

MEMO TO: Dr. Jon Graff
District 508 School Board

FROM: Darin Doherty, Principal
North Elementary School

DATE: July 21, 2025

SUBJECT: Long Term Substitute Intervention
Teacher Resignation

I recommend accepting the resignation of the following individual from her long-term substitute teaching position at North Elementary School:

Kailee Byrd – Long Term Substitute Reading Intervention Teacher

Ms. Byrd had planned on serving as the long-term substitute for Ashley Pope, our Reading Intervention Teacher, during the beginning of the 2025-2026 school year. She has submitted her resignation effective immediately, as she has accepted a full-time, contracted position with another elementary school.

If you have questions, please contact me.

CC: Kailee Byrd - ktgirl1996@gmail.com
grp_hire_certified@stpeterschools.org



MEMO TO: Members of the School Board
Superintendent Graff

FROM: Ytive Prafke

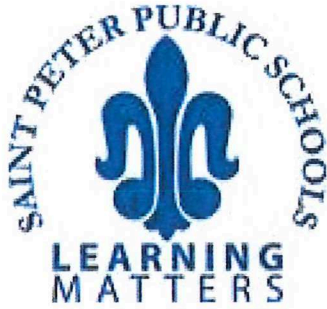
DATE: July 15, 2025

SUBJECT: ECSE Teacher Resignation

I am writing to recommend that you accept the resignation of Elizabeth Harris from her position as an ECSE teacher effective July 31, 2025. We thank Liz for her work with children and families in the ECSE program and wish her the best in her future endeavors.

Thank you and please let me know if you have any questions.

Cc: grp_hire_certified
Elizabeth Harris



MEMO TO: Members of the School Board
Dr. Graff

FROM: Emily Craig

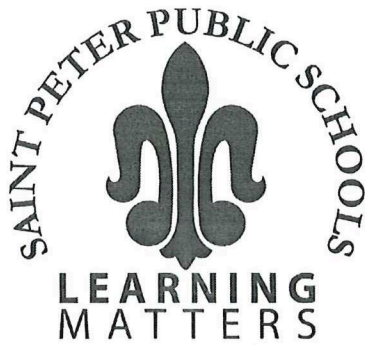
DATE: 7/28/2025

SUBJECT: Food Service resignation

Donna Thompson is resigning from North Elementary Food service as of July 28th, 2025. Donna has worked for the school district for the last 8 Years. In Donna's words, she received an offer she could not refuse from her Church. We wish her all the best!

She will be greatly missed by all the staff and students here at North.

CC: Donna Thompson



MEMO TO: Members of the School Board
Superintendent Graff

FROM: Ytive Prafke

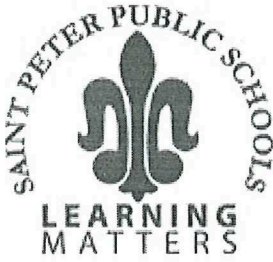
DATE: August 1, 2025

SUBJECT: School Readiness Teacher Resignation

I am writing to recommend that you accept the resignation of Brittany Fyler from her position as a School Readiness teacher effective July 31, 2025. We thank Brittany for her work in the program and wish her all the best.

Thank you and please let me know if you have any questions.

Cc: grp_hire_certified
Brittany Fyler



MEMO TO: Superintendent Jon Graff
School Board

FROM: Ytive Prafke

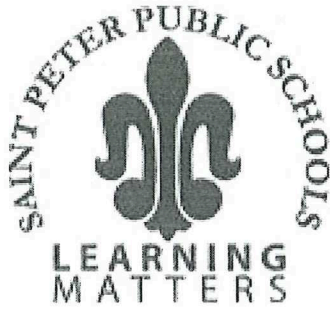
DATE: August 1, 2025

SUBJECT: Resignation-Cindy Nadeau

Please accept the resignation of Cindy Nadeau from her position as an ECFE teacher effective August 1, 2025. We appreciate Cindy's work with our children and families and wish her the best.

Please let me know if you have any questions.

Cc: grp_hire_certified
Cindy Nadeau



MEMO TO: Members of the School Board
Dr. Jon Graff

FROM: Jana Sykora

DATE: August 1, 2025

SUBJECT: Paraprofessional Resignation

Please accept the resignation of Hailie Wentworth from her paraprofessional position at Oshawa Learning Academy effective 7/31/2025. I would like to thank Hailie for her dedication to the students at Oshawa Learning Academy as well as for the time she spent assisting with South Elementary ESY this summer. Hailie has shown incredible patience working with students and she will be missed!

