



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: 01/20/2016 Meeting Type: [] Special [X] Regular
Item Title: Report of Superintendents approved functional Budget Amendments not exceeding \$25,000 in accordance with Policy CE Local
Purpose: [] Discussion/ Possible Action [] Recognition [X] Report Only
Requested By: Jesus L. Martinez, Director for Budget/Fiscal Services
Presenter(s): Dr. Abelardo Saavedra, Superintendent

Description of item to include your specific request:

This report consist of eight (4) functional budget amendments below \$25,000 approved by the Superintendent. Each of the amendments enclosed reflect the purpose and the budget amended amounts requested.
Total Amended Requests 4 Total Amount Amended \$41,311

Supporting Documentation Enclosed [X]

Please select the appropriate District Goal(s):

Goal 5 We will prioritize district revenues to guide student future choices.

Department Initiatives/Other:

Funding source-program and/or Budget Code:

Details attached

CFO Approval

Handwritten signatures for CFO Approval

ROUTE APPROVAL

SIGNATURE

DATE

Principal/Director:

Executive Director:

Chief Administrator:

Superintendent:

Handwritten signature of Superintendent

1-15-2016

#120005



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BUDGET AMENDMENT FORM

2015 DEC -4 PH 4: 30

CAMPUS OR DEPARTMENT: South San Antonio High School

DATE: 12/3/2015

BUSINESS OFFICE

Provide details of goods or services to be purchased or rendered:

To pay for a site license from Compton for Alexandria, the circulation system in order for the library services program at South San Antonio High School to be able to provide services to library patrons.

Explain how the goods or services support your Campus/Department Improvement Plan:

CIP Goal 2: We will develop a strong support system offering opportunities across the curriculum to create innovative school experience, teaching students to value their education and motivate them to achieve excellence.

BUDGET CODE

FROM ACCOUNT:

FUND	FUNC	OBI	SUB OBI	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATION
199	11	6399	0	1	611	0	General Supplies	158,152.00	55,843.23	1,800.00	54043.23

TO ACCOUNT:

FUND	FUNC	OBI	SUB OBI	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATION
199	12	6399	0	1	899	0	General Supplies	1,863.00	1,415.00	1,800.00	3215

CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER: 

Date: 12-4-15

Approved by: Federal Programs Director (Federal Funds Only)

Signature: _____

Date: _____

Approved by: Chief Academic Officer

Signature: 

Date: 12-4-15

Approved by: Chief Financial Officer

Signature: 

Date: 12-9-15

Approved by: Chief Of Staff

Signature: _____

Date: _____

Approved by: Superintendent of Schools

Signature: 

Date: 12/9/15

FINANCE OFFICE USE ONLY

Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):

Amendment #:

Entered by:

ENTERED

LEGEND

BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES

DEC 10 2015

Effective 12/3/2015

Scanned
12/10/15



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
BUDGET AMENDMENT FORM**

JE# 120001

12-31-15

CAMPUS OR DEPARTMENT: Alternative School

DATE: November 12, 2015

Provide details of goods or services to be purchased or rendered:
Marquee letters and pole letter changer

Explain how the goods or services support your Campus/Department Improvement Plan:
This will align with the Campus Improvement Plan Goal 1 Parental Involvement

BUDGET CODE

FROM ACCOUNT							A	B	C	A-C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATION
167	11	6399	55	039	624	000	General Supplies	\$6,821	\$2,872.11	\$167	\$6,654

TO ACCOUNT							A	B	C	A-C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATION
167	61	6399	56	039	624	000	Community Services	\$0	\$0	\$167	\$167

CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER: [Signature] Date: 11-12-15

Approved by: Federal Programs Director (Federal Funds Only) Signature: _____ Date: _____
 Approved by: Chief Academic Officer Signature: [Signature] Date: 11-18-15
 Approved by: Chief Financial Officer Signature: [Signature] Date: 11-19-15
 Approved by: Chief Of Staff Signature: [Signature] Date: 12/1/15
 Approved by: Superintendent of Schools Signature: [Signature] Date: 12-2-15

FINANCE OFFICE USE ONLY

Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):
 Amendment #: _____ Entered by: [Signature]

LEGEND
 BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES
 REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES

ENTREN 050 - 3 005

SCANNED
12-3-15

Effective date 9/29/15



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BUDGET AMENDMENT FORM

#120012

CAMPUS OR DEPARTMENT: Special Education

DATE: 10/30/2015

Provide details of goods or services to be purchased or rendered:
 Move funds to pay for the new accountant salary to be shared with Headstart department.

