

BEAVER LAKE PARK COMMITTEE
DRAFT MEETING MINUTES
DATE November 25, 2024 at 4:30 p.m.
Howard Male Conference Room

COMMITTEE MEMBERS PRESENT: Gerald Lucas, Pamela Kirchoff, John Kozlowski

Beaver Lake Park Managers Earl Martin and Marcia Martin

OTHERS PRESENT: Kevin Osbourne, Parks Chairman; Commissioner Lucille Bray, Janet Lucas

Chair Lucas called the meeting to order at 4:30 p.m.

MANAGER MONTHLY REPORT

Beaver Lake Park Managers Earl Martin and Marcia Martin presented the following for discussion:

All projects pretty much done for the year.

Campground – trees to come down – preferably some now and some in spring.
Lot 36 will need some work to level off once trees are removed.

While turning the park water off for the winter, it was determined that there is a leak – presumably in the supply line between the wellhead and the cut-off valve. This will need to be repaired in the spring.

While discussing this, Earl Martin also indicated that he would like to set up a platform for the holding tanks so that gravity will assist with drain issues. Additional discussions led to need for both the tanks situation and the electrical box being replaced.

GFL came out last Friday to move dumpsters and emptied them (even though they were supposed to just move them) – would anticipate an additional billing from them

Also with regard to water, Managers reported that over the past weekend, the pressure switch on the water pressure tank went bad, causing the residence to be without water. The switch was replaced; however, the tank itself was water-logged. Managers were able to drain enough water to allow some air to be built back up in the tank but that is only a temporary fix. Calls have been made to Weinkauf, Lakeshore, etc. Replacement of the tank is imminent. Point Person Lucas was contacted over the weekend to keep him informed of these developments.

Additional information obtained November 25, 2023 – Earl confirmed with Alpena Supply that there is a six year warranty on the tank which was purchased November 30, 2020. Arrangements were made with Alpena Supply to get the new tank, switch it out and return the old one. Believe G&K was the one who installed so will be following-up with them. Once new tank installed, should be good. Need a pancake compressor to assist with process. Gerald Lucas indicated he had one we could borrow and/or he would assist.

OLD BUSINESS

Grants update –

Just a reminder – Youth & Rec grant meeting for 2025 is December 5, 2024 @ 7:00 pm. at HMCR
Discussion regarding bills and funding status.

Still waiting for patio door to be replaced

BUDGET –

No adjustments required at this time.

NEW BUSINESS

Manager Evaluations, Retention, Pay & Bonus –

Managers would like to continue contract pending any potential changes to structure

Evaluation - all have completed their evaluation.

The Committee recommends that the Parks Commission determine baseline for bonus for current employees, divisible and prorated by number of months worked during summer season and consider additional duties and events in which Managers may have exceeded expectations.

The Committee recommends that the Park Commission consider COLA increases to the Step Wage Scale beginning budget year 2026.

OTHER:

2025 Meeting Dates - Managers presented the proposed schedule of meeting dates for 2025 (attached). Discussion whether to have any of them held at Beaver Lake. Opted for June 23rd. meeting to be held at Beaver Lake. The Committee also decided to move date in April to one week earlier (pending availability of room) due to planned vacations.

ADJOURNMENT: The meeting adjourned at 5:56 p.m.

***Next Meeting: DATE Monday, January 27, 2025, at 4:30 p.m. in the Howard Male Conference Room**

Respectfully Submitted,

Gerald Lucas, Beaver Lake Point Person
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