

ROBSTOWN INDEPENDENT SCHOOL DISTRICT
801 NORTH FIRST STREET
ROBSTOWN, TEXAS 78380

REGULAR BOARD MEETING OF THE SCHOOL BOARD OF TRUSTEES
OCTOBER 10, 2022

MINUTES

BOARD MEMBERS PRESENT: Lori Ann Garza, President
Cezar Martinez, Secretary
Bobby Marroquin, Assistant Secretary
Bertha Roldan, Trustee

BOARD MEMBERS ABSENT: Larry Cantu, Vice-President
Ismael Gonzalez, Trustee
Hector Lopez, Trustee

ADMINISTRATION PRESENT: Dr. José H. Moreno, Superintendent
Mrs. Diana L. Silvas, Deputy Superintendent
Mrs. Vanessa Riggs, Chief Financial Officer

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|-----------|-------------------|-------------------|-----------------|
| VISITORS: | Jessica Juarez | Adan Botello | Estric Joseph |
| | Pam Kwaitkowski | Benito Portillo | Maribel Trevino |
| | Anisa Chavera | Lisa Persyn | Diana Zuniga |
| | Juanita Rodriguez | Gilbert Rodriguez | Laura Cueva |
| | Richard Gonzalez | Adriana Tagle | |

1.0 GENERAL FUNCTIONS

CALL TO ORDER/ROLL CALL/ESTABLISH QUORUM

At 6:00 p.m., President Lori Ann Garza called this meeting of the Robstown Independent School District Board of Trustees to order.

ROLL CALL: Lori Ann Garza – Present, Larry Cantu – Absent, Cezar Martinez – Present, Bobby Marroquin – Present, Ismael Gonzalez – Absent, Hector Lopez – Absent, and Bertha Roldan – Present

Present – 4

Absent –3

Let the record show that a quorum of Board Members are present, that this meeting has been called, and that notice of this meeting has been posted in accordance with the Texas Open Meeting Act, Texas Government Code Chapter 551.

2.0 MOMENT OF SILENCE/PRAAYER

Trustee Bertha Roldan led the audience and the Board in prayer.

3.0 **PLEDGE OF ALLEGIANCE/TEXAS FLAG PLEDGE**
President Lori Ann Garza led the board members and the public in the Pledge of Allegiance and Texas Flag Pledge.

4.0 **VISION – INSPIRING LIFE-LONG LEARNING BY PROVIDING LIMITLESS OPPORTUNITIES FOR SUCCESS**
Trustee Cezar Martinez read the following vision statement: “Inspiring Life-Long Learning by Providing Limitless Opportunities for Success.”

MISSION – EMPOWERING INDIVIDUALS TODAY TO PREPARE FOR TOMORROW
Trustee Bertha Roldan read the following mission statement: “Empowering Individuals Today to Prepare for Tomorrow.”

5.0 **PUBLIC PARTICIPATION**
Diana Zuniga, a grandmother, expressed her concerns in reference to having to move her granddaughter from Robert Driscoll Stem Academy to San Pedro Fine Arts Academy because of several issues that were going on because of the staff at Robert Driscoll Stem Academy. She would like for the staff to be held accountable for their actions.

6.0 **SUPERINTENDENT’S CELEBRATIONS**
6A **PROUD YOU’RE A PICKER AWARD**

Dr. Jose Moreno recommended tabling this item until the next meeting.

6B **HEB 2022 READ 3 READ IN – ROBSTOWN DRISCOLL ELEMENTARY SCHOOL**

Dr. Jose Moreno recognized Robert Driscoll Stem Academy for being one of ten grand prize winners for participating in the 2022 Read 3 Read In. The school will receive a \$1000 grand prize. Debbie Serrano reported that they had thirty minutes of reading on their campus and she shared pictures of students reading on their computer, reading on the floor, in the library, and at their desks.

6C **HEB EXCELLENCE IN EDUCATION AWARD-RISD BOARD OF TRUSTEE NOMINATION**

Dr. Jose Moreno reported that the school board was nominated to apply for the 2023 HEB Excellence in Education Award. The school board could win from \$5000 up to \$100,000. The award is for school boards, school teachers, principals, school districts, and private or public early childhood facilities that go above and beyond to make a difference in the lives of their students and communities.

