

Browning Public Schools
Board Agenda Request
Meeting To Be Held: May 12, 2026



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 05/05/26
To: Rebecca Rappold
 Superintendent of Schools
From: Beverly Sinclair
Title: Director of Human Resources

Subject: Hiring: Browning High School Attendance Clerk

Description: Sandi Campbell is recommending the following individual for the position of Attendance Clerk at BHS:

 Maria Bell, BHS Attendance Clerk

Financial Impact: L2/S0, \$19.50/hour; (L2/S1, \$20.12 – after successful completion of 90-working day probationary period).

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____



Browning Public Schools Hiring Selection Report

Position BHS Attendance Clerk		Applicant Recommended Maria Bell	
Department/Location BHS		Supervisor Sandi Campbell	
Type of Position Classified	Starting Date 05/14/26	Term Remaining 2025-2026 SY	

Recruiting. Date Posted: 4/7/26 Re-advertised: Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Bell, Maria	04/09/26	Yes	04/27/26
	Gallagher-Horn, Sarah	04/09/26	Yes	04/27/26
	Gobert, Sicily	04/09/26	Yes	04/27/26
	Kennerly, Angel	04/08/26	Yes	04/27/26
	Kennerly, Kassandra	04/09/26	Yes	04/27/26

Interview Committee	Title	Name	Title
Cheryl Poitra	Assistant Principal		
Heidi Dubray	Assistant Principal		
Randall Rivas	Instructional Coach		
Genevieve Goudy	Head Secretary		

Recommendation: Maria has good communication skills, and she presents herself well. She has a BA in Business Administration, good organizational skills, and a willingness to learn.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	01/13/26	Yes	OK
State & Federal Criminal background check	01/28/26	Yes	OK
Tribal Background check	01/26/26	Yes	OK

Salary: \$19.50; \$20.12	Placement: L2/S0; L2/S1	Contract Days: 187
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Prepared by: Bev Sinclair Date 05/05/26 Approved by: _____ Date: _____