

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Business Operations/Resource Management Subcommittee Meeting**

Name of Subcommittee: BO/RM Meeting type: Special  
Date of Meeting: 6/22/23 Minutes submitted by: K. LaTourette  
Members present: Greg Flanagan, Amy Johnson (arrived at 6:04), Kim LaTourette, Ed Sbordone  
Members absent: Amy Johnson  
Other attendees: Carrie DePuy, Ken Craw  
Place of meeting: Meeting Access: BO/RM Subcommittee (6/22/23 at 6:00 p.m.) Web:  
https://zoom.us/j/94339119864 Dial In: (929) 205-6099 Meeting ID: 943 3911 9864

Meeting called to order: 6:01 p.m. The zoom guidelines were read by the host.

## **II. Approval of Minutes**

**A. May 18, 2023 – Regular** - Minutes are approved by consensus.

## **III. INFORMATION ITEMS**

### **A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances vs. Projected Year-End Expenditure/Encumbrances Report for FY 2022-23 at May 31, 2023**

– Carrie DePuy presented this report and said she would send an updated version. We were at 87% last year at this time. The one we are looking at now is at 81% for this year. This is not the amount that is actually committed. Then it will say that we are at 96% committed. (Amy Johnson joined at 6:04 p.m.). Carrie mentioned the spending freeze that was implemented at the beginning of the school year. It was not easy to manage this budget and make ends meet. The team has been very supportive. We are in the negative for SPED evals, outplacements, transportation, and that will continue. It was able to be mitigated within the SPED budget, so that did help. Payroll is at -\$421,000. There are some turnover savings with a shortage and the rate that we had to hire staff. We did receive some excess cost (\$80,000) to offset the \$110,000 so we have about \$30,000 left. We can also use the contingency as needed. Carrie will be able to close out some of the encumbrances that are still coming in. If she needs added assistance, she can use the heating grant amount. Carrie mentioned that a bill recently passed with the state, and we went from #58 to #59. We may be able to receive more money for SPED.

**B. Sherman Contract** – Carrie spoke about working with Sherman, and Ed and Amy were on that committee. Sherman has had a lot of turnover. They were not ready, and they did not have money set aside in their budget. Last year, there were 22 Sherman students attending New Fairfield and 23 are attending this coming year. They settled on a one-year contract and will have to come back again next year. There is a 3% increase. Carrie plans on negotiating after Christmas next year. Ed Sbordone mentioned that Carrie put a lot of the information together for Sherman and did a lot of their work because many staff members were new and did not know a lot of information. Amy Johnson agreed with Ed.

**C. Excess Cost Grant** – Carrie wanted to bring this to the Board for endorsement. \$651,000 was budgeted and we had \$731,295 in excess cost. The request is \$80,295.

**D. Building Project Update** – They are still looking for the source of the leak at CONS/MHHS. They are opening up the masonry this week now that the students are out. They are still working through their punch list. The biggest issues are the leak and playground.

The East Lake Crosswalk is on hold. An alternate spot is being looked at due to the sight line and liability. NFHS and NFMS campus is closed. We are on a tight timeline. There is no parking allowed beyond the lower student lot. There is two-way traffic again now. It was not well marked this morning but has been since. It was supposed to be done yesterday and it was not. They will finish the abatement, get the furniture out, and then demo may begin. This project is still on time and on budget. We are at the 28.22% rate.

**IV. ACTION ITEMS - none**

**V. OTHER - none**

**VI. ADJOURNMENT**

**Motion to adjourn:** Made by: Kim LaTourette  
Recording of vote: Aye – Unanimous

Seconded by: Greg Flanagan  
Meeting adjourned at: 6:34 p.m.