6D **NATIONAL PRINCIPAL MONTH**

Dr. Jose Moreno reported that this month was National Principal’s month, and he recognized the following school district’s principals for all that they do: Maribel Trevino, Robstown Early College; Anisa Chavera, Seale Jr. High School; Adan Botello, Robert Driscoll Stem Academy; Lisa Persyn, Lotspeich Leadership

Academy; and Laura Cueva, San Pedro Fine Arts Academy. The principals were presented with a certificate, pizza, and drinks.

7.0

INFORMATIONAL ITEM(S)

7A

CALENDAR OF EVENTS UPDATE

Dr. Jose Moreno presented a calendar of events, for the month of October, to the Board. The calendar will help them keep up with the school district's activities.

7B

TEAM OF EIGHTH WORKSHOP

Dr. Jose Moreno reported that the Board needed to complete a Team of Eight training. He reviewed a list of dates with the Board. After discussion, the Board would decide on one of the following dates: October 24, 2022, or October 27, 2022. The first choice would be on the 24th. As soon as one of the dates mentioned was confirmed, he would let them know.

7C

RECHS HOMECOMING PARADE – OCTOBER 12, 2022

Dr. Jose Moreno reported that the Robstown Early College High School Homecoming Parade was scheduled for 5:30 p.m. on October 12, 2022.

7D

GAMMA SIGMA RECOGNITION

Dr. Jose Moreno recognized Mari Pena and her students for being the first in Region II to have a GAMMA SIGMA Club at the RECHS. Mari Pena recognized the officers that were present at the Board meeting. Their focus was on empowering women and helping the community. Currently, they have a total of 37 members and they will be holding a fund raiser to purchase t-shirts.

7E

LITERACY CELEBRATION REPORT

Jessica McCombs reported that last school year, they started with the big literacy push through the library department with "Power Up with Reading" and this school year it will be "Come Aboard with Reading". The students are not only checking out books from the library but they are also using reading programs on-line. The students have access to the on-line reading programs even when they are not in school. This school year, the students will be able to submit their own minutes to earn virtual badges and will be able to create their own badges. At the end of the school year, they finished with 1.8 million minutes and the goal for 2022-2023 is 2.2 million minutes. The first six weeks was "Sail Away with Reading", and every single campus has made huge gains compared to last school year. All of the libraries now have "Makers Space Media" and they do it during the third and six weeks. The purpose is to present the students with an opportunity to explore, innovate, get created, and the clinical thinking projects are connected to the books in the library. As of today, they have already read over 300,000 minutes.

- 7F **SAFETY AND SECURITY TEAM RECOGNITION**
Dr. Jose Moreno thanked the Board for their support and permission to hire a Director of Safety and Security for the school district. Mr. Filiberto Tagle reported that one of things that he wanted to do was for the security guards at the campuses to have uniforms. He looked into purchasing uniforms for the school district’s security officers and came up with a shirt and cap. He asked one of the school district’s security officers to model the new shirts and caps to the Board. They have three security guards at the high school and one at the junior high school.
- 7G **FIRST YOU MUST BELIEVE AGREEMENT UPDATE**
Dr. Jose Moreno reported that a couple of months ago they talked about the slogan “First You Must Believe” and making sure to continue to integrate the “First You Must Believe” system within the school district as a whole. He thanked the Castro Family for submitting the documents which he has reviewed and accepted. As of tonight, officially, they will be able to continue using the slogan, “First You Must Believe” back at Robstown ISD. The school district has permission to use the slogan without any cost to the school district.
- 7H **BOARD OF TRUSTEES–COMMITTEES**
Dr. Jose Moreno reported that they would have three different committees that, at this point through the Board President, they will continue to develop. The first committee will be called the Growth and Development Committee, the second committee will be called the Finance Committee, and the third committee is for the naming of some of school district’s facilities. He asked the Board to submit to him by this Friday, three names of individuals that they would like to see serve on the committee.
- 7I **PARENT AND COMMUNITY INVOLVEMENT REPORT**
Michelle De La Pena presented a Parent and Family Engagement Report to the Board. She reported on the following: events, parent workshops, families in our community, and what is to come for November and December. The parents are contacted through social media, flyers, announcements on easels outside of the campuses for parents to see when dropping of and picking up students, and through the parent liaisons. Because of security reasons, they have around 43 parents districtwide. On September 9th, a total of 23 parents attended the Grandparent and other Relatives Raising Children conference. Robstown had the most representation there again. Grandparent’s day was celebrated almost every day of the week, and Robert Driscoll and Hattie Martin were able to bring in around 700 grandparents. On September 29th, they had a Suicide Prevention Workshop and Awareness Webinar, and Robstown had the most representation at the ESC II. In October, they participated in the National Night Out with the City of Robstown. She invited the Board to their “Pickers Against Cancer Walk” on October 26, 2022, at 5:00 p.m., starting at the Hattie Martin building.
- 7J **SUPERINTENDENT SUMMARY REPORT**
Dr. Jose Moreno reported that the enrollment was at 2535 at this point. The average

