



# Estimate

2402-2313-7873  
2024-05-14

Marc Poulos Painting  
33 N Hickory  
Arlington Heights IL 60004  
marc@marcpoulospainting.com  
847-483-9094

Prospect Heights School District 23 - Amy  
McPartlin  
Grotsky Administration Center 700 N  
Schoenbeck  
Prospect Heights IL 60070  
amcpartlin@d23.org  
(847) 870-5552

We propose to prepare and paint the following areas at: Grotsky Administration Center 700 N Schoenbeck, Prospect Heights, IL, 60070

Total: \$16,586.00

Amy McPartlin

Interior of Offices, Common Rooms and Passage Halls	
Description	Total
<u>Walls</u> <ul style="list-style-type: none"> <li>Remove Whiteboards</li> <li>Prepare, prime where necessary and apply two coats of premium quality finish.</li> </ul>	\$13,920.00
<u>Door Frame Only-Excludes Door</u> <ul style="list-style-type: none"> <li>Prepare and apply two coats of premium quality enamel.</li> </ul>	\$2,016.00
<u>Credit</u> Painting of 10 window walls will be done by others	\$-2,500.00

Basement Stair Hall	
Description	Total
<u>Repair Plaster Walls and Spray Piping</u> Repair damaged plaster at entry to the storage room prepare prime and paint pipes and cables above.	

Terms and Conditions	
Description	
<u>Interior Preparation</u> The following procedures will be applied as necessary to your particular job under normal conditions:	

- All furniture and floors will be covered and protected with clean plastic, rosin paper, drop cloths or a combination of all three.
- All cabinets and vanities will be completely draped to protect from paint and dust.
- If baseboard is to be painted, we will tape along carpet/floor edge to protect against paint spill and dust.
- Walls will be scraped, patched and sanded. They will also be re-inspected and patched as necessary before final coats are applied.
- Walls and ceiling cracks will be filled with spackling compound, let dry and sanded smooth.
- More advanced cracks will receive an application of fiberglass joint tape, will be spackled and sanded smooth.
- Repair and sand all nail pops.
- Glossy surfaces and trim will be sanded and cleaned to assure proper paint adhesion.
- Scrape and sand rough areas due to previous paint failure.
- All cracks or noticeable joints in wood trim to be painted and along wall/trim interface (to be painted) will be caulked with a premium quality caulk.
- We will remove all switch plates and outlet covers before we begin any painting. We will cover all electrical outlets with protective tape to prevent any paint marks. All switch plates and outlet covers will be reinstalled.
- We will protect your light fixtures, ceiling fans or chandeliers. We will cover them with clean plastic to protect from dust and paint.
- Work areas will be cleaned up and vacuumed, and debris will be taken away.
- Upon completion, left over paint will be labeled and left at the job site.

### Change Orders

- This is only a proposal and your acceptance is subject to our approval in order to make this contract binding.
- If after you agree to this work, you desire any changes or additional work, please contact us as the cost of all reviews must be agreed upon writing. Workers are instructed not to undertake additional work without authorization.
- Starting date is to be agreed upon verbally. Changes may require additional cost.
- It is essential that the work be available to us free from other trades. As a result of trade interference, Marc Poulos Painting & Decorating may leave the job and additional charged may be incurred.

### Limited Warranty

- Marc Poulos Painting & Decorating warrants labor and material for a period of five (5) years. If paint failure appears, we will supply labor and materials to correct the condition without cost. This warranty is in lieu of all other warranties, expressed or implied. Our responsibility is limited to correcting the condition as indicated above.
- This warranty excludes, and in no event will Marc Poulos Painting & Decorating be responsible for consequential or incidental damaged caused by accident or abuse, temperature changes, settlement or moisture; i.e., cracks caused by expansion and/or contraction. Cracks will be properly prepared as indicated at time of job, but will not be covered under this warranty. Warranty does not include horizontal flooring.

### Customer Responsibility

- Please take specific note of job description
- Colors must be chosen one (1) week prior to start date. An additional cost will be charged for color changes made after commencement of work.
- Alarms must be turned off while work is in progress.
- Customer is to be available to meet with foreman on the last day of job.

### Payment Terms

#### Cost

- We proposed to furnish material and labor –complete and in accordance with the above specifications for the sum of all as stated above. Individual tasks, if selected, any require additional pricing. Price is valid for 90 days, unless otherwise noted.

#### Payment

- One third deposit is to be paid upon acceptance of contract.
  - The balance is to be paid in full to the foreman on the last day of the job.
  - Acceptable forms of payment are cash, check or money order.
  - Progress payments may be requested throughout the course of the job.
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Total \$ 16586.00

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## Electronic Document Acceptance Summary

Status: **Approved**

Signer Name: **Amy McPartlin**

Accepted Amount: **\$16,586.00**

Date: **May 14, 2024**

Time: **12:23PM EDT**

IP Address: **216.125.45.194**