Cc: grp_hire_para@stpeterschools.org, Hailie Wentworth



TO: Dr. Jon Graff
FROM: Annette Engeldinger
DATE: August 4, 2025
RE: Teacher End of Leave/Resignation

Sean Keating, high school science teacher, was on a personal leave for the 2024-2025 school year. He has indicated that he will not be returning to Saint Peter Public Schools. I am writing to recommend that you accept Sean Keating's resignation. Mr. Keating does plan to continue on as the head boy's basketball coach for the 2025-2026 season.

We thank Mr. Keating for his time and dedication to the students of Saint Peter High School.

His resignation will be effective at the start of the 2025-2026 school year.

Please let me know if you have any questions.



MEMO TO: Jon Graff, Superintendent
and School Board Members

FROM: Tami Skinner

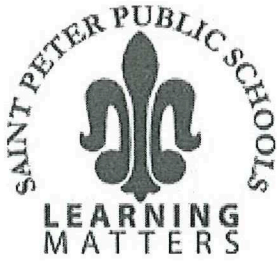
DATE: August 5, 2025

SUBJECT: Summer Saints Overtime
Assistant Resignation

Please accept the resignation of Betsy Blume as a Summer Saints Overtime Assistant. Her last day of employment was July 31, 2025. She will continue with her other duties in the district.

Ms. Blume has done a great job working with the children at Summer Saints Overtime and will be missed by students, staff, and parents.

Please contact me if you have any questions regarding this resignation.



MEMO TO: Superintendent Jon Graff
School Board

FROM: Ytive Prafke

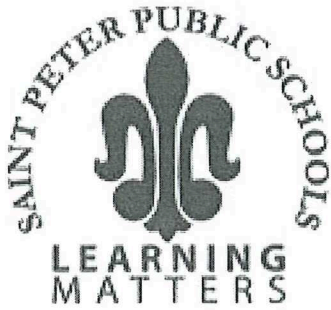
DATE: August 18, 2025

SUBJECT: Resignation-Lauren Satrom

Please accept the resignation of Lauren Satrom from his position as ECSD DAPE teacher effective August 19, 2025. We appreciate Lauren's work in our program and wish him all of the best.

Please let me know if you have any questions.

Cc: grp_hire_certified
Lauren Satrom



MEMO TO: Members of the School Board
Superintendent Graff

FROM: Ytive Prafke

DATE: July 14, 2025

SUBJECT: ECFE Teacher

I am pleased to recommend Heidi Wenner for the position of ECFE teacher beginning in the 2025-2026 school year.

NEW EMPLOYEE SUMMARY

- **Heidi Wenner**
 - MA+40 Step 11 (\$60.90 per hour with an update after contract settlement)
 - Modified teaching contract for School Readiness/ECFE Teachers
 - Timesheets will be submitted for teaching time
 - Start Date: August 25, 2025
 - Heidi will need computer, email account, room key and keycard access

Thank you for your consideration and your support of the School Readiness/ECFE programs.

CC: Heidi Wenner
grp_hire_certified



Date: July 21, 2025
To: Dr. Jon Graff, Superintendent
Saint Peter School Board
From: Darin Doherty, Principal
Re: North Elementary ELL Teacher

I recommend hiring the following individual for a full-time English Language Learner (ELL) teaching position with an assignment at North Elementary School:

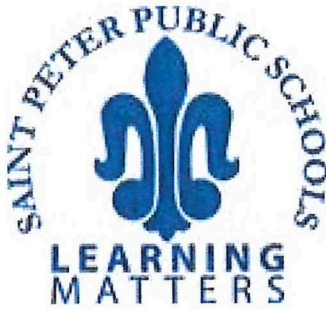
Andrew Smith – ELL teacher with extensive experience teaching English language learners in both K-12 and higher education settings, to be placed at Lane MA, Step 2, 1.0 FTE (\$57,764) of the current teacher master agreement.

Andrew holds a Tier 3, K-12 English as a Second Language license from the State of Minnesota and brings a rich background in culturally responsive teaching and language acquisition. His professional experience includes serving as a middle school ELL instructor in Faribault and St. Peter as well as an adjunct English instructor at Minnesota State University, Mankato.

We look forward to a fantastic 2025-2026 school year with Mr. Smith supporting our multilingual learners at North Elementary School!

If you have questions, please contact me.

CC: Andrew Smith sianzhu@gmail.com
grp_hire_certified@stpeterschools.org



MEMO TO: Dr. Jon Graff
District 508 School Board

FROM: Darin Doherty, Principal
North Elementary School

DATE: July 21, 2025

SUBJECT: Media Paraprofessional Hire

I recommend hiring the following individual for the Media Center Paraprofessional position with an assignment at North Elementary School:

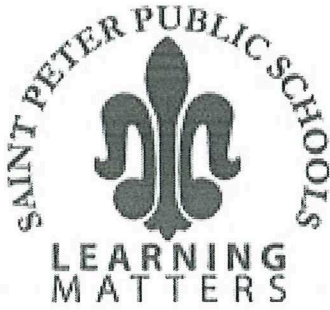
Morgan Lenhoff – to be placed at Lane B, Step 6 (\$18.95/hour) of the current paraprofessional contract.