daily attendance is around 89.3% and the goal is 90% or better. He met with the Dropout Prevention Specialist to adjust the report that they submit. The school district's budget is based on the enrollment of 2057 so the school district could not go any lower. The school district is now exceeding the ADA. He reviewed the attendance outreach for RECHS, Seale Jr. High School, and the elementary campuses, the discipline referrals for 2022-2023 for the elementary and secondary campuses, and referrals for the Cotton Closet and the social worker's referrals with the Board.

7K

BAND HALL/RESTROOM RENOVATION REPORT

Dr. Jose Moreno reported that they would be moving forward on November 7, 2022, with the band hall. He was excited about the restoration of the band hall/restroom getting started. Hopefully, they would work over the Thanksgiving Holidays.

7L

ATHLETICS STUDENT ATHLETE ACADEMIC PROGRAM REPORT

Coach Gage Perry presented an up-to-date report, to the Board, on the Athletic Academic Program Report and Sports. He reported that they began the season with a fall meeting to address parents on the rules and expectations for the season. Practice starts every morning at 7:00 a.m., and if they are late they have to run 100 yards with a plate. The conditioning will continue throughout the rest of the season. The key is for the students to remain eligible and the Student Athletic Success Coordinator monitors grades for all the in-season student athletes. He receives updates and meets with the coaches on the individual sports to let them know who is failing. The coaches are required to let the athlete know that they need to go to tutoring, if they are failing. Once, they get the list of ineligible players, they will contact the coach from each of the sports. If they fail, they don't play. He reviewed the form that they use to monitor the grades of the athletes with the Board. Currently, they have 52 players in football, 31 in volleyball, and 20 in cross country. At the end of this week, they had a total of 102 out of the 103 student athletes passing.

7M

FIELD HOUSE UPDATE

Dr. Jose Moreno reported that they finally have the third-party audit report on the field house. The report states that there are some cracks in the walls as the foundation of the building continues to shift, and they want to be proactive because of the safety of the students. Currently, temporary structures and braces will be installed for the safety of the students to give the administration time on how to address the problem. A more intense audit will be conducted to see where the major problems are, and a letter will be sent out to the parents letting them know what steps they are taking.

7N

FOOD SERVICE UPDATE

Vanessa Riggs presented a brief update on the Food Service Department. She reported that at the end of September they had a staff 80's dress-up contest

with Robert Driscoll Stem Academy winning first place. For August, they saw participation increase and the revenues increased by \$9,000. The biggest jump was in September when breakfast went from 20,000 to 28,000, lunch went from 27,000 to 36,000, and the a la carte went from 2,928 to 5,299. The increase was due to the enrollment increase and government increase went from \$170,000 to \$237,000. Once, they finish the audit they could end up with over \$400,000 in surplus fund balance; however, TDA only allows three months of operating which means that they must submit corrective action plan showing how they are going to spend the money. A needs assessment plan will be conducted of the school district's cafeterias. She shared a picture of grandparents' day at San Pedro Elementary School where they served 120 grandparents. She reviewed the current student events and the future student events with the Board.

8.0 **CONSENT AGENDA ITEM(S):**

8A APPROVAL OF MINUTES

8B APPROVAL OF LIST OF BILLS

8C APPROVAL OF BUDGET AMENDMENT(S) #2, #3, #4, #5, #6, #7, & #8

8D FINANCIAL STATEMENT REPORTS/QUARTERLY INVESTMENT REPORT

Dr. Jose Moreno asked for a motion to approve the Consent Agenda Items #8A through #8D as presented.

Motion #7067 A motion was made by Trustee B. Roldan seconded by Trustee B. Marroquin to approve the Consent Agenda Items as presented.

Roll Call L. Garza – Yes, L. Cantu – Absent, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 4 No - 0 Absent – 3

7:33 p.m.

