

# Memo

**To:** Board of Trustees  
**From:** Rob Sauer, Superintendent  
**Date:** January 7, 2015  
**Re:** Superintendent's Board Report

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## **Food Service Audit Transfer**

- As a result of November's Food Service review and audit by the State Department of Education we have made the following financial transfers to our Food Service account. \$11, 129.36 that had been charged for custodial work in the cafeteria and \$9,600.00 that had been charged as an estimate for power for the kitchen. The total amount transferred is \$20,729.36. We have started implementing new practices with our custodians that will allow for a direct charge to Food Service for the services provided in cleaning the cafeteria and are moving towards implementing changes with the power to allow for more accurate tracking of the power that is used in the kitchen. For years the district had been estimating the time to clean the kitchen and for the power used in the kitchen.

## **Day on the Hill 2015**

- The Day on the Hill for School Board Members to connect with legislators, attend education committee meetings, and meet with other school board members is scheduled for February 16 and 17. Early registration is through February 6 and is \$100; after February 6 registration will be \$135. Please let us know if you would like to attend. I will plan on attending this event.