This is a replacement position in our Media Center. Morgan brings a diverse background in education, childcare, and service to youth programs, and holds a Minnesota K-6 Tier 3 Teaching License as well as prior experience supporting instruction and operations in multiple settings.

We look forward to a fantastic 2025–2026 school year with Mrs. Lenhoff supporting our students and staff in the Media Center at North Elementary School!

If you have questions, please contact me.

CC: Morgan Lenhoff – lenhoffmm@hotmail.com
grp_hire_para@stpetersschools.org



MEMO TO: Dr. Jon Graff
District 508 School Board

FROM: Darin Doherty, Principal
North Elementary School

DATE: July 29, 2025

SUBJECT: Hire Recommendation – Behavior
Support Assistant (ADSIS)

I recommend hiring the following individual for the Behavior Support Assistant (ADSIS) position serving students in Grades 2–4 at North Elementary School:

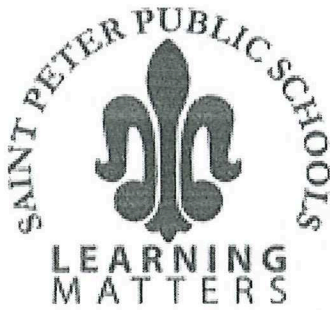
Ronald Neuenschwander – Behavior Support Assistant to be paid at \$25.95/hour for 6.75 hours/day over 174 contract days for the 2025–2026 school year.

Mr. Neuenschwander most recently served as a substitute special education paraprofessional at North Elementary School. He brings a unique blend of experiences to this role, including nine years as a licensed foster parent in Blue Earth County and past service as a Junior Achievement instructor in a 3rd-grade classroom. Ron also holds a business degree and spent the majority of his professional career in the private business sector, demonstrating strong organizational and interpersonal skills.

Ron will work under the direction of our social worker to provide individualized, Tier III behavioral interventions. His responsibilities will include implementing behavior support plans, delivering targeted social-emotional instruction, working one-on-one with students, and collecting behavioral data to inform supports.

If you have any questions, please feel free to contact me.

CC: Ronald Neuenschwander <ronneush@hotmail.com>
grp_hire_classified@stpetersschools.org



MEMO TO: Members of the School Board
Superintendent Graff

FROM: Ytve Prafke

DATE: August 1, 2025

SUBJECT: ECSE Teacher Hire

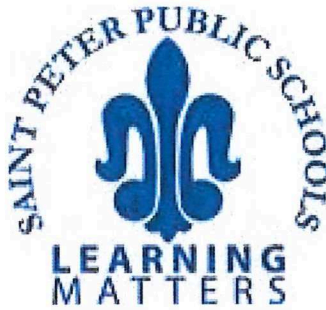
I am pleased to recommend Sarah Narvaez for the position of ECSE Birth-7 teacher beginning in the 2025-2026 school year. Sarah has a BA degree in Environmental Studies from St. Olaf College and working on her ECSE Licensure through MSUM. Sarah is eligible for a Tier II teaching license through the Minnesota Department of Education.

NEW EMPLOYEE SUMMARY

- **Sarah Narvaez**
 - BA Step 1
 - Replacement Position
 - Start Date: 2025-2026 school year

Thank you for your consideration and your support of the Early Childhood programs.

CC: Sarah Narvaez
grp_hire_certified



MEMO TO: Dr. Jon Graff, Superintendent
School Board

FROM: Annette Engeldinger

DATE: July 31, 2025

SUBJECT: Rockbend ALC teacher hire

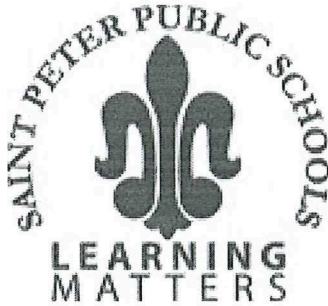
Applications were received, and interviews took place for a 1.0 Rockbend Area Learning Center teacher. This is a replacement position.

I am pleased to recommend Riley Pfiffner for the position. Riley has been coaching for the Saints during the football and baseball seasons, and we are excited to welcome him on board as a teacher in the district!