9.0 **GOVERNANCE**

9A BOARD PRESIDENT ANNUAL ANNOUNCEMENT ON CONTINUING EDUCATION OF BOARD MEMBERS

Board President Lori Garza read the following : “The time period is from November 1, 2021, to November 1, 2022. Under State of Board Rule, completing required continuing education each year of service is a basic obligation and expectation of any sitting board member. As Board President, I am required to announce the name of each member who has completed the required continuing education; has exceeded the required continuing education; and is deficient in meeting the required continuing education. The requirement for training are measured as of the first anniversary of the date of the trustee’s election or appointment or two-year anniversary of his or her previous training, as applicable. There are eight training areas for board members continuing education: Local District Orientation, Orientation to the Texas Education Code, Post-Legislative Update to the Texas Education Code, Team Building, Additional Continuing Education, Evaluating Student Academic Performance and Setting Goals, Identifying and Reporting Abuse, Trafficking, and other Maltreatment

of Children, and School Safety. To the extent applicable to each board member, I will announce the completion or deficiency as to required training. For members who still have time remaining to complete required training, I will announce those board members who have scheduled timely training and those who have not yet scheduled the training. At the conclusion of this announcement, I will announce any board member's training in excess of the continuing education requirements. Local District Orientation – No new board members were required to complete local district orientation training for the time period covered by this announcement. Orientation to the Texas Education Code – No new board members were required to complete orientation to the Texas Education Code training for the time period covered by this announcement, all board members have completed the Orientation to the Texas Education Code, and no board members were required to complete the Post-Legislative Update to the Texas Education Code training for the time period covered by this announcement. Team Building – the Board will complete the training this month. Additional continuing education-10 hours for first-year members, 5 hours for subsequent years. The following board members have completed the additional education requirements: Lori Garza, Larry Cantu, Cezar Martinez, Bobby Marroquin, and Bertha Roldan. The following board members are deficient in meeting the additional continuing education requirements: Hector Lopez and Ismael Gonzalez. Evaluating Student Academic Performance and Setting Goals Training – this training must be completed every two years. The following board members have completed the biennial training on Evaluating Student Academic Performance and Setting Goals: Lori Garza, Larry Cantu, Cezar Martinez, Bobby Marroquin, Bertha Roldan, Ismael Gonzalez, and Hector Lopez. Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children - this training must be completed every two years. The following board members have completed the biennial training on Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children: Lori Garza, Larry Cantu, Bobby Marroquin, Cezar Martinez, Bertha Roldan, and Hector Lopez. The following board member is deficient in meeting the required biennial training on Identifying and Reporting Abuse, Trafficking and Other Maltreatment of Children: Ismael Gonzalez. School Safety - this training must be completed every two years. The following board members have completed the biennial training on School Safety: Lori Garza, Larry Cantu, Cezar Martinez, Bobby Marroquin, Bertha Roldan, and Hector Lopez. The following board member is deficient in meeting the required biennial training on School Safety: Ismael Gonzalez. Exceeding Required Continuing Education: Lori Ann Garza exceeded the requirement amount of continuing education training by 26.75 additional hours, Larry Cantu exceeded the requirement amount of continuing education training by 26.75 additional hours, Bobby Marroquin exceeded the requirement amount of continuing education training by 24 additional hours, Cezar Martinez exceeded the requirement amount of continuing education training by 23.75 additional hours, Bertha Roldan exceeded the requirement amount of continuing education training by 6 additional hours, and Hector Lopez and Ismael Gonzalez did not exceed the required continuing education training.”

9B DISCUSS AND CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN ROBSTOWN ISD AND THE NUECES COUNTY CONSTABLES OFFICE TO COMMISSION ONE PEACE OFFICER FOR THE SCHOOL DISTRICT

Dr. Jose Moreno recommended approving the MOU between Robstown ISD and Nueces County Constable Office to Commission One Peace Officer for the school district. For the record, Cezar Martinez read the three-page MOU. Since they have already hired a Director of Safety and Security Officer; the next step was to get him armed. The MOU would get him commissioned as a peace officer for the school district. This would allow him to carry a gun on school district property. After discussion, the following motion was made:

Motion #7068 A motion was made by Trustee C. Martinez seconded by Trustee B. Marroquin to approve the superintendent’s recommendation.

Roll Call L. Garza – Yes, L. Cantu – Absent, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 4 No - 0 Absent – 3
7:51 p.m.

10.0 **BUSINESS AND SUPPORT**

10A DISCUSS AND CONSIDER APPROVAL OF 2022 CERTIFICATION OF TAX LEVY

Vanessa Riggs presented the 2022 Certification of Tax Levy to the Board. She reported that the 2022 Total Ad Valorem Tax Levy was over \$10.7 million. After discussion, it was the administrations’ recommendation to approve the 2022 Certification of Tax Levy as presented.

