/Early Head Start Reports  
Dr. Fidel Montero, Asst. Superintendent
5. Instructional Materials Approval  
Mr. TJ Strain, Teaching & Learning Dept. Director
6. 6F-104 Facility Rental and Permit Use Policy  
Mr. Ben Onofrio, General Counsel
7. 10CR-002 Parent Participation in the Educational Process  
Mr. Ben Onofrio, General Counsel
8. School Improvement Plan/LAND Trust Amendments  
Dr. Logan Toone, Asst. Superintendent
9. 6F-302 Audit Committee  
Mr. Ben Onofrio, General Counsel

Julie Powell made a motion to approve Consent Items 1 – 9. Emily Price seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Michelle Barber, and Joani Stevens voted in favor. There was none in opposition. The motion passed.

### **Business Items**

#### **2026-2027 School Year Calendar on a First Reading with a recommendation to revisit the Semester balance.**

Ms. Ruthanne Keller, Elementary Director

Michelle Barber made a motion to approve the 2026-2027 School Year Calendar on a First Reading with a recommendation to revisit the Semester balance. Joani Stevens seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Michelle Barber, and Joani Stevens voted in favor. There was none in opposition. The motion passed.

#### **Eagle Bay Elementary & Canyon Creek Elementary Boundary Adjustments**

Mr. Doug Forsgren, Elementary Director

Emily Price made a motion to approve the Eagle Bay Elementary & Canyon Creek Elementary Boundary Adjustments. Joani Stevens seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Michelle Barber, and Joani Stevens voted in favor. There was none in opposition. The motion passed.

#### **Syracuse Area Boundary Study Recommendation**

Ms. Traci Robbins, Elementary Director and Dr. Helene Van Natter, Boundary Consultant

Emily Price made a motion to approve the Syracuse Area Boundary Study Recommendation. Julie Powell seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Michelle Barber, and Joani Stevens voted in favor. There was none in opposition. The motion passed.

#### **South Davis Junior High School Dual Language Immersion Program Closure and consolidate with Mueller Park Junior High.**

Mr. Chris Keime, Secondary Director

Joani Stevens made a motion to approve the South Davis Junior High School Dual Language Immersion Program Closure and consolidate with Mueller Park Junior High. Emily Price seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Michelle Barber, and Joani Stevens voted in favor. There was none in opposition. The motion passed.

#### **Purchase & Sale Agreement of Land, located at approximately 2000 West and 950 South in Syracuse to Cole West Land Partners in the amount of \$4,650,000.00**

Mr. Tim Leffel, Business Administrator

Julie Powell made a motion to approve the Purchase & Sale Agreement of Land, located at approximately 2000 West and 950 South in Syracuse to Cole West Land Partners in the amount of \$4,650,000.00. Emily Price seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Michelle Barber, and Joani Stevens voted in favor. There was none in opposition. The motion passed.

The meeting was adjourned at 7:29pm.

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President  
Board of Education  
Davis School District

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Business Administrator  
Board of Education  
Davis School District

A Closed Meeting May Be Held to Discuss Property, Negotiations, Personnel Issues, Pending Litigation or Development of Security. In compliance with the Americans with Disabilities Act, persons needing special accommodations for this meeting should call Steve Baker at 801-402-5315 to make appropriate arrangements. Advance notice is appreciated.