NEW EMPLOYEE SUMMARY

- **Riley Pfiffner**
 - FTE: 1.0
 - Step 1/Lane BA
 - \$48,872.00
 - Start Date: 2025-2026 school year

CC: Riley Pfiffner
grp_hire_Certified



MEMO TO: Members of the School Board
Dr. Graff

FROM: Emily Craig

DATE: August 4th, 2025

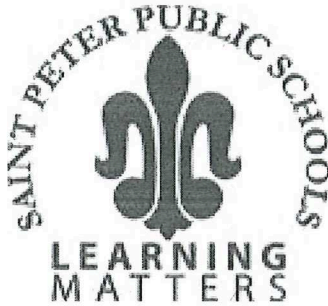
SUBJECT: Food Service Hire

I am pleased to recommend Kristen Zeiher for the position of St Peter Highschool lead cook in the Food Service Department.

EMPLOYEE SUMMARY

- **Kristen Zeiher**
 - Highschool lead Cook
 - Food safe certification additional .10
 - 2025-2026 additional \$2.00 to current wages
 - Kristen will be contracted 7 hours for 177 days
 - Effective date: August 27th, 2025

CC: Kristen Zeiher



MEMO TO: Members of the School Board
Dr. Graff

FROM: Emily Craig

DATE: August 4th, 2025

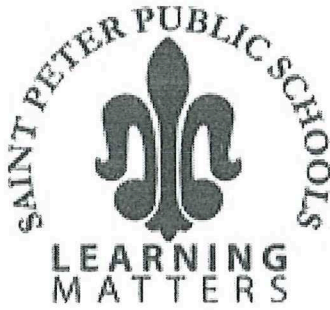
SUBJECT: Food Service Hire

I am pleased to recommend Maribelle Brock for the position of South elementary lead cook in the Food Service Department.

EMPLOYEE SUMMARY

- **Maribelle Brock**
 - South Elementary lead Cook
 - Food safe certification additional .10
 - 2025-2026 additional \$2.00 to current wages
 - Maribelle will be contracted 7 hours for 177 days
 - Effective date: August 27th, 2025

CC: Maribelle Brock



MEMO TO: Dr. Jon Graff
School Board

FROM: Annette Engeldinger

DATE: August 5, 2025

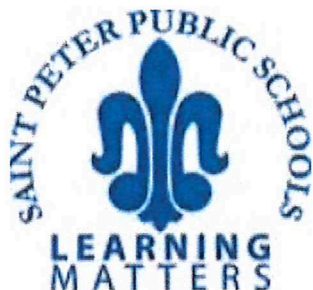
SUBJECT: Health Assistant Hire

Applications were received, and interviews took place for the 1.0 health assistant position at Saint Peter High School. This is a replacement position.

I am pleased to recommend Ana Garza. Ana was with us in the same position a few years ago, and we are excited to have her back!

NEW EMPLOYEE SUMMARY

- **Ana Garza**
 - 1.0 Health Assistant/\$18.75 per hour
 - Student Contact Days only
 - Start date: September 2, 2025



MEMO TO: Dr. Graff, Superintendent
School Board

FROM: Jana Sykora

DATE: August 8, 2025

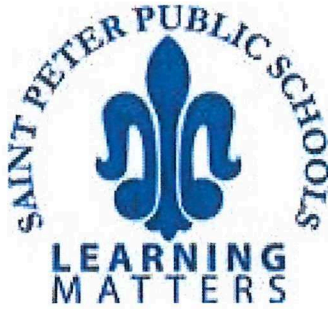
SUBJECT: Special Education Para Hire

I am very excited to recommend the re-hire of Anna Leafblad. Anna served as a paraprofessional in special education at South Elementary last school year and resigned due to a planned move. However, the move did not happen and Anna is going to rejoin the team at South. We are thrilled to have her!

EMPLOYEE SUMMARY

- **Anna Leafblad**
 - Start Date August 19, 2025
 - STEP 2A: \$17.05
 - 6.75 hours daily (M-F)

CC: Anna Leafblad
grp_hire_para



MEMO TO: Dr. Graff, Superintendent
School Board

FROM: Jana Sykora

DATE: August 11, 2025

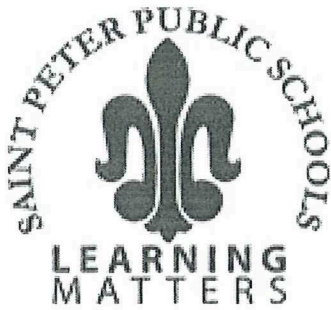
SUBJECT: Special Education Para Hire

I am happy to recommend the hiring of Nicole Doyen for a special education paraprofessional position at South Elementary. Nicole Doyen is coming to us with several years of experience working with children in a daycare setting and two years of Kindergarten-Ready preschool teaching. We are very excited to welcome Nicole to our team.