Motion #7069 A motion was made by Trustee B. Marroquin seconded by Trustee C. Martinez to approve the administration’s recommendation.

Roll Call L. Garza – Yes, L. Cantu – Absent, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 4 No - 0 Absent – 3
7:53 p.m.

10B DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDER(S) EXCEEDING \$50,000 FOR SPECIAL EDUCATION CONSULTING SERVICES
Dr. Jose Moreno asked for this item to be removed from the agenda.

10C DISCUSS AND CONSIDER APPROVAL OF CSP#23-0001 FOR ACCESS CONTROLS PROJECT

Vanessa Riggs reported that the CSP #23-0001 was advertised in the Caller-Times on September 23, 2022, and September 30, 2022. The bids were due on Friday,

October 7, 2022, at 10:00 a.m. A proposal has been submitted by Access Control for a total of \$56,092.75. After discussion, Dr. Jose Moreno recommended approving the CSP#23-0001 for Access Controls Project as presented.

Motion #7070 A motion was made by Trustee B. Marroquin and seconded by Trustee B. Roldan to approve the superintendent's recommendation.

Roll Call L. Garza – Yes, L. Cantu – Absent, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 4 No - 0 Absent – 3
7:56 p.m.

10D DISCUSS AND CONSIDER TAKING ACTION TO APPROVE THE DELIVERY METHOD FOR THE PROCUREMENT OF CONTRUCTION SERVICES FOR THE ROBSTOWN EARLY COLLEGE HIGH SCHOOL PAVEMENT PROJECT AND AUTHORIZE THE ISSUANCE OF COMPETITIVE SEALED PROPOSALS IN ACCORDANCE WITH TEXAS GOVERNMENT CODE SECTION 2269

Dr. Jose Moreno recommended approving the delivery method for the procurement of construction services for the Robstown Early College High School Pavement Project and authorizing the issuance of competitive sealed proposals in accordance with the Texas Government Code Section 2269. He informed the Board that this item was to give him permission to take the next step that he needs to take using the competitive sealed process on getting the process started on the concrete slab in front of the welding lab towards the band hall.

Motion #7071 A motion was made by Trustee B. Marroquin and seconded by Trustee B. Roldan to approve the superintendent's recommendation.

Roll Call L. Garza – Yes, L. Cantu – Absent, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 4 No - 0 Absent – 3
7:58 p.m.

10E DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE CHANGE ORDER AUTHORITY OF THE SUPERINTENDENT FOR THE 2022-2023 SCHOOL YEAR CONSTRUCTION UPDATE

Dr. Jose Moreno recommended approving the change order authority of the superintendent for the 2022-2023 school year construction update. Vanessa Riggs reported that when it came to construction Dr. Moreno has change order authority up to 25% of the project, and the project was \$790,000 and 25% means that Dr. Moreno would have authority over \$200,000 in change orders. Since this is the first construction project, they wanted to be proactive about what the Board wanted to see regarding change orders. The administration's recommendation is

that all construction projects going forward that the change order threshold be set at \$50,000 to match Dr. Moreno's current purchasing authority that he currently has. Currently, the welding lab had a contingency of \$15,000; however, it went over by \$170, and they are looking at another change order for the curtain's hangers for the welding booths. After discussion, the following motion was made:

Motion #7072 A motion was made by Trustee C. Martinez and seconded by Trustee B. Roldan to approve the change order authority of the superintendent for the 2022-2023 school year construction project and move the threshold from 25% to \$50,000.

Roll Call L. Garza – Yes, L. Cantu – Absent, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 4 No - 0 Absent – 3
8:04 p.m.

11.0 INSTRUCTION

11A **DISCUSS AND CONSIDER APPROVAL OF STAFF DEVELOPMENT MINUTES WAIVER**

Diana Silvas recommended approving the Staff Development Minutes Waiver as presented. The waiver is specifically to use 2,100 total waiver minutes for professional development.

Motion #7073 A motion was made by Trustee B. Roldan and seconded by Trustee C. Martinez to approve the superintendent's recommendation.

Roll Call L. Garza – Yes, L. Cantu – Absent, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 4 No - 0 Absent – 3
8:05 p.m.

12.0 CLOSED SESSION-SECTION 551.074 AND OF THE TEXAS GOVERNMENT CODE

12A **DISCUSS AND CONSIDER APPROVAL OF APPOINTMENT, EMPLOYMENT, EVALUATION, RESIGNATIONS, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF EMPLOYEES**

Motion #7074 A motion was made by Trustee B. Roldan and seconded by Trustee B. Marroquin to go into executive session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.074.