Explain how the goods or services support your Campus/Department Improvement Plan: Goal:
 Create a needs based budget that supports the guidance of student future choices.

RECEIVED
 BUSINESS DEPARTMENT
 2015 NOV -2 PM 2:15

BUDGET CODE

FROM ACCOUNT							A	B	C	A-C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATION
162	21	6119	00	713	6	23	Salaries Professional	131,188.00	125,842.00	36,580.00	89,262.00

TO ACCOUNT							A	B	C	A+C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATION
162	41	6119	00	713	6	23	Salaries Professional	-	-	32,526.00	32,526.00
162	41	6141	00	713	6	23	Social Security/Medicare	-	-	450.00	450
162	41	6143	00	713	6	23	Workmen Comp	-	-	535.00	535
162	41	6146	00	713	6	23	Teacher's Retirement	-	-	3,069.00	3,069

CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER: *Julie Bell* Date: 10-30-15

Approved by: Federal Programs Director (Federal Funds Only) Signature: _____ Date: _____

Approved by: Chief Academic Officer Signature: *[Signature]* Date: 10-30-15

Approved by: Chief Financial Officer Signature: *[Signature]* Date: 12-2-15

Approved by: Chief of Staff Signature: _____ Date: _____

Approved by: Superintendent of Schools Signature: *[Signature]* Date: 12-10-2015

FINANCE OFFICE USE ONLY

Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):

Amendment #: _____ Entered by: _____

LEGEND
 BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES
 REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES

Scanned
 12/15/15
 Effective date 9/29/15



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: 11/18/2014 Meeting Type: Special Regular

Item Title: Discussion and Possible Action to Approve Function Budget Amendment Exceeding \$25,000.

Purpose: Discussion/ Possible Action Recognition Report Only

Requested By: Jesus L. Martinez, Director for Budget/Fiscal Services

Presenter(s): Dr. Abelardo Saavedra, Superintendent

Description of item to include your specific request:

The \$36,580 budget amendment will be pay 50% for the current Head Start Accountant position from Special Education funds. Currently the Head Start program is paying 100% for the Head Start Accountant. Due to additional Special Education Accounting reporting assigned to the Head Start accountant the amendment will allow the Head Start accountant to be paid 50% Head Start and 50% Special Education funds.

Supporting Documentation Enclosed

Please select the appropriate District Goal(s):

Choose an item.
Choose an item.
Department Initiatives/Other:

Table with 2 columns: Funding source-program and/or Budget Code; CFO Approval. Row 1: From Function 21 to Function 41 (See Attachment)

ROUTE APPROVAL SIGNATURE DATE
Principal/Director: [Signature] 11-05-15
Executive Director: [Signature]
Chief Administrator: [Signature] 11/10/15
Superintendent: [Signature]



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BUDGET AMENDMENT FORM

#120013

CAMPUS OR DEPARTMENT: Division of Academics

DATE: 12-10-15

Provide details of goods or services to be purchased or rendered:
 In order to realign budget to purchase testing materials for Dyslexia spanish speaking students.

Explain how the goods or services support your Campus/Department Improvement Plan:
 This will aligned to DIP Objective 2.4 - Increase student academic achievement using data driven instruction.

BUDGET CODE											
FROM ACCOUNT							A	B	C	A-C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATION
199	21	6299	00	709	699	000	Misc Contracted Services	9,590.00	9,590.00	2,764.00	6,826.00
TO ACCOUNT							A	B	C	A+C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATION
199	11	6299	82	041	611	000	Testing Materials	3,445.00	417.00	2,764.00	6,209.00
		6339									

CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER: J. P. [Signature] Date: 12-10-15

Approved by: Federal Programs Director (Federal Funds Only) Signature: _____ Date: _____

Approved by: Chief Academic Officer Signature: [Signature] Date: 12-10-15

Approved by: Chief Financial Officer Signature: [Signature] Date: 12/11/15

Approved by: Chief Of Staff Signature: _____ Date: _____

Approved by: Superintendent of Schools Signature: [Signature] Date: 12-11-2015

FINANCE OFFICE USE ONLY

Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):

Amendment #: _____ Entered by: _____

LEGEND
 BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES
 REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES

Scanned
12/15/15