



Dear Mrs. Sanders,

This report represents an executive summary of facilities work starting September 1, 2013 running through November 15, 2013. A more comprehensive report will be delivered to the AISD School Board on September 20, 2013 during the regular monthly board meeting. The enclosed report serves as the outline for the comprehensive report.

Summary:

There has been a total of fifty-four work days since the start of our engagement. During this time EFI has worked closely with the Aubrey ISD maintenance team to process the following volume of work orders:

Date Range	Work Orders Completed	Work Orders In-Progress	Work Order Quotes Pending
9.1.13 – 9.15.13	257	0	0
9.16.13 – 9.30.13	126	0	0
10.1.13 – 10.15.13	132	7	0
10.16.13 – 10.31.13	122	4	1
11.1.13 – 11.15.13	127	2	1
Total Work Completed	764	Work In-Progress 13	Pending Work Quotes 2

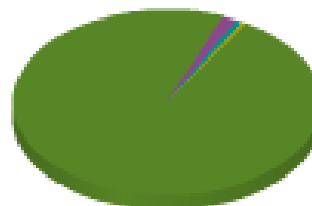
At the time of report creation, there are a total of thirteen (13) in progress work orders remaining for Aubrey ISD.

Period

Work In Process

Request Totals

- ☐ 0 New Request
- 0 UNASSIGNED
- 0 In Approval Process
- ☒ 13 Work In Progress
- ☐ 0 Complete
- ☒ 4720 Closed Work Orders



The total volume of work completed equates to **an average of 14.15 work orders performed daily** since 9.1.13. Considering all work submitted during this time period, through the joint efforts of AISD's maintenance department and EFI maintenance group, **98.07%** of all work orders submitted have been completed.

Work In Progress Summary:

Of the thirteen (13) work orders in progress, five (5) represent scheduled work that will be completed during the Thanksgiving holiday break. These dates are confirmed, materials have been procured, and EFI is simply waiting on the approved no-occupancy date and time to execute.

Of the remaining eight (8) work orders, two (2) were new today 11.15.13 and will be completed on 11.16.13. The remaining tickets are partially completed or are waiting on parts on order. These comprise more involved repairs such as resolving a legacy issue related to repairing (48) locker combination assemblies that were improperly installed at building construction and finishing the districtwide repairs to the clock system. The clock system has been repaired for multiple campuses and the remaining work is in progress.

Important Work Summary

As previously mentioned, EFI has found a solution to the legacy locker combination issues at the middle school. Working with the locker manufacturer, we were able to obtain replacement tumbler assemblies and perform a test replacement to ensure the solution would be successful. This week, the tumbler assembly obtained to test the repair was successful and the remaining combination assemblies have been ordered. Within approximately seven business days, EFI will resolve this legacy issue.

The issues related to the districtwide clock synchronization and repair needs are 70% complete. The remaining two campus repairs are in progress and we anticipate completion of this repair prior to month end.

Important Operational Considerations

As previously mentioned, EFI delivered a company vehicle to the Aubrey ISD maintenance team. The availability of this vehicle to allow for independent work of our group resources has greatly contributed to the effectiveness we have been able to achieve.