Roll Call L. Garza – Yes, L. Cantu – Absent, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes - 4 No - 0 Absent - 3
8:06 p.m.

Motion #7075 A motion was made by Trustee B. Marroquin and seconded by Trustee B. Roldan to reconvene back from executive session.

Roll Call L. Garza - Yes. L. Cantu - Absent, C. Martinez - Yes, B. Marroquin - Yes, I. Gonzalez - Absent, H. Lopez - Absent, and B. Roldan - Yes

Motion carried Yes - 4 No - 0 Absent - 3
9:05 p.m.

13.0 OPEN SESSION

13A DISCUSS AND CONSIDER APPROVAL OF APPOINTMENTS, EMPLOYMENTS, EVALUATIONS, RESIGNATIONS, REASSIGNMENTS, DUTIES, DISCIPLINE, OR DISMISSAL OF EMPLOYEES
Dr. Jose Moreno recommended approving the appointments, employments, evaluations, resignations, reassignments, duties, discipline, or dismissal of employees as presented in the executive session.

Motion #7076 A motion was made by Trustee B. Marroquin and seconded by Trustee C. Martinez to approve the superintendent’s recommendation.

Roll Call L. Garza - Yes. L. Cantu - Absent, C. Martinez -Yes, B. Marroquin - Yes, I. Gonzalez - Absent, H. Lopez - Absent, and B. Roldan - Yes

Motion carried Yes - 4 No - 0 Absent - 3
9:06 p.m.

14.0 ADJOURNMENT

Motion #7077 A motion was made by Trustee C. Martinez and seconded by Trustee B. Roldan to adjourn the meeting.

Roll Call L. Garza - Yes. L. Cantu - Absent, C. Martinez - Yes, B. Marroquin - Yes, I. Gonzalez - Absent, H. Lopez - Absent, and B. Roldan - Yes

Motion carried Yes - 4 No - 0 Absent - 3
9:06 p.m.

(The details of this meeting are recorded on tape dated, 10/10/22 except for the executive session.)

ROBSTOWN INDEPENDENT SCHOOL DISTRICT
801 NORTH FIRST STREET
ROBSTOWN, TEXAS 78380

SPECIAL CALLED MEETING/BOARD WORKSHOP
OF THE SCHOOL BOARD OF TRUSTEES
NOVEMBER 7, 2022

MINUTES

BOARD MEMBERS PRESENT: Lori Ann Garza, President
Larry Cantu, Vice-President
Cezar Martinez, Secretary
Bobby Marroquin, Assistant Secretary
Bertha Roldan, Trustee

BOARD MEMBERS ABSENT Ismael Gonzalez, Trustee
Hector Lopez, Trustee

ADMINISTRATION PRESENT: Dr. José H. Moreno, Superintendent
Mrs. Diana L. Silvas, Deputy Superintendent
Mrs. Vanessa Riggs, Chief Financial Officer

VISITORS: Roxanna Carrillo Erik Gallegos
Ronaldo Escobar Ronald Robles
Filiberto Tagle

1.0 GENERAL FUNCTIONS

CALL TO ORDER/ROLL CALL/ESTABLISH QUORUM

At 6:00 p.m., President Lori Ann Garza called this meeting of the Robstown Independent School District Board of Trustees to order.

ROLL CALL: Lori Ann Garza – Present, Larry Cantu – Present, Cezar Martinez – Present, Bobby Marroquin – Present, Ismael Gonzalez – Absent, Hector Lopez – Absent, and Bertha Roldan – Present

Present – 5

Absent – 2

Let the record show that a quorum of Board Members are present, that this meeting has been called, and that notice of this meeting has been posted in accordance with the Texas Open Meeting Act, Texas Government Code Chapter 551.

2.0 MOMENT OF SILENCE/PRAYER

Trustee Bertha Roldan led the board members and the public in a prayer.

3.0 **PLEDGE OF ALLEGIANCE/TEXAS FLAG PLEDGE**

President Lori Ann Garza led the board members and the public in the Pledge of Allegiance and Texas Flag Pledge.

4.0 **VISION – INSPIRING LIFE-LONG LEARNING BY PROVIDING LIMITLESS OPPORTUNITIES FOR SUCCESS**

Trustee Cezar Martinez read the following vision statement: “Inspiring Life-Long Learning by Providing Limitless Opportunities for Success.”

