

1. CALL TO ORDER by Chair Dave Wilson at 7:00 p.m. AND ROLL CALL
Present: Patti Pokorney, Doug Olson, Sue Lee, Dave Wilson, Jeff Mattson, Rolf Mohwinkel, Michael Swearingen; Student Representative
Absent: Melissa Brings
2. PRELIMINARY ACTIONS
 - A. Pledge of Allegiance
 - B. Public Comment - none
 - C. Approval of Agenda
Pokorney/Lee to approve
Motion carried 6-0
3. COMMUNICATIONS
 - A. Student Council Report, Michael Swearingen – T-shirts chosen for Student Council conference, Good Deeds Committee in place, Hand print message board, support staff recognition event being planned. Feature teacher is Kip Wold and last month was Tracy Hagstrum-Durant.
 - B. Proud of
 - C. Board Calendar Dates
 1. Monday, January 9 - Organizational Meeting of the Board, 4:30 p.m., NES
 2. Monday, January 9 - Board Workshop 4:40 p.m., NES
 3. Thursday-Friday, January 12-13 - MSBA Leadership Conference, Mpls. Convention Center
 4. Monday, January 23 - Board Meeting 7:00 p.m., Board Room
4. CONSENT AGENDA
 - A. Personnel Consent Agenda
APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:
 1. Gen Matti, short-term substitute Food Service Aide at Tatanka Elementary effective December 1, 2011 and ending January 6, 2012. This is a replacement for Xiao Qu Xie.
 2. Pauline Thaemert, Transportation ESP, effective December 1, 2011 and ending June 7, 2012.
 3. Kim Coil, part-time Extended Day Kindergarten Teacher at Parkside (.5 FTE for 112 days) and Discovery Elementary Schools (.167 FTE for 103 days) effective December 20, 2011 and ending June 7, 2012. This position is paid with Early Intervening funds.RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignations/retirements/terminations:
 1. Kevin Ordorff, District Maintenance, retirement effective December 5, 2011.
 2. Anne Slagle, ESP at Buffalo Community Middle School, resignation effective December 7, 2011.

TRANSFER/CHANGE IN ASSIGNMENT – Approve the following transfers/changes in assignment:

1. Neil Schlagel, short-term substitute Business Education Teacher at Buffalo High School, extension of appointment to end January 27, 2012.
2. Amanda Varner, part-time (.8 FTE) School Social Worker at Parkside, Discovery and Hanover Elementary Schools, extension of appointment to end June 8, 2012.
3. Darcy Bodger, District Occupational Therapist, increase from .5 to .7 FTE and extension of appointment to end June 8, 2012.
4. Neil Schlagel, short-term substitute Business Education Teacher at Buffalo High School, change to .667 FTE effective November 14, 2011 and ending January 27, 2012.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Katie Deneen, 1st Grade Teacher at Northwinds Elementary, request for leave of absence effective on or about January 17, 2012 and ending on or about February 28, 2012.

B. Check Disbursements

Payroll checks # 193686 through 193812, and 146301 through 147047, amounting to \$1,383,044.36. P-card disbursement checks 25898 to 26303, totaling \$100,697.62. Handwritten checks 151055 through 151059, Bill-pay wires 25954 through 25956. Employee reimbursement checks 90003383 through 90003440, and Accounts Payable checks 152868 through 152975, and 1446 through 1456, for the period of November 28 – December 5 as follows:

01	GENERAL FUND	848,555.92
02	FOOD SERVICE	43,822.19
04	COMMUNITY SERVICE	8,378.02
05	CAPITAL OUTLAY	17,623.42
06	NEW BUILDING	.00
07	DEBT SERVICE	.00
09	ACTIVITY FUND	21,126.04
47	DEBT REDEMPTION	.00
	TOTAL	\$939,505.59

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of Nov. 1 – Nov. 30) is as follows:

