



Parent Institute for Quality Education (PIQE) Best Practices Contract

Organization Name: Duluth Public Schools

Address: HOCHS ~ 215 North First Avenue East ~ in Duluth, MN 55802

Date: April 21, 2010

Telephone: (218) 336-8700

TYPE OF SERVICES TO BE RENDERED

1. Two Site Visits to Minneapolis by District Selected Trainees. During the visits, the participating individuals will have the opportunity to observe CPEO, a PIQE replication model. These visits will provide the opportunity to observe the actual parent training classes, the facilitators meetings, and the administrative aspect of the program.
2. PIQE Curriculum
Within this Best Practices Model, the participants will receive a copy of PIQE's parent training curriculum, along with a six-hour training session on how to implement it. This curriculum can be adapted and modified only to adjust its content and language to reflect the Duluth Public Schools System. The participating organization will create a different name and logo for its adopted curriculum. The name PIQE and its logo are for the exclusive use of PIQE California and/or organizations that strictly replicate the model and adhere to all its program standards, methodology and philosophy.
3. Two-site Visits to Participating Organization's Region by PIQE Senior Staff. Two PIQE senior staff or its Minnesota representatives will visit the organization to conduct program training and development. The purpose of these visits is to provide on-site training for facilitators, recruiters, curriculum implementation, fundraising strategies, administrative practices, etc.
4. Ongoing consultation
PIQE commits to provide ongoing technical assistance to participating organizations for the extension of the contract.
 - June 14-16. Initial three-day training at Duluth conducted by two senior PIQE staff.
 - June 16- August. Technical assistance via conference call as needed. Dr. Hedy Walls and Dr. Eleanor Coleman will be also available for support
 - If requested, Duluth trainees will be provided the opportunity to visit the CPEO program at Minneapolis Public Schools or another program modeled after PIQE to observe the logistics and administration of the program.
 - At Launching of Parent Program (September/October 2010). Second three-day visit to Duluth by two senior PIQE staff. During this visit, PIQE will provide additional training on recruitment strategies, additional facilitators/curriculum training, etc. Also, during this visit, PIQE staff will be available to conduct the "Planning Session" which is the first gathering with parents at the kick-off of the program.

- After the initial program is launched, PIQE will provide one year of ongoing technical assistance by phone, and at least one visit to the parent program by Dr. Walls and/or Dr. Coleman.

DURATION OF CONTRACT:

One year, with renewal option

AMOUNT OF PAYMENT:

A fee of \$55,000 will be assessed by PIQE, to cover Best Practices Model and travel and accommodations.

PAYMENT METHOD:

The total fee of \$55,000 will be collected on two invoices of 50%; one at the beginning and one at the end of the contract period.

TERMINATION:

PIQE and contractor have the right to suspend or terminate any or all of the services covered by this contract, by giving ten days written notice.

Protection of Intellectual Property:

Copyright/ownership: The PIQE program model, curriculum, logo, and related materials are the property of California PIQE and are protected by United States copyright and other intellectual property laws. This agreement authorizes the licensee to use the materials only within the Duluth Public Schools and for the purposes and in the manner expressly authorized by this agreement. The participating organization shall not use, or authorize or permit its staff or other individuals to copy or use, the licensed materials, for any purpose or in any other manner. PIQE retains all right, title and interest, including without limitation any and all copyright, trade secret, and other intellectual property rights, in and to the PIQE material.

Duluth Public School District
Official

Date Signed



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06/01/2010
Date Signed