EMPLOYEE SUMMARY

- **Nicole Doyen**
 - Start Date August 14, 2025 (training)
 - STEP 3A: \$17.45
 - 6.75 hours daily (M-F)

CC: Nicole Doyen
grp_hire_para



MEMO TO: Dr. Graff, Superintendent
School Board

FROM: Jana Sykora

DATE: August 11, 2025

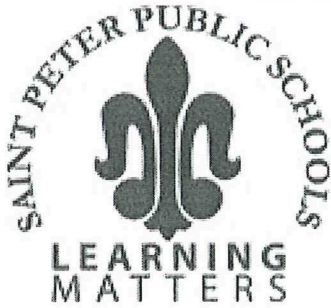
SUBJECT: Special Education Para Hire

I am happy to recommend the hiring of Nicole Long for a special education paraprofessional position at Oshawa Learning Academy. Nicole has a wide variety of experiences that will contribute to her success as a paraprofessional in our unique setting.

EMPLOYEE SUMMARY

- **Nicole Long**
 - Start Date: TBD
 - STEP 1A: \$16.65
 - 6.75 hours daily (M-F)

CC: Nicole Doyen
grp_hire_para



MEMO TO: Dr. Jon Graff
District 508 School Board

FROM: Darin Doherty, Principal
North Elementary School

DATE: August 12, 2025

SUBJECT: Special Education Paraprofessional Hire

Applications were received, and interviews took place for a paraprofessional assignment at North Elementary School. This position is a replacement position. I am recommending the following candidate:

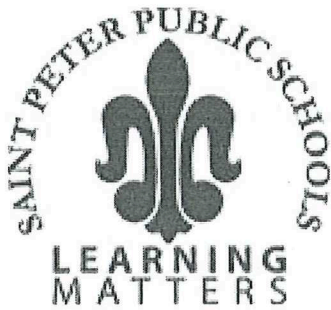
- **Nicole Dougherty** - 6.75 hours/student contact day at a rate of \$18.65/hour (Step 6/Lane A). Nicole's first day will be August 28, 2025, and she will work approximately from 7:30 AM - 2:45 PM with a 30-minute unpaid lunch.

Nicole has worked in childcare for over 12 years and most recently served as a co-teacher in a K-Ready classroom in Mankato.

We are excited to have Nicole join our team at North Elementary!

If you have any questions, please contact me.

CC: District Office <grp_hire_para@stpetersschools.org>
Nicole Dougherty <ndougherty.09@gmail.com>



MEMO TO: Dr. Jon Graff
District 508 School Board

FROM: Darin Doherty, Principal
North Elementary School

DATE: August 12, 2025

SUBJECT: Special Education Paraprofessional
Hire

Applications were received, and interviews took place for a paraprofessional assignment at North Elementary School. This position is a replacement position. I am recommending the following candidate:

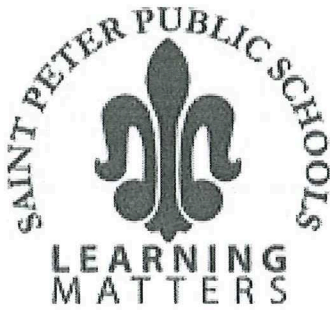
- **Danielle Dougherty** - 6.75 hours/student contact day at a rate of \$18.65/hour (Step 6/Lane A). Danielle's first day will be August 28, 2025, and she will work approximately from 7:30 AM - 2:45 PM with a 30-minute unpaid lunch.

Danielle has worked in childcare for over 12 years and most recently served as a co-teacher in a K-Ready classroom in Mankato.

We are excited to have Danielle join our team at North Elementary!

If you have any questions, please contact me.

CC: District Office <grp_hire_para@stpetersschools.org>
Danielle Dougherty <d.dougherty06@gmail.com>



MEMO TO: Dr. Jon Graff, Superintendent
School Board

FROM: Jessi Buttell

DATE: August 12, 2025

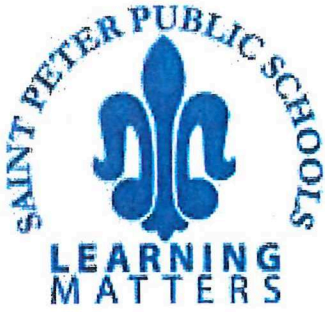
SUBJECT: Behavior Support Assistant
Hire

I recommend hiring the following individual for a Behavior Support Assistant position at Saint Peter Middle School. I am pleased to recommend Eric Thiese for the position.

