

Browning Public Schools  
**Board Agenda Request**  
 Meeting to Be Held: 10/11/16



- Recognition:**     Students                       Staff                       Parents
- Information:**     Building Report               Old Business               Superintendent's Report
- Action:**     Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State               Travel In State               Approvals
- Termination                       Legal Matters               Other:
- This action request pertains to     Elementary (only)               High School/District Wide

**Date:**        10/5/16

**To:**            **John Rouse**  
                     Superintendent of Schools

**From:**        Stacy Edwards  
 Title:         Business Office Manager

**Subject: Purchase over \$5,000**

**Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$5,000.**

**Financial Impact: See below**

**Funding Source (Budget/grant, etc.): Identified below**

**Attachment(s):** Purchases orders and quotes

PO#19341 Side by Side Consulting	\$ 7,500.00	Curriculum
PO#19344 Custom Educ. Consulting	\$10,000.00	Curriculum
PO#19345 Custom Educ. Consulting	\$10,000.00	Curriculum
PO#19346 Sound Improvements	\$ 5,832.00	Activities-PA System

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to:

Bill To:

BROWNING PUBLIC SCHOOLS

PURCHASE ORDER

PO Box 610  
Browning, MT 59417-0610

PO #: 19341  
Page: 1  
Date Issued 10/06/16

To:	
Vendor	2158
PHONE	(910)791-4517
FAX	( ) -
SIDE BY SIDE K-12 CONSULTING	
ATTN:TILLY GURLEY	
P.O. BOX 15238	
WILMINGTON, NC 28408	

Ship To:
Browning Public Schools
ATTN: Curriculum Dept-Jeri Mat
129 1st Ave SE Browning MT 594
406-338-2715

Ship Via STANDARD  
Requested by MATT/BAKER  
Approved by BOARD  
Orgn. District Wide

Notes

Consulting services with Lynda Collins  
Requisition #:22036  
Approved by: BOARD, JOHN, STACY

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
BROWNING DISTRI	Lynda Collins services	3.000	EA	2500.0000	7500.00
115- 90-494-2213-320- 117					
<b>Total</b>					<b>7500.00</b>



INSTRUCTIONS TO SUPPLIER

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoices to cartons containing merchandise.

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BROWNING PUBLIC SCHOOLS

PURCHASE ORDER

PO Box 610  
Browning, MT 59417-0610

PO #: 19344  
Page: 1  
Date Issued 10/06/16

To:	
Vendor	5089
PHONE	(303)594-7821
FAX	( ) -
CUSTOM EDUCATIONAL CONSULTING 2123 OLD SPARTANBURG ROAD, #25 GREER, SC 29650	

Ship To:
Browning Public Schools ATTN: Curriculum Dept-Jeri Mat 129 1st Ave SE Browning MT 594 406-338-2715

Ship Via STANDARD  
Requested by MATT/BAKER  
Approved by JOHN  
Orgn. District Wide

Notes

instructional coaching for BES & BMS  
Requisition #:22026  
Approved by: JOHN,STACY,BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
BES/LEAH ESMONT	instructional coaching	2.000	EA	2500.0000	5000.00
126- 90-100-2213-330	2500.00				
226- 90-100-2213-330	2500.00				
BMS/JANELLE CHI	instructional coaching	2.000	EA	2500.0000	5000.00
126- 90-100-2213-330	3750.00				
226- 90-100-2213-330	1250.00				
<b>Total</b>					<b>10000.00</b>

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Ship To:
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Ship Via STANDARD  
Requested by MATT/BAKER  
Approved by JOHN  
Orgn. District Wide

Notes

instructional coaching with Leah Esmont and Janelle Chisholm  
Requisition #:22034  
Approved by: JOHN, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
KW/VINA LEAH ES	instructional coaching	2.000	EA	2500.0000	5000.00
126- 90-100-2213-330	3750.00				
226- 90-100-2213-330	1250.00				
NAPI/JANELLE CH	instructional coaching	2.000	EA	2500.0000	5000.00
126- 90-100-2213-330	3750.00				
226- 90-100-2213-330	1250.00				
<b>Total</b>					<b>10000.00</b>

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**Bill To:**

**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
Browning, MT 59417-0610

**PO #:** 19346  
**Page:** 1  
**Date Issued:** 10/06/16

<b>To:</b>	
Vendor	5677
PHONE	(406) 375-1396
FAX	( ) -
SOUND IMPROVEMENTS 533 LOST HORSE ROAD HAMILTON, MT. 59840	

<b>Ship To:</b>
BROWNING HIGH SCHOOL 105 HIGHWAY 89 BROWNING, MT. 59417 406-338-2745

Ship Via STANDARD  
Requested by TONY WAGNE  
Approved by TONYW  
Orgn. Activities for approve

**Notes**

PA SYSTEM FOR FOOTBALL FIELD  
Requisition #:22108  
Approved by: TONYW, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
PA SYSTEM FOR 226- 60-720-3500-730	FOOTBALL FIELD	1.000	EA	5832.6000	5832.60



<b>Total</b>	<b>5832.60</b>
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