

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 11/15/23



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other: \_\_\_\_  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   11/29/23

**To:**   Browning School Board of Trustees                      **From:**   Corrina Guardipee-Hall ED.S.  
**Title:**   Superintendent

**Subject:** Strategic Plan 2023-2025

**Description:** Here is Browning Public School Strategic Plan for 2023-2025

**Financial Impact:** N/A

**Funding Source (Budget/grant, etc.):** N/A

**Attachment(s):** none

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled to: \_\_\_\_\_

**Date:** August 2, 2022

**Board Approval:** August 9, 2022

**Contractor:** Barbara Dee Ann Kipp

**Phone:** 406-338-5448

<b>Address:</b> <u>Box 2014</u>	<u>Browning</u>	<u>MT</u>	<u>59417</u>
P.O. Box or Street Address	City	State	Zip

**Type of Project/Service** (be specific): Contractor will provide professional service to ensure BPS is best prepared for an emergency. The contractor will provide up to 160 hours of service. Contractor will meet as needed with the Instructional Leadership Team and/or individual departments to review the safety plan, plan drills, and facilitate table top exercises/professional development. Contractor will meet with the TERC to ensure community resources are coordinated in the result of an emergency.

**Contracted Dates:** 8/10/2022-6/8/2023

Rate per hour/per day: <u>\$22.00 x not to exceed 160 hrs</u>	=	<u>\$3,520.00</u>
Per Diem/per day: _____ x _____ # of Days	=	<u>N/A</u>
Mileage: _____ miles @ _____ per mile	=	<u>N/A</u>
Other costs (explain):	=	<u>N/A</u>
<b>Total Project Cost</b>		<b>\$3,520.00</b>

**Contract to be paid from**  
126.90.890.3300.120 (75%)  
226.90.890.3300.120 (25%)

**Independent Contractor**  
 Submit invoice on completion  
 Other Time sheet  
Employee:  
 Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Corrina Guardipee-Hall  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.