Date	Vendor & Purpose	Amount
11/4/11	Delta Dental – Dental Insurance	10,752.81
11/4/11	BMO Corporate MasterCard – P-Card	100,300.33
11/7/11	Xcel Energy – Utility	2,375.11
11/09/11	Delta Dental – Dental Insurance	6,012.64
11/14/11	Xcel Energy – Utility	40.59
11/14/11	MN Dept. of Revenue – Sales Tax	732.00
11/15/11	MN Dept. of Revenue – State Taxes	53,213.98
11/15/11	Chicago USA Tax Pmt – Federal Taxes	291,447.94
11/16/11	Educators Benefit Consultants – Deferred Annuities	29,961.05
11/16/11	Delta Dental – Dental Insurance	6,858.81
11/17/11	Xcel Energy – Utility	278.66
11/23/11	Delta Dental – Dental Insurance	8,681.15
11/30/11	Delta Dental – Dental Insurance	4,235.95

11/30/11	MN Dept. of Revenue – State Taxes	51,739.08
11/30/11	Chicago USA Tax Pmt – Federal Taxes	<u>284,214.18</u>
Total		850,844.28

D. Minutes - November 28, 2011, Regular Meeting

E. Donations/Grants

1. \$500 from Buffalo Rotary to NES
2. \$349 from Buffalo Rotary for Recycling Bins for BCMS Green Team
3. \$496 from Domino's Dough Raising for DES
4. \$500 from Target First Book for STEM Books for TES
5. \$713.65 from Wells Fargo Gift Match Program to HES
6. \$314 from Hanover Athletic Association to HES

Pokorney/Mattson to approve
Motion carried 6-0

5. TRUTH IN TAXATION PRESENTATION, Gary Kawlewski

As per law, information on the current year budget and actual revenue and expenses of the prior year was presented. Total 2012 levy will decrease by \$216,507 or 1.62%. Largest change for this year was a shift of state paid tax credits onto local levies. The renovation of the tennis courts is shared with the city. Our half is \$41,807 which is approximately \$3 per year on a \$200,000 property. The levy renewal which was approved on November 8th does not take effect until taxes payable in 2013 so is not reflected for 2012. Market Value Exclusion is new calculation applying to residential homestead property only. This artificially reduces the taxable market value and the net tax capacity of the school district causing a higher tax rate. This shifts state paid credits onto local levies and shifts the tax burden among the different property classes.

No public comments were heard.

6. ACTION ITEMS

A. Certify the 2011 Pay 2012 Levy, Gary Kawlewski

Lee/Olson to approve the 2011 Payable tax levy of \$13,137,570.08.
Motion carried 6-0

B. Board Vacancy Process, Scott Thielman

Due to the resignation of Jeff Mattson, there is a vacancy on the board effective January 1, 2012. Have contacted the Minnesota School Boards Association and the board may choose any way it determines to fill the vacancy whether by appointment or holding interviews or looking at the candidates who ran in the November Board Election. Would do well to get an appointment made by the January meeting. Board member training opportunities are available in January.

SL – appointment

PP – appointment due to timing

DO – appoint next largest vote getter, they have already expressed an interest

PP – imperative to have someone who is a good communicator and also due to the current economic situation, a good financial background is key

DW – the next largest vote getter was Dean Perry. This would then be recommended for approval at the January special meeting.

Pokorney/Olson moved that the Chair and Vice Chair contact Dean Perry regarding an appointment to the Board of Education
Motion carried 6-0

7. REPORTS - none

8. COMMITTEE REPORTS

PP – NHCC – scholarship program and honors program

RM – Sue Lee attended with Rolf as she will replace him

SL – SHIP – approved for a grant but program is no longer funded, Tech Advisory meeting - great conversations with students

RM – Delegate Assembly was held. Smaller number of resolutions presented.

DW – Safe Schools discussion regarding use of Bath Salts

9. SUPERINTENDENT'S REPORT

Hosted the Legislative Forum. Amy Koch, Bruce Anderson, Joe McDonald and Dean Urdahl were present. Information was presented from the city and school district standpoint to the legislators.

10. OTHER

Olson/Mattson to adjourn at 8:05 p.m.

Respectfully submitted,

Melissa Brings, Clerk
ISD 877 Board of Education