



DIGITAL / ELECTRONIC SURVEILLANCE  
OTHER THAN ON BUSES

POLICY:	712
ADOPTED:	02/22/00
REVISED:	07/15/24

I. Purpose

Maintaining the health, welfare, and safety of students, staff, and visitors while on school district property and the protection of school district property are important functions of the school district. The behavior of individuals who come on to school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school district property. The school board recognizes the value of ~~digital and/or electronic surveillance~~ recording systems in monitoring activity on school property in furtherance of protecting the health, welfare, and safety of students, staff, visitors, and school district property.

II. General Statement of Policy

A. Placement

1. School district buildings and grounds may be equipped with recording systems. ~~digital/electronic image recorders.~~
2. ~~Recording systems~~ ~~Digital/electronic surveillance~~ may occur in any school district building or on any school district property.
3. ~~Digital/electronic surveillance will normally not be used in bathrooms or locker rooms, although these areas may be placed under surveillance by individuals of the same sex as the occupants of the bathrooms or locker rooms. Digital/electronic surveillance~~ Recording systems in bathrooms or locker rooms will only be utilized in extreme situations, with extraordinary controls, and only as expressly approved by the superintendent. ~~Should the Superintendent exercise said approval, the Superintendent shall inform the Board Chair of the conditions related to granting approval.~~ ¶
4. \_\_\_\_\_

B. Use of Recording Systems ~~Digital/Electronic Recordings or Images~~

1. Recording Systems shall be reviewed by authorized school district personnel on a random basis, or upon receipt of information regarding a specific incident, policy violation, or safety concern necessitating examination of the recorded data. ~~"Digital/electronic recordings or images will be viewed by school district personnel on a random basis and/or when~~

~~problems have been brought to the attention of the school district.~~

2. ~~A digital/electronic r~~Recording of the actions of students and/or employees may be used by the school district as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct in school district buildings or on school grounds.
3. A ~~digital/electronic~~ recording will be released only in conformance with the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13 and the Family Educational Rights and Privacy Act, 20 United States Code Section 1232g and the rules and/or regulations promulgated thereunder.

C. Retention and Storage of ~~Digital/Electronic Recording Systems~~ ~~of Images~~

1. ~~Recording systems~~ ~~Digital/electronic recordings of images~~ will be routinely retained for a minimum of three (3) calendar days. The superintendent or their designee may decide to retain a sequence of ~~recordings~~
2. ~~digital/electronic images~~ for a longer period of time if deemed necessary.
3. ~~Recordings~~ ~~saved digital images~~ will be stored in a locked and secured area as designated by the superintendent or their designee.

**Legal References:** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
~~Minn. Stat. §121A.585 (Notice of Recording Device)~~  
Minn. Stat. § 138.17 (Government Records; Administration)  
Minn. Stat. § 609.746 (Interference with Privacy)  
20 U.S.C. §1232g (Family Educational Rights and Privacy Act)  
34 C.F.R. Secs. 99.1-99.67 (Family Educational Rights and Privacy)

**Cross References:** Policy 403 – Discipline, Suspension, and Dismissal of School District Employees  
Policy 406 – Public and Private Data  
Policy 502 – Search of Student Lockers, Desks, Personal Possessions, and Student's Person  
Policy 506 – Student Discipline  
Policy 515 – Protection and Privacy of Student Records  
Policy 709 – Student Transportation Safety Policy  
Policy 711 – Digital/Electronic Recording on School Buses

