



### Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. The school principal may approve gifts to a school that are valued at \$500 to \$,1000 and meet criteria established by the administrative regulations established in accordance with this policy. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 10/2/2023

Organization / Individual Making Donation: DHHS Boys Basketball Boosters

Address: 116 River Edge Farms Road Madison, CT 06443  
(Street, city, zip)

Phone #: 203-809-0730

Description of Donation / Gift and intended use: Shooting machine for basketball

Approximate Value: \$7,000.00

Recipient(s) name: DHHS Basketball Program

Acknowledgements: (optional)

In honor/memory of: \_\_\_\_\_

Acknowledgement Contact: \_\_\_\_\_

Acknowledgement Address: \_\_\_\_\_

*This request cannot be acted up on before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name/signature of the person who was consulted.*

Signature of Person Consulted: Athletic Director, Christopher Farrell

Are there conditions of use attached to the gift/donation:  Yes  No

If yes, please explain conditions: \_\_\_\_\_

Are there installation, site preparation, labor, or equipment costs needed for installation, etc.?  Yes  No

If yes, who is responsible for the costs? \_\_\_\_\_

What is the annual maintenance cost of the donation, if any?  Yes  No

Are there any other additional costs to the District?  Yes  No

Stetson (President DHHS Basketball Boosters 2023)  
(Signature of Donor)

For Central Office Use Only

Accepted by Superintendent: \_\_\_\_\_  
Signature

10/4/23  
Date

Accepted by Board of Education on: \_\_\_\_\_  
Date