## **BOARD MEETING DATE**

October 30, 2017





# APPROVAL OF SCHOOL BOARD MEETING MINUTES

# POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- September 25, 2017 Business Meeting
- October 10, 2017 Fall Work Session

#### **BACKGROUND INFORMATION**

Minutes of the School Board's Business Meetings, Work Sessions, Public Hearings and Special Sessions are presented to the Board for approval at School Board Business Meetings.

## RECOMMENDATION:

BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

District Goal: WE Empower all students to achieve post-high school success.



School Board Business Meeting Beaverton School District 48 Administration Center September 25, 2017



#### **Board Members Present:**

Anne Bryan, Chair Becky Tymchuk, Vice Chair LeeAnn Larsen (calling in) Donna Tyner Susan Greenberg Eric Simpson Tom Colett

#### **Staff Present:**

Don Grotting Superintendent

Steve Phillips Deputy Superintendent of Teaching and Learning

Carl Mead Deputy Superintendent of Operations
Sue Robertson Chief Human Resource Officer
Maureen Wheeler Public Communication Officer

David Williams Administrator for Strategic Relations/Initiatives

Ginny Hansmann Chief Academic Officer
Matt Casteel Executive Administrator
Mike Chamberlain Executive Administrator

Jon Bridges Administrator for Instructional Accountability

Paul Odenthal Executive Administrator for Facilities

Steve Langford Chief Information Officer Camellia Osterink District Legal Counsel

Visitors: 15 Media: 0

#### WELCOME AND OVERVIEW – Anne Bryan

School Board Chair Anne Bryan called the meeting to order at 6:30 p.m.

#### Recognition of Students, Staff and Community-

The Board recognized Jim Newton and the I.T. Team for successfully developing and implementing an Online Registration and Enrollment Verification process.

The Board congratulated the Facilities, Maintenance, and Custodial departments who successfully opened three new schools for the start of the 2017-2018 school year.

District Goal: WE Empower all students to achieve post-high school success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

# **BOARD PROCEDURES** – Anne Bryan

Anne Bryan requested that the OSBA Board of Director, Position #16 Nomination be removed from the agenda and brought back at a later meeting. She also asked that the OSBA Legislative Policy Committee Nomination be added to the agenda.

The School Board Policy Committee requested that policy GABA be removed from the second reading to go back to subcommittee before approval.

Tom Colett proposed pulling policies GBE, GBK/JFCG/KGC, GBA, from the Consent Agenda to discuss as Action Items.

#### **PUBLIC PARTICIPATION**

- Sara Schmitt, BEA President, voiced concerns over requirements to provide feedback to parents and students. She noted the positive response to Early Release/Teacher Collaboration time.
- Stephen Kingsbury spoke about the unnecessary idling of cars and busses at BSD pick-ups and dropoffs, and the possible effects of student's health.
- Anna Taylor, OSEA Chapter President, congratulated BSD on the three new schools that opened at the start of the 2017-2018 school year. Anna spoke about the communication among OSEA members and training during Early Release/Teacher Collaboration.

#### **REPORTS**

## A. Superintendent's Comments – Don Grotting

- Supt. Grotting congratulated teachers, support staff, administrators, and others who assisted with the successful and timely school openings. Adjustments are taking place to meet class sizes and other unanticipated issues.
- School enrollment remains flat with a slight upturn in secondary students and a downturn in elementary students.
- BSD has finalized the purchase of property for a future elementary school. Supt. Grotting congratulated the School Board and Facilities Department for the negotiation of the sale.
- The Facilities Department also assisted with the air quality issues related to fires in our area. Supt. Grotting thanked teachers, staff and students for their patience.
- Supt. Grotting thanked the School Board in conducting a complete review and update of all School District Policies.
- The District is working with the Department of Education and the Oregon School Activities Association to comply with all State and Federal requirements under Title IX. All comprehensive high schools have been toured and the District is gathering information to send to the Oregon Department of Education for review.
- The Board is excited to see the Beaverton Community's support on Local Option Levy and the education of their students.

#### **B.** Beaverton Student Advisory Committee Update – Committee Members

Students in the Beaverton School District worked with Beaverton Police, Community Outreach, and School Resource Officers, to create a Standard Response Protocol video. David Chen, a member of the Beaverton Student Advisory Council, and Mike Chamberlain thanked Sgt. Kevin McDonald, Ashley McConnell Vanderjagt, Kara Yunck, and Becky Tymchuk, for their assistance. The next Student Advisory Committee meeting will be held on October 12, 2017.

#### C. School Reports

Terra Linda Elementary – Christy Batsell

• Terra Linda implemented English Language Arts during and after school with the goal of helping students reach grade level expectations.

- To increase the growth percentage in mathematics, Terra Linda will focus on structures and strategies aligned with the Common Core Standards.
- To improve attendance rates and student connections with adults, Terra Linda is utilizing a variety of strategies from the Culture of Care Pilot Program.

#### Questions/Comments from the Board:

- What is the maximum capacity at Terra Linda? We don't have an exact number available.
- Have you seen changes in the subgroups of your student population? *In the last 10-12 years there has been a drastic shift in the number of low income students.*
- What are some of the English Language Arts programs at Terra Linda? *We expanded our afterschool reading program to serve 2-5<sup>th</sup> grade.*
- How has early release affected Terra Linda? All students went home on time due to good communication with parents and coordination with after school childcare.
- What about economically disadvantage students? *Childcare scholarships are available.*

#### Mountain View Middle School – Matt Pedersen

- Mountain View has significantly reduced the number of suspensions and the number of absences. The school is down from 580-182 days of student's absence due to a decrease in suspension rates.
- To improve staff moral and ownership, Mountain View made deliberate changes to empower teachers as integral decision makers.
- Mountain View is dedicated to building strong student/teacher relationships, encouraging community engagement, and increasing parent involvement to improve student success.

#### Questions/Comments from the Board:

- How is the music program going at Mountain View? Band and choir is growing due to increasing slots for the 7<sup>th</sup> grade class, partnering with Aloha High School, and providing a variety of instruments.
- And the Hispanic Community Engagement Team? Padres Unidos has 8 Spanish speaking leadership parents and 66 other parents who are part of the advisory committee. As a result, Hispanic parent engagement has improved.
- How many AVID classes are offered at Mountain View? There is one class for each grade level. 60% of the staff is trained with 12 teachers leading the program.
- Will you add more classes? *It depends on funding. We would like to add more.*
- Aside from the band, are there other partnerships with Aloha High School? There is an 8<sup>th</sup> and 9<sup>th</sup> grade teacher exchange program that assists with the transition for incoming freshmen at Aloha.
- Why is there an uptick in math? We changed how to identify student's needs, added IAs, and brought back math intervention.
- How many students are staying late due to early release? Zero.

#### **D.** Charter School Reports

Arco Iris – Martha Diaz

Ouestions/Comments from the Board:

- Continue the great work.
- Can we have a copy of your audit summary? Yes.
- How many students have transferred from the Beaverton School District to Arco Iris and how many students are from out of district? We'll get the data to you.
- Does Arco Iris's Board take advantage of the services provided by OSBA? We are aware of the services
- Who are the three Beaverton School District staff mentioned in your report? *They are with special education: speech therapy, occupational therapy, and physical education.*

- Are you getting closer to purchasing a new building site? We hope to make an offer within the next few weeks.
- There is a large drop off rate in middle school. Is this because of math? Yes. After looking at the Improvement Plan, we hope to hire a second math teacher in order to remain competitive with the Beaverton School District.

# Hope Chinese – Julie Rickman

Questions/Comments from the Board:

- How many licensed teachers are at Hope Chinese? *There are 9 licensed Chinese teachers and 2 student teachers.*
- Where are the majority of your teachers from? Most are from China and some are from Taiwan.
- Is enrollment based on a lottery system? Yes.
- How many students are enrolled? *It's based on a lottery, mandated by the State. 235 students are enrolled for the K-6<sup>th</sup> grade program.*
- How many students are from the Beaverton School District verses the number of students that are out of our District? There are 40 students out of the District and 153 students from the Beaverton School District.
- Can we have a copy of your audit report? We will send you a copy.
- Does your Board take advantage of the services provided by OSBA? *No.*
- Will Hope Chinese eventually be a K-8 school? *Yes*.
- Does Hope Chinese overlap with Oregon Hope? No. Oregon Hope is a separate school with their own preschool.
- Is there a preference given to your preschoolers? *No. Some students return after being selected from the lottery.*

# E. 2017-2018 Enrollment and Staffing Update – Carl Mead.

Carl Mead reported that as of September 19, 2017, the District has enrolled 41,089 students. Enrollment is up by 578 students. Kindergarten enrollment is down around 200 students.

#### Questions/Comments from the Board:

- Is the lower kindergarten enrolment due to an increase in home school enrollment and charter schools? We don't have exact data for that. It's worth looking into.
- Is staffing flattening out? *It fluctuates a little every year*.
- Is the lower kindergarten enrollment a district-wide issue? Yes.
- Is it impacted by affordability within the area? Yes.

# F. Financial Report – Carl Mead

Carl Mead reported that Business Services will submit a supplemental budget for the increase in State School Funding at the October 30<sup>th</sup> meeting. They budgeted at the \$8.1B level and the legislature finalized at \$8.2B. This equates to an additional \$5.5 M. Business Services will also increase the beginning fund balance for the Local Option Levy Fund by \$600,000, and appropriate for lease payments in the General Fund due to a new standard from the Governmental Accounting Standards Board. There will be an increase in appropriations for capital expenditures in the Insurance Reserve Fund and Equipment Replacement Fund. They will also increase appropriations in Title I funds.

#### Questions/Comments from the Board:

- The District is fortunate to have great collaboration with staff and auditors.

#### **BREAK**

#### **DISCUSSION ITEMS**

A. First Reading of School Board Policies - Becky Tymchuk, David Williams and Camellia Osterink

#### 1. F Policies

FA Facilities Development Goals (new)

FB - Facilities Planning (previously DFB)

FBC Appealing City County Residential Development Decisions (remove)

FEA Capital Improvement

FF - Naming New Facilities

FFA – Memorials

FJ - Temporary District Facilities (remove)

FL - Retirement of Facilities

#### 2. G Policies

GBG - Staff Participation in Political Activities

GCAB - Personal Communication Electronic Devices and Social Media - Staff

All policies will move forward for a second reading on October 30, 2017.

#### **ACTION ITEMS**

**A.** Approval of Strategic Plan Measures and Reporting Schedule – Anne Bryan BE IT RESOLVED that the School Board approves the Strategic Plan Measures and Reporting Schedule.

LeeAnn Larsen made a motion to approve the terms of the Strategic Plan Measures and Reporting Schedule. Eric Simpson seconded and the motion passed with a vote of 6 to 1 by Anne Bryan, Becky Tymchuk, LeeAnn Larsen, Susan Greenberg, Eric Simpson, and Tom Colett. Donna Tyner rescinded her vote.

# B. School Board Policy Committee Requested Changes – Anne Bryan

**1. GBA** – Equal Employment Opportunity – Delete fourth paragraph: *This policy is an integral part of the relations effort for the Beaverton Schools.* 

After further explanation from Legal Counsel, Camellia Osterink, the Board agreed to accept GBA the way that the Policy Committee recommended.

Tom Colett made the motion approve and the motion passed unanimously with a vote of 6 to 1 by Becky Tymchuk, LeeAnn Larsen, Donna Tyner, Susan Greenberg, Eric Simpson, and Tom Colett. Anne Bryan opposed.

2. GBE – Staff Health and Safety - First paragraph, third sentence should read: All injuries shall be reported to the their supervisor and Risk Management office.

Tom Colett made the motion approve and the motion passed unanimously with a vote of 7 to 0 by Anne Bryan, Becky Tymchuk, LeeAnn Larsen, Donna Tyner, Susan Greenberg, Eric Simpson, and Tom Colett.

3. GBK/JFCG/KGC - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems – third paragraph, second sentence should read: *This do does not include USFDA*...

Tom Colett made the motion to approve and the motion passed unanimously with a vote of 7 to 0 by Anne Bryan, Becky Tymchuk, LeeAnn Larsen, Donna Tyner, Susan Greenberg, Eric Simpson, and Tom Colett.

# C. OSBA Legislative Policy Nomination – Anne Bryan

WHEREAS, the Beaverton School District is a member of the Oregon School Boards Association, be it resolved that the Beaverton School District School Board nominates Becky Tymchuk for the Washington Region, Position 16.

LeAnne Larsen made a motion to approve the nomination of OSBA Legislative Policy Nomination. Anne Bryan seconded and the motion passed unanimously with a vote of 7 to 0 by Anne Bryan, Becky Tymchuk, LeeAnn Larsen, Donna Tyner, Susan Greenberg, Eric Simpson, and Tom Colett.

## **D.** Consent Agenda – Anne Bryan

#### 4. Personnel

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

# 5. Approval of Board Meeting Minutes

BE IT RESOLVED that the minutes listed below be are hereby are approved for:

• August 28, 2017 Business Meeting

## 6. Grant Report

BE IT RESOLVED that the School Board and Superintendent receive this report as an information item.

# 7. Appointment of Custodians of School Funds

BE IT RESOLVED that, in accordance with the provisions of ORS 328.441, the School Board of Beaverton School District designates Donald Grotting as Superintendent; Claire Hertz, Chief Financial Officer; Jason Guchereau, Finance Manager, Gayellyn Jacobson, Administrator for Fiscal Services and Carol Arakaki, Accountant, as Custodians of School Funds for the 2017-18 fiscal year.

#### 8. Second Reading of School Board Policies

The policies listed below were presented for a second reading. After a brief discussion, all policies were adopted with the exception of GABA – Human Relations. This policy will go back to the Policy Committee for further review in October.

Two grammatical errors were discovered in policies GBE – Staff Health and Safety and GBK/JFCG/KGC – Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems. Both policies will be corrected before they are posted on the District website.

**GAB Job Position Descriptions** 

GABA Human Relations

GABA Employee Expectations and Responsibilities

GB Employee Conduct and Responsibility

**GBA Equal Employment Opportunity** 

**GBAA** Positive Employee Relations

**GBC Staff Ethics** 

**GBCA** Employee Conflicts of interest

GBCBA Alcohol Controlled Substance Use

GBD BG Board Staff Communications

GBDA Mother Friendly Workplace

GBE Staff Health and Safety

GBEA Workers' Compensation Insurance (remove)

GBEB Communicable Diseases Staff

GBEBA HIV, AIDS, HBC and HCV - Staff

GBEC Drug Free Workplace

GBED Medical Examinations/Drug Testing

GBEDA Drug and Alcohol Testing - Transportation Personnel

GBF Staff Participation in Community Activities (remove)

GBK/JFCG/KGC Prohibited use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

GBL Personnel Records

GBLA Disclosure of Information

**GBM** Staff Complaints

GBMA Whistleblower

GBN/JBA Sexual Harassment

GBNA Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying - Staff

GCBD/GDBD Leaves and Absences (remove)

GCBDA/GDBDA Family Medical Leave

GCBDB/GDBDB Early Return to Work (remove)

GCBDE/GDBDE Military Leave of Absence

GCDA/GDDA Criminal Records Checks/Fingerprinting

GCL/GDL Staff Development

GCM/GDM Staff Development Licensed (remove)

GCN/GDN Evaluation of Staff

GCPB/GDPB Resignation of Staff

GCPD Discipline and Dismissal of Licensed Staff

GCQA GDQA Non-School Employment

GCQAB Tutoring for Pay

GCOBA Copyrights and Patents

**GDA Instructional Assistants** 

GDP Termination of Classified Employees (remove)

LeeAnn Larsen made the motion to adopt the Consent Agenda with changes to policies GBE and GBK/JFCG/KGC. Becky Tymchuk seconded and the motion passed unanimously by a vote of 7 to 0 by Anne Bryan, Becky Tymchuk, Donna Tyner, LeeAnn Larsen, Susan Greenberg, Tom Colett and Eric Simpson.

#### **BOARD COMMUNICATION** – Board Members

#### A. Individual School Board Member Comments

Anne Bryan and Donna Tyner met with Kristine Baggett, Executive Director, Beaverton Education Foundation, to discuss their support of the Foundation.

Donna Tyner toured the Career and Technical Education at Aloha High School with one of the primary writers of Measure 98. Aloha High school has seen improvements in graduation rates along with participation in their graduation mentor program. Tyner also commented on the success of the Hazeldale Elementary School Groundbreaking Ceremony.

Becky Tymchuk attended the Mountainside High School 5k. She commented on the wonderful community support displayed at the Mountainside's Grand Opening.

Tom Colett invited the Board to a back-to-school coffee at Ava Roasteria on Saturday, October 28 from 9 - 11 a.m. He gave his full support for School Board Resolution in Support of Immigrant Students and their

Families.

Supt. Grotting noted that the District is working to create additional resources and opportunities specifically to DACA. He encourages staff and teachers to reach out to students that might be affected. Supt. Grotting invited the Board to the annual BEF student Phone-a-Thon.

# **CLOSING COMMENTS** – Anne Bryan and Don Grotting

Anne Bryan thanked the Board for facilitating discussion on School Board Policies.

# **INFORMATION ITEMS**

A. Safe Routes to School Program Report

# **ADJOURNMENT**

Anne Bryan adjourned the meeting at 8:50.

Submitted by	
Candice Hiatt	
	Anne Bryan, School Board Chair



#### BEAVERTON SCHOOL DISTRICT School Board Fall Work Session

Health & Science High School 18640 NW Walker Road, Beaverton Tuesday, October 10, 2017 9:00 a.m.







**WE EMBRACE EQUITY** 



**WE COLLABORATE** 



#### **Board Members Present:**

Anne Bryan, Chair Becky Tymchuk, Vice Chair Donna Tyner Susan Greenberg Eric Simpson Tom Colett

#### **Staff Present:**

Don Grotting Superintendent

Maureen WheelerPublic Communication OfficerPaul OdenthalExecutive Administrator for FacilitiesCarl MeadDeputy Superintendent of OperationsSheri StanleyAdministrator for Facilities Development

Claire Hertz Chief Financial Officer Ginny Hansmann Chief Academic Officer

David Williams Administrator for Strategic Relations/Initiatives
Steve Phillips Deputy Superintendent of Teaching and Learning

Robert McCracken Facilities Planning Coordinator

Steven Sparks Executive Administrator for Long Term Planning Jordan Beveridge Administrator for Information and Technology

Sue Robertson Chief Human Resource Officer

Nathan Potter Administrator for Maintenance Services

Camellia Osterink District Legal Counsel

Mike Vetter Administrator for Nutrition Services

Visitors: 3 Media: 0

### WELCOME AND OVERVIEW - Anne Bryan

School Board Chair Anne Bryan called the meeting to order at 9:05 a.m.

#### **ACTION ITEMS/CONSENT AGENDA** – Anne Bryan

#### A. Public Contract

BE IT RESOLVED that the School Board authorize the Superintendent or a designee to obligate the District for the public contract items listed in Attachment A.

# B. Approval of Alternate Construction Contracting Procedure for ACMA

BE IT RESOLVED that the Beaverton School Board of Directors (i) adopts and approves the findings of Attachment A, (ii) grants a specific exemption from competitive bidding requirements of ORS 279C.335(1), and approves and directs the use of the CM / GC Construction Contract

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process, for the construction of the new Arts & Communications Magnet Academy (ACMA) school and (iii) requires that the procurement be in accordance with the Attorney General Model Rules adopted under ORS 279A.065.

# C. Approval of Alternate Construction Contracting Procedure for Merlo Station High School Roofing and HVAC

BE IT RESOLVED that the Beaverton School Board of Directors (i) adopts and approves the findings of Attachment A, (ii) grants a specific exemption from competitive bidding requirements of ORS 279C.335(1), and approves and directs the use of the Design-Build Construction Contract process, for the Merlo Station High School roofing and HVAC replacement and (iii) requires that the procurement be in accordance with the Attorney General Model Rules adopted under ORS 279A.065.

Vice Chair Becky Tymchuk made a motion to adopt the Consent Agenda. Eric Simpson seconded, and the motion passed with a vote of 6 to 0 by Anne Bryan, Becky Tymchuk, Donna Tyner, Susan Greenberg, Eric Simpson, and Tom Colett.

# FUTURES STUDY FINAL REPORT – Steven Sparks and Carl Mead

Consultants Terry Moore and Alexandria Reese from ECO Northwest evaluated how the District's facilities and services might evolve over the next 50 years. In their findings, the expected-growth of K-12 enrollment will increase by 15,000 students. The study's high-growth forecast estimates that the District will add almost 19,000 students over the next 50 years. District wide growth will occur faster in the first 20 years. The study provided four scenarios affecting education in the District with variables based on student enrollment, District funding, competition for students, and the flexibility of the District's education and facility models.

- Scenario 1: explored the impacts on the District of extending current education models and facility policies for the next 50 years. It maintains the status quo, however, it does not accommodate technological innovation and universal pre-K. It also requires significant boundary adjustments. The total cost of this model is \$1.8 billion.
- Scenario 2: considers the District response to an increase in enrollment that is higher-than-expected. It includes universal pre-K and assumes cost effective additions to existing facilities and land acquisitions. Under Scenario 2, the District would need to replace 29 schools and build 12 new schools. The total cost of this model is \$2.6 billion.
- Scenario 3: maximizes student outcomes to maintain a competitive edge with micro-schools, charter schools, innovative programs at neighboring districts, private schools, or alternative learning paths. Under Scenario 3, the District would need to replace 33 schools and build 4 new schools. The total cost of this model is \$2.4 billion.
- Scenario 4: approaches a "worst-case" scenario, assuming that the District is unsuccessful in securing future bonds. The model would not accommodate all students and the District would have to increase its portable allowance, increase class sizes, and shift more students into off campus learning options. The total cost of this model is \$61.7 million.

Terry Moore spoke of the importance of partnerships, potential strategies moving forward, and site-level application of the study. He noted that the study gives a sense of possible futures for the District. Steven Sparks added that the study is a useful first step to help the Board and administration evaluate how the District is adopting new policies and funding.

- How does the population growth in Hillsboro and around us impact our District? It's hard to predict. We worked from a Washington County based model and overlaid projections of the District's growth. Check exhibit 3.5 of the study.
- Are we looking at adopting this study to Teaching & Learning? This is facilities study. It will allow for discussion on Teaching & Learning strategies.

- Could the study be used for lobbying efforts in our legislature? *Studies like this are unique in the U.S. This is a helpful tool for lobbying*.
- Has there been a study like this state wide? *There's been projections on population growth and the growing demands of educational services.*
- How do we start engaging the community in District changes? It's important to start the conversation of District changes without the threat of new policies and deadlines. A dialogue between teachers and other organizations/parents is a good starting point. That's when the community begins the process of getting involved with the changes and understand why things like boundary changes needs to happen.
- Did you take housing inflation into account? We looked at age demographics and urban growth in the study.
- How would building vertically influence the availability of land? Would this allow acquisition of land in the Bethany area? We looked at the footprint of land saved as a result of building vertically. As you go outside of the boundary, there's a lot more to look at as far as expansion. There is a possibility to do this, however it hasn't been done before.
- Is there anything else that jumped out at you while conducting the study? There is nothing pressing that has to be done tomorrow. We recommend setting up a committee with a short-term plan to incorporate the study with Teaching & Learning.

The Board thanked the consultant team and will move forward with the recommendations made during the presentation. The consultant team thanked subcontractors, partners, and District staff.

#### **BREAK**

<u>IGA WITH TUALATIN HILLS PARK AND REC</u> – Steven Sparks and Carl Mead The Board reviewed the IGA draft. THPRD Board Members will review the draft later this evening. Steven Sparks noted that the costs listed in the IGA are not expected to be a dollar-to-dollar equal match but will be reasonably equal.

- Are we still operating under the same guidelines of the old agreement until the IGA is approved?
- Is there a timeline for finalization? By the end of this month or beginning of November.
- Who are THPRD's affiliates? THPRD has criteria for defining affiliates.
- How many facilities does THPRD maintain? THPRD maintains approximately 20 fields and facilities. In exchange, they get access to some gyms and District facilities.
- So many of our facilities are close to a THPRD park. Who's responsible when ground issues overlap? *It will be discussed in a future MOU*.
- Do we provide a checklist or guideline for people when they are using our facilities? Yes. We have building monitors to help with that. The THPRD affiliates that use our facilities have to schedule it on SchoolDude. The problem is that SchoolDude also allows other organizations and student/parent groups to schedule our rooms.
- Is there a work around with SchoolDude? We are discussing this with THPRD. One issue is the duplication of master keys.
- Is there a protocol for issuing the keys? Yes. This is part of the training we will do with building monitors.
- What happens if there's more than one event? Often times, we can't accommodate those requests.
- What happens with band/drama practice on the weekends? *Those are supposed to be listed in SchoolDude*.
- Do contractors have access to the building during student events? There is coordination between the contractor and the school. All construction projects have a construction monitor. We require a safety plan that contractors adhere to.
- Do people have to reserve the parking lots? Yes.

- How do we convey that? We can work on signage. We encourage communication between THPRD, the community, and the school to support everyone's needs.
- Can you explain THPRD's Park Patrol services? Park Patrol is on campus to inforce THPRD facility use and regulation on District property only when a THPRD program or affiliate is on our property. It's not to invite them to patrol or administer our rules.
- What is the District, the community and THPRD future needs for facilities? *There's a demand for growth of programs and utilization of facilities in our community.*

#### STRATEGIC PLAN REPORTS

## A. Communications & Community Involvement – Maureen Wheeler

The Board reviewed the Communications & Community Involvement report and thanked the department for their service.

#### Questions/Comments:

- What is the policy of little kids in classrooms while their parents volunteer? We want to uphold consistency with a community standard of care. Volunteers should not bring younger siblings and babies to school when they are scheduled to volunteer. This is for the safety of everyone.
- Has there been a consistent message with this in schools? It will take time to improve consistency of this message in schools. Having the new regulation (IICC-AR) in writing has made a difference.
- Can we add the regulation to the student/parent handbook? *It would be helpful*.
- Can you clarify the Sight & Sound Rule? *Volunteers shall operate under the direction of a staff member and shall be within sight or sound of a staff member while working with students.*
- Why are volunteer hours down? Schools were rotating into the new volunteer database, Better Impact. In some cases, underreporting has occurred. However, the data through Better Impact is more accurate now due to tracking unique volunteers.
- Are there additional ways to work with corporate volunteers? There are a lot of opportunities for corporate volunteers. Utilizing Better Impact will improve this. AVID is one example of how corporate/community volunteers can be involved in the District. Some successful corporate/organization partnerships with the community include Marathon Kids, Hands on Portland and Hitachi.
- Do we have plans in engaging all of the parent groups in the District? We are reaching out to schools to provide training for parent groups. Community partnership teams also connect parent groups with the community.
- How has communication with parents improved? Social media has expanded. We have more than 10,000 followers on Facebook. We collaborated with Teaching & Learning and the Multilingual Department to produce monthly educational segments aired on UNIVISION. There is a rotation of Spanish interpreters at the Administration Center three days a week. BSD Briefs are now interpreted in Spanish.
- Do you have data that breaks down subgroups and trends of volunteer participations rates throughout an extended period of time? Yes. We can provide copies of the report at the next Board Business Meeting.

Supt. Grotting thanked Communications & Community Involvement for their timely communication with the community and Board members. The Board thanked Communications for their work in collaborating with the Board, staff, and community to pass the Local Option Levy.

**B.** Facilities – Carl Mead, Paul Odenthal and Sheri Stanley.

The Board reviewed and thanked Facilities for their report.

**Facilities Development**: The primary challenge for the Bond Program continues to be the overall market conditions. There is an abundance of new construction and it is straining an already tight market. It is important for the District to continue building relationships in the contracting

community. Some examples include clear bid packages, realistic schedules, prompt payment and fair contracting procedures. As the schools are under construction, the Development team sees it as an opportunity to engage and educate students about future opportunities in the construction field.

**Energy and Resource Conservation**: E&RC is on track with meeting utility and resource consumption targets. The energy conservation program continues to move in the right direction. The back-of-the-house organics collection program is growing due to the support and outreach from Maintenance and Nutrition Services. E&RC's long-term goal is to promote energy and resource conservation through education and communicating it to the entire community.

**Custodial Services**: The new schools opened with complete custodial teams and equipment. The conversion of 32 contracts to 260-days allowed the department to reconfigure the summer team cleaning plan. This allowed the District to provide support to the summer school and meal programs along with community events. Custodial Services refined internal protocols to effectively respond to disease outbreaks in a timely manner.

The Board discussed the challenge of occupied construction and other ways to conserve energy. They examined issues related to additional field supervisory staff to better manage the custodial team. Supt. Grotting thanked the Board for investing in Facilities, noting that it has increased moral amongst staff.

#### C. Maintenance – Nathan Potter

Staffing continues to move in a positive direction. There has been a significant improvement in the reduction of flooding at schools. Aging maintenance vehicles are being replaced. The Safe and Healthy Schools program allowed for the testing and documentation of asbestos, lead, and radon. Backlogs have been reduced and custodial staff has been added, including more staff during the summer months and staff that are certified in asbestos removal. Asbestos is encapsulated at sight and notification is sent to the school. The water fountains and sinks that are out of service are marked not for use. Out of 2,800 points we only found 6 with issues.

The Board discussed the improvements resulting from additional summer staff and thanked Maintenance for all their hard work.

#### **D.** Technology – Jordan Beveridge

Wireless access has improved due to upgrades over the summer months. The guest network is now limited on bandwidth, allowing prioritization for student and staff use. Technology reported on the success of the new data center and cyber security improvements. The District's new schools are running efficiently due to a team effort between Technology and Facilities. The new online registration system was successful. 80.5% of student enrolment was completed online. The Beaverton School District was awarded student hotspots as part of the Sprint 1 Million Project. High schools are in the process of distributing hot spots to students who have limited or no internet access at home.

- The Board commented on the convenience of the InTouch system, allowing for parents to pay athletic fees online.
- What is being improved in regards to cyber security and student data? We joined student data with privacy censors to safeguard students. Teaching & Learning and the Future Ready group are working on communication to protect student data. We also implemented suggestions made by last year's security audit.
- How have we kept up with the demand of students using Sprint 1 Million hotspots? We have been working on getting students involved in the program.

Supt. Grotting praised Technology, school office staff, and Communication on the success of online registration and student verification.

## **HEALTH & SCIENCE SCHOOL REPORT AND CAMPUS TOUR – Brian Sica**

Principal Brian Sica spoke on the successful implementation of HS2's college preparedness programs, a new cyber security crossover program, expansion of the bio-medical program, and the 3 pathways open for all students. The challenges they are seeing is post-secondary success. It is low amongst Hispanic/Latino students.

# Questions/Comments:

- The Board commented on the success of improving SAT/ACT participation and student scores.
- What is your teacher to student ratio? 25.5 to 1.
- How are you forging strong student/teacher relationships? Through our professional development programs. Our students are a welcoming group of kids that enjoy school. The biggest challenge is attrition. We are seeking a more diverse student population with a focus on retention.
- Is there a demand for students outside of the district? Yes.
- Do you have students from other BSD schools? We don't have students from other schools taking selected classes. It's a logistical issue.
- What is the population at both schools? At HS2 we have 730 students and growing. At SST, we have 180 students, grades 9-12.
- How are you dealing with the fear of students regarding DACA? *Students feel safe within the school walls, however, outside, I don't know.*
- Can the 2 schools blend together? There would be a loss of student identity.

Principal Sica lead the Board on a tour of the campus.

#### STRATEGIC PLAN REPORTS (Continued)

# E. Human Resources – Sue Robertson

- The Board commented on the great staff at Human Resources.
- Do you have ideas about the retention of staff members of various ethnicities? *Typically, the retention rate is high. There have been recruitment strategies. However, after budget downturns, the strategies have been cut. There needs to be community development and mentor projects.*
- Where do you see Teach for Beaverton going? The intent is to grow employment through a pipeline from student to educator. We need to build a sustainable program that will continue on, budget reductions or not. In the spring, this issue needs to be on a Board Business Meeting agenda.
- What is OSU's involvement? OSU has invested in the program. Other universities have expressed interest.
- Can career and technology funding go towards retaining teachers? We haven't discussed it but have thought about it. We utilized the funding for Early Learning.
- The Board discussed the importance of making sure investigations are thorough and effective through communication with schools.
- Are administrators trained in dealing with investigating documentations? We are building a framework for such training.
- If an administrator is not documenting, is there reprimand? Evaluation is an important piece to document instances. Communicating with HR is key if administrators have any questions. We emphasize the importance of probationary years.
- Is there a red flag for teachers being moved around? We take a stand against passing around employees to different schools. Under unique circumstances, we talk to the principal first.

- If we look at other school districts where this has happened, can we learn from the number of administrators? We tend to look at the quality of administrators, not the number.
- Are we only communicating the emphasis of probationary period for teachers? Is the process well explained to parents and staff? *The probation period is not the only focus*.
- Thoughts on Early Release? Using the district survey, we'll gather information from teachers to see if the time is valuable. We'll survey parents on the communication of Early Release and if it is valued. We'll also gather the opinions of administrators and possibly students. We completed a second principal survey. They feel that the time allotted for Early Release is being used well.

#### F. Nutrition Services – Mike Vetter

Mike Vetter spoke about National Farm to School. The District was selected to receive the Oregon Farm to School Grant. It allows for Oregon grown and produced food reimbursement. At a few schools, Early Release has been a little challenging due to staff who also work as crossing guards. They have adjusted schedules to accommodate everyone. The negative balance is approximately \$16,000. In addition to reaching out to parents, the Administrator of Nutrition has contacted neighboring districts to find solutions.

## Questions/Comments:

- How is Nutrition Services navigating HB 3454? It effects every district in Oregon and we are trying to work with everyone on it to help implement the law.
- Have you seen a decline in people eating, especially, high school? There's an increase in breakfast counts. We're going beyond expectations to get the word out about healthy and nutritious meals offered to students. High school numbers are good, however there are changes that we are looking at to make it even better.
- Do high schoolers have enough time to eat lunch? And elementary...how early do they eat lunch? We are working with the administration to see how to make lunch time longer and reduce lines. In cases of buses with late drop off, we have grab n' go meals.
- How are you accommodating student expansion? We've had to turn other spaces into lunch areas.
- What type of local food do you serve? Not only fruits and vegetables, but products from Oregon as well. We feel communicating with children about where their food comes from is beneficial for everyone.

# G. Public Safety - Rick Puente

- Supt. Grotting commented on the job well done with public safety staff training.
- What are campus supervisors being trained on? The training that is going to be provided to campus supervisors will be applicable to the Department of Public Safety Standards and Training standards and they should receive credit for continual education training through DPSST. This includes further training on mental health and crisis.
- How are you working on trust between students and campus officers? We work with Beaverton's SROs from the Beaverton Police Department and Washington County Sheriff's Office. They are assigned to schools to encourage positive relationships between students, parents, and law enforcement.
- How many campus supervisors are there per school? It varies. Some high schools have 2 to 3. Mountainside has 1. We could use more supervisors in middle schools statewide, not just the Beaverton School District. In total, we have 25.
- If money were of no object, how helpful would security cameras be? *They would be helpful for preventative uses and investigations. Cameras would also help prevent liability issues.*
- Are security cameras a priority? Yes, it's something we would like to build upon. Cameras are a good tool. If we invest in a camera system, we need to look at the long-term payoff.

The Board thanked Rick Puente for the report and his great work. He invited the board to visit Public Safety to see how everything is going.

# **H.** Transportation – Craig Beaver

## Questions/Comments:

- How has the Activity Bus been going? The Activity Bus is going well. It's not going to change this school year despite ridership. We want to continue the new program for the whole year to evaluate it.
- Have you had trouble getting bus drivers? *No. The numbers are going up.*
- With the boundary changes, have you seen a change in ridership? We can only base it on observation. Ridership is what you expect with upperclassmen. In elementary schools, there's still a normal ridership.
- Have you had to make any time adjustments due to boundary changes? We've made adjustments on what is communicated to parents about time. We've made some adjustments on routes.
- And safety? We've addressed them.
- How is Mountainside's route? It's going well. We've had healthy ridership numbers. The challenge will be January and February road conditions. We have a plan to accommodate this and will work with Mountainside on signs for the school zone and the timing of lights.
- Have you had issues with behavior? We're seeing more issues due to a better online reporting system. It is working well and the school has embraced it. They are forwarding a lot of the information to the parent. Issues are managed quickly and we rely on school administration.
- How has Hazeldale been going? They have it down to a science. The plan has come together and the drivers are doing a great job.
- How are we determining Bus eligibility? We've used a well-established model. We do it based on walkable/crossable roads.

The Board thanked Transportation for successfully managing all of the boundary changes.

# <u>MULTIYEAR FINANCE PLAN & COMMUNICATION PLAN</u> – Claire Hertz, Ginny Hansmann and Steve Phillips

#### Questions/Comments:

- The Board appreciated the clarity of the report without the technical hurdles. The new priorities are helpful and focused.
- Can you clarify how the report is going to be used? We are hoping that the board will provide input and guide us.
- Will there be a listening session? Yes. We will bring it back with updates and report on investment.

# **LOCAL OPTION LEVY** – Becky Tymchuk

Strategies 360 spoke on the success of their Oregon Historical Society Levy Renewal and Metro Natural Areas Levy Renewal. The takeaways from their success can be applied to the Local Option Levy. There is room to improve and to educate voters through communicating effective messaging within the ballot title. The Board reviewed key dates before election day.

- What is the start date for fundraising? *PAC fundraising has already started. The next big piece is defining our message and discussing other uses for additional funds.*
- Would we ask for 1.25 more or allocate the funds differently? We are open to possibilities. There will be additional research and polling. We are aiming for the end of November to complete the polling.

- Can we raise money before polling? We can go to our original investors. There's a difference between pre-and post-referral communication. We run everything post-referral with the state.
- Logistically, when are we going to be making the calls? *January*.
- Who will be included in the steering committee? *It could include past board members, community partners, and other contacts with people that support the District.*

Supt. Grotting went over the multiple possibilities where the funds could go to. The next step is to prioritize where the money will go to. The use of allocated funds will be polled to see if it meets the community's needs.

The Board commended the Local Levy Option team for their hard work and organization.

# <u>CLOSING COMMENTS</u> – Anne Bryan and Don Grotting Next Thursday, October 12, 2017, is the Joint Meeting with the Beaverton Student Advisory Committee.

# **ADJOURNMENT**

Anne Bryan adjourned the meeting at 3:00 p.m.

Submitted by Candice Hiatt	
	Anne Bryan, School Board Chair