



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

January 10, 2019

AGENDA ITEM: 12.7

TOPIC: Orientation of New Board Members – Policy 111

BACKGROUND: The School Board and the Superintendent shall assist each new member-elect to understand the Board's functions, policies and procedures before taking office.

PROCESS: The School Board Policy Committee has reviewed this policy and they are presenting it to the School Board with the proposed changes.

RECOMMENDATION: Approval of this policy.

ORIENTATION OF NEW BOARD MEMBERS

1. The School Board and the Superintendent shall assist each new member-elect to understand the Board's functions, policies and procedures before taking office. The following methods shall be employed:
 - a. The electee shall be given selected materials regarding responsibilities of a Board Member.
 - b. The electee shall be encouraged to attend Board meetings for informational purposes.
 - c. The electee shall be supplied with material pertinent to meetings and its use shall be explained.
 - d. The incoming member shall be invited to meet with the Superintendent of Schools and other administrative personnel to discuss the responsibilities of these administrators.
 - e. ~~A copy of the Board's policies and a copy of the most recent issue of the Minnesota School Board's Association *Hand Book for Board Members* shall be given to new Board Members.~~
2. The new member-elect shall be encouraged to become familiar with the educational program and philosophy of the District.
3. New school board members will be provided the opportunity and encouragement to attend the orientation and training sessions sponsored by the Minnesota School Boards Association (MSBA). School board members shall receive training in school finance and management developed in consultation with MSBA.

Legal References: Minn. Stat. § 123B.09, Subd. 2 (School Board Member Training)

Cross References: District Policy 103A (School Board Member Expense Reimbursement)

District Policy 103B (Out-of-State Travel by School Board Members)

REVISED & ADOPTED: 6/20/94