

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 12/13/16



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 12/5/16

To: **Board of Trustees**
 Browning Public Schools

From: John Rouse
Title: Superintendent

Subject: **In State Travel- Tip-Off Tournament.**

Description: Request travel to attend the GBB-BBB Tip Off Tournament in Missoula, MT December 9-10, 2016.

Financial Impact: \$ 47.00

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/program/grant as applicable.

Attachment(s): Schedule/Leave Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

BHS Boys Basketball 2016/2017 Schedule

Tuesday November 15, 2016 - Parent Meeting 5:30 pm

Thursday November 17, 2016 – 1st Day of Practice

Saturday December 3, 2016 Freshmen Shelby 12:30 pm

Friday December 9, 2016 @ Tip Off in Missoula Varsity

Friday December 9, 2016 @ Native American Classic in Havre JV

Saturday December 10, 2016 @ Tip Off In Missoula Varsity

Saturday December 10, 2016 @ Native American Classic in Havre JV

Tuesday December 13, 2016 @ Columbia Falls Freshmen 5:00 pm

Friday December 16, 2016 @ Livingston FR 3:00 pm, JV 4:30 pm, V 7:30 pm

Saturday December 17, 2016 @ Belgrade FR 11:00 am, JV 12:30 pm, V 3:30 pm

Monday December 19, 2016 @ Whitefish Freshmen 5:30 pm

Tuesday December 20, 2016 Shelby JV 4:30 pm, V 7:30 pm

Wednesday December 21, 2016 @ Fairfield JV 2:30 pm, V 5:30 pm

Tuesday January 3, 2017 Cut Bank Freshmen 5:30 pm

Friday January 6, 2017 Cut Bank JV 5:00 pm, V 8:00 pm

Saturday January 7, 2017 @ Conrad JV 2:30 pm, V 5:30 pm

Monday January 9, 2017 @ Conrad Freshmen 5:30 pm

Friday January 13, 2017 Havre FR 4:00 pm, JV 5:30 pm, V 7:00 pm

Saturday January 14, 2017 @ Lewistown FR 3:00 pm, JV 4:30 pm, V 6:00 pm

Tuesday January 17, 2017 Columbia Falls Freshmen 5:00 pm

Friday January 20, 2017 Livingston FR 3:00 pm, JV 4:30 pm, V 7:30 pm

Saturday January 21, 2017 Belgrade FR 11:00 am, JV 12:30 pm, V 3:30 pm

Monday January 23, 2017 @ Shelby Freshmen 7:00 pm

Friday January 27, 2017 @ Shelby JV 4:30 pm, V 7:30 pm

Saturday January 28, 2017 Fairfield JV 2:30 pm, V 6:30 pm

Monday January 30, 2017 Conrad Freshmen 5:30 pm

Friday February 3, 2017 @ Cut Bank JV 4:30 pm, V 7:30 pm

Saturday February 4, 2017 Conrad JV 2:30 pm, V 5:30 pm

Monday February 6, 2017 @ Cut Bank Freshmen 6:00 pm

Saturday February 11, 2017 Lewistown FR 2:00 pm, JV 3:30 pm V 5:00 pm (Special Guest Night)

Friday February 17, 2017 Whitefish Freshmen 5:00 pm

Saturday February 18, 2017 @ Havre FR 11:00 am, JV 12:30 pm, V 2:00 pm

Wednesday February 22, 2017 Divisional @ Billings Metra

Thursday February 23, 2017 Divisional @ Billings Metra

Friday February 24, 2017 Divisional @ Billings Metra

Saturday February 25, 2017 Divisional @ Billings Metra

Thursday March 9, 2017 State @ Butte Civic Center

Friday March 10, 2017 State @ Butte Civic Center

Saturday March 11, 2017 State @ Butte Civic Center

BHS Girls Basketball 2016/2017 Schedule

Tuesday November 15, 2016 - Parent Meeting 5:30 pm

Thursday November 17, 2016 – 1st Day of Practice

Saturday December 3, 2016 Freshmen Shelby 11:00 am

Friday December 9, 2016 @ Tip Off in Missoula Varsity

Friday December 9, 2016 @ Native American Classic in Havre JV

Saturday December 10, 2016 @ Tip Off In Missoula Varsity

Saturday December 10, 2016 @ Native American Classic in Havre JV

Tuesday December 13, 2016 @ Columbia Falls Freshmen 3:30 pm

Friday December 16, 2016 @ Livingston FR 4:30 pm, JV 3:00 pm, V 6:00 pm

Saturday December 17, 2016 @ Belgrade FR 12:30 pm, JV 11:00 am, V 2:00 pm

Monday December 19, 2016 @ Whitefish Freshmen 4:00 pm

Tuesday December 20, 2016 Shelby JV 3:00 pm, V 6:00 pm

Wednesday December 21, 2016 @ Fairfield JV 1:00 pm, V 4:00 pm

Tuesday January 3, 2017 Cut Bank Freshmen 4:00 pm

Friday January 6, 2017 Cut Bank JV 3:30 pm, V 6:30 pm

Saturday January 7, 2017 @ Conrad JV 1:00 pm, V 4:00 pm

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Friday February 24, 2017 Divisional @ Billings Metra

Saturday February 25, 2017 Divisional @ Billings Metra

Thursday March 2, 2017 State @ Butte Civic Center

Friday March 3, 2017 State @ Butte Civic Center

Saturday March 4, 2017 State @ Butte Civic Center

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name John Rouse
Building Administration

Employee #
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>12/9/16</u>	<u>8</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

☐ Approved; Condition upon the specific leave being available for the specific employee ☐ Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay
	(Master Contract) Relationship)	

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop BBB-GBB Tip-Off Tournaments (Attach Brochure/Agenda)

Location Missoula, MT

Departure Date 12/9/16

Return Date 12/10/16

Departure Time 8:00 a.m.

Return Time 5:00 p.m.

Transportation: ☐ Personal Vehicle
☒ District Vehicle
☐ Professional Development

Mileage 344 @ .54 =\$ -0-

Per Diem 2 lunch+1Brkfst+1Supper =\$ 47.00

☒ Registration PO# _____ =\$ -0-

☒ Hotel PO# _____ =\$ -0-

☒ Other PO# Airfare =\$ -0-

☒ Other PO# Luggage =\$ -0-

Sub Total \$47.00

Budget 126.90.160.2320.582 (75 %) \$ 35.25

226.90.160.2320.582 (25 %) \$ 11.75

Check Total \$47.00

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____