Browning Public Schools Board Agenda Request



Meeting To Be Held: September 29, 2021

Recognit	ion: 🗌 Students	Staff	Parents
Informat	tion: 🗌 Building Report	Old Business	Superintendent's Report
Action:	Resignation	Hiring	Contract Service Agreements
	Travel Out-of-State	Travel In State	Approvals
	Termination	Legal Matters	Other:
	This action request pertains to	Elementary (only)	High School/District Wide
Date: To:	September 20, 2021 <u>Corrina Guardipee Hall</u> Superintendent of School		I <mark>ohn E. Salois</mark> uman Resources Director

Subject: Substitute Eligibility Roster 2021-2022

Description: The substitute list is generated from our Personnel Management System and shows all eligible substitute teachers and temporary substitutes.

To provide substitutes for our schools, Substitute Workshop Facilitators will conduct Substitute Teaching workshops Contractor will facilitate future trainings/sub workshops to be used throughout the school year. Trainings will consist of preparing, presenting, recording, editing, and finalizing workshops Right to Know Workshops for Custodian and Food Service substitutes, Food Handlers Workshop for Food Service Workers and assistant in

obtaining CDLs for Bus Drivers are also provided. Those who complete the training, paperwork, background check, drug & alcohol testing are added to the list. Some who sign up, however, choose not to substitute or find regular jobs. In order to maintain the list, the Human Resources Department has sent notices to all who were on the list requesting they return the notice if they wished to continue on our substitute list. The attached list indicates those that have returned the notice requesting to remain on the substitute list. We will be updating our list from time to time as new substitutes become eligible. Substitutes are paid according to the Temporary Compensation Plan. Adopted by the Board of Trustees.

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for

respective building/department/program/grant as applicable.

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:	
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#	Last Name	First Name	Phone #	Approved Subbing Location
1	Crossguns	Nicklo	406 845-3794	Bus Driver, Clerical/Secretarial/Radio Operator/Warehouse Supply Clerk
2	Lorenzo	Cohrie	406 845-4383	Bus Driver
3	Kipling	Brihileigh	406 260-8311	PCA, Teacher Assistant
4	Salois	Raven	406 661-2030	Teacher, Teacher Assistant, PCA, Clerical/Secretarial, Warehouse Supply Clerk
5	RunningCrane	Steve	406 338-7334	Teacher, Teacher Assistant, Extra Curricular Activities, Radio Operator
6	Glaze	Jacob	406 845-4578	Teacher, Teacher Assistant, Extra Curricular Activities
7	NoRunner	Gerald	406 270-3578	Extracurricular Activities
8	McEvers	Anna	406 845-4453	Extracurricular Activities
9	McEvers	Caroline	406 845-2244	Extracurricular Activities
10	Mischel	Theresa	406 226-4270	Extracurricular Activities
11	Edwards	Taylyn	406 338-5355	Extracurricular Activities
12	TallWhiteman	Jaysen	406 845-3166	Extracurricular Activities
12	Whitegrass	William "Lucky"		Extracurricular Activities
12	Skunkcap	Gayle	406-450-8860	Extracurricular Activities/Bus Driver
12	Wing	Darren	406 845-4634	Warehouse Supply Clerk