Remaining Work & Quotes In-Progress

4717 Medium	11/25/2013 Work scheduled for Thanksgiving break - EFI performed.	Work In Progress ☒ Maintenance Team, Team, Maintenance	Administration/Old Middle School Main Bldg Bathroom	10/14/2013 11/26/2013	10/24/2013 11/15/2013 9:37:33 AM	\$0.00
EFI WO#19388-water leak by sink in toddler room						
4682 Medium Plumbing		Work In Progress ☒ Jill bruce Team, Maintenance	Monaco Elementary Bathroom	10/10/2013 red hall boys	10/23/2013 11/14/2013 2:58:14 PM	\$0.00
EIF WO#19630-NOTE:Tech found it leaking from inside the wall, will have to demo wall in order to make repair. Red Hall boys bathroom first urinal is leaking maybe in the wall but definitely onto the floor when flushed.						
4599 Medium Custodial		Work In Progress ☒ Rebecca caranna Team, Maintenance	Brockett Elementary 1st Floor	9/27/2013 Central Vac	9/27/2013 11:57:32 AM	\$0.00
EFI WO#19177-The central vac is not working at all according to Yara. Time Available: asap						
4676 Medium Construction		Work In Progress ☒ Suzanne Hopkins Team, Maintenance	Middle School Main Bldg Classroom	10/9/2013 500	10/10/2013 7:35:44 AM	\$0.00
cracks in wall and drywall around window Time Available: any						
4721 Medium Carpet Repair		Work In Progress ☒ Tina Cundiff Team, Maintenance	Administration/Old Middle School Classroom	10/14/2013 toddler room #3	10/14/2013 3:51:38 PM	\$0.00
EFI WO#19388-Carpet has gotten wet several times and needs to be replaced...preferably with tile. The cabinet is warped and rotten at the bottom due to water and needs to be replaced.						
4827 Medium Lighting		Work In Progress ☒ Rebecca caranna Team, Maintenance	Brockett Elementary Parking Lot	10/30/2013 BES Parking lot - Cafe	10/30/2013 7:52:57 AM	\$0.00
EFI WO#19456-Please check the on the outside lights in the parking lot by the cafeteria. There are no lights on for this section of the parking lot during morning drop off time. They need to be on from 7:00 am until 7:45 am please. Time Available: 10-30-13						
4834 Medium Furniture		Work In Progress ☒ Daryl Hellman Team, Maintenance	High School Sports Complex Baseball Field	10/30/2013 Bb	10/30/2013 11:24:57 AM	\$0.00
1. I need our new portable backstop assembled. The parts and instructions are located under the visitor concessions. 2. The old portable was destroyed by a storm. I need it dismantled and throw away. I do want to retain the netting. Time Available: any						
4870 Medium Electrical		Work In Progress ☒ Tracy Yarbrough Team, Maintenance	High School Ag Barn Ag Shop	11/5/2013 ag shop	11/5/2013 1:12:11 PM	\$0.00
EFI WO#19529-We need 2 welder plugs dropped for special needs table area by the east door. Time Available: asap						
4877 Medium Furniture		Work In Progress ☒ Sharon Clemmer Team, Maintenance	High School Main Bldg Computer Lab	11/6/2013 A110 AND A111	11/6/2013 10:50:09 AM	\$0.00
Rolling chairs need repair please						
4880 Medium Cabinetry		Work In Progress ☒ Cindy DALE Team, Maintenance	High School Main Bldg Art Room	11/6/2013 A130	11/6/2013 1:42:34 PM	\$0.00
Hello! We are now ready to assemble the runners and glass inside the middle display case by the art room. The runners need to be secured better so the glass can hold a little bit of weight. The left and right display cases do not need to have glass at this time, as we will be displaying 2D artwork in those. Let me know when you're coming, and I'll remove the artwork inside the middle case just before you get here. Please stop in anytime if you have questions. Thanks very much! Time Available: anytime						

4913 Medium Wall Mounting	Work In Progress ☒ Leslie Andrews Team, Maintenance	High School Main Bldg Athletics	11/12/2013 girl's coaches office	11/12/2013 10:01:19 AM	\$0.00	
EFI WO#19598-Need a set of mini blinds installed on large window looking into girl's coaches office. Don't think they were ever installed when it was built. Time Available: any						
4943 Medium Key and Lock	Work In Progress ☒ LaNise Heath Team, Maintenance	High School Main Bldg Equipment Room	11/15/2013 Breaker room by Main Gym Concession Stand	11/15/2013 3:05:26 PM	\$0.00	
I need 4 keys to the custodial/breaker room by the basketball concession stand. The coaches have to turn off the breaker for the scoreboard after each game to keep the board in working order and since the door has been rekeyed they cant get in. Need these asap please. Time Available: now						
4944 Medium Heating/Ventilation /Air Conditioning	Work In Progress ☒ Edgar Jackson Team, Maintenance	High School Main Bldg 1st Floor	11/15/2013 All school	11/15/2013 3:03:22 PM	\$0.00	
We will have a UIL tournament on Friday and Saturday 12/6-12/7 and will need the air on the entire time. The tournament will end Saturday night at 9pm. Thanks.						

No	ID	Client	Location	Entry Time	Assigned Time	Requestor	Svc Group	Status	Description
1	19630	Aubrey ISD	ME - 9350 Cape Cod Blvd., 1	11/15/2013 10:56:27AM	11/15/2013 10:56:48AM	Monaco, Dr. James	Plumbing	Pending	(4682) Red Hall boys bathroom first urinal is leaking maybe in the wall but definitely onto the floor when flushed. Tech found it leaking from inside the wall, will have to demo wall in order to make repair.
2	19599	Aubrey ISD	CA - 415 Tisdell Lane	11/13/2013 10:07:37AM	11/13/2013 10:08:00AM	Monaco, Dr. James	Construction	Quotes	QUOTE REQUESTED: framing requirements and new glass door install
3	19598	Aubrey ISD	AHS - 510 Spring Hill Road 1	11/13/2013 09:49:10AM	11/13/2013 09:49:24AM	Monaco, Dr. James	Maintenance	In Progress	(4913) Need a set of mini blinds installed on large window looking into girl's coaches office. Don't think they were ever installed when it was built. Size-44 1/2" width by 60", white or silver
4	19529	Aubrey ISD	AHS - 510 Spring Hill Road 1	11/06/2013 15:21:16PM	11/06/2013 15:21:42PM	Monaco, Dr. James	Maintenance	In Progress	Quote needed for Ag Shop: We need 2 welder plugs dropped for special needs table area by the east door. Time Available: asap (4870)