

To: Dr. Denean Adams, Superintendent and Members of School District# 152 Board of ED.

From: James Donald

Date: April 14, 2015


Re: Retirement

Please accept this as a formal notice of my retirement at the end of 2015-2016 school years.

It has been an honor and my pleasure to be employed in Harvey Schools District #152. I am proud to have worked for almost 30 years in the district as a Custodian and Mail Courier. I have made a lifetime of friends in the community and with the staff. While I am looking forward to enjoying my retirement I am certainly going to miss working for School District #152

Again thank you for the opportunity of employment at School District #152

Sincerely,

A handwritten signature in cursive script that reads "James Donald". The signature is written in dark ink and is positioned to the right of the word "Sincerely,".

James Donald