EMPLOYEE SUMMARY

- **Eric Thiese**
 - 6.75 hours/day; 174 contract days/year
 - \$25.95/hour

CC: Eric Thiese hootnhowl73@gmail.com
grp_hire_certified@stpeterschools.org



MEMO TO: Members of the School Board
Dr. Graff

FROM: Emily Craig

DATE: August 14th, 2025

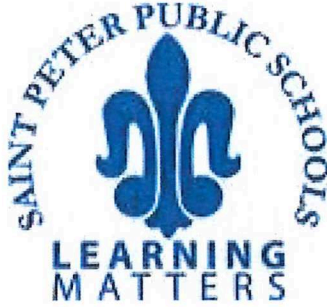
SUBJECT: Food Service Hire

I am pleased to recommend Jesse Mcdurmont for the position of Cook/Dishwasher in the Food Service Department at the Middle School.

NEW EMPLOYEE SUMMARY

- Jesse Mcdurmont
 - Cook/Dishwasher St. Peter Middle School
 - Lane-Unassigned
 - 2025-2026 pay rate of \$17.48
 - Jesse will be contracted 177 days
 - Start Date: 8/27/2025
 - Monday-Friday 9:00am-2:00pm 5 hours daily

Cc: Jesse Mcdurmont



MEMO TO: Dr. Jon Graff, Superintendent
School Board

FROM: Annette Engeldinger

DATE: August 14, 2025

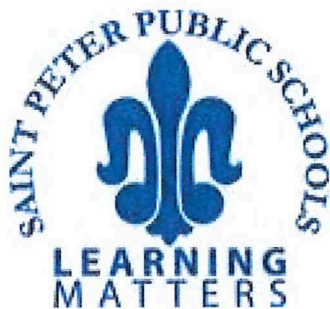
SUBJECT: Paraprofessional Hire

Applications were received, and interviews took place for a paraprofessional position at Saint Peter High School. I am pleased to recommend Quentin Winterfeldt for the position. This is a replacement position.

EMPLOYEE SUMMARY

- **Quentin Winterfeldt**
 - Step 1/ Lane A - \$16.65 per hour
 - Start date: August 28, 2025

CC: grp_hire_para



MEMO TO: Dr. Jon Graff, Superintendent
School Board

FROM: Annette Engeldinger

DATE: August 14, 2025

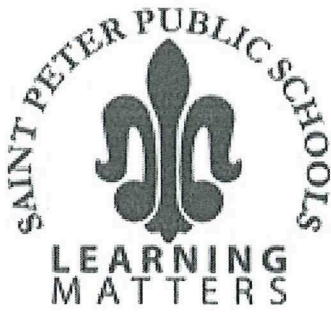
SUBJECT: Paraprofessional Hire

Applications were received, and interviews took place for a paraprofessional position at Saint Peter High School. I am pleased to recommend Ben Bode for the position. This is a replacement position.

EMPLOYEE SUMMARY

- **Ben Bode**
 - Step 1/ Lane A - \$16.65 per hour
 - Start date: August 28, 2025

CC: grp_hire_para



MEMO TO: Members of the School Board
Dr. Jon Graff

FROM: Ytve Prafke

DATE: August 19, 2025

SUBJECT: ECSE Paraprofessional

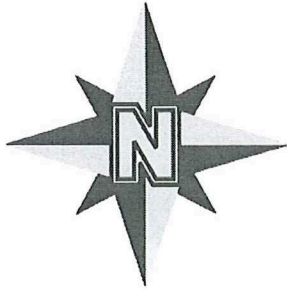
I am pleased to recommend Hailee Guth for the position of ECSE Paraprofessional.

NEW EMPLOYEE SUMMARY

- **Hailee Guth**
 - Monday-Thursday 7:45-2:15 Friday- 7:45-10:45
 - \$16.65 per hour
 - Hailee will complete a timesheet for her work
 - Start Date: August 28, 2025

Thank you for your continued support of the EC Programs

CC: Hailee Guth
grp_hire_para



MEMO TO: Dr. Jon Graff
District 508 School Board

FROM: Darin Doherty, Principal
North Elementary School

DATE: August 19, 2025

SUBJECT: FMLA and Long-term Substitute

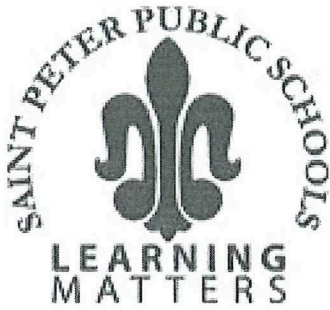
I am recommending the hire of **Jacqueline Molitor - AppNo: 11590** as a long-term substitute teacher to provide reading intervention services at North Elementary School during **Ashley Pope's** leave of absence.

Ms. Pope will begin her FMLA starting August 25, 2025, and Jacqueline Molitor will start her long-term substitute role on that same day. Per ARTICLE 34, SECTION 5 of the Master Agreement, teachers who substitute for the same classroom teacher for a period of 30 consecutive days or longer shall be placed on the salary schedule retroactively to the beginning of the assignment. Therefore, Mrs. Molitor may be compensated from August 25, 2025, at Lane BA +30, Step 1 of the current teacher salary schedule. Mrs. Molitor's daily rate will be \$292.08 for 61 contracted day.

