

**Minutes of Regular Meeting  
June 23, 2020**

**The Board of Trustees  
Collin County Community College**

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The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted a Work Session and its Regular Monthly Board of Trustees meeting on Tuesday, June 23, 2020, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 (“CHEC”), with Chairman Dr. Robert Collins presiding. Trustees attending in person were Dr. Robert Collins, Mr. Jim Orr, Mr. Greg Gomel, Mr. Jay Saad, Mr. Andy Hardin, and Mr. Fred Moses. Dr. Stacey Donald and Dr. Raj Menon attended the Regular Monthly Board of Trustees meeting via Zoom. Ms. Stacy Arias was absent.

**WORK SESSION**

Chairman Collins called the Work Session to order at 5:32 p.m. in Board Conference Room 135 at CHEC. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.

**DISCUSSION ITEMS**

1. COVID-19 Response Update - Dr. H. Neil Matkin, District President & Dr. Toni Jenkins, Senior Vice President of Campus Operations

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 5:32 p.m.**

Section 551.074 Personnel Matters

- a. Discuss employment, duties, and/or evaluations of college personnel

Section 551.071 Consultations with Attorney

- a. Discuss and receive legal advice regarding pending or contemplated litigation

Section 551.072 Deliberation about Real Property

- a. Discuss ongoing college campus projects

Only Trustees attending in person were in Executive Session.

**ADJOURNMENT OF CLOSED OR EXECUTIVE SESSION**

Chairman Collins adjourned the June 23, 2020, Closed or Executive Session of the Board of Trustees of Collin County Community College District at 6:55 p.m.

**RECONVENE, 7:00 p.m., Board Room 139**

1. Pledges of Allegiance

## **PUBLIC COMMENT**

There were no public comments.

### **Approval of June Consent Agenda Items**

Trustee Menon requested items 2020-06-C5 and 2020-06-C6 be removed from the Consent Agenda and voted on separately. On motion of Trustee Menon, and second of Trustee Gomel, the Board of Trustees of Collin County Community College District unanimously approved the remaining items on the June Consent Agenda, with the exception of items 2020-06-C5 and 2020-06-C6 which were removed for a separate vote.

### **2020-06-C1 Approval of the Minutes of the May 26, 2020 Regular Meeting**

By action stated above, the Board of Trustees of Collin County Community College District approved the minutes of the May 26, 2020 Regular Meeting.

### **2020-06-C2 Approval of Personnel Report for June 2020**

By action stated above, the Board of Trustees of Collin County Community College District approved the Personnel Report for June 2020 which included two administrative appointments, fifteen faculty appointments, twenty-two staff appointments, nine promotions/lateral changes and eight resignations/terminations.

### **2020-06-C3 Approval of the Private Offer to Purchase Struck-off Property**

By action stated above, the Board of Trustees of Collin County Community College District approved the Private Offer to Purchase Struck-off Property.

### **2020-06-C4 Approval of the Report Out of the Finance and Audit Committee of the Annual Review of CAK(Local) - Appropriations and Revenue Sources - Investments**

By action stated above, the Board of Trustees of Collin County Community College District approved the report out of the Finance and Audit Committee of the annual review of CAK(Local) - Appropriations and Revenue Sources - Investments.

### **2020-06-C5 Approval of the Report Out of the Finance and Audit Committee of the Authorized Broker/Dealer List**

The report out of the Finance and Audit Committee of the Authorized Broker/Dealer List that was removed from the Consent Agenda was put to a vote. Trustee Menon abstained from voting due to a conflict of interest.

On motion of Trustee Moses, and second of Trustee Orr, the Board of Trustees of Collin County Community College District approved this item.

### **2020-06-C6 Approval for an Interagency Cooperation Agreement with the Texas Department of Information Resources (DIR) for Participation in the DIR Shared Technology Services Program**

The approval for an Interagency Cooperation Agreement with the Texas Department of Information Resources (DIR) for Participation in the DIR Shared Technology Services Program that was removed from the Consent Agenda was put to a vote.

On motion of Trustee Gomel, and second of Trustee Orr, the Board of Trustees of Collin County Community College District unanimously approved this item.

**CONSIDERATION OF ACTION ON AGENDA ITEMS**

**2020-06-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies**

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of local board policies.

This being a first reading of local board policies, no action was required.

