



Peter Olson-Skog, Superintendent

1897 Delaware Avenue
Mendota Heights, MN 55118
P 651.403.7000 F 651.403.7010
www.isd197.org

TO: School Board Members

FROM: Superintendent Peter Olson-Skog

DATE: February 3, 2025

SUBJECT: Approval of Proposed 2025-2026 School Board Meeting Dates

BACKGROUND:

This was presented in detail to the School Board at the meeting on January 21, 2025.

Guidelines

- Generally, school board meetings will be on the 1st and 3rd Monday of the month with no meetings in July (unless there is a budget item that needs attention) and only one meeting in December.
- The first regular meeting of each month will begin at 6:00 pm, preceded by a 45-minute listening session from 5:00 to 5:45 pm at the Mendota Heights City Hall. The regular meeting will be televised and live-streamed.
- The second meeting of each month will begin at 5:00 pm. It will be held on the Two Rivers High School campus. It will typically be held in the District Office training room and is not recorded.

Exceptions

- When the first or third Monday of the month is a holiday.
- Potential exception - When the first or third Monday of the month is a non-student contact day.

Alternate Date Considerations

- Attempts are made to keep the board meetings separated by at least two weeks.
- Strategy #1-In order to keep the day (Monday) consistent, moving to the 2nd and 4th Mondays is the first strategy used.
- Strategy #2-When moving to the 2nd and 4th Monday creates back-to-back meetings, meetings are moved to the Tuesday or Wednesday of the same week based on location availability.
- This year, the first Monday in January is the first day after break so meetings were moved to the 2nd and 4th Mondays in January. This pushes February to 2nd and 4th Mondays as



well. Trying to get back on track in March and working to avoid spring break, there will be back-to-back meetings for the February 23 and March 2 meetings.

Proposed School Board Meeting Dates for 2025-26

Listening Session 5:00 p.m./Business Meeting 6:00 p.m. Mendota Heights City Hall (unless otherwise noted)	Work Session 5:00 p.m. District Office Training Room (unless otherwise noted)
NO MEETING IN JULY	NO MEETING IN JULY
Monday, August 4, 2025	Monday, August 18, 2025
Monday, September 8, 2025*	Monday, September 22, 2025*
Monday, October 6, 2025	Monday, October 20, 2025
Monday, November 10, 2025	Monday, November 24, 2025
Monday, December 8, 2025***	NO MEETING
Monday, January 12, 2026**	Tuesday, January 26, 2026**
Monday, February 9, 2026	Tuesday, February 23, 2026**
Monday, March 2, 2026	Monday, March 16, 2026
Monday, April 6, 2026	Monday, April 20, 2026
Monday, May 4, 2026	Monday, May 18, 2026
Monday, June 1, 2026	Monday, June 15, 2026

* 1st and/or 3rd Monday is a holiday or a non-student day. Moved to 2nd and 4th Monday

**1st and/or 3rd Monday is a holiday, end of a break, or a non-student day. Moved to 2nd and 4th Monday or a Tuesday to accommodate.

*** With only one board meeting this month, moved to second week

Please note that there will be back-to-back Mondays for the January 26 and February 9 meetings.

RECOMMENDED RESOLUTION:

BE IT RESOLVED by the School Board of School District 197 to approve the FY 2025-2026 School Board meeting dates as presented.