MISSION – EMPOWERING INDIVIDUALS TODAY TO PREPARE FOR TOMORROW

Trustee Bertha Roldan read the following mission statement: “Empowering Individuals Today to Prepare for Tomorrow.”

5.0 **PUBLIC PARTICIPATION**

There were no comments from the public.

6.0 **GOVERNANCE**

6A **BOARD WORKSHOP**

FACILITIES AND CONSTRUCTION PROJECTS UPDATE

Dr. Jose Moreno presented pictures of the following capital improvements for the school district’s fall construction projects: 1) The old automotive shop, 2) Before and after pictures of the welding lab, 3) Welding Lab with welding machines, 4) Field House support system, 5) Welding pavement, 6) Band and welding payment, 7) Band Hall storage expansion, and 8) Band Hall restroom renovations. Ron Wheaton presented preliminary drawings of the door replacements to the Board. The layout was complete and the architect was currently reviewing details and options on the exact storefront dimensions and layout. The anticipated completion date for bids was Friday of this week. Also, he presented drawings for the fieldhouse structural review project. He reported that the primary structural study was complete along with the installation of temporary stabilizing support structures. The final edit of the report is being completed and includes the foundation deviation illustrated in the drawings.

BUSINESS OFFICE UPDATE

Vanessa Riggs presented the welding lab expenditures breakdown as of September 30, 2022. She reported that as of September 30, 2022, the school district has already spent \$1,227,494.50 on the welding lab. The amount could change if any change orders are submitted. A total \$624,931.58 has been spent from the ESSER III funds. A total of \$6,224.40 has been spent on consumables from the Perkins grant, and the school district has only spent \$16,050.33 (5% District Match). Also, Mrs. Riggs reported that a preliminary draft of the audit report was received by the school district on November 6th. She was happy to announce that the Fund Balance was projected

to increase by over \$2.5 million. They are anticipating an “A” rating for the FIRST Rating; the Chapter 313 Payments have been deferred and the school district fell short on IDA-B MOE; however, it had enough exceptions to reduce spending requirements and avoid payments back to Tea because of the closing of Ortiz Intermediate and difficulty in filling positions. She reviewed the Fund Balance without the ESSER funds or adjustments, a chart with the expenditures with glide path, fund balance categories, current committed fund balance, and proposed assigned fund balance. The Food Service Fund had an increase of \$335,000 and the district will need to report the excess fund balance and prepare a corrective action plan on how the fund balance will be expended. The Debt Service Fund had a decrease in fund balance of \$173,026, and a compromise of .52 increase proved to be beneficial to the school district.

7.0 GOVERNANCE

7A DISCUSS AND CONSIDER AWARDING OF RFP #23-0003 FOR FLEET VEHICLES

Vanessa Riggs reported that they had issued a request for proposals for fleet vehicles in the Corpus Christi Caller-Times on October 20, 2022, and October 27, 2022. The school district received one proposal from Ford of Boerne for a total of \$38,500. After discussion, Mrs. Riggs recommended awarding the RFP #23-0003 to Ford of Boerne.

Motion #7078 A motion was made by Trustee L. Cantu and seconded by Trustee B. Marroquin to approve the administration’s recommendation.

Roll Call L. Garza – Yes, L. Cantu – Yes, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 5 No - 0 Absent – 2
7:11p.m.

7B DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDER(S) EXCEEDING \$50,000 FOR TRUCKS

Dr. Jose Moreno reported that no action was needed on this item at this time.

7C CONSIDER AND TAKE POSSIBLE ACTION REGARDING THE AGREEMENT FOR ENGINEERING SERVICES WITH WHEATON ENGINEERING FOR THE HVAC UPGRADES PROJECT, INCLUDING POSSIBLE DELEGATION OF AUTHORITY TO THE SUPERINTENDENT TO NEGOTIATE AND EXECUTE THE FINAL CONTRACT

Dr. Jose Moreno recommended approving the agreement for engineering services with Wheaton Engineering for the HVAC Upgrade Project, including the delegation of authority to the superintendent to negotiate and execute the final contract. He presented a preliminary list of priorities for specific HVAC units, and Ron Wheaton presented his final plan as far as going out for sealed proposals on the units. Mr. Wheaton reported that he was going to make sure that the school district was in complete compliance with the energy code on HVAC upgrade projects, and he would

be looking into getting sealed proposals. Dr. Moreno presented a copy of the proposed HVAC replacements as recommended by TASB and it would be over \$2 million. The list had two HVAC units that they had already issued purchase orders for, so they would not be part of the list. Mrs. Vanessa Riggs reported that a purchase order was issued to replace them for around \$40,000.00 because there was an urgency to get them fixed. The figure of \$2 million is a ballpark figure. She reported that they had designated \$1.5 million for the HVAC upgrade project from the ESSER funds, and she recommended using the Fund Balance on anything over the \$1.5 million. The alternative would be to finance the project, and she did not think that it was beneficial to the school district. After discussion, the following motion was made:

Motion #7079 A motion was made by Trustee B. Roldan and seconded by Trustee C. Martinez to approve the superintendent's recommendation.

