

Board Operating Protocols

Document in Progress

Communication:

- Goal: All children will have the support of the community through ongoing communication and connection.
- Transparency with community and a high functioning collaborative team

Board/Board Communication

- We will take time for clarity of content and emotion by asking questions
- We will ask questions in the meeting and avoid taking it home with us
- We will forward communication from community members to the Board Chair and Superintendent
 - The board or superintendent will respond and if needed, alert the rest of the board
- We will express our opinions and positions on issues honestly and openly while being sensitive to others’ opinions.

Board/Superintendent Communication

- We will communicate with the superintendent in advance of public meetings when we have questions or concerns

Board/Community Communication

- We will communicate what’s going well and the needs of our district with our community.
- We will listen with openness to successes and needs expressed by our community, parents, staff, and students
- We will be accessible to our community
- We will provide ongoing information to our community regarding boardsmanship

Board acts as a body

- Individual board members do not have authority. Only the board as a whole has authority. We agree that an individual board member will not take unilateral action. We agree that once a vote is taken and the board has made a decision that we will stand by that decision. The board president will communicate positions of the board on controversial issues.

Board Governs

Successful organizations are the result of strong and effective leadership. In order for members of our team to be active players, they must know their roles.

SCHOOL BOARD – GOVERNS (Guides-Directs)	SUPERINTENDENT-MANAGES (Administers-Operates)
Decides What	Decides How

Requests Information	Seeks and Provides Information
Considers Issues	Provides Recommendations
Creates, Reviews, Adopts Policy	Recommends, Implements Policy
Approves & Reviews Plans	Implements Plans
Monitors Progress	Reports Progress
Contracts with Personnel	Supervises & Evaluates Personnel
Approves & Reviews Budget	Formulates Budget
Represents Public Interests	Acts in Public Interest

Board Meetings

- We will respond verbally when a vote is taken.
- We will engage fully at meetings.
- We will come to meetings prepared having reviewed materials in advance.
- We will ask questions, share our viewpoints and be open to other ideas.
- We will alert the superintendent and/or board chair of concerns and questions prior to bringing them up at a public meeting – No Surprises!

Adoption Date:

Revised Dates: