

SOUTHWEST TEXAS JUNIOR COLLEGE
 CALENDAR FOR THE 2011-2012 ACADEMIC YEAR
 Classes will be held Monday through Thursday

SUMMER SESSION I – 2012
 (FIRST TERM - SIX WEEKS)

April 30, Monday**SUMMER SESSION REGISTRATION BEGINS – ALL LOCATIONS**
 Web-Advisor Registration (Available from 6:00 a.m. – 12:00 midnight)
 Advisor-Assisted Registration (During Regular Office Hours)

May 21, Monday, 8:00 a.m. First Day of Classes
 8:00 a.m. – 6:00 p.m. Late Registration & Schedule Changes – All Locations

May 22, Tuesday, 8:00 a.m. – 6:00 p.m...... Last Day to Register or Change Classes
 All Locations

May 24, Thursday Official Census Date

June 12, Tuesday..... Last Day to Drop a Course with a “W” (withdrawal)

June 25 & 26, Monday & Tuesday Summer I Final Exams

June 26, Tuesday, 12:00 p.m...... Grades Due
 End of Summer Session I

SUMMER SESSION II – 2012
 (SECOND TERM - SIX WEEKS)

June 11, Monday**SUMMER SESSION REGISTRATION BEGINS – ALL LOCATIONS**
 Web-Advisor Registration (Available from 6:00 a.m. – 12:00 midnight)
 Advisor-Assisted Registration (During Regular Office Hours)

June 27, Wednesday, 8:00 a.m...... First Day of Classes
 8:00 a.m. – 6:00 p.m. Late Registration & Schedule Changes – All Locations

June 28, Thursday, 8:00 a.m. – 6:00 p.m. Last Day to Register or Change Classes
 All Locations

July 3, Tuesday Official Census Date

July 4, Wednesday 4th of July Holiday

July 20, Friday..... Last Day to Drop a Course with a “W” (withdrawal)

August 2 & 3, Thursday & Friday..... Summer II Final Exams

August 3, Friday, 12:00 p.m...... Grades Due
 End of Summer Session II

SOUTHWEST TEXAS JUNIOR COLLEGE
 CALENDAR FOR THE 2012-2013 ACADEMIC YEAR
FALL SEMESTER 2012

August 1, Wednesday **REGISTRATION FOR FALL SEMESTER BEGINS --ALL LOCATIONS**
 Web-Advisor Registration (Available from 6:00 a.m. – 12:00 midnight)
 Advisor-Assisted Registration (During Regular Office Hours)

August 20, Monday, 8:00 a.m. Dormitories Open

August 22, Wednesday, 8:30 a.m. General Faculty Meeting
 2:00 p.m. Admissions Committee Meeting

August 27, Monday, 8:00 a.m. First Day of Classes
 8:00 a.m. - 6:00 p.m. Late Registration & Schedule Changes – All Locations

August 28, Tuesday, 8:00 – 6:00 p.m. Last Day to Register or Change Classes¹
 All Locations

September 11, Tuesday Official Census Date

October 1, Monday Application Deadline for December Graduation

October 19, Friday, 12:00 p.m. Mid-Semester Grades Due

November 16, Friday Last Day to Drop a Course with a “W” (withdrawal)

November 20, Tuesday, 9:00 p.m. Thanksgiving Holidays Begin

November 26, Monday, 8:00 a.m. Classes Resume after Thanksgiving Holidays

December 10-12 (Monday – Wednesday)..... Fall Semester Final Exams

December 14, Friday, 10:00 a.m. All Grades Due
 5:00 p.m. Fall Semester Closes

¹Evening students will be allowed only to drop and add classes, but not register late, up to two days following their first evening class meeting.
 Note: All students are encouraged to call the main campus to inquire about canceled classes.

SOUTHWEST TEXAS JUNIOR COLLEGE
 CALENDAR FOR THE 2012-2013 ACADEMIC YEAR
SPRING SEMESTER 2013

November 5, Monday.....**REGISTRATION FOR SPRING SEMESTER BEGINS --ALL LOCATIONS**
 Telephone Registration (Dial from 6:00 a.m. – 12:00 midnight)
 Web-Advisor Registration (Available from 6:00 a.m. – 12:00 midnight)
 Advisor-Assisted Registration (During Regular Office Hours)

January 2, Wednesday..... Offices Open After Christmas Holidays

January 7, Monday, 8:00 a.m.Dormitories Open

January 8, Tuesday, 8:30 a.m..... General Faculty meeting
 2:00 p.m.Admissions Committee Meeting

January 14, Monday, 8:00 a.m. First Day of Classes
 8:00 a.m. - 6:00 p.m. Late Registration & Schedule Changes – All Locations

January 15, Tuesday, 8:00 a.m. - 6:00 p.m. Last Day to Register or Change Classes²
 All Locations

January 29, Tuesday..... Official Census Date

February 1, Friday, 6:00 p.m.....Application Deadline for May Graduation

March 8, Friday, 12:00 p.m..... Mid-Semester Grades Due

March 11, Monday Spring Break Begins

March 18, Monday, 8:00 a.m. Classes Resume after Spring Break

March 28, Thursday, 9:00 p.m. Classes Close for Easter Holiday

April 1, Monday, 8:00 a.m.Classes Resume After Easter Holiday

April 12, Friday..... Last Day to Drop a Course with a “W” (Withdrawal)

May 6 – 8 (Monday – Wednesday)..... Spring Semester Final Exams

May 9, Thursday, 10:00 a.m. All Grades Due

May 10, Friday, 3:00 p.m..... Convocation Practice
 Spring Semester Closes

May 11, Saturday, 9:30 a.m. Convocation

²Evening students will be allowed only to drop and add classes, but not register late, up to two days following their first evening class meeting.

Note: All students are encouraged to call the main campus to inquire about canceled classes.

SOUTHWEST TEXAS JUNIOR COLLEGE
 CALENDAR FOR THE 2012-2013 ACADEMIC YEAR
 Classes will be held Monday through Thursday

SUMMER SESSION I – 2013
 (FIRST TERM - SIX WEEKS)

May 6, Monday.....**SUMMER SESSION REGISTRATION BEGINS – ALL LOCATIONS**
 Web-Advisor Registration (Available from 6:00 a.m. – 12:00 midnight)
 Advisor-Assisted Registration (During Regular Office Hours)

June 3, Monday, 8:00 a.m. First Day of Classes
 8:00 a.m. – 6:00 p.m. Late Registration & Schedule Changes – All Locations

June 4, Tuesday, 8:00 a.m. – 6:00 p.m. Last Day to Register or Change Classes
 All Locations

June 6, Thursday Official Census Date

June 25, Tuesday Last Day to Drop a Course with a “W” (withdrawal)

July 4, Thursday 4th of July Holiday

July 8 & 9, Monday & Tuesday Summer I Final Exams

July 9, Tuesday, 12:00 p.m. Grades Due
 End of Summer Session I

SUMMER SESSION II – 2013
 (SECOND TERM - SIX WEEKS)

July 1, Monday**SUMMER SESSION REGISTRATION BEGINS – ALL LOCATIONS**
 Web-Advisor Registration (Available from 6:00 a.m. – 12:00 midnight)
 Advisor-Assisted Registration (During Regular Office Hours)

July 15, Monday, 8:00 a.m. First Day of Classes
 8:00 a.m. – 6:00 p.m. Late Registration & Schedule Changes – All Locations

July 16, Tuesday, 8:00 a.m. – 6:00 p.m. Last Day to Register or Change Classes
 All Locations

July 18, Thursday Official Census Date

August 6, Tuesday Last Day to Drop a Course with a “W” (withdrawal)

August 19 & 20, Monday & Tuesday Summer II Final Exams

August 20, Tuesday, 12:00 p.m. Grades Due
 End of Summer Session II

BOARD OF TRUSTEES

	<u>Term Expires</u>
Rodolfo R. Flores, Uvalde	President, May 2014
Harry O. Watkins, Uvalde.....	Vice-President, May 2016
Antonio H. Rivera, Crystal City.....	Secretary, May 2016
Tony Moreno, Uvalde	May 2014
Maria Elena Lara, Uvalde	May 2018
Victor Lopez, Crystal City	May 2018
Anita Shackelford, Leakey.....	May 2018

OFFICERS OF ADMINISTRATION

Dr. Ismael Sosa, Jr.President
 B.S. & M.A., Sul Ross State University
 Ph.D., Texas A & M University

Dr. Hector E. Gonzales President-Elect
 B.B.A., Angelo State University
 M.B.A., Sul Ross State University
 Ph.D., University of the Incarnate Word
 Certified Public Accountant

Joe C. Barker.....Dean of Admissions and Student Services
 B.S., Angelo State University
 M.Ed., Sul Ross State University

Dr. Blaine Bennett.....Dean of Institutional Advancement and Technology
 B.B.A., University of Texas at Austin
 M.A., University of Texas at San Antonio
 Ph.D., Texas A & M University

ASSOCIATE DEANS AND DIVISION CHAIRS

Associate Dean, Del Rio Dr. Mark Underwood
 B.A., University of Texas – Austin
 M.A., Temple University
 Ph.D., University of North Texas

Associate Dean, Eagle Pass.....Gilbert S. Bermea
 A.A., Southwest Texas Junior College
 B.S., Southwest Texas State University
 M.Ed., Sul Ross State University
 L.P.C.

Associate Dean, Finance Anne E. Tarski
 B.B.A., University of Texas at Austin
 J.D., University of Houston College of Law

Associate Dean, Workforce Development & Adult Basic Education Romelia Aranda

A.A., Southwest Texas Junior College
B.B.A., Pan American University
M.B.A., Sul Ross State University – Rio Grande College

Chair, Applied Science/Coordinator, Automotive Technology Joe L. Garcia

A.A., Southwest Texas Junior College

Chair, Business Administration/Coordinator, Business Field of StudyConnie Wooldridge-Buchanan

A.A., Southwest Texas Junior College
B.B.A. & M.B.A., Sul Ross State University – Rio Grande College

Chair, Health & Human Services/Coordinator, Child Development Cheryl Sanchez

B.B.A., Texas Tech University
M.Ed., Sul Ross State University – Rio Grande College

Chair, Humanities & Fine Arts Terri M. Tucker

A.A., Southwest Texas Junior College
B.A., Sul Ross State University
M.A., Angelo State University

Chair, Library Karen Baen

A.A., Del Mar College
B.S., Southwest Texas State University
M.S., University of North Texas

Chair, Science & Math Vacant

Chair, Social Studies & P.E.Harry D. Lawrence

A.A., Del Mar College
B.S. & M.Ed., Southwest Texas State University

DIRECTORS, COUNSELORS & OTHER PROFESSIONALS

Academic/International Student Advisor Yesenia Silva

A.A., Southwest Texas Junior College
B.A. & M.Ed., Sul Ross State University – Rio Grande College

ADN Director Geraldine M. Goosen

B.S.N., Drury College
M.S., Texas Woman’s College
Ph.D., University of Arizona

Assessment Coordinator Charles Garabedian

B.A. & M.A., Sul Ross State University
M.Ed., Angelo State University

Business Office Director Irma G. Garcia

A.A.S., Southwest Texas Junior College
B.A., Sul Ross State University – Rio Grande College

Catalog/Reference Librarian	Landra L. Fowler
	B.S., University of Texas at San Antonio M.S., United States Sports Academy
Chief of Police	Robert Doucet
	B.S., University of Texas at Arlington
Child Development Center Director	Maria Servantes
	Certificate & A.A.S., Southwest Texas Junior College
Colleague System Administrator	Denise Oden
	A.A. & A.A.S., Southwest Texas Junior College
Controller	Lisa Ermis
	B.B.A., Stephen F. Austin State University
Counselor	Marilyn R. Casson
	B.A., Baylor University M.Ed., Sul Ross State University
Counselor	Elsa M. De Hoyos
	Certificate, A.A. & A.A.S., Southwest Texas Junior College B.A. & M.Ed, Sul Ross State University – Rio Grande College
Counselor	Brenda G. Hoffman
	B.A. & M.A., Texas A&M International University
Counselor	Donald W. Merritt
	B.B.A., University of Texas at Austin M.Ed., Sul Ross State University
Counselor, Student Support Services	Albert Alonzo
	A.A., Southwest Texas Junior College B.B.A., & M.Ed., Sul Ross State University – Rio Grande College
Curriculum and Instruction Director/Coordinator, Engineering Field of Study.....	Dick Whipple
	B.S.E.E. & M.S.E.E., University of Houston
Distance Education/Electronic Resources Librarian	Jason Perkins
	A.A.S., Southwest Texas Junior College B.A.A.S., Texas A & M University – Kingsville
Distance Learning Director	Carlos Diaz
	A.A., Southwest Texas Junior College B.A., Sul Ross State University M.S., Texas A & M University
EOC Director/Program Development Coordinator	Diana P. Garcia
	B.A. & M.Ed., Sul Ross State University – Rio Grande College
ESL Coordinator	Hector D. Lopez
	B.A., University of Illinois – Chicago M.Ed., Dominican University
Food Service Director	Joe Garza
Human Resources Coordinator	Oscar S. Garcia

Information Technology Director Agustin Alejandro

Institutional Development Coordinator..... Suzanne McCormack
A.A., Southwest Texas Junior College
B.A., Sul Ross State University

Institutional Effectiveness & Research Coordinator Carol LaRue
A.A., Del Mar College
B.A., Texas A & M University- Corpus Christi

Institutional Effectiveness & Research Coordinator Dr. Julie E. Thomas
B.A., Hendrix College
M.A. & Ph.D., Baylor University

Nurse, Health Center..... Imelda Ramirez
A.A., Southwest Texas Junior College
R.N., Baptist School of Nursing

Outreach Coordinator..... Concepcion Silva
A.A.S., Southwest Texas Junior College
B.A., Sul Ross State University – Rio Grande College

Outreach Coordinator..... Michelle Torres
A.A., Southwest Texas Junior College
B.A., Sul Ross State University – Rio Grande College

Outreach Director..... Margot Mata
A.A., Southwest Texas Junior College
B.B.A., Southwest Texas State University
M.Ed., Sul Ross State University – Rio Grande College

Physical Plant & Operations Director Jesse Martinez
B.B.A., Sul Ross State University

Professional Development Director Jill Coe
A.A., East Arkansas Community College
B.S.E. & M.S.E., Arkansas State University
Specialist Degree in Community College Teaching, Arkansas State University

Public Information Officer..... William G. Edwards
B.A., University of Texas – Arlington

Radiologic Technology Coordinator..... Bonnie S. Clinebell
A.S., Empire State College
B.S., Clarkson College
M.S., Thomas Jefferson University

Registrar..... Luis Fernandez
A.A.S., Southwest Texas Junior College
B.A.A.S., Texas A&M University - Kingsville

Student Activities Director..... Jessica Nuñez-Gonzalez
B.A., Eastern Oregon University
M.Ed., Sul Ross State University – Rio Grande College

Student Financial Aid Advisor, UvaldeMichelle Cerna
A.A.S., Southwest Texas Junior College
B.A., Sul Ross State University – Rio Grande College

Student Financial Aid Advisor, UvaldeCynthia A. Martinez
A.A. & A.A.S., Southwest Texas Junior College
B.B.A., Sul Ross State University – Rio Grande College

Student Financial Aid Advisor, UvaldeIsabel I. Ybarra
A.A., Southwest Texas Junior College
B.B.A., Sul Ross State University – Rio Grande College

Student Financial Aid Advisor, UvaldeBarry Zimmerman
A.A., Southwest Texas Junior College
B.B.A., Texas Tech University

Student Financial Aid Advisor, Del Rio Sonia Adan-Medina
A.A.S., Southwest Texas Junior College

Student Financial Aid Advisor, Eagle Pass.....Janell Fernandez
B.A., Sul Ross State University – Rio Grande College

Student Financial Aid Director Yolanda Yvette Hernandez
A.A., Southwest Texas Junior College
B.A. & M.Ed., Sul Ross State University – Rio Grande College

Student Information System Coordinator..... Steve Martinez
A.A.S., Southwest Texas Junior College

Student Life Coordinator/Advisor, Del Rio Eva K. De Anda
A.A. & A.A.S., Southwest Texas Junior College
B.A.A.S., University of the Incarnate Word
M.B.A., University of Phoenix

Student Life Coordinator/Advisor, Eagle Pass.....Claudia V. Rodriguez
B.A., Sul Ross State University – Rio Grande College

Student Recruitment Coordinator.....Damacio (Tito) Sanchez
A.A., Southwest Texas Junior College
B.B.A., Texas State University

Student Services Director..... Lorena Lopez
A.A. & A.A.S., Southwest Texas Junior College
B.A. & M.Ed., Sul Ross State University – Rio Grande College

Student Success Coordinator, Uvalde Jaclyn Lara
B.A., University of Texas at San Antonio

Student Success Coordinator, Del Rio Stephanie Cerna
B.S., McMurry University

Student Success Coordinator, Eagle PassClaudia Valdez
B.A., The University of Texas at Austin

Student Support Services DirectorLeroy Muniz
A.A.S., Southwest Texas Junior College
B.B.A. & M.Ed., Sul Ross State University

Technical Education/Lumina Coordinator Blanca Chavarria
 A.A., Southwest Texas Junior College
B.A., Sul Ross State University – Rio Grande College

Technical Education/Carl D. Perkins/**Lumina** Director Juan Guzman
 A.A., Southwest Texas Junior College
 B.A., University of Texas – San Antonio
 M.Ed., Sul Ross State University

Testing Center Coordinator Melissa G. De Leon
 B.A. & M.S., Texas A & M University at Kingsville

Web Presence Coordinator Rachel Hinman
 B.A., Rutgers University

Workforce Training & Development Coordinator – Eagle Pass Lorena S. Mello
 A.A., Southwest Texas Junior College
 B.A., University of the Incarnate Word

Workforce Training & Development Coordinator – Eagle Pass Minerva Lorena Ruiz
 B.B.A., The University of Texas at San Antonio

Writing Center Coordinator Randa Schell
B.B.A., Texas State University
M.Ed., Sul Ross State University – Rio Grande College

Writing Center Coordinator - Eagle Pass Rita Lopez
B.A., St. Mary’s University

FACULTY OF INSTRUCTION

- Manuel C. Alejandro..... Business Administration/Computer Science/
 Computer Information Systems/Management/
 Coordinator, Computer Science Field of Study
 A.A.S. & A.A., Southwest Texas Junior College
 B.A., University of Texas at Austin
 M.B.A., Our Lady of the Lake University
- Deanna J. Allen Reading
 B.A. & M.Ed., Sul Ross State University – Rio Grande College
- Arnulfo Alvarado Government/History
 B.A., Southwest Texas State University
 M.Ed., Sul Ross State University
- Isabel C. Alvarez..... Health Science Technology/Nurse Aid Training Instructor
 Certificate, Southwest Texas Junior College
- Rebecca Andrews..... Reading
 A.A., Southwest Texas Junior College
 B.A., Sul Ross State University – Rio Grande College
 M.A., Texas A & M University – Corpus Christi
- Roy Angermiller Rodeo Team Coach
 B.S., & M.Ed., Sul Ross State University
- Juan O. Aviles Automotive Technology
 A.A., Southwest Texas Junior College
 B.B.A., Sul Ross State University
- Robert Ayala Biology
 B.S., The University of Texas at San Antonio
 M.S., Angelo State University
- David A. Ballard Biology
 B.S., The University of West Florida
 M.S., Angelo State University
- Charlene Bell LVN
 B.S.N. & M.S.N., Wilmington University
- Barbara A. Blair History
 A.A., Southwest Texas Junior College
 B.A. & M.A., Southwest Texas State University
- Dr. Wilford Winston Box..... Business Administration/Management/Coordinator, Management
 A.A.S., The Community College of the Air Force
 A.A.S., Southwest Texas Junior College
 B.A., The University of Albuquerque
 M.A., Webster University
 C.M., Institution of Certified Professional Managers, James Madison University
 Ed.D., Nova Southeastern University
- Douglas Braudaway Government/History
 B.A., Cameron University
 M.A., Midwestern State University
 M.A., Texas A & I University

Leslie Brieden Agriculture Management/Welding/Coordinator, Welding Technology
B.S. & M.S., Texas A & I University

Richard R. Briseno Vocational Nursing
Certificate & A.A.S., Southwest Texas Junior College

Linda Brown Vocational Nursing
A.A.S., Del Mar College

David R. Burchfield Mathematics
B.S., Texas Tech University
M.S., The University of Texas at San Antonio

Jan Burchfield Psychology
B.A. & M.S., Texas A & M University – Kingsville

Dr. Mitchel T. Burchfield..... English/Education/
Coordinator, Associate of Arts in Teaching and Teacher Aide
A.A., Southwest Texas Junior College
B.S., Texas A & I University
M.S., Texas A & M University – Kingsville
Ed.D., Grambling State University

Jeanene Burns ADN
B.S.N. and M.S.N., Texas Woman’s University

Mario Cardenas History
B.A. & M.A., Texas A & M University – Kingsville

Barbara Compton Cosmetology/Coordinator, Cosmetology
Operator’s License, Isabell University
Instructor’s License, Texas Cosmetology Commission

Michele Crawford Biology
B.S. & M.A., Incarnate Word College
M.Ed., Sul Ross State University

Maria Elena Cristerna ABE
B.A., Sul Ross State University

Richard Davis..... Mathematics
B.A., University of Texas – Austin
M.A. & M.S., University of Texas – San Antonio

Idalia De La Cruz..... Mathematics
A.A., Southwest Texas Junior College
B.S. & M.Ed., Sul Ross State University

Aurelio De Leon..... Kinesiology
A.A., Southwest Texas Junior College
B.S. & M.S., Texas A & M University – Kingsville

Alicia De Los Santos..... Vocational Nursing
B.S.N., University of Texas Health Science Center at San Antonio

Trish Driskill.....Accounting/Business Administration/Management/
Coordinator, Administrative Information Technology
B.B.A. & M.S.A., Texas Tech University
Certified Public Accountant

Federico Duenes.....Truck Driving

Dr. George EllisMathematics
B.S., New Mexico State University
Ph.D., Texas A & M University

Aide Escamilla Reading
A.A., Southwest Texas Junior College
B.S., Southwest Texas State University
M.Ed., The University of Texas at El Paso

Steven Evans Wildlife Management
B.S., Texas A&M University
M.S., Colorado State University

Ramiro L. Flores Air Conditioning and Refrigeration
Certificate & A.A.S., Southwest Texas Junior College

Richard Flores Air Conditioning & Refrigeration
A.A.S., Southwest Texas Junior College

Christine FoleyBiology
B.S., Texas A & M University – College Station
M.S., The University of Texas at Arlington

Dr. Gabrielle Forbes.....Biology
Ph.D., University of Stirling

Rob Fowler..... Kinesiology/Speech
A.A., Southwest Texas Junior College
B.S., University of Texas at San Antonio
M.S., United States Sports Academy

Laura Gammill..... Vocational Nursing
Certificate, Southwest Texas Junior College
A.A., Gulf Coast Community College
B.S.N., University of Texas Health Science Center at San Antonio

Amada Garcia Child Development
B.A., The University of Texas at San Antonio
M.Ed., Sul Ross State University – Rio Grande College

Beatrice M. Garcia Accounting/Business Administration/
Administrative Information Technology/Management
A.A., Southwest Texas Junior College
B.B.A. & M.B.A., Sul Ross State University

Guillermo (Willie) Garcia..... Welding Technology
Certificate, Southwest Texas Junior College

Jesus GarciaChemistry
B.S., Massachusetts Institute of Technology
M.S., University of California Los Angeles

Joan Garcia.....ADN
B. S., Texas Woman’s University
M.S., University of Texas at Austin

Patricia Garcia..... Vocational Nursing
Certificate & A.A., Southwest Texas Junior College
A.D.N., Tarrant County College
B.S.N., University of Texas Health Science Center – San Antonio

Amanda Hadley..... Vocational Nursing/Director of Vocational Nursing
A.A., Southwest Texas Junior College
B.S.N., University of Texas School of Nursing
M.Ed., Sul Ross State University
M.S.N., University of the Incarnate Word

Cheryl Hammer-Molina Cosmetology
Instructor’s License, Texas Cosmetology Commission

Aubrey Haynes.....Economics
B.S. & M.S., Texas Tech University

Xaviera Haynes Government/History
M.A., American Public University

Marsha Heaton English
A.A, Southwest Texas Junior College
B.A. & M.A., Sam Houston State University

Albert HernandezDevelopmental English
A.A., Southwest Texas Junior College
B.A. & M.Ed., Sul Ross State University

Bonny E. Herndon.....Administrative Information Technology
A.A., Southwest Texas Junior College
B.A., Sul Ross University
M.Ed., Dallas Baptist University

Claudia Howard Business Administration/Economics
B.A., California State University
M.B.A., University of Texas at San Antonio
Certified Financial Planner

Subburaj Kannan.....Biology
Ph.D., University of Manitoba

Stephen M. Kerbow Government/History
B.S. & M.A., West Texas State University

Pat Kier Mathematics
A.A., Southwest Texas Junior College
B.A., Regents College
M.A., Sul Ross State University

Paul Kimble Mathematics
Certificate & B.S., Baylor University
M.S., Southwest Texas State University

Reagan King..... English
B.A., Sul Ross State University – Rio Grande College
M.L.S., Sam Houston State University

Robert Koenig..... Biology/Chemistry
A.A., Del Mar College
B.S. & M.S., Texas A & I University

Edward Koslowska Mathematics
B.S. & M.S., Angelo State University

John E. Lampe..... Government/Philosophy
B.A., Dartmouth College
M.A., University of Chicago

Erica Lara..... English
B.A. & M.A., St. Mary’s University

Dr. Evelyn Lastierre Chemistry
B.S., Colegio San Agustin
M.Ed., University of the Philippines
Ed.D., University of St. La Salle

David M. Leavene..... Middle Rio Grande Law Enforcement Instructor
B.S., Northeast Missouri State University

Lucas Limbrick Diesel Technology/Coordinator, Diesel Technology
Certificate, Southwest Texas Junior College
A.A.S., Southwest Texas Junior College

Rolando Lira Vocational Nursing
A.A.S., Howard College
B.S.N., University of Texas Health Science Center at San Antonio

Jesus Manuel Lopez..... Construction Carpentry
A.A., Southwest Texas Junior College

Arturo Mancha, Jr. English
B.A., University of Notre Dame
M.F.A., Texas State University

Emma Martinez..... Cosmetology
Certificate, Southwest Texas Junior College

Yvonne Gaytan Martinez Mathematics
B.A., Texas A & I University
M.Ed., Sul Ross State University

Lynn Masterson..... Computer Information Systems
A.A., Community College of the Air Force
A.A.S., Southwest Texas Junior College

Dr. Nancy Masterson Psychology/Business Management
B.A. & M.A., University of Guam
Ed.D., Western Michigan University

Ann McKinney..... Music
B.M.Ed. & M.Ed., Sam Houston State College

Mary Beth Monroe.....	B.S. & M.S., Sam Houston State University	Physics
Eloy Montalvo.....	A.A., Southwest Texas Junior College B.S., University of Texas at San Antonio M.Ed., Sul Ross State University – Rio Grande College Developmental Education Specialist, Kellogg Institute Appalachian State University	Mathematics
Abel Ortiz.....	B.F.A., University of Texas at San Antonio M.F.A., The University of Iowa	Art
Manuel Ortiz.....	B.A., St. Mary’s College A.M. & J.D., University of South Dakota	History
Maria E. Ortiz.....	A.A.S., Southwest Texas Junior College B.A., Sul Ross State University – Rio Grande College	ABE
Rosalinda Ortiz.....	A.A., Southwest Texas Junior College B.A., The University of Texas at San Antonio M.A., Texas State University	Speech
Joshua D. Overfelt.....	B.A. & M.A., Sul Ross State University – Rio Grande College	History/Government
Aracely Perez.....		ABE
Jose A. Perez.....	B.A. & M.A., Sul Ross State University – Rio Grande College	History/Government
Juan A. Perez, Jr.....		Truck Driving
Luis M. Perez.....	Computer Information Systems/Coordinator, Computer Information Systems A.A., Southwest Texas Junior College M.S., Instituto Tecnológico de Saltillo	
Stephanie N. Perez.....	B.S., Texas Lutheran University Ph.D., The University of Texas Health Science Center – San Antonio	Biology
Jeffrey R. Pomeroy.....	B.A. & M.A., New Mexico State University	Speech
Carlos Ramos.....	Automotive Technology/Coordinator, Automotive Technology A.A. & A.A.S., Southwest Texas Junior College B.A., Sul Ross State University	
Barbara Reed.....	B.S.N., The University of Texas – San Antonio School of Nursing	Vocational Nursing
Hector Rivera.....	B.A., University of St. Thomas M.S., Texas A & M International University	Computer Information Systems

April Ruhmann.....	B.B.A., Tarleton State University M.B.A., Sul Ross State University – Rio Grande College	Economics
Claudia Sanderlin.....	B.A.A.S. & M.A., Southwest Texas State University	Sociology
Michael Derek Sandoval.....	B.S., Texas Tech University M.Ed., Southwest Texas State University	Kinesiology
Kathryn Santos.....	B.A. & M.S., Texas A&M University – Kingsville	Psychology/Sociology
Stephen J. Schomber.....	B.S., Sul Ross State University – Rio Grande College M.S., Southwest Texas State University	Mathematics
Carolina Serna.....	A.A., Southwest Texas Junior College B.B.A., Sul Ross State University – Rio Grande College M.Ed., Texas State University	Mathematics
Diana R. Smith.....	B.A., University of Southern Mississippi M.F.A., University of Florida	English
Grover H. Smith.....	B.S., Troy State University M.Ed., Sul Ross State University	English
Michel Stocks.....	B.A., Texas Christian University M.A., Sul Ross State University – Rio Grande College	English
Helen Strait.....	B.A. & M.A., The University of Texas at San Antonio	English
Jesus R. Suarez.....	A.A.S., Southwest Texas Junior College	Criminal Justice
Cesar Talamantes.....		Truck Driving
Noel Tarango.....	B.S., Sul Ross State University – Rio Grande College	Mathematics
Joyce W. Terry.....	B.A., Southern Methodist University M.Ed., Sul Ross State University	Art
Diane Underwood.....	B.S., Austin Peay State University M.S., University of Missouri	Computer Science
Vanessa G. Uriegas.....	A.A., Southwest Texas Junior College B.A. & M.Ed., Sul Ross State University – Rio Grande College	English

Claudio Valenzuela.....Mathematics
A.A., Southwest Texas Junior College
B.B.A., Sul Ross State University – Rio Grande College
M.Ed., Texas State University

Denise Vanderlick.....Radiologic Technology
B.S., University of Louisiana - Monroe

Derek Veazey.....Biology
B.S. & M.S., Texas A&M University – College Station

Jim Williamson History
B.A. & M.Ed., Sul Ross State University

Sharon Wilson..... Vocational Nursing
B.S., University of Texas – Galveston

Terrie WilsonEnglish/Communications
B.A., Southwest Texas State University
M.Ed., Sul Ross State University

Dr. Ronald P. Winn.....Biology
A.A., Southwest Texas Junior College
B.S., Texas A & I University
M.Ed., Sam Houston State University
Ph.D., University of Wyoming

Robert ZaiglinRange & Wildlife/Coordinator, Wildlife Management
B.S., West Virginia University
M.S., Texas A & I University

Juan Zamarripa.....Automotive Body Technology/Coordinator, Automotive Body Technology
A.A.S., St. Philip’s College

ADMINISTRATIVE STAFF

- Marcelino Alderete Acquisition Technician, Library
A.A., Southwest Texas Junior College
- Julisabel Alvarado Financial Aid Clerk
- Lidia Alvarez Payroll Officer
A.A. & A.A.S., Southwest Texas Junior College
B.A., Sul Ross State University – Rio Grande College
- Norma Anderson Admissions/Records Registrar’s Office
A.A.S., Southwest Texas Junior College
- Leo Aviles, III Campus Police Officer
A.A., A.S., & A.A.S., Southwest Texas Junior College
- Reynaldo Benavidez Printing Center Technician
- Cecily Bennett Accounts Receivable/Sponsorship Clerk
- Jimmy Calliham Campus Police Officer
- Margaret Camstra Purchasing Agent
A.A.S., Southern State General and Technical College
- Wade B. Carpenter Public Information Assistant
- Gustavo Castillon Gym Facility Manager
- Julio Castro Coordinator of Transportation
- Sandra Colombo Library Resource Technician, Del Rio
A.S., Austin Community College
- David Conde Testing Center IT Administrator
A.A.S., Southwest Texas Junior College
B.B.A., Sul Ross State University – Rio Grande College
- Gabriela Davis Distance Learning Site Supervisor, Del Rio
A.A.S., Southwest Texas Junior College
- Chassity Dean Administrative Assistant, ADN
B.B.A., Texas State University
- Adrian De Anda Information Technology Services Supervisor, Eagle Pass
A.A.S., Southwest Texas Junior College
- Angelica DeHoyos Distance Learning Supervisor
A.A., Southwest Texas Junior College
- Maria L. De Hoyos EOC Education Specialist
A.A. & A.A.S., Southwest Texas Junior College
B.B.A., Sul Ross State University – Rio Grande College

Norma A. Diaz Vocational Nursing Administrative Assistant, Eagle Pass

Nancy B. Doucet Cashier/Accounts Receivable Clerk

Delia L. Esquivel Office Manager, Eagle Pass
 Secretarial Certificate & A.A., Southwest Texas Junior College
 B.S. & M.Ed., Sul Ross State University

Andrea Flores Administrative Assistant, Office of the Dean of Institutional Advancement and Technology
 A.A. & A.A.S., Southwest Texas Junior College

Guadalupe G. Flores Pre-School Teacher
 A.A.S., Southwest Texas Junior College
 B.A., Sul Ross State University

Michael A. Flores Distance Learning Assistant
 A.A.S., Southwest Texas Junior College

Sonia A. Flores Distance Learning Site Supervisor, Eagle Pass
 A.A., Southwest Texas Junior College

Azalia G. Garcia Distance Learning Instructional Aide, Eagle Pass

Julie Garcia EOC Outreach Specialist
 Certificate & A.A.S., Southwest Texas Junior College

Lizabel Garcia ACES Instructional Quality Assurance Operator
 A.A.S., Southwest Texas Junior College

Oscar Garcia Regional Assessment Coordinator
 A.A.S., Southwest Texas Junior College

Felicitas Garza Printing Center Secretary
 A.A.S., Southwest Texas Junior College

Mayta Garza Special Programs Secretary

Angelica Gaucin Information Technology Call Center Coordinator
 A.A. & A.A.S., Southwest Texas Junior College
 B.B.A., Sul Ross State University – Rio Grande College

Laura Gloria Title V, Activity I Secretary, Del Rio
 A.A., Southwest Texas Junior College

Francisco Gonzales Computer Specialist, Library
 A.A.S., Southwest Texas Junior College

Natividad Gonzales Motor Pool Assistant

Juanita A. Gonzalez Administrative Assistant, Eagle Pass
 A.A., Southwest Texas Junior College

Francisca Hernandez Administrative Secretary, Del Rio

Maria Z. Hernandez Admissions/Transcripts Clerk

Savanna Hernandez Admissions/Counseling Administrative Assistant
 A.A., Southwest Texas Junior College

Blanca M. Herrera.....Title V Activity I Secretary, Eagle Pass

Andrew Humphrey.....Information Technology Services Coordinator
A.A. & A.A.S., Southwest Texas Junior College

Lupe Ibarra.....Accounts Receivable/Sponsorship Clerk

Omar Iracheta.....EOC Outreach Specialist
A.A., Southwest Texas Junior College

Rick JonesInstructional Media Coordinator
A.A.S., Southwest Texas Junior College

Linda Juárez.....Office Manager, Del Rio

Rosalinda LaraTransfer/Transcript Clerk, Registrar’s Office

Fernando LombrañaColleague Applications Analyst
A.A.S., Southwest Texas Junior College

Maria LopezTeacher/Caregiver
Certificate & A.A.S., Southwest Texas Junior College

Melissa LopezPayroll/Personnel Clerk
A.A. & AA.S., Southwest Texas Junior College

Ana Lisa Martinez.....Office Manager, Student Support Services
B.A., Texas A&M International University

Blanca MartinezAccounts Payable Clerk
A.A., Southwest Texas Junior College

Ismael Martinez.....Video/Graphic Design Technician

Rogelio Martinez.....Warehouseman
A.A., Southwest Texas Junior College

Cruz Mata Jr.Office Manager, Crystal City Instructional Facility
A.A., Southwest Texas Junior College
B.A. & M.Ed., Sul Ross State University – Rio Grande College

Michelle MattieColleague Applications Analyst
A.A.S., Southwest Texas Junior College

Linda McAdams.....Office Clerk, Crystal City

Brenda McCalip.....Office Manager, Workforce Training & Development
A.A., University of Phoenix

Betty McCullough.....Serials Technician, Library

Tanya M. MolinarVocational Nursing Administrative Assistant, Del Rio
B.A., St. Edward’s University

Jose E. Montalvo.....Information Technology Network Engineer
A.A. & A.A.S., Southwest Texas Junior College

Aleyda A. Moran..... Regional Assessor/IDEO, ABE

Brenda Nava..... Circulations Reference Technician, Library
AA, Southwest Texas Junior College

Jaclyn Nieto **Administrative Secretary**, Del Rio
A.A., Southwest Texas Junior College

Ana L. Oca Secretary, Eagle Pass
A.A., Southwest Texas Junior College
B.A., Sul Ross State University – Rio Grande College

Julie Pace-Monsivais..... Library Resource Technician, Eagle Pass
A.A. & A.A.T, Southwest Texas Junior College

Cecilia Padilla Title II, Testing Assistant
Certificate & A.A, Southwest Texas Junior College

Dora Z. Padilla.....Library Resource Technician, Del Rio

Herlinda Pena.....Administrative Assistant, Office of Institutional Assessment
A.A.& A.A.S., Southwest Texas Junior College
B.A.A.S., Texas A&M University – Kingsville

Diana Perez.....Curriculum & Instruction Coordinator, ABE

Patricia P. Perez Title V/Student Success Administrative Assistant
A.A. & A.A.S., Southwest Texas Junior College

Elizabeth Phillips **Academic Advisor, Student Support Services**
A.A., Southwest Texas Junior College
B.A., Sul Ross State University – Rio Grande College

Rosa E. Ramirez..... Regional Assessor, ABE

Sydia Ramon..... Regional Assessor, ABE

Yesenia Ramos.....Caregiver
Certificate, Southwest Texas Junior College

Guadalupe Rangel..... Clerk, Workforce Training & Development Office

Olga Rangel Teacher/Caregiver
Certificate & A.A.S., Southwest Texas Junior College

Juanita (Nita) Reed..... Administrative Assistant, Office of the President
A.A., Southwest Texas Junior College
B.A., Sul Ross State University – Rio Grande College

Ruben Rendón..... Assistant Bookstore Manager/Mail Clerk
A.A.S., Southwest Texas Junior College

**Yolanda Rocha..... Distance Learning Instructional Aide, Del Rio
Certificate, Southwest Texas Junior College**

Francisco Rodriguez Information Technology Services Supervisor, Del Rio
A.A.S., Southwest Texas Junior College

Luana Rodriguez..... Admissions Office Manager
A.A. & A.A.S., Southwest Texas Junior College
B.S., Sul Ross State University – Rio Grande College

Rosa Rodriguez.....Caregiver

Velma Roman Teacher/Caregiver

Alma Delia Ruiz..... Switchboard Operator

Aracely RuizAdministrative Assistant, Office of the Dean of Instructional Services
A.A. & A.A.S., Southwest Texas Junior College

Luis F. Ruiz.....Learning Resource Specialist, Student Support Services
A.A. & A.A.S., Southwest Texas Junior College
B.S. & M.S., Our Lady of the Lake University

William SanchezInformation Technology Services Supervisor
Certificate & A.A.S., Southwest Texas Junior College

Juanita H. Santos..... Accounts Receivable Clerk

Jaime Sierra..... Library Resource Technician, Eagle Pass
A.A. & A.A.S., Southwest Texas Junior College

David Sprott..... Assistant Director of Information Technology
A.A.S., Southwest Texas Junior College
B.S., Our Lady of the Lake University

Gladue Tafolla.....EOC Office Assistant
Certificate & A.A.S., Southwest Texas Junior College

Maria C. Tapia Secretary, Workforce Training & Development

Maria A. TellezCaregiver
A.A & A.A.S., Southwest Texas Junior College

Mary Ann G. TowneAdministrative Assistant, Radiologic Technology

San Juana Trevino Administrative Assistant
A.A.S., Southwest Texas Junior College

Angelica Uriegas.....Administrative Assistant, Upward Bound

Veronica Valerio Vocational Nursing Administrative Assistant, Del Rio
A.A., Southwest Texas Junior College

Leticia Vasquez.....Teacher/Caregiver
A.A.S., Southwest Texas Junior College

Rosa Vasquez..... Regional Assessor, ABE

Christina Vasquez-Castro.....Staff Development Planner/IDEO, ABE

Rosa Vasquez..... Regional Assessor, ABE

Vanessa Verjan **Technical Programs/Lumina** Administrative Assistant
A.A., Southwest Texas Junior College

Clarissa Villarreal Administrative Assistant, Carl Perkins

Maria Villarreal..... Financial Aid Clerk, Eagle Pass

Amy Walton..... Toddler Teacher

Elia Zamarripa..... Library Cataloging Technician

Teresa Zamarripa Middle Rio Grande Law Enforcement Academy Secretary

James Zapata Testing Assistant
A.A., Southwest Texas Junior College

Gracie Zavala-De Luna Upward Bound Education Specialist
B.A., University of Texas at San Antonio

Clarisa Zepeda..... Administrative Assistant, Outreach
A.A.S., Southwest Texas Junior College

RESIDENCE HALL STAFF

Oscar S. Garcia Supervisor, Hubbard Hall

Estella C. Luna..... Supervisor, Ettie R. Garner Hall

SPECIAL FEES AND CHARGES

	AMOUNT
Registration Fee -- \$ 8.25 per semester hour <i>(The registration fee includes all library and activity fees)</i>	\$ 24.75 minimum \$ 123.75 maximum
Internet Fee	\$30.00
Change of Schedule - this fee is waived by the Registrar if the schedule change is made or recommended by the college	\$ 3.00
Graduation Tuition <i>(Cap, gown & diploma)</i>	\$ 50.00
Diploma Only	\$13.00
Diploma Cover	\$9.50
Ceremony Late Fee	\$5.00
Late Registration Fee	\$ 24.00
Reinstatement Fee	\$200.00
Repeated Course Fee <i>(applies to the third and subsequent time a course is attempted)</i>	\$300.00
General Use Fee -- per semester hour	13.00
Out-of-District Tuition -- per semester hour	\$ 48.50/sem. hr.
Technology Fee -- per semester hour	\$5.00
Bad Check Fee -- per insufficient funds check returned to the college	\$ 25.00
Health Fee -- required from all day students attending the Uvalde campus	\$ 13.00
ID - Meal Ticket Replacement Fee	\$ 5.25
ID - Student ID Fee	\$ 10.00
Campus Access Fee -- \$1.00 per semester hour	\$5.00 minimum
Additional Parking Decal	\$ 5.00
Physical Education Fee	\$24.00
KINE (<i>Outdoor Activity</i>)	\$50.00
Supply Fees-- Welding	\$24.00
Laboratory Fees -- See Course Description section of the catalog for assessment of lab fees per course.	
Cooperative Education Fees -- See Course Description section of the catalog for assessment of coop fees per course.	
Insurance Fee -- CDEC 1281, 2280, 2281.....	\$14.50
ABDR 2280, AUMT 2280, CJSA 1282, 2282, 2283, DEMR 2281, HART 2280, WMGT 1164, WMGT 2164.....	\$50.00
CSME 1401 Insurance & TCC Permit.....	\$50.00
RADR 1160, 2460	\$14.50
RNSG 2260.....	\$24.00
VNSG 1360.....	\$14.50 (Fall sem. only)
WLGD 1435.....	\$24.00
Testing and Remediation Fee:	
RNSG 1227	\$250.00
RNSG 2260.....	\$134.00
RNSG 2361.....	\$109.00
RNSG 2362.....	\$359.00
VNSG 1360.....	\$367.00 (Fall)
VNSG 1561.....	\$337.00 (Spring)
VCT Fee:	
See VCT Coordinator for specific course fee	\$50.00 - \$350.00
Allied Health Fee	\$300.00

Student Developmental Seminars

Seminars are designed to assist students for improvement in study and social skills, motivation, career decisions, physical well-being, and other topics. Seminars are offered in the fall and spring semesters and all SWTJC students may attend for free.

Health Services

A health fee of \$13 is charged each fall and spring semester for the students on the Uvalde campus. This fee is charged to all students registered in day classes and qualifies them for the health service available at the college infirmary. A registered nurse is available in the college infirmary each day Monday through Friday, to take care of the health needs of the students. Most services on campus are covered by the \$13 fee.

The Health Clinic is closed between semesters and during both summer school sessions. It is also closed on weekends and during school holidays. Emergency care can be obtained 24 hours per day at the Uvalde Memorial Hospital Emergency Room. Emergency room services or local doctor office visits and charges are the responsibility of the student.

SWTJC offers a medical insurance policy available through our Dean of Students.

Bookstore

School adopted textbooks are available at the college bookstore. Students are expected to purchase all required books and supplies for their courses. One of the major services of the bookstore is the **Buy Back Book Policy**. During the week of final exams, the bookstore will repurchase used books if they are to be used the following semester. The **Buy Back Book Policy** for the summer sessions differ from the fall and spring semesters and students should contact the college bookstore for the **Buy Back** dates.

SWTJC Libraries

The libraries of Southwest Texas Junior College provide 24/7 online access to all SWTJC students and faculty. The combined libraries own over 50,000 items, maintain subscriptions to over 230 periodicals which include 16 newspapers, and provide online databases, most with full text articles. The libraries in Del Rio, Eagle Pass, and Uvalde have access to all databases. Each library has computers available for word processing and Internet access. Databases are available to off-campus users through the library homepage. The SWTJC ID card number is used when accessing databases off-campus.

SWTJC students in Del Rio and Eagle Pass have access to the larger book collection in Uvalde through the online catalog. Requests for materials can be made online with the requested items delivered usually within two days.

Interlibrary loan arrangements with the San Antonio Library System allow students and faculty access to materials which are not owned by the Will C. Miller Library through other academic and public libraries. This service is offered at no cost. Allow two to three weeks for materials requested through interlibrary loan.

Valid updated SWTJC ID cards are required to check out library materials, computers, and accessing databases when off-campus.

The library web page address is <http://www.youseemore.com/swtjc>. For reference help or other library related questions, email library@swtjc.edu or call one of the off-campus libraries.

Del Rio 830-775-1563

Eagle Pass 830-758-4107

Uvalde 830-591-7367

SWTJC ID Cards

Valid updated SWTJC ID cards are required when using the Library, Gym, Cafeteria, Bookstore and Business Office.

SWTJC ID cards are made at all three campus libraries for students, faculty, part-time faculty (adjunct), and staff. The first ID is free and is updated each semester in the library by showing the registration receipt. Replacement IDs can be obtained with a registration receipt for \$10.00. IDs are valid for as long as the student is enrolled at SWTJC.

Food Services

Campus food services include both a snack bar and cafeteria in the Student Center for students, faculty, and guests. Fourteen cafeteria meals a week are provided in the regular room and board plan.

Recreation

There are ample opportunities for all students to participate in various programs of recreation and sports. These activities include archery, badminton, baseball, basketball, bowling, dancing, golf, softball, swimming, football, air hockey, and tennis. By paying moderate green fees, students may play golf on the beautiful municipal golf course of Uvalde. Off-campus sport activities may include: hunting (deer, turkey, and quail), fresh water fishing, and water sports (skiing, swimming, and boating).

Sports and recreational facilities available on campus are listed below:

1. Intramural Field – The College owns a regulations, fenced field on which intramural games are played.
2. Swimming Pool – The college pool, located near the gymnasium, is 30 feet by 75 feet. The pool has been covered to make an indoor pool.
3. Rodeo and Roping Arena – This modern facility is located on campus and provides opportunity for rodeo practice and school sponsored rodeo events. The arena is lighted for night use.
4. Gymnasium – A regulation basketball court and other physical education and recreation facilities are provided in the La Forge Hall Gymnasium. The downstairs Weight Room contains Nautilus equipment and free weights. The upstairs Weight Room contains ten station Global machines and free weights. Three racquetball courts are located in the gymnasium.

Stable Rentals

Students who wish to bring their horses to the college campus may rent a stable through the Agriculture Department.

Bus Service

Program of Study

FIRST YEAR

Fall Semester		Credit	Spring Semester		Credit
ORIE 0100★ or COLS 0300	New Student Orientation		POFT 1301	Business English.....	3
POFT 1329 ¹	College Success Skills		ELECTIVE ¹	Sequenced Technical Elective 2	3
ITSC 1301 ²	Beginning Keyboarding		ACCT 2401	Principles of Accounting I – Financial	4
ACNT 1403 ³	Introduction to Computers		POFI 1349	Spreadsheets	3
	Introduction to Accounting I		POFT 1309	Administrative Office Procedures I.....	3
				Total	16
POFI 2301	Word Processing	3			
POFT 1325	Business Mathematics and Machine Applications	3			
ELECTIVE ⁴	Sequenced Technical Elective 1	3			
BUSI 1301	Business Principles.....	3			
ENGL 1301	Composition I.....	3			
	Total.....	15			

SECOND YEAR

Fall Semester		Credit	Spring Semester		Credit
POFI 2331	Desktop Publishing	3	POFT 1313	Professional Workforce	3
ACNT 1311	Introduction to Computerized Accounting	3	ELECTIVE ¹	Sequenced Technical Elective 4	3
ELECTIVE ⁴	Sequenced Technical Elective 3	3	POFT 2281 ⁵	Cooperative Education – Administrative Assistant/Secretarial Science	2
ITSW 1307	Introduction to Database.....	3	ELECTIVE	Humanities and Fine Arts	3
ELECTIVE	Social and Behavioral Sciences	3	ECON 2301	Principles of Macroeconomics.....	3
MATH 1332	Contemporary Mathematics I.....	3			
	Total	18		Total	14
				Total Credit Hours for A.A.S.....	63

- Notes: 1 Required bridging course if keyboarding competencies not verified; POFT 1329 does not count toward degree requirements
- 2 Required bridging course if basic computer competencies not verified; ITSC 1301 does not count toward degree requirements
- 3 Recommended bridging course for students with limited prior experience in accounting. ACNT 1403 does not count toward degree requirements.
- 4 Select course from Sequenced Technical Electives for AIT in Option 1 or 2 (4 courses required for AAS) as listed below.
- 5 Capstone course that consolidates the student’s learning experiences.
- ★ All students are required to take ORIE 0100 or COLS 0300; however, ORIE 0100/COLS 0300 do not count toward degree requirements.

Sequenced Technical Electives for Administrative Information Technology

Sequenced Administrative Information Technology technical electives must be chosen from the list below. To receive graduation credit, **all** courses within the selection option must be completed (One-year Certificate requires first two courses of either option).

Option 1: Business Applications

1. **BUSI 1307** Personal Finance
2. **IMED 1316** Web Design I
3. **IMED 1301** Introduction to Digital Media
4. **IMED 2309** Internet Commerce

Admission Requirements

Students are admitted to the Management program through the regular college admission procedures (*see Admission Regulations section*). Students will receive an A.A.S. degree upon satisfactory completion of the courses below and upon making formal application for graduation (*see Curricula section*).

MANAGEMENT ASSOCIATE OF APPLIED SCIENCE DEGREE

		<u>Credit</u>
General Education Courses:		
Social & Behavioral Sciences	6	
Humanities & Fine Arts	3	
Natural Science & Math	3	
Other	6	
Total General Education Courses		18
Technical Education Courses.....		40
Basic Use of Computers		4
Total Credit Hours for A.A.S.....		62

Program of Study

FIRST YEAR

Fall Semester	<u>Credit</u>	Spring Semester	<u>Credit</u>
ORIE 0100* New Student Orientation		BMGT 1383 Cooperative Education – Business Administration and Management, General.....	3
or COLS 0300 College Success Skills		BMGT 1301 Supervision	3
ACNT 1403 ¹ Introduction to Accounting I		HRPO 2301 Human Resources Management.....	3
ITSC 1301 Introduction to Computers		MATH 1332 Contemporary Mathematics I.....	3
BCIS 1405 Business Computer Applications		ENGL 1301 Composition I	3
or COSC 1401 Microcomputer Applications	4	Total	15
BMGT 1382 Cooperative Education – Business Administration and Management, General.....	3		
BMGT 1327 Principles of Management.....	3		
BUSI 1301 Business Principles.....	3		
ACCT 2401 Principles of Accounting I – Financial	4		
Total	17		

SECOND YEAR

Fall Semester	<u>Credit</u>	Spring Semester	<u>Credit</u>
BMGT 2382 Cooperative Education – Business Administration and Management, General.....	3	BMGT 2383 Cooperative Education – Business Administration and Management, General.....	3
ELECTIVE ² Technical Elective	3	BMGT 2303 ³ Problem Solving and Decision Making.....	3
BMGT 2311 Management of Change.....	3	ELECTIVE Humanities and Fine Arts	3
ECON 2301 Principles of Macroeconomics	3	SPCH 1321 Business and Professional Communication	3
ELECTIVE Social and Behavioral Sciences.....	3	ELECTIVE ² Technical Elective.....	3
Total	15	Total	15
		Total Credit Hours for A.A.S.....	62

Notes: 1 Recommended bridging course for students with limited prior experience in accounting. ACNT 1403 does not count toward degree requirements.
 2 Select from Recommended Courses for Management Technical Electives as listed below.
 3 Capstone course that consolidates the student’s learning experiences.

- Three statement of recommendation forms
- Essay
- Applicants must have a minimum cumulative GPA of 2.5 on a 4.0 scale
- Take the Accuplacer exam and pass all areas.
- If Accuplacer exempt due to an alternate test, you must provide documentation of acceptable scores. This applies to ACT, SAT, TASP, ASSET, COMPASS, THEA or TAKS (exit level).

Acceptance is based on a point system. An application with incomplete records will not be considered for admission. The admission process is competitive and completion of minimum requirements is not a guarantee of admission. Students will be notified of acceptance in writing. A list of alternates will be established. Upon acceptance in the Radiologic Technology program, the following must be submitted to the Radiologic Technology office:

- Evidence of good physical and mental health as reflected by a recent physical exam (within the past 6 months). The exam must include the following documentation:
 - Proof of negative TB skin test or chest x-ray results
 - Up-to-date immunization record to include the following (all are required): Mumps, rubella, rubeola, varicella, and tetanus. Proof of immunization must be official laboratory reports or a detailed, notarized statement from a physician.
 - The first of three injections of the Hepatitis B vaccination series. Series must be completed within the first year of the program.
 - Proof of annual flu shot as required by clinic rotation facilities
- Proof of CPR for Health Care Providers (adult, infant, and child) prior to the first day of class.
- Submit to urine drug screening and criminal background check as directed by a program official.

Eligibility for ARRT Certification

The ARRT is the credentialing organization for Radiologic Technologists. In order to become nationally certified (RT(R)) and to receive a Texas Department of State Health Services license (CMRT), graduates of the program must pass the national ARRT examination in Radiography. Completion of all program didactic and clinical requirements DOES NOT guarantee eligibility to take the ARRT examination. Eligibility is also dependent upon ethics review and national criminal background check. Some issues addressed by the ARRT are:

- Conviction of a crime, which includes felony, gross misdemeanor, or misdemeanor, with the only exceptions being speeding and parking violations
- Alcohol and/or drug related violations
- Military court-martials
- Violations or sanctions related to the academic honor code

For further information, please visit the following websites www.arrt.org and www.dshs.state.tx.us/mrt, or speak to a program official.

TEACHER AIDE PROGRAM
Uvalde Campus
 Limited Course Offerings at Off-Campus Sites

Purpose

The Teacher Aide degree program prepares students to enter the education field as a paraprofessional and/or to improve necessary skills for the practicing paraprofessional in the education field. Positions include instructional aide, special education aide, bilingual aide, and library aide at the elementary, middle, and/or secondary school levels.

Admission Requirements

Students are admitted to this program through regular college admission procedures (*see Admission Regulations section*). Adherence to course descriptions is required.

**TEACHER AIDE
 ASSOCIATE OF APPLIED SCIENCE DEGREE**

	<u>Credit</u>
General Education Courses:	
Social & Behavioral Sciences	3
Humanities & Fine Arts	6
Natural Science & Math	3
Other	10
Total General Education Courses	22
Technical Education Courses.....	36
Basic Use of Computers	3-4
Total Credit Hours for A.A.S.	61-62

Program of Study

FIRST YEAR

	<u>Fall Semester</u>	<u>Credit</u>	<u>Spring Semester</u>	<u>Credit</u>
ORIE 0100* or COLS 0300	New Student Orientation College Success Skills		EDTC 1307 or CDEC 1356	Introduction to Teaching Reading Emergent Literacy for Early Childhood..... 3
EDUC 1300	Learning Framework..... 3		EDTC 2311	Instructional Practices and Effective Learning Environments..... 3
EDUC 1325 or EDTC 1301	Principles and Practices of Multicultural Education Educational Systems..... 3		EDUC 2301	Introduction to Special Populations..... 3
SPCH 1311	Introduction to Speech Communication..... 3		TECA 1354	Child Growth and Development..... 3
ENGL 1301	Composition I..... 3		ENGL 1302	Composition II..... 3
COSC 1401 or ITSC 1301	Microcomputer Applications Introduction to Computers..... 3-4			Total 15
	Total	15-16		

Program Objectives/Outcomes

Upon completion of the Vocational Nursing Program, the graduate will be able to:

1. Safely plan and implement therapeutic nursing interventions within the scope and role of the vocational nurse as an entry level practitioner in a variety of healthcare settings.
2. Demonstrate critical thinking skills in the delivery of safe and effective care.
3. Utilize the nursing process as a conceptual model in the care of patients, families, and communities with commonly occurring health needs throughout the life span.
4. Demonstrate therapeutic communication skills while interacting with patients, families, communities, and members of the interdisciplinary healthcare team.
5. Demonstrate caring behaviors and respect for humans in meeting the needs of patients.
6. Implement a teaching plan for patients with common health problems and well defined learning needs.
7. Demonstrate professional and ethical behaviors in the practice of vocational nursing as stated in the Vocational Nursing Practice Act.
8. Demonstrate accountability for own nursing practice.
9. Participate as an advocate in the activities that focus on improving the health care of patients.
10. Demonstrate behaviors that promote the development and practice of vocational nursing.

Accreditation

SWTJC School of Vocational Nursing is accredited by the Texas Board of Nursing and the Texas Higher Education Coordinating Board.

Admission Requirements

Students are admitted to this program through regular college admission procedures (*see Admission Regulations section*) and by satisfying the following additional requirements:

1. Application for admission to SWTJC and to the VN Program.
2. Official High School transcript or GED certificate.
3. Official transcripts from all colleges/universities attended other than SWTJC.
4. Take and pass all areas of the THEA.
 - a) If exempt due to an alternate test, you must provide documentation of acceptable scores. This applies to ACT, SAT, TAKS, or COMPASS.
5. Three letters of reference that speak to your character and work ethic.
6. Completion of the following college courses with a grade of B or better (Anatomy & Physiology course(s) more than 5 years old must be repeated):

Biology 2401 (Anatomy & Physiology I).....	4 semester hours
Biology 2402 (Anatomy & Physiology II)	4 semester hours
Psychology 2301 (General Psychology).....	3 semester hours
Psychology 2314 (Lifespan Growth &Development).....	3 semester hours
7. A background investigation is required for all SWTJC Nursing Students prior to admission into the nursing program.

After the student applies for admission the SWTJC School of Vocational Nursing will submit the student's name to the Texas Board of Nursing. Ten business days after the school submits the name, the student will make arrangements to have a fingerprint scanning appointment with **L1 Identity Solutions** using the originator number (**ORI**) **TX923490Z**. The student will pay L1 for both fingerprint scanning services (\$9.95) and the cost of the DPS/FBI background check (\$34.25). To make an appointment with **L1 Identity Solutions** go to <https://tx.ibtfingerprint.com>.

The Texas Board of Nursing will send the results of the DPS/FBI criminal background check to the student (clear background check, positive background check or request a petition for declaratory order, or correspond with the student who has a rejected fingerprint scan and request another scan).

Fall Semester:

- 1. Required Physical ExamVaries
- 2. Hepatitis B vaccine series about \$80.00
- 4. Uniforms ordered through the nursing school \$75
- 5. School Patches (available at bookstore)..... 2.73
- 6. Textbooks about \$900.00
- 7. Nursing Equipment (stethoscope, bandage scissors, hemostat, Penlight, sphygmomanometer, gait belt, goggles) about \$69
- 7. Liability insurance \$14.50
- 8. White nursing shoes.....Varies
- 9. Watch with a second handVaries
- 10. Four function calculator.....Varies
- 11. ATI National Assessment Exams & Remediation \$367.00

Spring Semester:

- 1. Board of Nurse Examiners for the State of Texas License fee \$139.00
- 2. National Council Licensure examination for Practical Nurses (NCLEX-PN)..... \$200.00
- 3. Graduation Cap and Gown and Diploma..... \$50.00
- 4. ATI National Assessment Exams & Remediation \$337.00

Withdrawal and Dismissal Policy

Southwest Texas Junior College School of Vocational Nursing reserves the right to request the withdrawal of any student whose health, attendance, conduct, personal qualities or scholastic records indicate that it would be inadvisable for the student to continue in the program. Students must maintain a minimum grade of 80 in all nursing courses in order to remain in the nursing program. Students withdrawing from the nursing program must comply with the SWTJC withdrawal policy and must participate in an exit interview in order to remain in good standing.

Vocational Nursing Advanced Placement Policy

A student who is a Certified Nurse Aid (CNA) may receive credit for:
VNSG 1323 – Basic Nursing Skills (3 hrs.)

To receive advanced placement credit for the vocational nursing certificate of completion, the applicant must:

- 1. Provide documentation of current CNA certification;
- 2. Apply and be admitted into the Nursing Program;
- 3. Have completed at least 6 semester hours at SWTJC;
- 4. Satisfactorily complete a skills assessment exam with a grade of 80% or better;
- 5. Make arrangements to take the exam with a nursing faculty 4 weeks before the first day of school.

Students who meet the criteria and satisfactorily pass the skills assessment exam will receive advanced placement credit and a grade of “P” for the course.

Graduation Requirements

Students who have met all program requirements are eligible to attend the May commencement ceremony. Graduates will receive a Vocational Nursing Certificate of Completion.

**BMGT 1383 - Cooperative Education- Business Administration and Management, General
3 sem. hrs. (1-0-15)**

Career-related activities encountered in the student's area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience. Includes a lecture component. Directly related to a technical discipline, specific learning objectives guide the student through the paid work experience. This course may be repeated if topics and learning outcomes vary. One lecture and fifteen external hours per week. TSI Requirement: M0; R1; W0. Prerequisite: BMGT 1382. Co-op Fee: \$24

BMGT 2303 - Problem Solving and Decision Making - 3 sem. hrs. (3-0-0)

Decision making and problem solving processes in organizations, utilizing logical and creative problem solving techniques. Application of theory is provided by experiential activities such as small group discussions, case studies, and the use of other managerial decision aids. This is a capstone course that consolidates the student's learning experience and should only be taken during the last semester before graduation. Three lecture hours per week. TSI Requirement: M2; R2; W1. Prerequisite: None. Co-requisite: BMGT 2383.

BMGT 2309 - Leadership - 3 sem. hrs. (3-0-0)

Concepts of leadership and its relationship to management. Prepares the student with leadership and communication skills needed to motivate and identify. Three lecture hours per week. TSI Requirement: M1; R2; W1. Prerequisite: None.

BMGT 2311 - Management of Change - 3 sem. hrs. (3-0-0)

Knowledge, skills, and tools that enable a leader/organization to facilitate change in a pro-active participative style. Three lecture hours per week. TSI Requirement: M1; R2; W1. Prerequisite: None.

**BMGT 2382 - Cooperative Education - Business Administration and Management, General
3 sem. hrs. (1-0-15)**

Career-related activities encountered in the student's area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience. Includes a lecture component. Directly related to a technical discipline, specific learning objectives guide the student through the paid work experience. This course may be repeated if topics and learning outcomes vary. One lecture and fifteen external hours per week. TSI Requirement: M1; R2; W1. Prerequisite: BMGT 1383. Co-op Fee: \$24

**BMGT 2383 - Cooperative Education- Business Administration and Management, General
3 sem. hrs. (1-0-15)**

Career-related activities encountered in the student's area of specialization offered through an individualized

agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience. Includes a lecture component. Directly related to a technical discipline, specific learning objectives guide the student through the paid work experience. This course may be repeated if topics and learning outcomes vary. One lecture and fifteen external hours per week. TSI Requirement: M1; R2; W1. Prerequisite: BMGT 2382. Co-op Fee: \$24

**BUSG 2309 - Small Business Management
3 sem. hrs. (3-0-0)**

Starting and operating a small business. Includes facts about a small business, essential management skills, how to prepare a business plan, financial needs, marketing strategies, and legal issues. Three lecture hours per week. TSI Requirement: M1; R2; W1. Prerequisite: None.

**BUSI 1301 - Business Principles - 3 sem. hrs. (3-0-0)
5201015104**

Introduction to the role of business in modern society. Includes overview of business operations, analysis of the specialized fields within the business organization, and development of a business vocabulary. A basic course in the fundamentals of business. The course is intended to give an overview of business and to develop an understanding of the realistic problems and practices of business. It includes a study of business organizations and operations, business functions, and various areas of business such as forms of organization, entrepreneurship, basic accounting and financial management, human resource development and management, business ethics and law, product marketing and distribution, and electronic commerce. Three lecture hours per week. TSI Requirement: M0; R1; W0. Prerequisite: None.

**BUSI 1307 - Personal Finance - 3 sem. hrs. (3-0-0)
1904015109**

Personal and family accounts, budgets and budgetary control, bank accounts, charge accounts, borrowing, investing, insurance, standards of living, renting or home ownership, and wills and trust plans. Topics studied include the financial planning process, creation of financial statements including balance sheet and income and expense statements, preparation of a personal income tax return, management skills of basic assets such as cash, savings, autos and housing, credit management, life, health and property insurance, investments including stocks, bonds and mutual funds, retirement and estate planning. Three lecture hours per week. TSI Requirement: M1; R1; W0. Prerequisite: None.

**BUSI 2301 - Business Law - 3 sem. hrs. (3-0-0)
2201015124**

Principles of law which form the legal framework for business activity. The primary purpose of a course in business law is to develop an understanding of the legal framework of business -- the basic principles of law that apply to business transactions. Attention is given to law enforcement agencies, property crimes, contracts and bailments. Three lecture hours per week. TSI Requirement: M1; R2; W1. Prerequisite: None.

DRAM 2121 - Theater Practicum IV - 1 sem. hrs. (1-4-0) 5005065326

Practicum in theater with emphasis on technique and procedures with experience gained in play productions. Additional practice in rehearsal and performance activities related to departmental productions. One lecture and four laboratory hours per week. TSI Requirement: M0; R1; W1. Prerequisite: DRAM 1120 and 1121. Lab Fee: \$24

DRAM 2361 - History of the Theater I - 3 sem. hrs. (3-0-0) 5005055126

Development of theater art from the earliest times through the 16th century. Three lecture hours per week. TSI Requirement: M0; R1; W1. Prerequisite: None.

DRAM 2362 - History of the Theater II - 3 sem. hrs. (3-0-0) 5005055126

Development of theater art from the 17th century through the 21st century. Three lecture hours per week. TSI Requirement: M0; R1; W1. Prerequisite: None.

ECON 2301 - Principles of Macroeconomics 3 sem. hrs. (3-0-0) 4506015125

History, development, and application of macroeconomic and microeconomic theory underlying the production, distribution, and exchange of goods and services including the utilization of resources, analysis of value and prices, national income analysis, fiscal policies, monetary and banking theory and policy, distribution of income, labor problems, international economics, and economic systems. Attention given to the application of economic principles to economic problems. A survey of contemporary macroeconomic problems related to the concepts of Gross Domestic Product, Gross National Product, household consumption, business investment, the international sector, economic growth, determinants of aggregate demand and supply, market equilibrium, business cycles, price stability, full employment, the role of government, monetary and fiscal policy, and globalization. Three lecture hours per week. TSI Requirement: M1; R1; W0. Prerequisite: None.

ECON 2302 - Principles of Microeconomics 3 sem. hrs. (3-0-0) 4506015125

History, development, and application of macroeconomic and microeconomic theory underlying the production, distribution, and exchange of goods and services including the utilization of resources, analysis of value and prices, national income analysis, fiscal policies, monetary and banking theory and policy, distribution of income, labor problems, international economics, and economic systems. Attention given to the application of economic principles to economic problems. A survey of the applied business concepts of elasticities of demand and supply, consumer behavior, utility maximization, consumer and producer surplus, pricing, marginal, average, variable, fixed and total cost decisions, profitability, short and long run time horizons, market structures including perfect competition, monopoly, monopolistic competition and oligopoly, corporate mergers, antitrust regulation, income distribution and international trade. Three lecture hours per week. TSI Requirement: M1; R1; W0. Prerequisite: None.

EDTC 1301 - Educational Systems - 3 sem. hrs. (3-0-0)

A study of the role and responsibilities of educational personnel with emphasis on development of professionalism and effective communication strategies with adults. Topics include the various codes of ethics governing the educational field, the issue of confidentiality, learners' rights and responsibilities, and challenges facing schools. Three lecture hours per week. TSI Requirement: M1; R2; W1. Prerequisite: None.

EDTC 1307 - Introduction to Teaching Reading 3 sem. hrs. (3-0-0)

General principles of reading instruction. Topics include emergent literacy, reading readiness, reading instruction, literacy-based environments, and a review of varied materials and techniques for teaching reading. Three lecture hours per week. TSI Requirement: M1; R2; W1. Prerequisite: None.

EDTC 2311 - Instructional Practices and Effective Learning Environments - 3 sem. hrs. (3-0-0)

General principles for selecting developmentally appropriate strategies in core curriculum areas and planning the classroom environment. Topics address methods for supporting instructional planning and implementation of educational goals. Exploration of teamwork skills and methods for providing instructional accommodations and modifications. Three lecture hours per week. TSI Requirement: M1; R2; W1. Prerequisite: None.

EDTC 1313 - Educational Software & Technology 3 sem. hrs. (3-1-0)

Introduction to the use of educational software, instructional applications, and technology in the educational setting. Evaluate the use of technology for guided practice and self-paced student remediation. Three lecture and one laboratory hours per week. TSI Requirement: M1; R2; W1. Prerequisite: None. Lab Fee: \$16.25

EDTC 1364 - Field Experience - Teacher Assistant/Aide - 3 sem. hrs. (0-0-21)

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. Twenty-one external experience hours per week. TSI Requirement: M1; R2; W1. Prerequisite: EDUC 1301 or EDTC 1301 or **EDTC 2311**. Co-op Fee: \$24

EDTC 2305 - Reading Problems - 3 sem. hrs. (3-0-0)

In-depth coverage of reading difficulties. Emphasis on the theories, strategies, recognition, and remediation of reading problems. Topics include assessment, direct instruction, and motivational/interactive literacy activities. Introduction to effective methods of identifying and correcting various reading difficulties. Emphasis on the effect of reading difficulties on reading ability and the various techniques recommended for correcting each difficulty and the use of strategic approaches to the teaching of reading. Topics include the importance of direct instruction and motivational learning activities with abundant practice in the act of reading. Three lecture hours per week. TSI Requirement: M1; R2; W1. Prerequisite: EDTC 1307.

includes a minimum of 16 hours of field experiences. An introduction to the profession of early childhood education, focusing on developmentally appropriate practices, types of programs, historical perspectives, ethics, and current issues. Three lecture and one external hours per week. TSI Requirement: M1; R1, R2C; W1. Prerequisite: None. Co-op Fee: \$16.25

TECA 1318 - Wellness of the Young Child
3 sem. hrs. (3-0-1) 1301015309

A study of the factors that impact the well-being of the young child including healthy behavior, food, nutrition, fitness, and safety practices. Focus on local and national standards and legal implications of relevant policies and regulations. Course content must be aligned as applicable with State Board for Educator Certification Pedagogy and Professional Responsibilities standards. Course requires students to participate in field experiences with children from infancy through age 12 in a variety of settings with varied and diverse populations and includes a minimum of 16 hours of field experiences. Course is a study of nutrition, health, safety, and related activities, including skill development in management of issues, guidelines, and practices in nutrition, as well as community health, hygiene, safety, and legal implications. Integration of these principles is applied to a variety of settings. Three lecture and one external hours per week. TSI Requirement: M1; R1, R2C; W1. Prerequisite: None. Co-op Fee: \$16.25

TECA 1354 - Child Growth and Development
3 sem. hrs. (3-0-0) 1312025209

A study of the physical, emotional, social, and cognitive factors impacting growth and development of children through adolescence. A study of the principles of normal child growth and development from conception to adolescence. Focus on physical, cognitive, social, and emotional domains of development. Three lecture hours per week. TSI Requirement: M1; R1, R2C; W1. Prerequisite: None.

VNSG 1116 - Nutrition - 1 sem. hrs. (1-0-0)

Introduction to nutrients and the role of diet therapy in growth and development and in the maintenance of health. CAI (computer assisted instruction) and achievement tests enhance learning activities. One lecture hour per week. TSI Requirement: M3; R3; W2. Prerequisite: BIOL 2401, BIOL 2402, PSYC 2301, PSYC 2314, and admission into the vocational nursing program.

VNSG 1122 - Vocational Nursing Concepts
1 sem. hrs. (1-0-0)

This course teaches the basic concepts and fundamental skills that a vocational nurse needs in current practice. It is an introduction to the nursing profession and its responsibilities which include: legal and ethical issues in nursing practice as a member of the profession and health care team. Concepts related to the physical, emotional, spiritual, and psychosocial self-care of the learner/professional. As the role of the LVN expands, there is a need for a thorough knowledge of the nursing process and problem solving. The Nursing process is the underlying theme of this course with: 1) focus on

the patient as a consumer of health care with psychosocial as well as physical needs; 2) critical thinking as a tool for learning, problem solving, and developing clinical judgment; 3) communication as an essential tool for the art and practice of nursing; 4) collaboration with other health care workers and the use of management and supervision to provide coordinated, cost-effective patient care; 5) teaching for the maintenance of wellness and promotion of self-care; and 6) integration of cultural sensitivity and cultural competence into patient care. One lecture hour per week. TSI Requirement: M3; R3; W2. Prerequisite: BIOL 2401, BIOL 2402, PSYC 2301, PSYC 2314, and admission into the vocational nursing program.

VNSG 1126 - Gerontology - 1 sem. hrs. (1-0-0)

Overview of the physical, psychosocial, and cultural aspects of the aging process. Addresses disease processes of aging. Exploration of perceptions toward care of the older adult. One lecture hour per week. TSI Requirement: M3; R3; W2. Prerequisite: BIOL 2401, BIOL 2402, PSYC 2301, PSYC 2314, and admission into the vocational nursing program.

VNSG 1136 - Mental Health - 1 sem. hrs. (1-0-0)

Introduction to the principles and theories of positive mental health and human behaviors. Topics include the history of mental health, current legal and ethical issues, cultural issues, emotional responses, coping mechanisms, and therapeutic communication skills. One lecture hour per week. TSI Requirement: M3; R3; W2. Prerequisite: BIOL 2401, BIOL 2402, PSYC 2301, PSYC 2314, and admission into the vocational nursing program.

VNSG 1138 - Mental Illness - 1 sem. hrs. (1-0-0)

Study of the human behavior with emphasis on emotional and mental abnormalities and modes of treatment incorporating the nursing process. One lecture hour per week. TSI Requirement: M3; R3; W2. Prerequisite: VNSG 1116, VNSG 2331, VNSG 1323, VNSG 1122, VNSG 1136, VNSG 1329, VNSG 1126, VNSG 1227, and VNSG 1360.

VNSG 1227 - Essentials of Medication Administration - 2 sem. hrs. (1-2-0)

General principles of medication administration including determination of dosage, preparation, safe administration, and documentation of multiple forms of drugs. Instruction includes various systems of measurement. One lecture and two laboratory hours per week. TSI Requirement: M3; R3; W2. Prerequisite: BIOL 2401, BIOL 2402, PSYC 2301, PSYC 2314, and admission into the vocational nursing program. Lab Fee: \$24

VNSG 1230 - Maternal-Neonatal Nursing
2 sem. hrs. (2-0-0)

A study of the biological, psychological, and sociological concepts applicable to basic needs of the family including childbearing and neonatal care. Utilization of the nursing process in the assessment and management of the childbearing family. Topics include physiological changes related to pregnancy, fetal development, and nursing care of the family.

during labor and delivery and the puerperium. Two lecture hours per week. TSI Requirement: M3; R3; W2. Prerequisite: VNSG 1116, VNSG 2331, VNSG 1323, VNSG 1122, VNSG 1136, VNSG 1329, VNSG 1126, VNSG 1227, VNSG 1360.

VNSG 1231 - Pharmacology - 2 sem. hrs. (2-0-0)

Fundamentals of medications and their diagnostic, therapeutic, and curative effects. Includes nursing interventions utilizing the nursing process. Two lecture hours per week. TSI Requirement: M3; R3; W2. Prerequisite: VNSG 1116, VNSG 2331, VNSG 1323, VNSG 1122, VNSG 1136, VNSG 1227, AND VNSG 1360.

VNSG 1234 - Pediatrics - 2 sem. hrs. (2-0-0)

Study of the care of the pediatric patient and family during health and disease. Emphasis is on growth and development needs utilizing the nursing process. Two lecture hours per week. TSI Requirement: M3; R3; W2. Prerequisite: VNSG 1116, VNSG 2331, VNSG 1323, VNSG 1122, VNSG 1136, VNSG 1329, VNSG 1126, VNSG 1227, AND VNSG 1360.

VNSG 1323 - Basic Nursing Skills - 3 sem. hrs. (2-3-0)

Mastery of basic nursing skills for a variety of health care settings using the nursing process as the foundation for all nursing interventions. The student must pass this course with at least an 80 in order to progress to Fall B nursing semester. Two lecture and three laboratory hours per week. TSI Requirement: M3; R3; W2. Prerequisite: BIOL 2401, BIOL 2402, PSYC 2301, PSYC 2314, and admission into the vocational nursing program. **Lab Fee: \$24**

VNSG 1329 - Medical/Surgical Nursing I 3 sem. hrs. (3-0-0)

Application of the nursing process to the care of adult patient experiencing medical-surgical conditions along the health-illness continuum in a variety of health care settings. Course focuses on the basics of health promotion and health maintenance of the adult patient, application of the nursing process, and critical thinking skills. The course also integrates technical skills and the use of computers into clinical practice. Three lecture hours per week. TSI Requirement: M3; R3; W2. Prerequisite: BIOL 2401, BIOL 2402, PSYC 2301, PSYC 2314, and admission into the vocational nursing program.

VNSG 1360 - Clinical - Licensed Vocational Nurse Training - 3 sem. hrs. (0-0-18)

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. A method of instruction providing detailed education, training and work based experience, and direct patient/client care, generally at a clinical site. Specific detailed learning objectives are developed for each course by the faculty. On-site technical clinical instruction, supervision, evaluation, and placement is the responsibility of the college nursing faculty. Clinical experiences are unpaid external learning experiences. Course may be repeated if topics and learning outcomes vary.

Eighteen external experience hours per week. TSI Requirement: M3; R3; W2. Prerequisite: BIOL 2401, BIOL 2402, PSYC 2301, PSYC 2314, and admission into the vocational nursing program. Co-requisite: VNSG 1323, VNSG 2331, VNSG 1329, VNSG 1122, VNSG 1116 Nutrition, VNSG 1126, VNSG 1136, VNSG 1227.

VNSG 1432 - Medical-Surgical Nursing II

4 sem. hrs. (4-0-0)

Continuation of Medical/Surgical Nursing I with application of the nursing process to the care of adult patients experiencing medical-surgical conditions along the health-illness continuum in a variety of health care settings. Principles of leadership and management are included. Topics include the role of the licensed vocational nurse in the multi-disciplinary health care team; professional organizations; and continuing education. This is a capstone course that consolidates the student's learning experience. Four lecture hours per week. TSI Requirement: M3; R3; W2. Prerequisite: VNSG 1116, VNSG 2331, VNSG 1323, VNSG 1122, VNSG 1136, VNSG 1329, VNSG 1126, VNSG 1227, and VNSG 1360.

VNSG 1561 - Clinical - Licensed Vocational Nurse Training - 5 sem. hrs. (0-0-29)

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. A method of instruction providing detailed education, training, and work-based experience, and direct patient/client care, generally at a clinical site. Specific detailed learning objectives are developed for each course by the faculty. On-site clinical instruction, supervision, evaluation, and placement is the responsibility of the college faculty. Clinical experiences are unpaid external learning experiences. Course may be repeated if topics and learning outcomes vary. Twenty-nine external experience hours per week. TSI Requirement: M3; R3; W2. Prerequisite: VNSG 1116, VNSG 2331, VNSG 1323, VNSG 1122, VNSG 1136, VNSG 1329, VNSG 1126, VNSG 1227, VNSG 1360. Co-requisite: VNSG 1230, VNSG 1234, VNSG 1432, VNSG 1138, VNSG 1231. **Co-op Fee: \$24**

VNSG 2331 - Advanced Nursing Skills - 3 sem. hrs. (2-3-0)

Mastery of advanced level nursing skills and competencies in a variety of health care utilizing the nursing process as a problem-solving tool. The student must pass this course with at least an 80 in order to progress to the Spring nursing semester. Two lecture and three laboratory hours per week. TSI Requirement: M3; R3; W2. Prerequisite: BIOL 2401, BIOL 2402, PSYC 2301, PSYC 2314, VNSG 1323, and admission into the vocational nursing program. **Lab Fee: \$24**

WLDG 1313 - Introduction to Blueprint Reading for Welders - 3 sem. hrs. (2-3-0)

A study of industrial blueprints. Emphasis placed on terminology, symbols, graphic description, and welding processes. Includes systems of measurements and industry standards. Also includes interpretation of plans and drawings used by industry to facilitate field