

**INTERLOCAL COOPERATION CONTRACT  
HEALTH AND HUMAN SERVICES COMMISSION  
CONTRACT NO. \_\_\_\_\_**

THE HEALTH AND HUMAN SERVICES COMMISSION (“System Agency” or “Facility”) and Terrell Independent School District (“District” or “Local Government”), each a “Party” and collectively the “Parties,” enter into the following contract for educational services (the “Contract”) pursuant to the provisions of the “Interlocal Cooperation Act,” Chapter 791 of the Texas Government Code.

WHEREAS, the Parties desire to affirm and ratify authorized Contract services provided by Local Government for the period of August 12, 2024 through the date of Contract execution.

**I. PARTIES**

System Agency

Name -Terrell State Hospital  
Address: 1200 East Brin Street  
City and Zip: Terrell, Texas 75160  
Contact Person: Stephany VanBolden  
Telephone: 972-551-8563  
Fax number: 972-551-8502  
E-Mail Address: [stephany.vanbolden@hhs.texas.gov](mailto:stephany.vanbolden@hhs.texas.gov)  
Agency Number: 529

Local Government

Name: Terrell Independent School District  
Address: 700 Catherine Street  
City and Zip: Terrell, Texas 75160  
Contact Person: Jammie Hayes  
Telephone: 972-563-7580  
Fax number:  
E-Mail Address: [jammie.hayes@terrellisd.org](mailto:jammie.hayes@terrellisd.org)  
Agency Number:

**II. STATEMENT OF SERVICES TO BE PROVIDED**

The Parties agree to cooperate to provide necessary and authorized services and resources in accordance with the terms of this Contract. Specific services provided are described in **Attachment A – Statement of Work.**

**III. CONTRACT PERIOD AND RENEWAL**

The Contract is effective on the signature date of the latter of the Parties to sign this agreement and terminates on May 29, 2025, unless renewed, extended, or terminated pursuant to the terms and conditions of the Contract. The Parties may extend this Contract by executing an amendment for up two additional one-year terms subject to mutually agreeable terms and conditions.

The Parties agree that authorized services provided by Local Government in accordance with the terms and conditions of the Contract for the period of August 12, 2024 through the date of Contract execution, are hereby ratified, and all payments made by HHSC to Local Government for these services are hereby reaffirmed.

**IV. AMENDMENT**

System Agency Contract No.  
Page 1 of 4

The Parties to this Contract may modify this contract only through the execution of a written amendment signed by both parties.

**V. CONTRACT AMOUNT AND PAYMENT FOR SERVICES**

The total amount of this Contract shall not exceed \$150,000.00 per State fiscal year, with a total not to exceed amount of \$450,000.00, as provided for in **Attachment B – Budget**.

**VI. LEGAL NOTICES**

Legal Notices under this Contract shall be deemed delivered when deposited either in the United States mail, postage paid, certified, return receipt requested; or with a common carrier, overnight, signature required, to the appropriate address below:

**System Agency**

Health and Human Services Commission  
Attention: Office of Chief Counsel  
4601 W. Guadalupe, Mail Code 1100  
Austin, Texas 78751

**Local Government**

Terrell Independent School District  
700 Catherine Street  
Terrell, Texas 75160  
Attention: Jammie Hayes

Notice given in any other manner shall be deemed effective only if and when received by the Party to be notified. Either Party may change its address for receiving legal notice by notifying the other Party in writing.

**VII. CERTIFICATIONS**

The undersigned contracting parties certify that:

- (1) the services specified above are necessary and essential for activities that are properly within the statutory functions and programs of the affected agencies of state government;
- (2) Each Party executing this Contract on its behalf has full power and authority to enter into this Contract.
- (3) the proposed arrangements serve the interest of efficient and economical administration of state government; and
- (4) the services contracted for are not required by Section 21, Article XVI of the Constitution of Texas to be supplied under a contract awarded to the lowest responsible bidder.

The System Agency further certifies that it has statutory authority to contract for the services described in this contract under *Texas Health and Safety Code*, Titles 7 and 12.

The Performing Agency (Terrell Independent School District) further certifies that it has statutory authority to contract for the services described in this Contract in accordance with Texas Education Code Section 25.001.

**SIGNATURE PAGE FOLLOWS**

**SIGNATURE PAGE FOR SYSTEM AGENCY CONTRACT NO. HHS00\_\_\_\_\_**

System Agency Contract No.  
Page 3 of 4

**HEALTH AND HUMAN SERVICES COMMISSION**

**TERRELL INDEPENDENT SCHOOL DISTRICT**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Authorized Signature-Board President

Dr. Mark Messer  
Printed Name

\_\_\_\_\_  
Printed Name

Superintendent  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Terrell ISD Superintendent

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date of Signature

**THE FOLLOWING ATTACHMENTS TO SYSTEM AGENCY CONTRACT NO. HHS00 \_\_\_\_\_ ARE HEREBY INCORPORATED BY REFERENCE:**

- ATTACHMENT A – STATEMENT OF WORK**
- ATTACHMENT B – BUDGET**
- ATTACHMENT B1 – TERRELL ISD 2024-2025 NEW HIRE GUIDE FOR TEACHERS**
- ATTACHMENT C – UNIFORM TERMS AND CONDITIONS – GOVERNMENTAL ENTITY V.3.3, NOVEMBER 2023**
- ATTACHMENT D – DATA USE AGREEMENT – GOVERNMENTAL ENTITY V.8.5, OCTOBER 23, 2019**
- ATTACHMENT E – BOARD POLICY FFG**