Roll Call L. Garza – Yes, L. Cantu – Yes, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 5 No - 0 Absent – 2
7:17 p.m.

7D DISCUSS AND TAKE ACTION TO APPROVE THE DELIVERY METHOD FOR THE DISTRICTWIDE DOOR REPLACEMENT PROJECT AND AUTHORIZE THE SUPERINTENDENT THE ISSUANCE OF COMPETITIVE SEALED PROPOSALS IN ACCORDANCE WITH TEXAS GOVERNMENT CODE 2269
Dr. Jose Moreno recommended approving the delivery method for the five districtwide door replacement projects and authorizing the superintendent the issuance of competitive sealed proposals in accordance with Texas Government Code 2269.

Motion #7080 A motion was made by Trustee L. Cantu and seconded by Trustee B. Marroquin to approve the superintendent's recommendation.

Roll Call L. Garza – Yes, L. Cantu – Yes, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 5 No - 0 Absent – 2
7:18 p.m.

7E DISCUSS AND CONSIDER APPROVAL OF BUDGET AMENDMENT(S) #9,#10, #11, AND #12
Dr. Jose Moreno recommended approving budget amendment(s) #9, #10, #11, and #12. Vanessa Riggs reported that Budget Amendment #9 was for \$26,493 for Access Control under the correct function, Budget Amendment #10 was for \$133,501 to carry forward encumbrance from the 2021-2022 purchase orders, Budget Amendment #11 was for \$10,900 to budget for pavement engineering fees, and

Budget Amendment #12 was for \$38,500 to budget for the purchase of a truck. After discussion, the following motion was made:

Motion #7081 A motion was made by Trustee C. Martinez and seconded by Trustee L. Cantu to approve the superintendent's recommendation.

Roll Call L. Garza – Yes, L. Cantu – Yes, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 5 No - 0 Absent – 2
7:27 p.m.

8:0 CLOSED SESSION – SECTION 551.074 OF THE TEXAS GOVERNMENT CODE

8A PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE, THE BOARD WILL ADJOURN INTO CLOSED SESSION FOR THE PURPOSE OF CONSIDERING THE APPOINTMENTS, EMPLOYMENT, EVALUATIONS, REASSIGNMENTS, DUTIES, DISCIPLINE, OR DISMISSAL OF EMPLOYEES

Motion #7082 A motion was made by Trustee B. Roldan and seconded by Trustee C. Martinez to go into executive session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.074.

Roll Call L. Garza – Yes, L. Cantu – Yes, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 5 No - 0 Absent – 2
7:27 p.m.

For the record, Trustee Larry Cantu excused himself from executive session at 8:00 p.m.

Motion #7083 A motion was made by Trustee B. Marroquin and seconded by Trustee C. Martinez to reconvene back from executive session.

Roll Call L. Garza – Yes, L. Cantu – Absent, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 4 No - 0 Absent – 3
8:20 p.m.

8.0 OPEN SESSION

8A DISCUSS AND CONSIDER APPROVAL OF APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF EMPLOYEES

Dr. Jose Moreno recommended approving the appointments, employments,

evaluations, reassignments, duties, discipline, or dismissal of employees as discussed in executive session.

Motion #7084 A motion was made by Trustee C. Martinez and seconded by Trustee B. Roldan to approve the superintendent's recommendation.

Roll Call L. Garza – Yes, L. Cantu – Absent, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 4 No - 0 Absent – 3
8:21 p.m.

9.0 ADJOURNMENT

Motion #7085 A motion was made by Trustee B. Roldan and seconded by Trustee C. Martinez to adjourn the meeting.

Roll Call L. Garza – Yes, L. Cantu – Absent, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Absent, H. Lopez – Absent and B. Roldan – Yes

Motion carried Yes – 4 No - 0 Absent – 3
8:21 p.m.

(The details of this meeting are recorded on tape dated, 11-07-2022 except for the executive session.)