



**TECHNOLOGY**

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**Memorandum**

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To: Michael Kapolka, Superintendent  
From: Ryan Spencer, Director of Technology  
Subject: Wireless Network Upgrade  
Date: January 22, 2026

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Mr. Kapolka,

As part of the district's ongoing network refresh cycle, I am recommending upgrades to the wireless network infrastructure across multiple buildings.

The district has completed the E-Rate bidding and review process for the FY26 cycle and received two bids for wireless access point replacements. Only one vendor submitted a bid for Cisco Meraki wireless access points, which is the platform currently standardized across the district.

I am recommending that the district proceed with Inacomp TSG for the replacement of 140 Cisco Meraki wireless access points at WSEC, Pierce Lake, North Creek, and South Meadows. Replacing these access points will improve wireless performance, reliability, and manageability while maintaining consistency across the district's network infrastructure.

The total cost for the wireless access point project is \$232,546.19 and will be funded through the 2019 Bond.

This project is eligible for funding through the E-Rate program, which is administered by the Universal Service Administrative Company (USAC). Through this program, the Chelsea School District receives a 50% reimbursement on eligible network infrastructure costs.

Thank you for your consideration.

Respectfully,  
Ryan Spencer