**2020-06-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies**

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policies.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the Selection of an Architect for the Renovations and Additions at the Frisco Campus**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of the selection of an architect for the renovations and additions at the Frisco Campus.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the District President, or his Designee, to Monitor Pricing Offered by Certain Retail Electric Providers and Execute an Electricity Supply Contract Deemed in the Best Interest of the District**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of the District President, or his Designee, to monitor pricing offered by certain retail electric providers and execute an electricity supply contract deemed in the best interest of the District.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-5 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of Change Order #2 for the Construction Manager-at-Risk Contract with McCarthy Building Companies, Inc. ("McCarthy") for the Construction of the Technical Campus**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee’s consideration of approval of Change Order #2 for the Construction Manager-at-Risk Contract with McCarthy Building Companies, Inc. (“McCarthy”) for the construction of the Technical Campus.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-6 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the District President to Finalize Negotiations and Execute a Final Distributed Network Agreement for a Fully Managed In-Building Wireless Solution at the Plano Campus**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee’s consideration of approval of the District President to finalize negotiations and execute a final distributed network agreement for a fully managed in-building wireless solution at the Plano Campus.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-7 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the District President to Negotiate and Execute a Contract for Consulting and Professional Services with RWB Consulting Engineers for Professional Mechanical and Electrical Engineering Services for the Design of Air Cleaning Systems at All Ten (10) Collin College Campuses and Centers**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee’s consideration of approval of the District President to negotiate and execute a contract for consulting and professional services with RWB Consulting Engineers for professional mechanical and electrical engineering services for the design of air cleaning systems at all ten (10) Collin College campuses and centers.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-8 Consideration of Approval of the Bid Report for June 2020**

Discussion: Dr. H. Neil Matkin, District President, discussed the Bid Report for June 2020, which included two new solicitations and nine contract revisions.

**I. NEW SOLICITATIONS**

Purchase Request #1		
Automotive Tools and Equipment	\$	400,000
Purchase Request #2		
Physics Equipment		160,000
<b>TOTAL OF NEW SOLICITATIONS</b>	\$	<u>560,000</u>

## II. CONTRACT REVISIONS

Purchase Request #3 Digital Radio Communication Products	\$	150,000
Purchase Request #4 General Hardware, Tools, Appliances, and Supplies		700,000
Purchase Request #5 Snap-On Equipment, Tools, and Hardware		300,000
Purchase Request #6 Science Lab Supplies and Equipment		100,000
Purchase Request #7 Cisco Hardware, Software, and Related Services		400,000
Purchase Request #8 Electronic Access Software, Equipment, Supplies, etc.		400,000
Purchase Request #9 Help Desk Services		35,000
Purchase Request #10 Apple-Branded Computer Systems, Accessories, etc.		100,000
Purchase Request #11 Disinfectant, Paper Towels, Addl. Labor, Supplies, etc.		200,000
<b>TOTAL OF CONTRACT REVISIONS</b>	\$	<u>2,385,000</u>
<b>GRAND TOTAL</b>	\$	<u><u>2,945,000</u></u>

It was noted that Purchase Request #4 General Hardware, Tools, Appliances, and Supplies amount should be \$700,000, not \$500,000 as presented.

Trustee Menon requested to have Purchase Request #10 Apple-Branded Computer Systems, Accessories, etc. be removed from the Bid Report and voted on separately.

On motion of Trustee Menon, and second of Trustee Orr, the Board of Trustees of Collin County Community College District unanimously approved Purchase Requests #1-9 and #11 of the amended Bid Report, as corrected.

Purchase Request #10 Apple-Branded Computer Systems, Accessories, etc. for \$100,000 that was pulled off the Bid Report was put to a vote. Trustee Menon and Trustee Moses abstained from voting.

On motion of Trustee Gomel, and second of Trustee Saad, the Board of Trustees of Collin County Community College District approved Purchase Request #10.

## **FOLLOW UP QUESTIONS FROM BOARD MEMBERS**

The following questions and requests were addressed with remarks from District President Dr. Neil Matkin with additional information provided in the board packet:

1. Trustee Saad requested copies of the racial profiling reports of nearby cities.

## **INFORMATION REPORTS**

Exercise of Grant of Authority by District President

Human Resources Update

Collin Central Appraisal District 2020 Certified Estimate of Taxable Value

Collin Central Appraisal District 2020 Planning Calendar

Statement of Net Position as of May 31, 2020

Summaries of Current Funds, Revenues, & Expenses as of May 31, 2020

Monthly Investment Report as of May 31, 2020

Quarterly Investment Report as of May 31, 2020

Quarterly Grant Budget Amendments as of May 31, 2020

Quarterly Purchasing Report as of May 31, 2020

AECOM Capital Improvement Program as of May 31, 2020

AECOM Monthly Report as of May 31, 2020

## **PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

## **ADJOURNMENT**

Chairman Collins adjourned the June 23, 2020 meeting of the Board of Trustees of Collin County Community College District at 8:20 p.m.