

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION PLACING
MICHELLE NORMAN
ON UNREQUESTED LEAVE OF ABSENCE**

WHEREAS, the School Board of Independent School District No. 877 adopted a resolution proposing placement of Michelle Norman on unrequested leave of absence on March 22, 2010, on the grounds of financial limitations and discontinuance of position, and,

WHEREAS, said written notice of the proposed placement on unrequested leave was received by Michelle Norman by personal service on March 23, 2010, and,

WHEREAS, said written notice of the proposed placement on unrequested leave contained a statement setting forth the reasons for the proposed placement as well as a statement that she was entitled to a hearing before the school board provided she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Michelle Norman to the school board's proposed action, and,

WHEREAS, no written request of any kind was received by the school board or superintendent of schools from Michelle Norman for a hearing as of April 6, 2010, and,

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave constitutes acquiescence by Michelle Norman to her placement on unrequested leave.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 877 that Michelle Norman be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 877 on the grounds of financial limitations and discontinuance of position effective at the end of the 2009-10 school year on June 30, 2010, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that said placement on unrequested leave of absence is not a result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on requested leave of absence, together with a copy of this resolution be forwarded to said teacher personally and that an affidavit of same be placed in her file together with a copy of the notice and resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.



Moreen Martell, Director of HR

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NOTICE OF PLACEMENT ON UNREQUESTED LEAVE OF ABSENCE

April 27, 2010

Ms. Michelle Norman
2105 1st Street South
St. Cloud, MN 56301

Dear Ms. Norman:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 877 held on April 26, 2010, a resolution was adopted by a majority roll call vote of the full membership of the School Board, placing you on unrequested leave of absence as a teacher of Independent School District 877 effective at the end of the 2009-10 school year on June 30, 2010, pursuant to Minnesota Statutes 122A.40, subdivision 10 without pay or fringe benefits.

Your placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to 5 years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's human resources office advised in writing of your address at all times until your rights have expired, so that the district may notify you of any available positions for which you may qualify

Yours very truly,

SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 877

By: _____
Melissa Brings, Clerk of the School Board