Ms. Pope is scheduled to return to her position on November 20, 2025, which will also be Mrs. Molitor's last day of employment, allowing them to coordinate on services for student continuity of learning.

Please let me know if you need any additional information to process this assignment.

CC: grp_hire_certified <grp_hire_certified@stpetersschools.org>
Jacqueline Molitor <rjmolitor@frontiernet.net>
Ashley Pope <apope@stpetersschools.org>



MEMO TO: Dr. Jon Graff, Superintendent
School Board

FROM: Jessi Buttell

DATE: August 12, 2025

SUBJECT: Reduction of Hours

Signe Jeremiason, paraprofessional at Saint Peter Middle School, has requested a reduction of hours. Below are the days and hours Signe has requested.

Weekly Schedule

- Monday: unavailable
- Tuesday: available all day
- Wednesday: available all day
- Thursday: available until 2:30
- Friday: available all day

CC: Signe Jeremiason sigjane99@gmail.com
grp_hire_para



TO: Jon Graff, Superintendent,
School Board Members

FROM: Tami Skinner, Community & Family
Education Director

SUBJECT: Saints Overtime Assistant Hire

DATE: August 12, 2025

I am happy to recommend moving Aedan Sannes from his role as a Summer High School Saints Overtime Staff member to the position of Saints Overtime Assistant. Aeden has been an important part of our summer program, demonstrating his potential to be in a supervisory role with children, and we look forward to having him on the staff during the school year.

This is a replacement position.

EMPLOYEE SUMMARY

- **Aedan Sannes**
- Rate of pay - \$16.65.
- Part-time hours to be submitted on a timesheet
- 2025-26 School Year and Summer



TO: Dr. Jon Graff, Superintendent,
School Board Members

FROM: Tami Skinner, Community & Family
Education Director

SUBJECT: Saints Overtime Staff

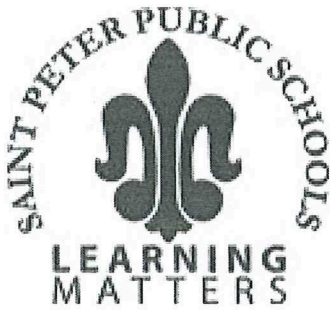
DATE: August 19, 2025

I am happy to recommend moving Taylor Sickler from her role as a Summer High School Saints Overtime Staff member to the position of Saints Overtime Assistant. Taylor has been an important part of our summer program, demonstrating the potential to be in a supervisory role with children, and we look forward to having her on the staff during the school year.

This is a replacement position.

EMPLOYEE SUMMARY

- **Taylor Sickler**
- Rate of pay - \$16.65.
- Part-time hours to be submitted on a timesheet
- 2025-26 School Year and Summer



MEMO TO: Members of the School Board
Dr. Graff

FROM: Emily Craig

DATE: August 19th, 2025

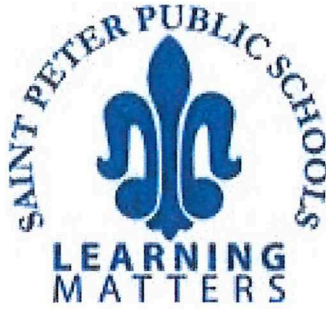
SUBJECT: Food Service Hire

I am pleased to recommend Alyza Wildes for the position of Cook/Dishwasher in the Food Service Department at High School/mnved.

NEW EMPLOYEE SUMMARY

- Alyza Wildes
 - Cook/Dishwasher St. Peter HighSchool/Mnved
 - Lane-Unassigned
 - 2025-2026 pay rate of \$17.48 +.10 for serve safe certificate
 - Alyza will be contracted 177 days
 - Start Date: 8/27/2025
 - Monday-Friday 7:00am-1:30pm 6.5 hours daily

Cc: Alyza Wildes



MEMO TO: Superintendent, Jon Graff
Members of the School Board

FROM: Shea Roehrkaske, Activities
Director

DATE: 7/11/2025

SUBJECT: JH/C Squad Boys Soccer Coach
Hire

I am pleased to recommend the hiring of Steven Smith as a Junior High/C Squad Boys Soccer Coach. We are excited to have him join our program!

