

**Regular Board of Education Meeting – Draft Minutes**  
**Wednesday, November 2, 2022, 7:00 p.m.**  
**Town Hall Meeting Room**

Present Board Members: Kristina Gilton, Monica Logan, Donna Nolan, David Peling, Whitney Sanzo, Sarah Thrall, Rosemarie Weber and Tess Bajek (Student Representative)

Absent Board Members: Chase Alexander (Student Representative)

Sarah Thrall called the meeting to order at 7:00 p.m.

**I. Administrative Reports**

**I.A. Chairman's Corner**

Sarah Thrall, Board Chair, welcomed students and their families from Kelly Lane Primary school as well as Ms. Lupoli, Ms. Bisailon and Ms. Hagstrom. Ms. Thrall thanked Dr. Wrye and his team for hosting the Boardwalk at the middle school last week and also thanked David Peling for attending.

**I.B. Superintendent's Announcements**

- Dr. Grossman welcomed everyone in attendance and extended a special welcome to Kelly Lane students and their families as well as Ms. Amy Lupoli, Math Coach, who are here to present Schools in the Spotlight.
- There will be a Boardwalk at Kelly Lane next week on November 9<sup>th</sup> from 9-11 which follows the presentation of Kelly Lane's Continuous Improvement Plan this evening.
- Congratulations to the Granby BOE on being selected for the CAFE Board of Distinction Award. This award will be presented at the CAFE/CAPSS Convention on November 18<sup>th</sup>.
- Last week Kelly Lane held their annual character day parade. It was a beautiful day and it was great to see so many families in attendance.
- A letter was sent to families last Friday regarding the end to the free breakfast and lunch program on December 7<sup>th</sup>. Charging for lunches will begin on December 8<sup>th</sup>. If there are any changes to this, communication will be sent to families,
- Still awaiting results from the boring that took place on the high school track to determine puddling occurring on the track.
- Thank you to Board members Sarah Thrall and David Peling for attending the Boardwalk at the middle school last week.
- Site budgets were due on Monday and meetings with administrators begin this week.
- A Superintendent Community Conversation was held last week and was very well attended with approximately 20 community members in attendance.
- The fall edition of the Vision was delivered this week. The next edition will be the spring budget edition.
- There will be no school on Tuesday, November 8<sup>th</sup> due to a professional development day for teachers.
- Activities are planned at all of the schools for Veterans Day.
- The next regularly scheduled Board Meeting will be held on Wednesday, November 16<sup>th</sup>.

Sarah Thrall honored Rosemarie Weber for her service as a veteran as well as to anyone else in the audience this evening who may be a veteran as well.

**I.C. Assistant Superintendent's Report**

Ms. Jennifer Parsons, Assistant Superintendent, provided updates from her office and stated next Tuesday professional development will be held throughout the district and teachers will be hard at work. The ultimate goal of vertical teams is to vet curriculum and key data sources to monitor student achievement. In the afternoon, there will be two sessions in Elements of Effective Instruction as follows: 1) Shared outcomes where teachers can submit a proposal; and, 2) Learning environment that is student-centered. Ms. Parsons shared that feedback from a professional development survey given to teachers was used for professional development this year.

**I.D. Student Representative Reports**

- Tess reported the pep rally kicked off spirit week and then the homecoming dance which was attended by almost 500 students this year.
- Senior prom is scheduled for May 19<sup>th</sup>.

- Sports report: Football is 5-2 with a recent win over Ellington; volleyball is 16-4 and will move into tournament season; field hockey is 11-4-1 and play in the state tournament next week; cross country has the CIAC open champion this Friday; girls' soccer is 9-6-1; boys' soccer is 9-5-1 with a recent win over Somers team and are entering into tournament season.
- The high school play, *Daughters of the Appalachian*, will be held next Friday, Saturday and Sunday.
- A blood drive will be held on November 14<sup>th</sup>
- Fall coffeehouse cancelled
- The high school will hold a Veterans Day assembly on November 11<sup>th</sup>

Rosemarie Weber stated Dan Owens, a senior, ran a sub 18-minute race and is going to the open this Friday.

### **I.E. Schools in the Spotlight**

Kelly Lane Primary School students and Ms. Amy Lupoli, Math & Science Instructional Coach, shared a few components of the new Illustrative Mathematics resource. Illustrative Math is new this year. Ms. Lupoli reviewed the structure of the program which has a warm-up, activity, synthesis, a second activity, and another synthesis with a cool-down and centers. Kindergartners shared what they were learning with regard to counting. They had a sheet with boxes and entered objects into the boxes then wrote the total number on the sheet. Next, First Graders shared two different games played in centers which focused on counting. Ms. Lupoli shared positive comments from teachers and students with regard to the Illustrative Math Program. Ms. Thrall inquired if this program was fully implemented K-2 and Ms. Lupoli stated, yes, it was and Ms. Parsons clarified that it is actually fully implemented K-8. Ms. Thrall stated it was great to see this program in action. Dr. Grossman publicly thanked Ms. Lupoli for her leadership in making the transition of this program at the K-2 level.

### **II. Public Comment**

There were no public comments this evening.

### **III. Consent Agenda**

#### **III.A. Minutes**

A motion was made by Rosemarie Weber and seconded by Donna Nolan that the Granby Board of Education adopt the consent agenda. This motion passed unanimously at 7:33 p.m.

