

PARKROSE SCHOOL BOARD 2021-22 MONTHLY FINANCIAL STATEMENTS

Feb-22

FUND	FUNCTION	OBJECT	LOCATION	Description	Budget	YTD Transactions	Encumbrance	Balance
100	2310	319	130	BOARD OF EDUCATION - Other Inst, Prof & Tech Svcs	\$ 500.00	\$ -	\$ -	\$ 500.00
100	2310	342	130	BOARD OF EDUCATION - Travel, Out Of District	\$ 2,000.00	\$ -	\$ 1,703.00	\$ 297.00 (b)
100	2310	353	130	BOARD OF EDUCATION - Postage	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	354	130	BOARD OF EDUCATION - Advertising	\$ 3,500.00	\$ 130.00	\$ -	\$ 3,370.00 (a)(2)
100	2310	355	130	BOARD OF EDUCATION - Printing and Binding	\$ 250.00	\$ -	\$ -	\$ 250.00
100	2310	384	130	BOARD OF EDUCATION - Negotiation Services	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00
100	2310	388	130	BOARD OF EDUCATION - Election Services	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	410	130	BOARD OF EDUCATION-Consumable Supplies & Materials	\$ 400.00	\$ 225.21	\$ 3,900.00	\$ (3,725.21) (a)(b)
100	2310	641	130	BOARD OF EDUCATION - Dues and Fees	\$ 9,300.00	\$ 10,472.75	\$ 1,175.00	\$ (2,347.75) (a)(b)(1)
					\$26,450.00	\$ 10,827.96	\$ 6,778.00	\$ 8,844.04

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders for known future expenses

(1) - A budet adjustment will be presented with a supplemental budget when/if it is needed.

(2) This budget line was reduced by \$1,500 during the budget process - prior year value was \$5k

LISTING OF ALL EXPENSES PAID TO DATE FOR FY 2021-2022 - BOARD OF EDUCATION
2/28/22

TRAVEL - OUT OF DISTRICT

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0342.130.000.000		\$ -	\$ -	
				\$ -	\$ -	
				\$ -		

Postage

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0353.130.000.000		\$ -	\$ -	
				\$ -	\$ -	
				\$ -		

ADVERTISING

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2021	220093	100.2310.0354.130.000.000	FlashAlert Newswire yearly cost	\$ 130.00	\$ -	FlashAlert
				\$ -	\$ -	
				\$ 130.00		

PRINTING & BINDING

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0355.130.000.000		\$ -	\$ -	
				\$ -	\$ -	
				\$ -		

SUPPLIES & MATERIALS

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
8/25/2021	0	100.2310.0410.130.000.000	Board Retreat Catering	\$ 47.26	\$ -	US Chefs Store
8/25/2021		100.2310.0410.130.000.000	Board Retreat Catering	\$ 111.42	\$ -	Whole Foods
8/25/2021		100.2310.0410.130.000.000	Board Retreat Catering	\$ 35.50	\$ -	Grocery Outlet
8/25/2021		100.2310.0410.130.000.000	Board Retreat Catering	\$ 31.03	\$ -	Fred Meyer
				\$ -	\$ -	
				\$ 225.21		

DUES AND FEES

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
8/12/2021		100.2310.0641.130.000.000	Sonja Membership - National Black Council	\$ 75.00	-	
8/12/2021		100.2310.0641.130.000.000	Sonja Membership - National Black Council - Refund	\$ (75.00)	-	
8/12/2021		100.2310.0641.130.000.000	Policy Update Subscription	\$ 500.00	-	
8/12/2021		100.2310.0641.130.000.000	Registration - \$160 per person - OSBA Conf - Ashley, Elizabeth & Josh	\$ 320.00	-	
8/12/2021		100.2310.0641.130.000.000	Legal Assist Trust Fee	\$ 800.00	-	
8/12/2021		100.2310.0641.130.000.000	Annual Membership - based on ADMr 3,005.6	\$ 5,952.75	-	
8/12/2021		100.2310.0641.130.000.000	Baoardbook Annual Subscription	\$ 2,500.00	-	
9/3/2021		100.2310.0641.130.000.000	Registration for A Stevenso - July 23 Conf	\$ 80.00	-	
9/3/2021		100.2310.0641.130.000.000	Registration Sonja M OSBA Summer Conf	\$ 320.00	-	
				\$ -	\$ -	
				\$ 10,472.75		

TOTAL EXPENSES TO DATE \$ 10,827.96

LIST OF OUTSTANDING ENCUMBRANCES FOR FY 2021-22

2/28/2022

Entry	Date	Account	Amount	Req. No.	PO No.	Vendor	Description
		100.2310.0342.130.000.000	\$ 1,703.00				Travel exp's estimates for Elizabeth travel
		100.2310.0410.130.000.000	\$ 1,500.00				Classified Coffee Day - treating all staff
			\$ 2,400.00				Certified Coffee Day - treating all staff (may be more, haven't got the invoice from classified week yet)
220773	2/16/2022	100.2310.0641.130.000.000	\$ 1,175.00	818	220773	NSBA	National School Board Registration for Elizabeth and Pre-Conf workshop
			\$ 6,778.00				
		Total Encumbrances	\$ 6,778.00				

other things to come: Retirement gifts, PAD& ASB students OSBA dinner The cost is \$40/person.