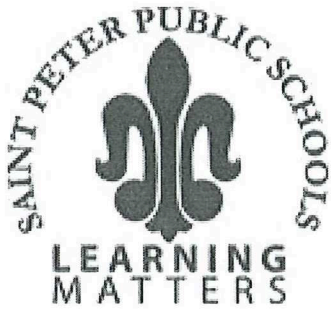
NEW EMPLOYEE SUMMARY

- **Steven Smith**
 - 1.00 Co-Curricular
 - Non-Staff
 - Non licensure
 - First year of coaching
 - \$2,461

CC: grp_hire_misc
Steven Smith

Thank you,

Shea Roehrkaske
Activities Director



MEMO TO: Superintendent, Jon Graff
Members of the School Board

FROM: Shea Roehrkaske, Activities
Director

DATE: 8/11//2025

SUBJECT: B Boys Soccer Coach

I am pleased to recommend the hiring of Matthew Tuggle as a B Squad Soccer Coach. Mr. Tuggle was with us back in 2022 and we are excited to have him back with the program!

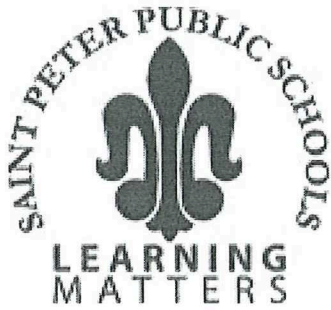
NEW EMPLOYEE SUMMARY

- **Matthew Tuggle**
 - 1.00 Co-Curricular
 - Non-Staff
 - Non-Licensure
 - \$2,461

CC: grp_hire_misc
Matthew Tuggle

Thank you,

Shea Roehrkaske
Activities Director



MEMO TO: Superintendent, Jon Graff
Members of the School Board

FROM: Shea Roehrkaske, Activities
Director

DATE: 8/11//2025

SUBJECT: MS Football Coach

I am pleased to recommend the hiring of Christian Petschke as a Middle School Football Coach. We are excited to have him join our program!

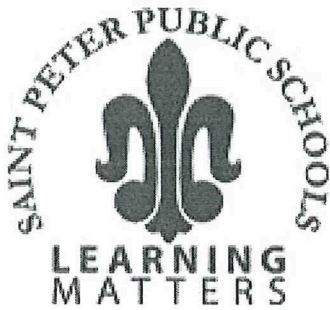
NEW EMPLOYEE SUMMARY

- **Christian Petschke**
 - 1.08 Co-Curricular
 - Non-Staff
 - Head Coach Certified with 9 years of experience
 - \$1,994

CC: grp_hire_misc
Christian Petschke

Thank you,

Shea Roehrkaske
Activities Director



MEMO TO: Superintendent, Jon Graff
Members of the School Board

FROM: Shea Roehrkasse, Activities
Director

DATE: 8/18/2025

SUBJECT: Diving Coach Hire

I am pleased to recommend the hiring of Raunatta Wenner as a Diving Coach for our Swim & Dive program. Please let me know if you have any questions!

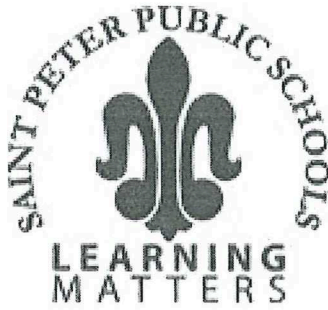
NEW EMPLOYEE SUMMARY

- **Raunatta Wenner**
 - 1.00 Co-Curricular
 - Non-Staff
 - Non licensure
 - First year of coaching
 - \$2,461

CC: grp_hire_misc
Raunatta Wenner

Thank you,

Shea Roehrkasse
Activities Director



MEMO TO: Superintendent, Jon Graff
Members of the School Board

FROM: Shea Roehrkaske

DATE: 8/5/2025

SUBJECT: Logan Carlson Event Worker

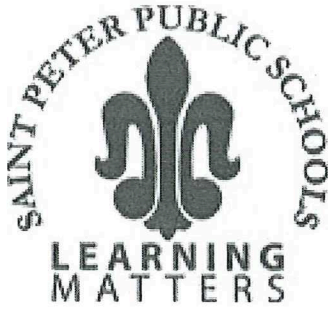
Greetings,

Please accept this recommendation to hire Logan Carlson as an event worker for St. Peter. Logan will be serving mainly as an official for our lower level games.

Thank you,

Shea Roehrkaske
Activities Director

Cc. grp_hire_misc
Logan Carlson



MEMO TO: Superintendent, Jon Graff
Members of the School Board

FROM: Shea Roehrkaske

DATE: 8/19/2025

SUBJECT: Event Worker Hire Memo

Greetings,

Please accept this recommendation to hire Kevin Coe as an event worker for St. Peter, and mainly helping with our swim and dive meets. We appreciate Kevin's willingness to help out St. Peter Activities!

Thank you,

Shea Roehrkaske
Activities Director

Cc. grp_hire_misc
Kevin Coe