### **IV. Old Business**

#### **IV. A. Second Reading and Approval of new Policy 4113.12, Minimum Duty - Free Lunch Periods for Teachers**

The Curriculum/Policy/Technology/Communication Subcommittee recommended new Policy 4113.12, Minimum Duty - Free Lunch Periods for Teachers, to the Board for a second reading and approval. A motion was made by David Peling and seconded by Whitney Sanzo that the Granby Board of Education adopt new Policy 4113.12, Minimum Duty - Free Lunch Periods for Teachers, as recommended by the Curriculum/Policy/Technology/Communications Subcommittee. This motion passed unanimously at 7:34 p.m.

#### **IV.B. Second Reading and Approval of Revised Policy 5113.2, Truancy**

The Curriculum/Policy/Technology/Communications Subcommittee recommended revised Policy 5113.2, Truancy, to the Board for a second reading and approval. Jennifer Parsons stated that this policy was revised to reflect legislation on identifying and supporting truant students. A motion was made by David Peling and seconded by Whitney Sanzo that the Granby Board of Education adopt revised Policy 5113.2, Truancy, as recommended by the Curriculum/Policy/Technology/Communications Subcommittee. This motion passed unanimously at 7:35 p.m.

### **V. New Business**

#### **V.A. Continuous Improvement Plan - Kelly Lane Primary School**

Ms. Colleen Bava, Principal, presented the Continuous Improvement Plan for Kelly Lane Primary School to the Board and began with Goal #1 *Student Achievement* to increase reading and math achievement scores based on fall assessment data. She stated this goal will be accomplished by having structured discussions focused on curriculum, data and strategies during PLC meetings and Interventionists working with teachers for Tier 1 goal support. Ms. Bava presented fall data and reviewed the literacy percentages for K-2 giving the percentages of students not yet at benchmark, at or above benchmark as well as the anticipated spring at/above benchmark percentages. In numeracy, she stated there is already a lot of growth in Kindergarten as

well as First Grade. She stated growth can be seen from Year 3 in the Teachers College Reading & Writing Program and a full year of Illustrative Math. For Goal #2 *Community Engagement* to work collaboratively to create an atmosphere of mutual trust and respect, Ms. Bava shared she will host Principal events 3 times per year; hold focused parent/school coffee hours; and, continue ways to communicate with families and the community. For Goal #3 *Safety and Social Emotional Well-Being* to create an equitable learning environment that empowers all students to achieve their potential and build a growth mindset for both social and academic relationships. Ms. Bava stated this goal will be accomplished by developing a leadership team to implement DESSA schoolwide; providing staff with ongoing professional development focusing on social emotional practices; and, continuing to review and revise a crosswalk document for current programs being utilized. For Goal #4 *Budget Development and Fiscal Management* to continue to create a long-term financial plan which aligns to the vision of the Board of Finance, Ms. Bava shared Kelly Lane will continue to work with all stakeholders within Granby Public Schools to ensure budgets reflect current needs; monitor class size and staffing; and, continue to review and analyze current student achievement data to ensure adequate supports are in place. For Goal #5 *Embracing Diversity* to ensure system-wide practices and structures are in place at Kelly Lane to support the implementation of Granby Public Schools' Anti-Bias/Anti-Racism Plan. Ms. Bava shared Kelly Lane will continue to align and build the Social Emotional/Equity Team to embed professional development; recognize and bring awareness to Cultural Heritage Months; and continue to support the diverse artwork throughout the school. For Goal #6 *Professional Learning* to improve staff capacity to clarify outcomes and use data protocols to inform instruction, this will be accomplished by building teacher and staff capacity in using data for informed discussions for decision-making purposes; aligning instructional practices with the Elements of Effective Instruction; and, increasing the knowledge base around small group instruction and interventions. Ms. Thrall thanked Ms. Bava for her Continuous Improvement Plan report.

## **VI. Miscellaneous**

### **VI.A. Board Standing Committee Reports**

#### **VI.A.1. Curriculum/Policy/Technology/Communication**

David Peling stated this Subcommittee met this evening to discuss the Assistant Superintendent's Report including CREC new reading programs; review of electives and activities by the STEAM committee; social media presentation tomorrow evening; an uptick in respiratory illness; and the TalentEd Program. Also discussed policies and a recess policy, #5144.4, will go to the Board for a first reading. Additionally, approved a new geometry course and Pauline Greer shared how Wells Road is using data to inform instruction.

#### **VI.A.2. Finance/Personnel/Facilities**

This Subcommittee has not met. Approved minutes in the Board packet.

### **VI.B. Other Board-Related Reports**

#### **VI.B.1. CREC/CABE**

Kristina Gilton reported on CREC stating updates were received via email and the meeting will be held on November 16<sup>th</sup>. Sarah Thrall stated she will attend the CABE/CAPSS Conference on November 18<sup>th</sup>.

#### **VI.B.2. Granby Education Foundation**

Whitney Sanzo stated the next meeting is November 21<sup>st</sup> but it may move up to the 14<sup>th</sup> due to the holiday.

### **VI.C. Calendar of Events**

Sarah Thrall stated the World Language Induction Ceremony is on Monday and there is no school on Tuesday.

### **VI.D. Board Member Announcements**

There were no Board member announcements this evening.

### **VI.E. Action Items**

There were no action items to report this evening.

## **VII. Adjournment**

A motion was made by Donna Nolan and seconded by David Peling to adjourn the meeting. This motion passed unanimously at 8:05 p.m.

Respectfully submitted,

Donna Nolan, Board Secretary