

Gift Acceptance Guidelines

8:80-ED1 Exhibit - Gift Acceptance Form

Date May 14, 2024

Donation to school/location: Washing Irving Elementary School

Detailed description of the gift: This project was voted on by the 2023 5th grade students and will include stencils for a four square court, a basketball key, and a USA map and the paint. These items will provide structured activities for our students to engage in during lunch and class recess.

Estimated/actual gift value: \$1,249.03

Intended use

This project was voted on by the 2023 5th grade students and will include stencils for a four square court, a basketball key, and a USA map and the paint. These items will provide structured activities for our students to engage in during lunch and class recess.

How will the gift impact the district? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.

- | | |
|---|--|
| <input type="checkbox"/> Professional development or staff training | <input type="checkbox"/> Equity across all schools |
| <input type="checkbox"/> Installation and/or construction work | <input type="checkbox"/> District-curriculum |
| <input type="checkbox"/> Coordination of scheduling work | <input type="checkbox"/> Ongoing maintenance/replacement |
| <input type="checkbox"/> District and/or school computer network | <input type="checkbox"/> Ongoing financial or staff support |
| <input type="checkbox"/> Hire additional staff activities | <input checked="" type="checkbox"/> Other: provide our students with outdoor |

Outside vendor required ☒ Yes No X

District performing the work ☒ Yes No X

Donation timeline

The parent community will paint the blacktop as soon as this is approved and the weather allows.

Susan Munn 05/07/2024
Principal/Administrator Signature Date

Principal/Administrator – Please use the space below to provide your reason/rationale for either approving or denying the proposed donation.

These items will provide structured activities for our students to engage in during lunch and class recess. The current lines on the blacktop have faded and therefore they are not usable for games.

For Internal Use Only

Superintendent Approval ☐ Yes ☐
No

Board Approval Needed ☐ Yes No ☐

Work Session Agenda Date _____
8:80-ED1

1 of 2

Board Approval Date _____

Donor Notification _____

Superintendent Signature

Date

Administrator Signature

Date

(if applicable)

DATED: December 6, 2016

Oak Park Elementary School District 97 - Admin Procedures
